




HISTORIC
FRANKLIN
TENNESSEE

ITEM #34
BOMA
05/24/2011

MEMORANDUM

May 12, 2011

TO: Board of Mayor and Aldermen

FROM: Eric S. Stuckey, City Administrator 
Russell Truell, Assistant City Administrator / CFO
Mark Hilty, Water Management Director
Brian Wilcox, Purchasing Manager

SUBJECT: Consideration of bid award to Utility Services Associates, LLC of Burien, Washington in the total estimated amount of \$24,000.00 for water distribution system leak detection survey and other related contract services for 120 miles of additional distribution pipe (at the rate of \$200 per mile) for the Water Distribution Division of the Water Management Department (Purchasing Office Procurement Solicitation No. 2011-032; \$24,000.00 budgeted in 421-82599-52102 for fiscal year 2011)

Purpose

The purpose of this procurement is to conduct additional one-time water distribution system leak detection survey and related contract services within the \$24,000 of budgeted funding available for as many as possible of the remaining 175 miles of water distribution pipe that will not have been surveyed recently. In response to this solicitation, bidders were asked to bid the number of miles of water distribution pipe they would be able to survey within this budget. The pipe selected by the City would be the highest priority to the City at this time – that is, those that are the oldest, have inferior soil conditions, and/or have been prone to leaks in the past. The purpose of the leak detection survey is to increase the ratio of revenue-generating to non-revenue-generating water distributed by the City and to identify the loss of treated drinking water within the City's distribution system. The City is striving to improve the accountability for water distributed and its ultimate use or loss, reduce water lost to leakage, theft and other unauthorized uses, and to enhance customer service at reasonable rates.

Background

The City of Franklin recently solicited competitive bids from qualified firms to perform a one-time water distribution system leak detection survey and other related contract services for approximately 40 miles of water distribution pipe. The City subsequently solicited competitive bids from qualified firms to perform a one-time water distribution system leak detection survey and other related contract services for as much mileage of distribution pipe as the remaining current-year budget for this work will permit. For this new procurement solicitation, the City has budgeted funding available in the amount of \$24,000 to perform a one-time water distribution system leak detection survey and other related contract services for as many of the remaining 175 miles of water distribution pipe as possible. Bidders were asked to bid the number of miles of water distribution pipe they would be able to survey within this budget.

The City published on May 5, 2011 a Notice to Bidders in the *Williamson Herald* for water distribution system leak detection survey and other related contract services. In addition, bid documents were sent on or about the same date directly to four (4) potential bidders known or thought to be interested in this solicitation. Bids were publicly opened at the bid opening held on May 12, 2011. A tabulation of the bids received for this solicitation is attached. The apparent lowest, most responsive and responsible bid, from Utility Services Associates, LLC of Burien, Washington, who bid 120 miles for the budgeted \$24,000 available, a mileage which calculates to \$200.00 per mile of distribution pipe. This bid was identified because it is the lowest bid that meets or exceeds the City's intention as expressed and implied by the City's specifications as well as the instructions, terms and conditions pertaining to this procurement solicitation.



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Financial Impact

The Water Management Department Water Distribution Division budget for fiscal year 2011 includes \$24,600.00 out of the Water Fund for the purchase of additional water distribution system leak detection services.

Options

In accordance with the bid documents, the City reserves the right to reject any and all bids.

Recommendation

Staff recommends that the City accept the apparent lowest best bid, from Utility Services Associates, LLC of Burien, Washington, in the total estimated amount of \$24,000.00 for water distribution system leak detection survey and other related contract services for 120 miles of additional distribution pipe (at the rate of \$200 per mile). Purchasing Manager Brian Wilcox is of the opinion that the prepared specifications as distributed allowed for competition among multiple vendors, and that the staff recommendation appears to be made in a fair and impartial manner based upon the bids received.

