

RESOLUTION NO. 2024-29

A RESOLUTION TO AMEND CITY OF FRANKLIN TRAVEL AND EXPENSE POLICY REGARDING CAR ALLOWANCE AND TRAVEL BOOKED THROUGH A THIRD PARTY

WHEREAS, the City of Franklin implemented a Travel and Expense Policy and Procedures on April 12, 2005;

WHEREAS, the Board of Mayor and Aldermen approved Resolution 2018-51 on June 26, 2018 to update travel requirements and definitions.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF MAYOR AND ALDERMEN OF THE CITY OF FRANKLIN, TENNESSEE, AS FOLLOWS:

Section 14 CAR ALLOWANCE shall be amended to insert the following at the end of the section:

Certain employees of the City may receive an automobile allowance, which is intended to cover the cost of an automobile, including financing, insurance, maintenance and repairs, fuel, etc. Automobile allowance payments will be included in the employee's taxable income. No mileage reimbursement shall be paid to employees receiving a car allowance for travel within Williamson County. Travel outside the County shall be reimbursed at the rate of ½ the current per-mile reimbursement rate as described in the City's Travel Policy.

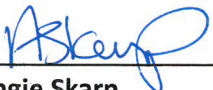
Section 15 BOOK TRAVEL DIRECTLY IN LIEU OF 3RD PARTY TRAVEL SITES shall be amended to insert the following at the end of the section:

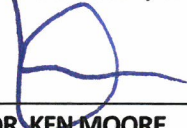
When 3rd party travel sites are used, unexpected fees, undercollected taxes, and less flexibility may result. In the event that the person who booked the travel is unable to go, the 3rd party travel sites do not allow flexibility to transfer those funds to someone else. To avoid, book directly or through the organizer in lieu of 3rd party travel sites.

It is so resolved and done on this 25th day of June, 2024.

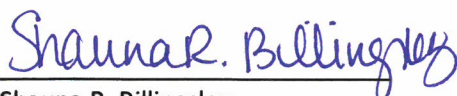
ATTEST:

CITY OF FRANKLIN, TENNESSEE:

By: 
Angie Skarp
City Recorder

By: 
DR. KEN MOORE
Mayor

Approved as to Form:


Shauna R. Billingsley
City Attorney