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**MINUTES OF THE WORK SESSION  
BOARD OF MAYOR AND ALDERMEN  
FRANKLIN, TENNESSEE  
CITY HALL BOARDROOM  
TUESDAY, JUNE 22 2010 – 5:00 P.M.**

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**Board Members**

Mayor John Schroer	P	Alderman Dana McLendon	P
Alderman Clyde Barnhill	P	Alderman Ken Moore	P
Alderman Pearl Bransford	P	Alderman Ann Petersen	P
Alderman Beverly Burger	P	Alderman Michael Skinner	P
Alderman Margaret Martin	P		

**Department Directors/Staff**

Eric Stuckey, City Administrator	A	Eric Gardner, Engineering Director	
Vernon Gerth, ACA Community/Economic Dev	P	Shirley Harmon, HR Director	
Russell Truell, ACA Finance & Administration	P	Mark Hilty, Water Management Director	P
David Parker, City Engineer		Gary Luffman, BNS Director	P
Shauna Billingsley, City Attorney	P	Catherine Powers, Planning/Sustainability Dir	P
Rocky Garzarek, Fire Chief	P	Joe York, Streets Director	P
Jackie Moore, Police Chief	P	Brad Wilson, Facilities Project Manager	P
Fred Banner, MIT Director	P	Lanaii Benne, Assistant City Recorder	P
Becky Caldwell, Solid Waste Director	P	Linda Fulwider, Board Recording Secretary	P
Lisa Clayton, Parks Director			

**1. Call to Order**

Mayor John Schroer called the BOMA Work Session to order on Tuesday, June 22, 2010 at 5:00 p.m. in the City Hall Boardroom.

- Citizens were reminded that July 6, 2010 is the final day to sign up with FEMA. Even if there were no apparent damages, it would be worthwhile to register in case something becomes known later.
- City Administrator Eric Stuckey is on vacation and ACA's Russ Truell and Vernon Gerth are standing in for him.

**2. Citizen Comments**

None

**WORK SESSION DISCUSSION ITEMS**

**3. May 1, 2010 Flood Status Update/Report**

**Vernon Gerth, ACA Community & Economic Development**

The FEMA project writer has been with the City for two weeks writing project worksheets. The first five were submitted today. There could be as many as 50 all together. Initially, 35 properties were

identified as substantially damaged in the floodplain. Since then nine (9) of those were determined to exceed the 50% replacement value.

**4. Blue Bag Program Report**

**Becky Caldwell, Solid Waste Director**

**Milissa Reiersen, Communications Manager**

Becky Caldwell gave a power point presentation that included how the program was started, creating of the logo, the mascot and that the program was created to reduce the cost of hauling to the landfill by reducing the amount of waste taken to the landfill. The service is free to residents of Franklin.

Items that can be placed in blue bags for recycling: paper, steel cans, aluminum, plastic #1-7, and cardboard. Cardboard boxes should be broken down and may be placed under the blue bag. Styrofoam and glass prohibited. Glass may be taken to any of the convenience centers in the County or the buyback center at the end of Century Court. Food and drink containers should be rinsed before recycling.

Melissa Reiersen presented the public education program on video. She talked about the logo, Buddy Blue Bag, brochures, banners, and other means of advertising the program. True Value, Lowe's, Home Depot, Sam's, Kroger, Publix, Costco, K-Mart, Wal-Mart, and Harris Teeter will sell the blue bags. Solid Waste hand-delivered 18,500 brochures. The City has leased three mini-packers for recycling pick up every week on regular collection days. The vehicles will sport the recycling decals. Multiple blue bags are allowed and recyclables need not be separated. The blue bags are recyclable as well.

**5.\* Consideration of Event Permit for St. Paul's BBQ to be Held in Downtown Franklin on July 24, 2010**

No questions or comments

**Jackie Moore, Police Chief**

**6. Consideration of Event Permit for Jingle Bell Run to be Held in Downtown Franklin on December 4, 2010**

No questions or comments

**Jackie Moore, Police Chief**

**7. Consideration of Event Permit for Best Buddies 5K to be Held on August 28, 2010**

**Jackie Moore, Police Chief**

Alderman Burger commented that the Clovercroft/Oxford Glen intersection is partially closed, but should be open before the event occurs.

**8. Discussion on the Role of the United Way in Budget Allocation for Outside Agencies**

**Alderman Michael Skinner**

Mayor Schroer reiterated that the United Way was asked to screen applicants and make recommendations for allocations to BOMA. They have done this for five years. This time BOMA chose not to accept their recommendations. He asked if BOMA wants to continue this process. He does not want to ask them to provide this service if BOMA continues to disregard the

recommendations.

Alderman Petersen noted last year and this year involved cuts that led into decisions to reallocate differently. Alderman Skinner commented BOMA has not followed recommendations for the last two years. He would be more comfortable if the aldermen had more input and did the screening. Alderman Bransford said there would be potential for others to come before the Board to ask for contributions and not just the ones the United Way reviews. Allow others to approach instead of a set group. Alderman Moore stated that one of the things United Way does is verify needs. He struggles with it somewhat as it is a closed list. If opened up to more it would water down the amounts given.

Alderman McLendon said the reason the United Way was asked to do this was that previously the Budget & Finance Committee had to hear all the presentations. That takes an inordinate amount of time. It became somewhat a chaotic situation of worthy organizations coming in and asking for their share. The Board wanted to depoliticize the process and let United Way decide how to apply "X" amount of dollars. If the United Way is asked to continue, then do not lament about someone who may have been left out. Some say do not contribute at all, and not to give their tax money to non-profit organizations, but the City has always given something. The United Way is less personal and more pragmatic and allows those closer to the scenario to decide those most worthy. If the United Way recommendations are not accepted, the process will default back to the previous paradigm. The United Way knows who is out there and what the needs are. Mayor Schroer agreed it is impractical and cumbersome to hear and sift through dozens of presentations from worthy organizations.

Alderman Barnhill mentioned he works for the Clay Center and that before the United Way was involved in screening, the process worked well for 15-20 years. He fills out three pieces of paperwork to receive funds from Williamson County and does not have to go through a presentation. The paperwork for the United Way is more cumbersome. The Board is to decide how taxpayer money is spent. The United Way should not have recommended allocations that cut some agencies drastically when all were to be cut by 6%. Mayor Schroer did not agree with equal across the board cuts or increases. There should be an opportunity to analyze each organization and determine their needs.

Alderman Bransford requested the list used by the United Way as to who submitted applications, who was rejected for City funds, and other information used in the review. Alderman McLendon would like to see the United Way process.

Mayor Schroer recommended that he, Eric Stuckey, and Russ Truell meet with United Way to discuss the situation.

Alderman Burger stated it is not the jurisdiction of government to give to charities: the City is reaping what it sowed. Mayor Schroer countered that some organizations provide services that the City might otherwise have to provide.

- 9.\* **Consideration of Lease/Purchase of Backup 911 Phone System for Police Dispatch; \$23,743.00**  
**Fred Banner, IT Director**  
 Mayor Schroer noted two ways to pay: contingency from the police station or add it to the lease program in place. Mr. Truell related Finance has no preference and financing will be figured later.
- 10.\* **Consideration of Request to Purchase 12 Replacement Batteries for the APC Power Conditioning Unit in the MIT Server Room from Pomeroy IT Solutions of Nashville, TN (State Contract) (\$14,483.88)**  
**Fred Banner, IT Director**  
 The batteries are six years old and it is time to replace them.
- 11.\* **Consideration of a Sole-Source Maintenance Agreement with Physio-Control, Inc. of Redmond, WA for the Service and Repair of the Departments Automated Defibrillators and Cardiac Monitors for the Year Beginning June 1, 2010 in the Amount of \$11,760.47 (\$10,000.00 budgeted in 110-82620-42200 for FY2010)**  
**Rocky Garzarek, Fire Chief**  
 The maintenance agreement is for service of current equipment on trucks, in City Hall and at various locations in the City. This is 2008 pricing. Approximately 20 units must be serviced every six months.
- 12.\* **Consideration of Emergency Purchase of Pump for the City of Franklin Hillsboro Road Pump Station**  
 No questions or comments **Mark Hilty, Water Management Director**
- 13.\* **Consideration of RESOLUTION 2010-49, a Resolution to Amend Resolution 2010-07 Pertaining to the Pension Plan from July 1, 2010 to No Later Than October 1, 2010**  
**Shirley Harmon, Human Resources Director**  
 Russ Truell noted the pension plan was frozen and a target date set for a new plan. With the May flood and scheduling problems that date cannot be met. October 1 will allow time to work on the project in July and August with voting in September.
14. **Consideration of Pension Trust Agreement Amendment (COF Contract No. 2010-0087)**  
**Shirley Harmon, Human Resources Director**  
 Mr. Truell noted the Plan document was updated, amended, and approved. The upgrade to the Trust Agreement brings the document 15 years forward in language as well as clarifies language as requested by SunTrust.
15. **Consideration of RESOLUTION 2010-35 Authorizing Adoption of the Manual for the Septic Certification Inspection Program**  
**Mark Hilty, Water Management Director**  
**Chris Bridgewater, Plumbing/Mechanical Plans Examiner**  
 Vernon Gerth and Mark Hilty addressed the issue. Mr. Gerth noted the Board approved that septic systems would be inspected every three years. Subsequently, the aldermen expressed that three

years is too frequent to pump septic tanks. If the three-year timeline is changed, the Municipal Code must be amended. If pumping the tank is not to be part of the program, staff does not have a program. He stressed the importance of pumping the tank.

Alderman Martin asked if the \$75 inspection fee is for the City to provide a visual inspection of the ground area and document pumping the tank. Mr. Gerth said the ground inspection occurs before the tank is pumped. Alderman Martin asked if the inspector must be certified. Mr. Gerth noted they would provide homeowners with a list of prequalified, certified haulers. If the inspector finds no evidence of sewage on the ground, a recommendation of whom to call to pump and inspect the tank will be provided the homeowner.

Discussion:

- \$75 fee excessive for someone to walk around looking for ground water and disproportionate if requiring visual inspection of the pumped tank @ \$200-\$300
- Objection to visual inspection @ \$75 prior to pumping
- The fee includes education on maintaining a septic system
- Most know how to take care of their systems
- There must be an easier, better, and less expensive way to do it
- Concern regarding a group of folks who can't afford to have their tanks pumped and won't do routine pumping without prompting or financial assistance
- Be proactive rather than reactive in identifying systems that fail
- Every three years too often. Recommend every five years.
- County has no regulation on interval between tank pumping. Recommendation from State is 3-5 years.
- Some states do not mandate pumping unless sewage discovered at ground inspection.
- Change wording in initial letter to homeowners, "Our records indicate that your home is served by a private septic system and that you are ~~eligible~~ for the Septic Certification Inspection Program." Replace eligible with a more appropriate word
- Bring back July 27 to change Municipal Code to five year interval between pumping without the inspection fee

- 16.\* **Consideration of RESOLUTION 2010-46, a Resolution to Extend the Sharing of the Preservation Planner Responsibilities through December 31, 2010 or Until Such Time the Position is Filled**  
No questions or comments                      **Shirley Harmon, Human Resources Director**

- 17.\* **Consideration of RESOLUTION 2010-50, a Resolution to Authorize the Emergency Expenditure of \$54,087.35 for The Maples Shopping Center Drainage Repair to be Paid from the Stormwater Reserve Fund.**  
**Joe York, Streets Director**  
**Paul Holzen, Engineering Supervisor**

Sessions Paving did the work. Invoice less than expected. Problem was corrugated metal pipe failure. Alderman Petersen added this was not just for the Maples, but is part of a regional drainage system.

18. **Consideration of a Memorandum of Understanding Between The Housing Fund, Inc. and The City of Franklin for the Purpose of Providing Technical Assistance Relating to Annual Updating of The U.S. Department of Housing and Urban Development Consolidated Plan, Action Plan and CAPER in the Amount of \$20,000 as Approved in the 2010-11 CDBG Program Year (Consultant fees are paid with CDBG funds)**

No questions or comments

Vernon Gerth, ACA Community & Economic Development

- 19.\* **Consideration of RESOLUTION 2010-55, a Resolution Acknowledging the Letter of Agreement Between the Tennessee Main Street Program and the Downtown Franklin Association**

No cost to the City

Shauna Billingsley, City Attorney

20. **Update of Eastern Flank Battlefield Road – Battlefield Task Force Recommendation**

Steve Valley, Interim Preservation Planner

Amanda Hall, Planning Department Intern

Amanda Hall related the Battlefield Preservation Commission endorses Roadway Option IV, with amendments. The option includes the entire “loop” that is part of the EFBP Master Plan. To lessen the cost the Commission proposes an exposed aggregate asphalt or concrete surface for only the eastern portion of the proposed loop and gravel for the western portion. Completing the “loop” would allow additional capacity for vehicular traffic immediately following a large event at either Eastern Flank Battlefield Park or Carnton Plantation. The Commission also recommends curbs and gutters be removed, and the construction of an 18'-wide roadway rather than the 22'-foot wide roadway on the Master Plan. The Commission recommends the construction of a parking area near the existing Fleming Center. The Parks Department recommends curb and gutter to keep the gravel from washing away.

The Plan will be brought back with final numbers.

## ADJOURN

Work Session adjourned @ 6:40 p.m.

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Mayor John C. Schroer

Minutes prepared by: Linda Fulwider, Board Recording Secretary, City Administrator's Office –6/25/2010 11:54 AM