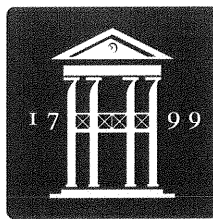


**ADMINISTRATION**

**Russell B. Truell**  
Assistant City Administrator, CFO  
Finance



**ITEM #4**  
**FINANCE**  
**05-19-11**

**Moore**  
Mayor

**Eric S. Stuckey**  
City Administrator

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**H I S T O R I C**  
**F R A N K L I N**  
**T E N N E S S E E**

May 12, 2011

**TO:** Members of the Budget & Finance Committee

**FROM:** Eric Stuckey, City Administrator  
Russ Truell, Assistant City Administrator

**SUBJECT:** Budget Amendments requested based on Third Fiscal Quarter activity

**Purpose**

The purpose of this item is to amend the Fiscal Year 2010-2011 Budget to account for activities or conditions arising since passage of the original budget.

**Background**

Rather than bring a myriad of budget amendments at numerous Board meetings, staff has implemented a process of bringing possible budget amendments to the Budget & Finance Committee on a quarterly basis. In November and in February, budget amendments for the July through December period were brought to committee and approved. The attached pages contain proposed amendments arising from the January through March time frame.

As with previous quarters, much of the financial impact is from purchases that were budgeted in FY2010 but were delayed. Some of the entries reflect purchases approved by the Board or additional expenses resulting from Board-approved actions. Revenues are increased in accordance with the results of actual collections during the first nine months of the fiscal year.

**Financial Impact**

As additional local sales tax and building permit revenues have been recognized for Fiscal Year 2011, there is no increase in the draw on General Fund reserves.

**Options**

- 1) Approve amendments as proposed and forward to BOMA
- 2) Make changes to the amendments where desired and forward to BOMA

**Recommendation**

Staff recommends approval of the amendments as presented.

| FISCAL YEAR 2011<br>THIRD QUARTER (JAN-MAR 2011) BUDGET AMENDMENTS          |   |                                   |                           |   |             |
|---|---|-----------------------------------|---------------------------|---|-------------|
| AMENDMENT DESCRIPTION   | VENDOR (IF APPLICABLE) OR OTHER INFORMATION     | FUND                              | DEPT                      | BUDGET CODE   | AMOUNT      |
| Emergency Medical Service Consulting Services (approved by BOMA on 4/26/11) | TriData Division of System Planning Corporation | Re-allocation within General Fund | Fire                      | 110-82560-42200   | \$40,261    |
|   |   |                                   | General Exp               | 110-82560-45900   | (\$40,261)  |
|   |   |                                   | General Exp               | 110-81110-45900   | (\$250,000) |
|   |   |                                   | Admin                     | 110-81110-41300   | \$2,557     |
|   |   |                                   | CIP                       | 110-81110-41305   | \$1,367     |
|   |   |                                   | Communications            | 110-81110-41320   | \$1,505     |
|   |   |                                   | BNS                       | 110-81110-41900   | \$10,505    |
|   |   |                                   | Court                     | 110-81110-41200   | \$872       |
|   |   |                                   | Engineering               | 110-81110-41600   | \$3,747     |
|   |   |                                   | TOC                       | 110-81110-46110   | \$1,385     |
|   |   |                                   | Finance                   | 110-81110-41500   | \$4,148     |
|   |   |                                   | Fire                      | 110-81110-42200   | \$77,454    |
|   |   |                                   | Streets-Fleet             | 110-81110-43130   | \$2,332     |
|   |   |                                   | HR                        | 110-81110-46150   | \$4,213     |
|   |   |                                   | Law                       | 110-81110-41400   | \$1,658     |
|   |   |                                   | Proj & Fac Mgmt           | 110-81110-41320   | \$1,836     |
|   |   |                                   | MIT                       | 110-81110-41350   | \$6,652     |
|   |   |                                   | Parks                     | 110-81110-44700   | \$9,145     |
|   |   |                                   | Planning                  | 110-81110-41700   | \$7,693     |
|   |   |                                   | Police                    | 110-81110-42100   | \$73,821    |
|   |   |                                   | Purchasing                | 110-81110-41340   | \$709       |
|   |   |                                   | Revenue Mgmt              | 110-81110-41310   | \$5,802     |
|   |   |                                   | Streets-Maint             | 110-81110-43100   | \$13,360    |
|   |   |                                   | Streets-Traffic           | 110-81110-43110   | \$2,946     |
|   |   |                                   | (Transfer to) Solid Waste | 110-88030-45930   | \$16,293    |
|   |   |                                   |                           | will be split among 110-81110-41310 (wages); 110-81410-41310 (FICA); 110-81420-41310 (medical); 110-81430-81440-41310 (other employee ins.) | \$68,516    |
| Temporary Assignment (Assistant City Recorder) in Revenue Management        | Wages + Benefits                                | General                           | Revenue Mgmt              |   |             |
| Natural Gas Service   | Estimated amount higher than original budget    | General                           | Fire                      | 110-82440-42200   | \$18,000    |
| Legal Settlements (\$71,000 total less \$32,500 insurance reimbursement)    | Settled December 2010                           | General                           | Fire                      | 110-85130-42200   | \$38,500    |
| Regional Transit Authority Membership                                       | not budgeted                                    | General                           | Appropriations            | 110-87110-45920   | \$5,622     |

| FISCAL YEAR 2011<br>THIRD QUARTER (JAN-MAR 2011) BUDGET AMENDMENTS   |   |             |                         |                 |                    |  |
|--|---|-------------|-------------------------|-----------------|--------------------|--|
| AMENDMENT DESCRIPTION  | VENDOR (IF APPLICABLE) OR OTHER INFORMATION   | FUND        | DEPT                    | BUDGET CODE     | AMOUNT             |  |
| Additional cost of City's share of County's Spay/Neuter program  | budget approximately \$10,000; estimated 2011 approximately \$19,000  | General     | Appropriations          | 110-87120-45920 | \$9,000            |  |
| Franklin Leadership University re-instituted (total cost \$32,750; less \$10,375 absorbed by current HR budget)  | Gary Minor  | General     | Human Resources         | 110-82780-41650 | \$22,375           |  |
| Eliminate budgeted Transfer to Water Fund - Interest only in 2011 (for acquisition of swap properties)   | Properties to remain in Water Fund  | General     | Transfer to Water Fund  | 110-88150-45930 | (\$45,000)         |  |
| General Fund's Transfer to Solid Waste (expenditure) due to Knuckleboom purchase below   | Transfer to Solid Waste   | General     | Transfer to Solid Waste | 110-88030-45930 | \$113,883          |  |
| <b>Total General Fund Expenditures</b>   |   |             |                         |                 | <b>\$230,896</b>   |  |
| Solid Waste service in Collection division (estimated balance of Collection crossing scale and paying for Disposal) -- offsetting revenue is shown below | City of Franklin  | Solid Waste | SW Collection           | 124-82435-46110 | \$1,040,000        |  |
| Knuckleboom purchase (to replace knuckleboom out of service after flood clean-up)  | Stringfellow, Inc.  | Solid Waste | SW Collection           | 124-89520-46110 | \$113,883          |  |
| Solid Waste Fund mid-year raises   | Reallocation from General Fund for mid-year raises used to cover this amendment for Solid Waste departments | Solid Waste | SW Admin                | 124-81110-46100 | \$1,344            |  |
|  |   |             | SW Collection           | 124-81110-46110 | \$9,054            |  |
|  |   |             | SW Disposal             | 124-81110-46120 | \$5,001            |  |
|  |   |             | SW Recycling            | 124-81110-46130 | \$894              |  |
| <b>Total Solid Waste Fund Expenditures</b>   |   |             |                         |                 | <b>\$1,170,176</b> |  |
| <b>Total Expenditures</b>  |   |             |                         |                 | <b>\$1,401,072</b> |  |

FISCAL YEAR 2011  
THIRD QUARTER (JAN-MAR 2011) BUDGET AMENDMENTS

| AMENDMENT DESCRIPTION                                | VENDOR (IF APPLICABLE) OR OTHER INFORMATION | FUND        | DEPT | BUDGET CODE | AMOUNT             |
|--|---|-------------|------|-------------|--------------------|
| <b>SOURCE OF FUNDS FOR AMENDMENTS</b>                |   |             |      |             |                    |
| INCREASE SALES TAX REVENUE (based on estimated 2011) |   | GENERAL     |      |             | \$184,566          |
| INCREASE BUILDING PERMITS (based on estimated 2011)  |   | GENERAL     |      |             | \$46,330           |
| <b>Total General Fund Revenue</b>                    |   |             |      |             | <b>\$230,896</b>   |
|  |   |             |      |             |                    |
| TIPPING FEE REVENUE                                  |   | SOLID WASTE |      |             | \$1,040,000        |
| INCREASE TRANSFER FROM GENERAL FUND                  |   | SOLID WASTE |      |             | \$130,176          |
| <b>Total Solid Waste Fund Revenue</b>                |   |             |      |             | <b>\$1,170,176</b> |
| <b>Total Revenue</b>                                 |   |             |      |             | <b>\$1,401,072</b> |