

**MEETING MINUTES**  
**FRANKLIN TREE COMMISSION**  
**CITY OF FRANKLIN, TENNESSEE**  
**COMMUNITY & ECONOMIC DEVELOPMENT CONFERENCE ROOM**  
**MONDAY, NOVEMBER 22, 2010 – 5:30 P.M.**

<u>Committee Members</u>		<u>Other Attendees</u>	
Alderman Ann Petersen, Chair	P	Todd Snackenberg, Arborist	P
Beth Adams	A	Linda Fulwider, Board Recording Secretary	P
Scott Harrison	P		
Skip Heibert	P		
Kim Hoover	P		
Michael Johnson, MTEMC	A		
Martin Shaw	P		

**1. CALL TO ORDER**

Alderman Petersen called the meeting to order at 5:30 p.m.

**2. Approval of the Minutes**

*Scott Harrison moved to approve the October 25, 2010 meeting minutes as presented. Seconded by Skip Heibert. Motion carried unanimously.*

**3. Citizen Comments**

No citizens present

**4. 2010 Lecture Series**

**Todd Snackenberg**

Todd Snackenberg contacted Finance to find out the balance left from the WCMG grant and learned not all speakers have been paid. Carol Reese has not submitted an invoice for her lecture, nor has Mike Berkley for his seconded lecture. He estimates the balance will be about \$800 left from the 2009 and 2010 grants.

Kim Hoover commented the Master Gardeners would probably want the Commission to keep the funds to do more lectures. Commission consensus was to advise them of the leftover funds and ask if it should be returned or used for additional lectures.

Citizen feedback for all the lectures has been positive. All the lectures were excellent. Mike Berkley's first lecture is on the City website. Eventually, all the lectures will be available on the website. The video can be found by clicking on "Parks" then on "Urban Forestry," and on "Videos to Watch." Kim Hoover asked if CDs of all the lectures had been given to the Master Gardeners. She will find out how many they have and Mr. Snackenberg will send them ones they do not have.

5. **Arbor Day 2011**

**Todd Snackenberg**

The next Arbor Day/Earth Day is Saturday, April 16, 2011. Mr. Snackenberg is getting an early start on booking participants for the 2011 event and has again booked Conductor Jack (a big hit with children attending). He plans to start contacting this year's participants next week. He anticipates booking new participants as well. Many aspects will probably remain the same: tree giveaway (State), Tree City recognition, Highland Rim Bluegrass Band, and hot dogs furnished by MTEMC. Andrew Orr will once again work on the Earth Day portion of the event.

6. **Arborist Report**

**Todd Snackenberg**

Fire Station #1 Tree Planting

Scheduled Wednesday, November 24, 2010 rain or shine.

Parks Tree Planting Bid Opening

There were four bidders. The award to the best lowest bidder will be announced within two weeks and forwarded to BOMA for vote on December 14, 2010.

Bidders:

◆ Happy Tree	\$19,956.00
◆ Tomlin	\$21,980.00
◆ Curb Appeal	\$28,365.00
◆ Haller's Landscaping	\$38,990.50

Tennessee Agricultural Enhancement Program Grant (TAEP)

This is a Parks Department project and the 80 trees will be planted by in-house labor. The \$5,160 cost to be split 50/50 between the Grant and the Tree Bank.

7. **Other Business**

The Commission will not meet in December. Next meeting Monday, January 24, 2011.

8. **Adjourn**

Meeting adjourned 5:50 p.m.

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Ann Petersen, Chair

Minutes prepared by Linda Fulwider, Board Recording Secretary, City Administrator's Office -1/25/2011 9:13 AM