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MEM

ITEM #8  
WRKS 10/12/2010

ITEM #9  
WRKS 10/12/2010

ITEM #10  
WRKS 10/12/2010

October 4, 2010

**TO:** Board of Mayor and Aldermen

**FROM:** Eric Gardner, Director of Engineering  
Eric Stuckey, City Administrator *Eric*  
David Parker, City Engineer/CIP Executive

**SUBJECT:** Master Services Agreement for Stream Restoration Projects

**Purpose**

The purpose of this memorandum is to provide information to the Board of Mayor and Aldermen (BOMA) regarding entering into a Master Services Agreement (MSA) with three firms for stream restoration projects, AMEC, CEC and URS.

**Background**

As a result of erosion and bank failures to streams, much of which can be attributed to the May 2010 flooding, City of Franklin staff inspected the main tributaries to the Harpeth River to determine the amount of damage and debris build-up the streams and drainage facilities have endured. After gathering information and evaluating the damage, there will be design services necessary for various related tasks.

Staff advertised for consultants to submit statements of qualifications for performing various stormwater related design services. Fourteen consulting firms or consortiums submitted their qualifications. Staff reviewed the qualifications and graded each submittal. The top three scoring firms were AMEC, CEC and URS. Staff believes it would be beneficial to enter into a MSA with more than one firm so that design could be completed in a timely manner if an emergency like the May Flood were to occur again. Therefore, the designs would be rotated between the three selected firms as they were identified.

**Financial Impact**

No financial impact at this time. As a design is identified and a scope of work is determined, the design costs will be approved by BOMA at that time.

**Recommendation**

Staff recommends entering into a Master Services Agreement with the three selected firms; AMEC (COF Contract No. 2010-0154), CEC (COF Contract No. 2010-0155) and URS (COF Contract No. 2010-0156).

# Stream Restoration - Inspection Findings

