

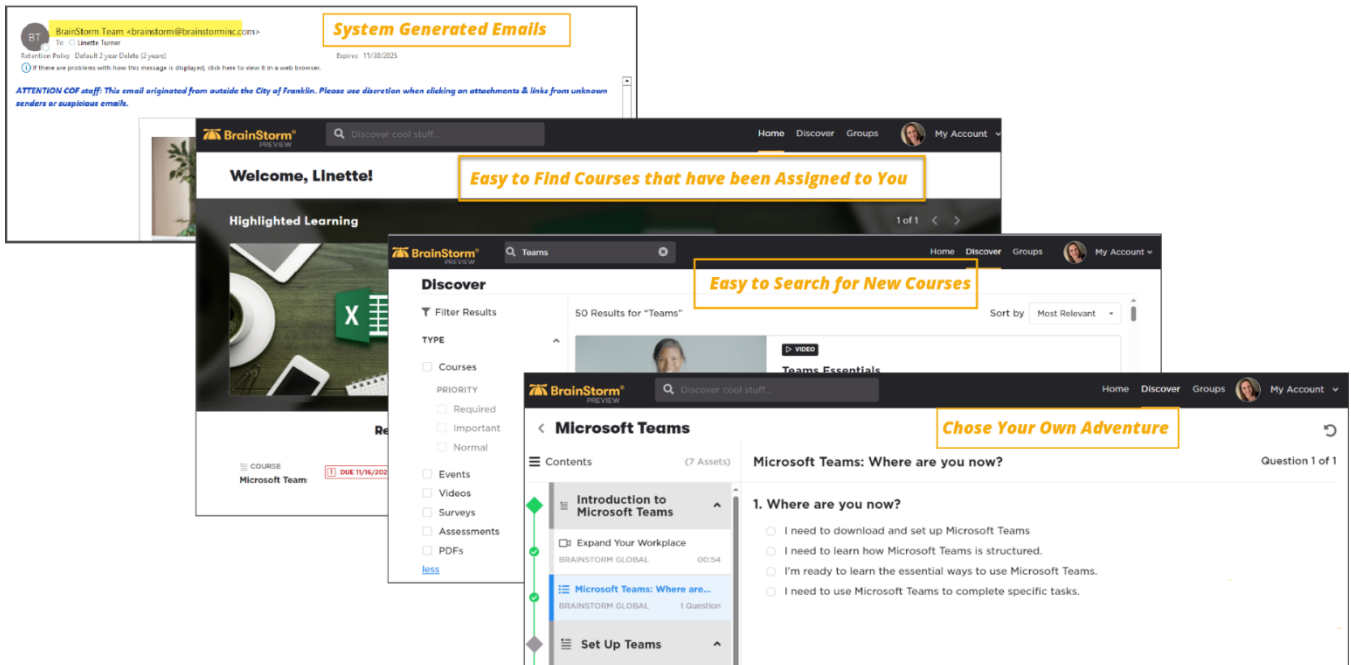


Friday, January 5, 2024

Happy New Year! I hope your 2024 is off to a great start!

The **IT Department** is excited to introduce a new training resource we think will be a valuable addition to our organization. **BrainStorm** is a **Microsoft focused learning platform that can be tailored to the needs of a department or an individual employee** and can provide a self-directed "chose your own adventure" type learning experience. This platform is going to give us a great deal of flexibility and customization when it comes to our training courses.

Throughout this year, we will be rolling out a series of learning campaigns. These campaigns will cover many of the Microsoft programs we use daily here at the City of Franklin such as OneDrive, SharePoint, Outlook, and Teams. On Monday, January 8th, you will receive a welcome email from the BrainStorm team. This email will contain the shortcut link to BrainStorm (also linked here) and will also introduce our first campaign. To access the BrainStorm site, simply enter your City of Franklin email and click Next. In addition to the videos available on the site, each campaign will also include system generated emails with tips and tricks covering the specific program and training events.

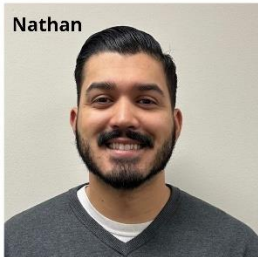


If you have any questions, please reach out to Linette Turner (linette.turner@franklintn.gov).

The City's **Benefits Department** would like your feedback for our wellness plans for this year. Please **complete the survey at the link below** to give your opinion on future activities for our wellness program. The survey is confidential and takes about 5 minutes to complete. The survey will be open thru January 19, 2024. We are looking forward to all your responses!

<https://www.surveymonkey.com/r/CMWMDCD>

Welcome to the following new employees!



Nathan



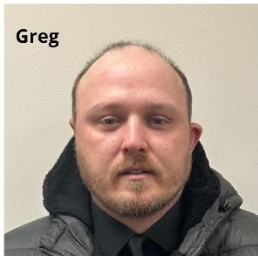
Travis

Nicholas Ponce. Police Officer.

Nicholas is from Eastvale, California. He is married and has 1 daughter and 2 dogs. Nicholas enjoys quality time with the family and doing house projects. Nicholas previously worked for the Davidson County Sheriff's office.

Travis Matthiessen. Equipment Operator/SES.

Travis is from Upland, California. He has 1 daughter and 2 dogs. Travis enjoys CrossFit and staying healthy. His favorite sports teams are the Anaheim Angels and Ducks. Travis previously worked for Coca Cola.



Greg



Blaine

Greg Billington. Police Officer.

Greg is from Brownsville, Oregon. He has 2 boys and 1 girl. Greg enjoys hunting, fishing and off-roading and cheering for the Oregon State Beavers. Greg previously worked for the Linn County Sherriff's office.

Blaine Crafton. Equipment Operator/SES.

Blaine is from Hickman County. He has 2 dogs, Rose and Gidget. Blaine enjoys raising goats and chickens. His favorite team is the Tennessee Vols. Blaine previously worked for Crutchers Automotive.

Welcome to the City!!

The **NEW Sick Conversion Program** is now open for employee requests! Employees are able to convert up to two working days of sick leave to two working days of personal leave to be used during the following calendar year. The criteria for this program is below.

Criteria

- Must be a full-time employee
- Must request the conversion during the open window of 1/1/24-1/31/24
- Must have a minimum of 240 hours of available sick leave as of 1/1/24
 - o Fire shift personnel: Minimum of 324 hours of available sick leave as of 1/1/24

The window for requests will be open from 1/1/24-1/31/24 and the conversion of sick time to personal time will be reflected in UKG by February 9, 2024. **This program is voluntary and the conversion of sick leave to personal leave is not automatic. You must request this conversion if you would like to participate.**

Please email sickconversion@franklintn.gov to request your conversion. You will receive confirmation from the HR team with approval status once the window closes for requests.

Sister Cities of Franklin and Williamson County is hosting their **Celebration of Nations at the Williamson County Performing Arts Center** at Academy Park on **Sunday, January 14, at 1:00 p.m.** Enjoy music from around the world, featuring performances by Giovanni Rodriguez Musical Duo, Chinese Arts Alliance, the Nashville International Folk Dancers, and members of the incredible Franklin High School Orchestra. This showcase fosters a shared appreciation for the diverse traditions that make our world extraordinary. Secure your tickets now for an event that transcends borders and celebrates the richness of our global heritage! For tickets go to https://www.ticketor.com/wcpac/tickets/sister-cities-celebration-of-nations-278935?fbclid=IwAR3BoS3BR_JR7hLapaVu5mNXGU4R6pnWxA5Ja3XzCANvEFS8iH47Ll2uoMo

Today, our Leadership Team is holding a daylong retreat at Columbia State (Franklin campus). Our discussions will focus on organizational values and how we can best support our City team. You'll hear more about the outcome of this retreat in the coming weeks.

Thanks for *all* you do!



Website: www.franklintn.gov

This message has been prepared on resources owned by the City of Franklin, Tennessee. It is subject to the City's Policy for the Use of Computers, Internet and Email. Messages that are received or created by any City staff member may be a public record subject to Tennessee Open Records Act, T.C.A. §10-7-503, et seq., and the rules of the Open Records Commission. DO NOT COPY OR FORWARD TO UNAUTHORIZED PERSONS. This message may contain confidential information and is intended only for the use of the specific individual(s) to which it is addressed. If you are not an intended recipient of this message, you are hereby notified that any unauthorized use, dissemination or copying of this email or any information it contains is strictly prohibited. If you have received this message in error, please delete it and immediately notify the sender by reply email. Unless expressly stated, this email does not constitute an agreement to conduct transactions by electronic means and does not create a binding contract or enforceable obligation.