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**MINUTES OF THE WORK SESSION  
BOARD OF MAYOR AND ALDERMEN  
FRANKLIN, TENNESSEE  
CITY HALL BOARDROOM  
TUESDAY, APRIL 26, 2011 – 5:00 P.M.**

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**Board Members**

Mayor Ken Moore	P	Alderman Margaret Martin	P
Alderman Clyde Barnhill	P	Alderman Dana McLendon	P
Alderman Pearl Bransford	P	Alderman Ann Petersen	P
Alderman Beverly Burger	P	Alderman Michael Skinner	P

**Department Directors/Staff**

Eric Stuckey, City Administrator	P	Eric Gardner, Engineering Director	P
Vernon Gerth, ACA Community/Economic Development	P	Shirley Harmon, HR Director	P
Russell Truell, ACA Finance & Administration	P	Mark Hilty, Water Management Director	P
David Parker, City Engineer	P	Gary Luffman, BNS Director	P
Shauna Billingsley, City Attorney	P	Catherine Powers, Planning & Sustainability Dir	P
Rocky Garzarek, Fire Chief	P	Joe York, Streets Director	P
David Rahinsky, Interim Police Chief	P	Brad Wilson, Facilities Project Manager	P
Fred Banner, MIT Director	P	Crystal Bishop, Stormwater Coordinator	P
Becky Caldwell, Solid Waste Director	P	Lanaii Benne, Assistant City Recorder	P
Lisa Clayton, Parks Director	P	Linda Fulwider, Board Recording Secretary	P

**1. Call to Order**

Mayor Ken Moore called the BOMA Work Session to order at 5:00 p.m. on Tuesday, April 26, 2011 in the City Hall Boardroom.

**2. Citizen Comments**

None

**WORK SESSION DISCUSSION ITEMS**

**3.\* Consideration of Event Permit Application from Franklin Noon Rotary Club for the Rodeo Parade in Downtown Franklin on May 14, 2011**

David Rahinsky, Interim Police Chief

**4. Consideration of Event Permit Application from Franklin Lions Club for Franklin on the Fourth in Downtown Franklin on July 4, 2011**

David Rahinsky, Interim Police Chief

**5. Consideration of Event Permit Application from Ragnar Events for Ragnar Relay Tennessee on November 5, 2011**

David Rahinsky, Interim Police Chief

Addressed together. No questions or comments

**6. Presentation on Stream Name Revisions and an Overview of the USGS Renaming Process  
Crystal Bishop, Stormwater Coordinator**

BOMA was asked to consider the submission of an application to the U.S. Board on Geographic Names (BGN) to formally name certain streams within the corporate limits of Franklin to clarify the nomenclature of local streams and remove inconsistencies among various stream name databases. Unnamed streams would also be named through this process. Prior to the application process, staff recommends hosting a Public Meeting to obtain citizen input. Derogatory names are not allowed. Names can be descriptive of the area, names from local history, or that of someone who has been deceased for at least five years.

**7.\* Consideration of the Utility Relocation Contract with the Tennessee Department of Transportation (TDOT Contract No. 7698; PIN 101454.01.00) for the Franklin Water Main Relocations for the Mack Hatcher Parkway Extension Northwest Quadrant Project (COF Contract No. 2011-0051)**

**David Parker, City Engineer/CIP Executive**

**8.\* Consideration of the Utility Relocation Contract with the Tennessee Department of Transportation (TDOT Contract No. 7697; PIN 101454.01.00) for the Franklin Sanitary Sewer Main Relocations for the Mack Hatcher Parkway Extension Northwest Quadrant Project (COF Contract No. 2011-0052)**

**David Parker, City Engineer/CIP Executive**

Items 7 and 8 addressed together. Plans must be completed by mid June. City Attorney has vetted both documents.

TDOT Contract No. 7698 estimates the allowable reimbursement from TDOT to be \$100,783.81. The cost to the City is unknown until the final design of the relocations is known and accomplished. The City will probably want to upsize the water mains and upsizing is not eligible for reimbursement.

TDOT Contract No. 7697 estimates the allowable reimbursement from TDOT to be \$302,912.17. The cost to the City is unknown until the final design of the relocations is known and accomplished. Again, upsizing is not eligible for reimbursement.

**9. Consideration of Sole-Source Purchase from Cues, Inc. of Orlando, Florida in the Total Amount of \$36,156.00 for Parts, Supplies, Training, Support and Labor Necessary to License, Install, and Upgrade the Granite XP Data Acquisition System for the Wastewater Collection Division of the Water Management Department (\$36,700.00 Budgeted in 431-83550-52212 for Fiscal Year 2011)**

**Mark Hilty, Water Management Director**

Necessary software to tie into Hansen and the geographic system for better assessment of the condition of sanitary sewer mains throughout the City's collection systems via closed circuit television.

10. **Discussion of Extending the Sunset Date for the Retiree Health Insurance to September 30, 2011**

**Shirley Harmon, Human Resources Director**

Due to the delay in approving the consultant, there was insufficient time to analyze what should be done with retiree insurance.

11. **Discussion on the FY 2011-2015 CIP Prioritization**

**David Parker, City Engineer/CIP Executive**

Eric Stuckey reviewed the existing funding plan and project status:

Mack Hatcher Parkway Extension was the overall #1 priority

- Proposed: Debt Service Paid by Road Impact, State & Federal
- Funds Spent and/or Committed by Contract/Budget \$17,452,979
- To date the City has expended greater than \$5 million for ROW acquisition and final design
- The State has committed \$12 million to ROW thus far.
- FY 2013 - TDOT will try to fund in next year's budget to start bid letting in December
- All TDOT spending now as the City has spent all that needed to be spent and should be getting reimbursement

BOMA approved Resolution 2009-44 funding for the following projects on September 22, 2009:

- Hillsboro Road Widening Highway 96 to Mack Hatcher (DESIGN)
  - Proposed Debt Service Paid by Road Impact & State & Hotel/Motel
- Columbia Avenue – complete and ready to close out – was in funding plan
- McEwen Drive Improvements, Phase III from Carothers Parkway to Cool Springs Boulevard (ROW)
  - Proposed Debt Service Paid by State & Road Impact
- Third Avenue North Extension to Hillsboro Road (ROW)
  - Proposed Debt Service Paid by General - Bond

BOMA approved funding for the following projects on July 13, 2010 by the resolutions as indicated for each project:

- Nichol Mill Lane; Resolution 2010-51; from Mallory Lane to just west of Academy Sports (ROW)
  - Proposed Debt Service Paid by General – Bond
- Mallory Station Road @ General George Patton Drive – Signalization; Resolution 2010-52
  - Proposed Debt Service Paid by General, Developer Contribution
- Eastern Flank Battlefield (EFBP) Access Roadway
  - Proposed Debt Service Paid by Facilities Tax & Hotel/Motel
  - On hold. Trying to work out what should be done with the Battlefield Commission

With the approval of the Interlocal Agreement (COF Contract NO. 2010-0125) with the Williamson County School Board, the City has committed to the funding of the following project

- McEwen Drive & Wilson Pike Intersection Improvements
  - Proposed: Debt Service paid by Facilities Tax & Williamson County Schools-\$1 million each
  - Trying to get design completed and go to construction ASAP

Various cross sections, schematic drawings, and color-coded maps were displayed and explained.

**Hillsboro Road Improvements:**

- Generally, only a 3-lane cross section north of Independence Square except in front of Franklin High School where there will be a right-turn lane added to the school's side of the project
- The commercial area from SR 96 West to just north of Independence Square to have a cross

section of 4 lanes

- Bicycle lands (4' wide) along each side, sidewalks, street lighting and other required appurtenances also part of the cross section of the entire length of the project
- Limits of construction are from Highway 96 to Claude Yates Drive
- Approximately 6,000 LF
- Following taken from Resolution 2009-22:
  - Installation of irrigation system in landscaped easements in commercial areas but not in residential areas
  - Designate in landscape easement documents that property owners are responsible for the maintenance of landscaping, business signs, and other private property appurtenances within these easements. The City would still be responsible for sidewalk and curbing, brick screening wall, street lighting, and irrigation elements in the landscape and access easements. This would reduce the ongoing maintenance costs associated with the project, and help clarify the City's responsibility. Would relieve City from financial responsibilities of long-term maintenance.
  - Construction of brick screening walls where parking areas are visible from the roadway
  - Design residential area between Del Rio Pike and Mack Hatcher Parkway with concrete sidewalks (no brick border); landscaping; decorative streetlights; and decorative mailboxes for those property owners that donate landscape easement areas.
  - Design traffic signals south of Del Rio Pike with decorative poles and bases; traffic signals north of Del Rio Pike bid as alternates the standard signal poles and decorative signal poles; bid as alternate decorative bases for signals north of and including Del Rio Pike. Signal poles at Del Rio Pike remain as is with addition of decorative bases if approved as part of bid
  - Design Hillsboro Road between Claude Yates and Mack Hatcher as a three-lane roadway, tying into existing five-lane section just south of Mack Hatcher Parkway
  - Acquire properties at 302,306, and 310 Fifth Avenue North in their entirety

#### Franklin Downtown Circulation Study Recommendations

There are potential opportunities to improve traffic flow and reduce demand on existing streets by extended the street grid in the northern portion of the study area. In order to improve traffic flow and reduce demand on existing streets, it is recommended that the street grid be extended in the northern portion of the study area.

- A segment from First Avenue North at Bridge Street to North Margin Street at Second Avenue North
- A segment from Third Avenue North at Bridge Street to Fifth Avenue North at the curve

These new streets will provide new street frontage for certain properties, which should be an incentive for new development. It is recommended that the City of Franklin adopt development design standards or other planning tools, prior to completion of the new street segments. These standards should ensure that development along the new streets is similar in character, scale, site design, and relationship to the street, to the existing historic development patterns in downtown Franklin.

These street extensions would provide new options for motorists travelling through downtown. In Particular the construction of these new streets would reduce traffic volumes at the intersection of Fifth Avenue and Bridge Street/Highway 96 W.

#### Third Avenue Extension – Current BOMA Priority Ranking #6

- Included in City's Major Thoroughfare Plan as a planned improvement to a major collector street
- Proposed improvements are to extend Third Avenue around the City's cemeteries to intersect with Hillsboro Road across from the entrance to the City's services building
- The cross section is proposed to be the City's standard 2-lanes (12' wide each) with sidewalks, street lighting and other appurtenances as required
- Coordinated with the proposed Bicentennial Park
- Limits of construction are from North Margin to Hillsboro Road
- Approximately 1,300 LF
- 57 Parking spaces
- Irrigation in the ROW and Park Area
- 24 Street Lights
- 8 Park Lights

FY 2011-2015 CIP Priority Ranking by Eric Stuckey, Russ Truell, Vernon Gerth & David Parker that should be ranked/prioritized for funding as soon as possible. The 8 listed projects can be accomplished within the funding plan as approved by BOMA

	Debt Service Paid by	Spent/Committed	CIP FY 2011	CIP FY 2012	CIP FY 2013	CIP FY 2014
Water/Streets/Fleet Facility			3,400,000	250,000	250,000	250,000
Fire Stations #7 & #8	Facilities		312,000			
Harlinsdale Improvements	Hotl/Motl	2,759,388	131,300			
Century/Beasley Connect	Genl Bond	162,096	5,505	457,000		
McEwen Ext/Wilson Pk E	Genl Bond Road Imp	388,870	470,000			
McEwen @ Wilson	Genl Bond	2,000,000	450,000			
McEwen IV Cool Sp/Wilson	Genl Bond Road Imp	514,697	550,000			
S Carothers Ext-Falcon Ck	Genl Bond Road Imp	2,020,000	3,500,000			
<b>TOTALS</b>		<b>7,845,051</b>	<b>8,818,805</b>			

Lengthy discussion ensued.

## ADJOURN

Work Session adjourned 6:47 p.m.

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Mayor Ken Moore

Minutes prepared by: Linda Fulwider, Board Recording Secretary, City Administrator's Office – 5/20/2011 1:39 PM