

E-Brief 2023



Excellence.....

Innovation.....

Teamwork

Integrity

Action-Oriented

Friday, December 1, 2023



Our own **HR Director Kevin Townsel** who also serves the Franklin Special School District School Board was recognized recently. Three members of the Franklin Special School District's Board of Education were recognized and honored recently during the **annual convention of the Tennessee School Boards Association (TSBA) in Nashville**. Kevin was among seven board members from across the state who **earned master board member status**. His selection to the list of members who earned board member status, TSBA offers a master school board member award to members

who invest their time and effort into becoming more informed and more effective school board members. The award is given for participation in activities outside of local school board obligations. There are five levels of recognition in the TSBA Boardsmanship Award Program. Level V board members must have earned 185 credits in the appropriate categories and submitted a portfolio that must have received at least a 25 out of 30 possible points from the award judges. Kevin is joined by two board members from Anderson County, and one each from Franklin, Jackson-Madison, Lewis, and Overton counties.

The Streets Department Fleet Manager, Ms. Kimberly Hammon, obtained the designation by the **American Public Works Association (APWA)** of Certified Public Fleet Professional (CPFP) on November 15, 2023. In order to obtain this certification, she had to demonstrate the required amount of fleet experience along with passing an exam with 130 multiple choice questions. According to APWA, she is currently the only person with the CPFP certification in the State of Tennessee. **Please join me in congratulating Kimberly on this significant achievement!**



The City of Franklin installed new street banners. Local graphics business Twine donated the design. As part of the new City Hall redevelopment project, the City's Planning Department brought a



nationally renowned urban retail/historic shopping district expert, Bob Gibbs to Franklin. He conducted a walking tour of Main Street with members of the Downtown Franklin Association and our Planning Department. Overall, Gibbs was incredibly impressed with the quality of Franklin's Main Street and our downtown. He had observations and suggestions on some finer details, but he can easily see the overall care we have shown and placed into the district. Gibbs provided suggestions to enhance the experience for citizens and visitors, contributing to even more economic success for merchants, the district, and the City. One of the suggestions was to update the look and feel of the Main Street banners to reflect Franklin's charm and character.

Welcome to our new employees from last week and this week!



Brandon Bruce. Equipment Operator I, Sanitation and Environmental Services Department

Brandon is from Franklin. He has a 16-year-old daughter. Brandon previously worked as a Machine Operator at APCOM.

Welcome to the City!!

The American Red Cross is holding a Blood Drive December 11, 9am-2pm in the City Hall Training Room. To schedule an appointment please visit www.RedCrossBlood.org and enter sponsor code: FranklinTN19 or contact Monique McCullough at moniquem@franklinton.gov. Streamline your donation experience and save up to 15 minutes by visiting www.redcrossblood.org/RapidPass to complete your pre-donation reading and health history questions on the day of your appointment.

We are happy to announce the 2023-2024 **"Give a Day. Serve a Day. Get a Day."** campaign for United Way!

This event is one of our best annual traditions here at the City of Franklin. It's a great way to give back to the community and an opportunity to earn an extra personal day for 2024.

City of Franklin's UNITED WAY Campaign 2023

GET INVOLVED! AND EARN A PERSONAL DAY!

What are the details?

- It's easy! Just commit to volunteering 8 hours and giving \$100. You can do it all at once, or spread it out by having just \$4 deducted from each paycheck!
- THEN - the City will give you an EXTRA PERSONAL DAY in 2024!

How does it work?

All contributions go through The United Way, and you can choose where your pledge is invested. You can also volunteer with any organization you choose (church, school, nonprofit).

REGISTRATION DEADLINE: DEC 8, 2023

United Way

HOW DO I SIGN UP?

- Fill out the United Way Pledge form and the Earn A Day form - found in the E-Brief and United Way emails or pick them up in the HR office
- Turn your forms in to HR - scan and email to Cara Rives or turn in at the HR Office (by Dec 5th)
- ENJOY knowing you made a difference!

MORE INFORMATION:
heather.hill@unitedwayn.org
 or cara.rives@franklinton.gov

Last year we raised \$18,492.00!! An increase of over \$6,700 from 2021. We'd love to continue this great trend and beat last year's record - but we can't do it without your help!

Here's how it works:

If you **give a total contribution of at least \$100** to United Way (I'd challenge you to consider giving the equivalent of one day's pay) and **commit to volunteering at least 8 hours over the next year with your chosen cause** (i.e. - non-profit, church, school, etc.), you can **receive an EXTRA personal day in 2024**. The additional personal day will be awarded on January 15, 2024, and must be used during the 2024 calendar year.

Here are the details:

- Fill out a 2024 United Way Pledge form:
 - Your 2024 pledge to United Way can take the form of a payroll deduction (spread over 26 paychecks in 2024) or as a one-time payroll contribution, whichever works best for you. The minimum pledge to qualify is \$100. Use the attached form or get a paper form from the HR Office.

- Then, fill out the City of Franklin Give a Day form:
 - We ask that you sign a 2023 volunteer pledge that includes your name, department, and the cause/organization(s) that you are committing to dedicate at least 8 hours of volunteer time (non-work hours) this coming year. The choice of where and how you volunteer is up to you. You may also want to work with other City team members to volunteer as a group. If you are looking for some ideas, United Way has an online volunteer resource: <https://www.unitedway.org/get-involved/volunteer>. Fill out the attached form or pick up a paper from the HR office.
- Once you have filled out and turned in both your United Way pledge form and your COF volunteer pledge form you will be credited with an additional personal day on **January 15, 2024**. The personal day must be used during the 2024 calendar year.

The “Give a Day. Serve a Day. Get a Day” campaign runs through December 8th. Both forms will need to be returned to Human Resources. If you are submitting via e-mail, please send both forms to cara.rives@franklintn.gov ****NOTE: Every form that is submitted this year will be responded to via email to let you know it has been received. If you submit a form and do not get an email confirmation, please contact Cara Rives in HR.**

Winter is right around the corner! And that means it's time to start thinking of the Holidays...and the annual **City of Franklin Holiday Breakfast!**

So please mark your calendars for **WEDNESDAY, DECEMBER 20TH!** And be ready to join us for food, fun and prizes!



This year's contests:

UGLY SWEATER CONTEST:

Open to all! Must be present to enter.

DEPARTMENT DOOR DECORATING CONTEST:

Theme: **"It's the Most Wonderful Time of the Year"**. ALL departments that would like to enter please submit photos (maximum of 3) to Taylor Powers in HR by the deadline of Friday, December 15th. No video entries, please. (taylor.powers@franklintn.gov) Live judging will also be scheduled for a date between the 15th and the 18th.

NEW THIS YEAR: HOLIDAY BINGO!!

We are trying something new - good, old-fashioned BINGO! (50 spots available, check in at the registration table to play.) Win prizes! Have Fun!

But there's more!!

Guess the number of Holiday Candies in a Jar for a prize! And additional **Raffle Drawings** to be held during the party!

The Franklin Police Department is accepting donations for the 2023 Kristi Clark, Carter Oakley Franklin Police Department Toy Drive. On February 16, 2015, Kristi Clark and her 10-year-old son, Carter Oakley, were hit by a semi and killed after the two got out of their car to help five people in an overturned SUV on an ice-covered I-65, in Franklin. Kristi's dad, Brad Lewis, stays very much in touch with members of the Franklin Police Department. A bond brought about by tragedy has blessed needy families every Christmas since, and all in memory of two good Samaritans who died helping others in need. Brad

Lewis, a skilled craftsman, has built 15-wooden toy boxes in his daughter & grandson's honor. Now, Franklin Police Officers want to fill them with gifts for needy Franklin families. **You can leave unwrapped toys for children, ages 1-17, in the Franklin Police Headquarters lobby, Monday through Friday, from 8:00 am to 5:00 pm, between now and December 15.**

The Franklin Tree Lighting is tonight. Thank you to all the employees who work to make this a special event for our community. Enjoy your weekend team! Thanks for *all* you do.



Website: www.franklintn.gov

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