

MEMORANDUM

Memorandum

TO:

Board Of Mayor and Aldermen

FROM:

Eric Stuckey, City Administrator

Lanaii Y. Benne, CMC, Assistant City Recorder

DATE:

October 6, 2011

RE:

Board Agenda Item #25

Jackson National Life

Staff respectfully requests the following item be withdrawn from your November 8th agenda:

25. Consideration of Change Order No. 1 with Civil Constructors, Inc. for the Jackson National Life Dual Power & voice/Data Feed Project (COF Contract No 2011-0023) For An Increase In The Contract Amount Of \$22,795.00.