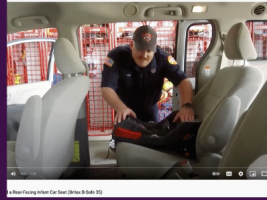
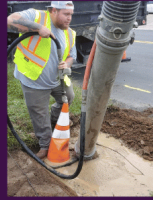


# E-Brief 2023



Excellence.....

Innovation.....

Teamwork .....

Integrity .....

Action-Oriented

**Friday, February 10, 2023**

## From the HR Department:

Thank you to everyone who participated in **Employee of the Quarter Program** for the 4th quarter of 2022. We are happy to be able to recognize employees that do outstanding work by demonstrating the City's five core values within their daily work!

Congratulations to our 2022 4<sup>th</sup> Quarter winners:

- **Cayce Anderson – Deputy City Recorder, Administration**
- **Robert Blount – Inventory Specialist, Parks**

Our winners were honored in a ceremony on Tuesday, February 7, 2023.

We are currently accepting nominations for the **1st Quarter** of the **Employee of the Quarter 2023 Program**. You can submit paper nominations by coming into the Human Resource Department within City Hall or via email by filling out the attached nomination form.

As a reminder, the guidelines are as follows:

- **Any employee** can be nominated
- HR will accept unlimited nominations during the nomination window for each quarter
- **Nomination forms** are attached and will also be available on *Inside the City*
- **Two employees will be selected per quarter** by a committee made up of your peers!
- Completed nomination forms can be emailed to [nomination@franklintn.gov](mailto:nomination@franklintn.gov) or by dropping off the form in the HR Office.

Thank you for all that you do! Let's acknowledge and recognize those who are doing a great job at the City of Franklin!

Questions? Please contact [Cara.rives@franklintn.gov](mailto:Cara.rives@franklintn.gov)



**Beginning Monday**, all employees should receive an email with login instructions to **Target Solutions**, our new online learning platform. This training system combines unique features and functionalities to streamline assigning, tracking, and reporting on annual required OSHA training, certification renewals, and policy review. Also included is a COF document library, event sign-ups, and vast customizability to meet the needs of each department. Each employee will have an Overview Course on their dashboard once they log in.

**TEAM TALKS FOLLOW-UP:** Attached are some questions and answers we received, we'll keep working on all of the questions submitted, but we have **attached several**.

Thank you to all who completed the employee survey, today is the final day to take it. We have had a fabulous response at 89.2 percent. Attached is more information.

## Employee Survey Response Rates

EOD 2-9-23

Department	Response Rate
City Of Franklin	89.20%
<b>City Administration &amp; Public Safety</b>	<b>83.66%</b>
Admin	88.89%
City Recorder	100.00%
Communications	100.00%
Fire Department	91.86%
Human Resources	100.00%
Law	100.00%
Police Department	70.67%
<b>Development Services</b>	<b>100.00%</b>
Building & Neighborhood Services	100.00%
Engineering	100.00%
Planning & Sustainability	100.00%
<b>Public Works</b>	<b>92.89%</b>
Parks	97.73%
Sanitation & Environmental Services	89.36%
Streets	98.67%
Water Management	87.36%
<b>Support Services</b>	<b>93.65%</b>
Facilities (no reporting for groups under 5)	*
Finance	80.00%
Information Technology	96.15%
Purchasing (no reporting for groups under 5)	*
Revenue Management & City Court	94.74%

It's that time of year to **#stayclassynottrashyFranklin!** The City is planning **our annual litter pick up day February 24<sup>th</sup>** and we are looking for volunteers! The **Streets Department** is looking for 20 motivated team members who would be able to do the following. **Employees can use these hours as part of the give-a-day, get-a-day off policy. The deadline to sign up is February 14.**

- Start promptly at 7:00am at Public Works on the event day. Expect to work until 12 noon.
- Wear clothes /footwear to work outside according to the conditions
- Bring a safety vest if you have one (Streets will provide if needed)
- Cloth gloves will be provided
- Bring trash grabber if you have one (Streets will provide if needed)
- Bottled water will be provided



- Lunch will be provided

If you are available, check with your supervisor, contact Jerry Garrett, Landscape Maintenance Supervisor at [jerry.garrett@franklintn.gov](mailto:jerry.garrett@franklintn.gov)

Congratulations to our **Parks Department** for winning **Municipal Sports Field of the Year for Jim Warren Park** in Franklin from the **Tennessee Turfgrass Association!**



This year's Municipal Sports Field of the year is Jim Warren Park in Franklin. Jim Warren Park is an 80-acre park that is home to 4 football fields, 12 baseball fields, 2 multipurpose fields, 8 tennis courts, and 1 basketball court. The baseball fields play host to the Franklin Baseball Club, which runs recreation and travel baseball leagues and 5 tournaments throughout the year. The football fields play home to the Franklin Cowboys Football youth league. The multipurpose fields host the Franklin Cowboys Football youth league in the fall, as well as four local lacrosse teams in the spring. All the City of Franklin athletic fields are maintained by 6 full time turf specialists alongside the City of Franklin Parks Department Athletic and Turf Field Supervisor, John Wagon (CSFM).

We have a thank you note for **Brian Walker in our Parks Department** today.

Dear Paige Cruse,

I am part of a support group that meets in Aspen Grove Park in the warm seasons. We also met in the Wintertime during the Pandemic. As a way to express our support to the parks, we decided to plant a tree. We received very clear and helpful instructions from Brian Walker on the tree selection and the location of the tree. He met with us in the park and provided his knowledge, and his enthusiasm. I would like to commend him for his professionalism and outreach to the community. I believe he is an asset to our parks.

Thank you for your attention to this matter.  
Warmly,  
Roxanne Brunetti

**Andy King in the Fire Department** wanted to share a Facebook group you can join if you are interested in **camping or RV'ing**. <https://www.facebook.com/groups/1177663279843617/>

Thanks for all you do and enjoy your weekend!

**ERIC STUCKEY**  
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