



Stormwater Appeals Board

Appeal & Variance Checklist

APPLICATION TO APPEAR BEFORE THE STORMWATER APPEALS BOARD

	All checked items are required information for application to the City Engineer and the Stormwater Appeals Board (SAB). Incomplete application packages will be returned to the Applicant. For City Engineer review, provide only one copy of documents requested for items 4-7, and 11. * A meeting with City Staff is highly recommended prior to application submittal for a variance prior to the SAB meeting.	Water Quality/ Water Quantity Provisions	Disturbance or Reduction of the Stream Buffer Area	Appeal
1	Copy of this checklist with initials beside each item submitted.	X	X	X
2	Complete application form.	X	X	X
3	A \$750.00 payment for Filing Fee (payable to City of Franklin).			X
4	Eight (8) copies of the Franklin topographic map for the project area (8½" x 11"). Scale: 1" = 200' with project location and N arrow prominently marked on map	X	X	X
5	Eight (8) copies of the Grading, Drainage, & Erosion Control Plan, stamped & signed by an Professional Engineer registered in the State of TN.	X	X	X
6	Eight (8) copies of an exhibit that Delineates and Highlights areas of proposed buffer disturbance.		X	
7	Eight (8) copies of a Buffer Management Plan for disturbed buffer areas stamped & signed by a Registered Landscape Architect or Professional Engineer.		X	
8	One copy of the USGS quadrangle sheet for the project area (8½" x 11"). Scale: 1" = 2000' with project location and N arrow prominently marked on map	X	X	X
9	One copy of permit(s) from TDEC and/or U.S. Army Corps of Engineers for ARAP or wetland issues, if applicable. Submit copy of application if permit has not been issued. If none, write "N/A" on this checklist and initial.	X	X	
10	One alternative site plan which does not require a variance or an acceptable detailed written explanation of why such a site plan is not possible.	X	X	
11	Photographs (Eight (8) copies).	X	X	X
12	Statement of Hardship (provide a detailed written narrative).	X	X	