



HISTORIC  
FRANKLIN  
TENNESSEE

ITEM #11  
WRKS 07/12/2011

## MEMORANDUM

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June 30, 2011

**To:** Board of Mayor and Alderman

**From:** Eric Stuckey, City Administrator  
Vernon Gerth, ACA-Community & Economic Development  
Kathleen Sauseda, Interim Housing Coordinator

**Subject:** Affordable/Workforce Housing Advisory Commission Name and Membership Changes – Ordinance Amendment 2011-24

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### **Purpose**

The purpose of this ordinance amendment is three-fold:

1. to change the name of the Affordable/Workforce Housing Advisory Commission to Housing Commission;
2. correct the names of three organizations represented on the Commission; and
3. to remove three of the organizations who have chosen not to have reserved representation on the Commission. The three vacated member positions will be added to the existing number of at-large members.

### **Background**

In 2008, the Board of Mayor and Alderman established an Affordable/Workforce Housing Advisory Task Force charged with identifying and implementing affordable/workforce housing strategies in our community. In the fall 2010 the Board of Mayor and Alderman approved Ordinance 2010-64 that recognized the value of the Task Force's work by establishing it as a standing City Commission. The Commission has appointed members, terms, and by-laws that serve as a guide as they carry on the work started by the Task Force. The new Commission has met for several months and now find themselves in the midst of developing a work plan and informational presentations necessary to sustain community awareness while serving as an informed resource to the Board of Mayor and Alderman for this important community issue.

### **Financial Impact**

There is no financial impact as a result of these minor changes.

### **Recommendation**

The Affordable/Work force Housing Advisory Commission and staff recommend approval of the changes.

ORDINANCE 2011-24

TO BE ENTITLED: "AN ORDINANCE TO AMEND VARIOUS SECTIONS OF TITLE 21, CHAPTER 1, OF THE FRANKLIN MUNICIPAL CODE FOR THE PURPOSE OF REVISING THE NAME OF THE AFFORDABLE/WORKFORCE HOUSING ADVISORY COMMISSION AND MEMBERSHIP."

WHEREAS, in 2008 the Board of Mayor and Aldermen established an Affordable/Workforce Housing Advisory Committee comprised of representatives from not-for-profit agencies, design professions, business leaders, and citizens to promote the production and maintenance of affordable and workforce housing throughout all geographic and economic segments of the community; and

WHEREAS, the Board of Mayor and Aldermen and the Affordable/Workforce Housing Advisory Committee together have undertaken a variety of initiatives and strategies to create community awareness and keep affordable and workforce housing a priority within the City of Franklin; and

WHEREAS, in 2010 the Board of Mayor and Aldermen in recognizing the value of affordable and workforce housing and, the complexity associated with this important community issue, established a Commission, represented by a cross-section of the population, to continue the work of the Committee by sustaining community awareness, serving as an informed resource, and advisor to the Board of Mayor and Aldermen; and

WHEREAS, after meeting for several months the Affordable/Workforce Housing Advisory Commission recommend the following name change and membership changes.

NOW, THEREFORE, BE IT ORDAINED BY THE BOARD OF MAYOR AND ALDERMEN OF FRANKLIN, TENNESSEE AS FOLLOWS:

SECTION I. That Title 21, Chapter 1, Section 21-102 (1) (e) of the Franklin Municipal Code is hereby amended by deleting the text noted with a strikethrough and inserting the text noted in bold approved to read as follows:

**AFFORDABLE & WORKFORCE HOUSING**

**Chapter 1. Purpose and Definitions**

Sec. 21-101. Purpose.

Sec. 21-102. ~~Affordable/Workforce Housing Advisory Committee~~ **Housing Commission.**

Sec. 21-103. Definitions.

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**21-102. ~~Affordable/Workforce Housing Advisory~~ Housing Commission.**

**(1) Purpose and Goals.** The purpose of the ~~Affordable/Workforce Housing Advisory~~ **Housing Commission** shall be:

\* \* \*

(e) To establish a strong public/private sector partnership via work with local 501(c)(3) nonprofit and for-profit organizations to establish and implement the ~~Affordable/Workforce Housing Advisory~~ **Housing Commission's** goals.

**SECTION II.** That Title 21, Chapter 1, Section 21-102 (2) of the Franklin Municipal Code is hereby amended by deleting the text noted with a ~~striketrough~~ and inserting the text noted in **bold** is approved to read as follows:

(2) **Membership.** The commission shall consist of a maximum of twenty-three (23) members. ~~Fourteen (14)~~ **Eleven (11)** members shall represent each of the following affiliations, or their successors:

- ~~• Graceworks Ministries, Inc.~~
- Habitat for Humanity of Williamson County
- Hard Bargain Mount Hope Redevelopment
- ~~• United Community Resource Foundation~~
- ~~• My Friends House Family and Children Services, Inc.~~
- BRIDGES Bridges-Domestic Violence Center of Williamson County
- Franklin Housing Authority Board of Directors
- City of Franklin Board of Mayor and Aldermen
- Franklin Municipal Planning Commission
- GAP **Community Development Resources, Inc.**
- Community Housing Partnership
- Williamson County **Association Board** of Realtors
- Franklin Tomorrow
- Homebuilders Association of Middle Tennessee

Additionally, up to ~~nine (9)~~ **twelve (12)** members shall be designated “at-large” with four (4) of the ~~nine (9)~~ **twelve (12)** members having a family member who **are eligible for** ~~has benefited from a~~ subsidized Affordable Housing **Programs**.

**SECTION III.** That Title 21, Chapter 1, Section 21-102 (3) of the Franklin Municipal Code is hereby amended by deleting the text noted with a ~~striketrough~~ and inserting the text noted in **bold** is approved to read as follows:

(3) **Appointment and Term of Office.** Members of the ~~Affordable/Workforce Housing Advisory Housing Commission~~ shall be appointed by the Mayor and confirmed by the Board of Mayor and Aldermen. The term of all members shall be three (3) years and all members shall be limited to two full consecutive terms. Terms shall be adjusted at the time of initial appointments to allow for staggered term dates. Appointees who fill an unexpired term shall hold office for the remainder of said unexpired term. A member who is absent from three consecutively scheduled meetings without having been excused by the chair may be removed from the Commission and the vacancy filled of the Board of Mayor and Aldermen.

**SECTION IV.** That Title 21, Chapter 1, Section 21-102 (5) of the Franklin Municipal Code is hereby amended by deleting the text noted with a ~~striketrough~~ and inserting the text noted in **bold** is approved to read as follows:

(5) **Compensation.** Members of the ~~Affordable/Workforce Housing Advisory Housing Commission~~, technical advisors and citizens at-large shall serve without compensation.

**SECTION V.** That Title 21, Chapter 1, Section 21-102 (6) of the Franklin Municipal Code is hereby amended by deleting the text noted with a ~~strike through~~ and inserting the text noted in **bold** is approved to read as follows:

(6) **Commission Staffing.** An employee from the City of Franklin Building and Neighborhood Services Department will serve as staff liaison to the ~~Affordable/Workforce Housing Advisory~~ **Housing Commission**. The staff contact will report directly to the Commission Chair, to City and County officials, and other Commissions and Departments as applicable.

**SECTION VI.** That Title 21, Chapter 1, Section 21-102 (7)(a) of the Franklin Municipal Code is hereby amended by deleting the text noted with a ~~strike through~~ and inserting the text noted in **bold** is approved to read as follows:

(7) **Committees.** The Commission shall have the following three (3) standing committees: Executive Committee, Education Committee, and Process Committee. From time to time, the Committee may designate special ad hoc task forces as needed. The authority of a Committee shall never exceed the authority of the Commission and action of such Committees is to be approved by majority vote of the Commission.

(a) Executive Committee. This committee shall be comprised of the Chair and Vice-Chair of the ~~Affordable/Workforce Housing Advisory~~ **Housing Commission**, the Chair and Vice-Chair of the Education Committee, and the Chair and Vice-Chair of the Process Committee. This Committee shall meet as necessary to conduct affairs related to the development and permanence of the ~~Affordable/Workforce Housing Advisory~~ **Housing Commission**, and is charged with:

- (i) Drafting and enforcement of execution of the Commission annual work plan;
- (ii) Drafting of progressive bylaws for the renewal of the Commission; and
- (iii) Monitoring Commission activity including member attendance, committee progress and working with local municipalities toward implementing affordable/workforce housing goals and policies.

**SECTION VII: BE IT FINALLY ORDAINED** by the Board of Mayor and Aldermen of the City of Franklin, Tennessee, that this Ordinance shall take effect from and after its passage on third and final reading, the health, safety, and welfare of the citizens requiring it.

**ATTEST:**

**CITY OF FRANKLIN, TENNESSEE:**

By: \_\_\_\_\_  
**ERIC S. STUCKEY**  
City Administrator/Recorder

By: \_\_\_\_\_  
**DR. KEN MOORE**  
Mayor

PASSED FIRST READING: \_\_\_\_\_

PASSED SECOND READING: \_\_\_\_\_