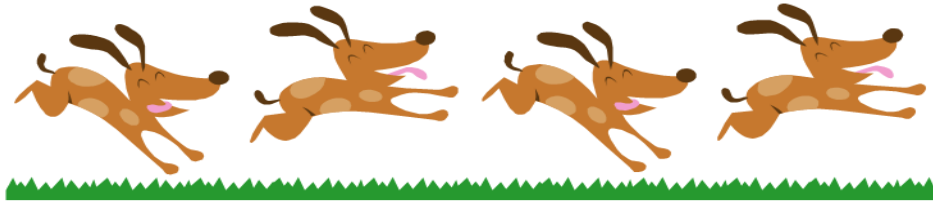




Franklin K-9 Expo



City of Franklin Parks

Potential Vendors,

The City of Franklin Parks Department would like to invite your business to be a part of our special event coming up this fall. We will be hosting the “United Way 5k Cross Country and Franklin K-9 Expo” on SATURDAY, November 12, 2011. The event will be held at The Park at Harlinsdale Farm (239 Franklin Rd. Franklin, TN).

We would like to invite you to be a vendor at this event that will begin immediately following the 5K Cross Country run at 9:30 am and go until noon. This will be a fun filled day for dog lovers in Franklin. The event will consist of a special performance by the “Music City Road Dogs, Fly Ball Team” and demonstrations by the “Pups Scouts Training Camp,” costume contests for dogs & owners, concessions and live entertainment.

We would love for your business to be a part of this event by setting up a booth and promoting &/ or selling your products or services to the public. This is a great opportunity to promote your dog related business to dog lovers in Franklin. Act now because there will be a limited number of vendor booths. Vendors will be selected on a first come first serve basis. All vendors that will be selling a product or service onsite &/or conducting a performance demonstration will need to provide a certificate of liability insurance that names The City of Franklin as additionally insured. See application for more information on insurance. Vendors will also be responsible for their set up, tents, chairs, banners, etc. For questions , comments or concerns please contact Lauren Jarrell , Parks Program Specialist at (615) 290-4372 or by email at lauren.jarrell@franklintn.gov.

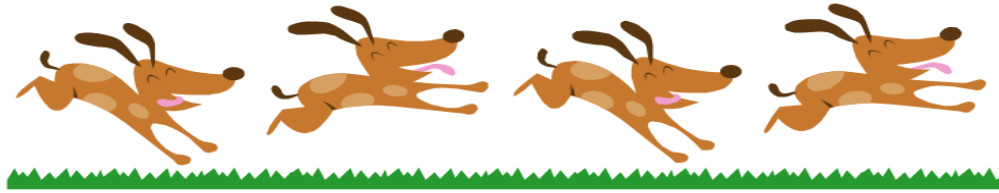
We are looking forward to having a doggone good time!

Sincerely,

Anna Shuford, Parks and Recreation Superintendent

City of Franklin Parks Department | P.O. Box 305 | Franklin, TN 37064
Phone: (615) 794-2103 | Fax: (615) 791-3250 | parksinfo@franklintn.gov | www.franklintn.gov

Franklin K-9 Expo



City of Franklin Parks

Franklin K-9 Dog Expo
Saturday, November 12, 2011
The Park at Harlinsdale Farm
9:30 a.m. till 12 noon

PLEASE FILL OUT ENTIRE FORM & SIGN

MAIL TO:

The City of Franklin Parks Department

P.O. Box 305

Franklin, TN 37064

VENDOR DETAILS

Space is limited. First come first serve. You must provide your own weighted tent (no stakes, max size 10X10), table and chairs. Only grass space is available. We regret that we cannot offer electricity, and the event is during daylight hours. Vendor load-in will take place between 8:00a.m.- 9:00 a.m. and booth set up must be complete by 9:00 a.m. Breakdown may occur at 12:00 noon and must be completed by 12:30 p.m. Approval/denial notification will be sent within 15 business days. The number of booths and categories are limited.

INSURANCE

All vendors that will be selling products or services on site &/or will be performing demonstrations during the event will need to provide a certificate of insurance that will name The City of Franklin as additionally insured for \$1,000,000. Insurance must be mailed after application is accepted. For questions , comments or concerns please contact Lauren Jarrell , Parks Program Specialist at (615) 290-4372 or by email at lauren.jarrell@franklintn.gov.



Franklin K-9 Expo 2011 Vendor Agreement Application

Franklin K-9 Expo



City of Franklin Parks

PLEASE PRINT OR TYPE YOUR INFORMATION BELOW

Company Name: _____

Contact Person: _____

Address: _____ Suite: _____

City: _____ State: _____ Zip: _____

Phone: (____) _____ - _____ Ext: _____ Fax: (____) _____ - _____

Email: _____ Website: _____

Please check all that apply.

My business/organization provides :

Service

Please Explain _____

Retail

Please Explain _____

Educational Information

Please Explain _____

Other _____

At the Franklin K-9 Expo my business/organization will be doing the following:

Providing Products/services at charge to public

Promoting Service/Business

Providing educational information

Other _____

Please describe what hand out materials, products being sold, giveaways etc. you will be bringing/displaying.

Please check at least one (1) option below:

_____ I'd like to offer a prize (\$10 value or more) for the costume contest. I will be giving the following prize (s) and understand that I will be acknowledged as the prize donor at the microphone.

Prize/Item Description: _____ Retail Value: \$ _____

Prize/Item Description: _____ Retail Value: \$ _____

_____ I'd like to participate by having giveaways at my booth. This either consists of at least one (1) giveaway door prize (\$20 value or more) **-OR-** I'd like to giveaway samples or other products that are dog related to all participants free of charge.

I will be giving away _____ Retail Value: \$ _____

Release and Waiver:

I/We assume all risks and hazards incidental to the conduct of the Activities. I/We do further hereby indemnify, hold harmless, and forever release the City of Franklin, its mayor and alderman, representatives, agents, servants and employees, from and against any and all claims or actions of any and all persons for judgments, losses, expenses, death, bodily injury, or damage to property which arises from or is a result of his/her participation in the Activity, negligent act, error or omission whether such claims are based in whole or in part upon the negligence of the Participant or the City of Franklin for any defect in equipment, any site condition, or any negligence by any person, including other participants.

Date _____

Signature (registration incomplete without signature) _____

Please submit completed registration and signed form to:

**City of Franklin c/o Lauren Jarrell
Parks Department - P.O. Box 305- Franklin, TN 37065
Phone 615 794-2103 Fax 615 791-3250
Email: lauren.jarrell@franklintn.gov**

Thank you for your participation in this community event!