

E-Brief 2023



Excellence.....

Innovation.....

Teamwork

Integrity

.....Action-Oriented

Friday, August 4, 2023

Good Friday morning, team! Here are a few HR things to begin with this morning.

EMPLOYEE OF THE QUARTER RESULTS:

The scores have been tabulated and we have 2 new Employee of the Quarter Winners! Congratulations to our 2023 Second Quarter winners:

Joshua Akers - Police Dept

Mark Sanchez - Police Dept

Our winners will be honored in a ceremony in the next few weeks.

We will continue accepting nominations for the **3rd Quarter** of the **Employee of the Quarter 2023 Program until September 30th**. You can submit paper nominations by coming into the Human Resource Department within City Hall or via email by filling out the attached nomination form.

As a reminder, the guidelines are as follows:

- **Any employee** can be nominated
- HR will accept unlimited nominations during the nomination window for each quarter
- **Nomination forms** are attached and will also be available on *Inside the City*
- **Two employees will be selected per quarter** by a committee made up of your peers!
- Completed nomination forms can be emailed to nomination@franklintn.gov or by dropping off the form in the HR Office.

The deadline for submitting nominations for the 3rd Quarter is Sept 30th, 2023!

Thank you for all that you do! Let's acknowledge and recognize those who are doing a great job at the City of Franklin!

Questions? Please contact Cara Rives!

A huge thank you to Williamson County for the tickets they have given us for this year's Williamson County Fair. In addition to the free entry tickets, we have some additional information about the Fair that Jessica Davey, Revenue & Licensing Manager, passed on to us.

On Government Employee Day City employees can purchase an **unlimited ride hand stamp good from 10am - 4pm for \$15 per person**. Enter at the main entrance to the Ag Park (Ticket Booths 1 and 2), go through the front doors and a table will be set up where you can purchase the hand

stamp. Please note that it's only good until 4pm so the sooner you get there the more you get to ride.

Also here is a notice from **Jason Potts, IT Director:**

We have turned on for backup and recovery purposes for all city staff that have network accounts assigned. The synchronization option provides the ability for a user's data to be backed up and synchronized in the event of device or local hardware failure. This is something that runs in the background and requires no interaction from staff. We hope this provides a safety net in the event that data is needed from a backup and data preservation standpoint. Attached is what the folder structure will look like in the OneDrive view.



REMINDER-The Franklin Fire Department and the City of Franklin will participate in the **10th Annual Williamson County Battle of the Badges Red Cross Blood Drive** in honor of **Captain Scott Mainord** next month. As you know, Captain Mainord was injured after falling 22 feet on April 11th. He was transported to Vanderbilt University Medical Center with multiple injuries, including eight pelvic fractures, and a lacerated lung. Remarkably, he was discharged one week later and returned to work the following month. He is grateful for the countless lifesaving interventions, including two units of blood donated by donors like you and supplied by the Red Cross. Please schedule an appointment at RedCrossBlood.org to donate blood in his honor and support the 10th

Annual Williamson County Battle of the Badges!

Schedule your appointment at RedCrossBlood.org on one of these dates:

- August 7 – Franklin City Hall Training Room, 9 AM to 2 PM (use sponsor code FranklinTN19)
- August 16 & 17 – Brentwood Public Library, 8109 Concord Rd., 6 AM to 6 PM each day (use sponsor code WilliamsonBOB)
- August 21 – Red Cross bus at the Williamson County Administrative Complex, 1320 W. Main St., 7:30 AM to 1:30 PM (use sponsor code WCTN)

Here are highlights from yesterday's **Leadership Team meeting:**

- We worked on the agenda for the August 22nd BOMA work session and voting meeting.
- We continued the discussion on the new naming convention policy for records retention. All Directors will brief each department on the policy, directions and documents will also be posted on Inside the City. Over the next month we will be gathering input from departments to make sure the naming approach is as useful as possible and includes key documents used by our team. **City Recorder Angie Johnson** is the lead on this effort. If have questions or feedback, please reach out to Angie.
- We also discussed restructuring the city's recognition program for longevity. This is a work in progress! More to come as we look at how longevity fits in both our employee recognition efforts and the City's overall compensation program.



From our **Risk Division: Introducing CPR Friday**. Save a life! Join us for the inaugural "CPR Friday" event on **Friday, August 18th at 8:30am in the City Hall Training Room**. This is a Red Cross CPR Certification course intended for first-timers and renewals. Class sizes are limited to 12 employees. All departments are welcome! Contact Ryan Naylor in Risk at ryann@franklintn.gov.

Save the Date! The **2023 Employee Health & Safety Fair** is scheduled to **take the field on Thursday, October 26th at Rolling Hills Community Church on Columbia Ave**. Watch for more information on vendors, door prizes, and activities.

Thank you for *all* you do! Have a great weekend!

A business card for Eric Stuckey, City Administrator of Franklin, Tennessee. The card has a blue background on the left with white text and a photo of Eric Stuckey on the right. The text includes his name, title, city, phone numbers, email, and website. There are also social media icons for YouTube, Instagram, Twitter, and Facebook. A circular seal of the City of Franklin is overlaid on the photo.



Website: www.franklintn.gov

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