

August 8, 2023

TO: Board of Mayor and Aldermen

FROM: Eric S. Stuckey, City Administrator
Paul Holzen, Director of Engineering
Jonathan Marston, Assistant Director of Engineering

SUBJECT: Capital Investment Program Update

Purpose

The purpose of this memo is to provide information to the Board of Mayor and Alderman (BOMA) concerning the upcoming Capital Investment Program (CIP) prioritization process for fiscal years (FYs) 2024-2033.

Background

The City of Franklin uses its Capital Investment Program (CIP) to identify and prioritize capital improvements, which are expenditures for public facilities and infrastructure (*i.e.*, buildings, roads, parks, etc.), that are anticipated to be needed over the next 10 years. Generally, projects with a total cost over \$500,000 are included in the CIP. Each project listed in the CIP includes information such as: estimated project costs by phase, potential funding sources, and schedule for project delivery (over the CIP period). The CIP is coordinated closely with the city's Annual Operating & Capital Equipment Budget. City staff seeks to discuss and evaluate both short- and long-term capital infrastructure needs while also evaluating fiscal impacts. Approximately every 2-3 years, city staff reengage the BOMA to reassess the CIP.

City staff has identified 73 projects for the BOMA to evaluate, discuss, and consider for prioritize. Over the next few months, staff will schedule special work sessions to review potential BOMA priority projects. Projects have been broken down into 5 categories, including: Emergency Services, General Services, Parks and Recreation, Stormwater, and Transportation. While reviewing the CIP sheets, the BOMA will notice that each project has a priority ranking, short description, and provides an estimated time frame for project delivery. Five-star projects are the highest priority and include projects that have previously been approved by the BOMA. All other projects were prioritized by department directors and appropriate staff as being needed in the upcoming 10 years. As you know, the delivery of large, complex capital projects can take many years to complete the many phases (*i.e.*, planning/environmental, public/engagement, design, right-of-way acquisition, construction, etc.) of project development. For that reason, staff does not recommend the reprioritization of the majority of your five-star projects. However, some of the projects included in the previous FYs 2019-2028 CIP have had little to no funding spent and could be reexamined and reprioritized should the BOMA so desire. Following the special work sessions, staff will work with the BOMA to evaluate funding capacity so that a final list of CIP projects can be determined.

As you evaluate the list of projects, please feel free to contact staff with any questions or concerns. Also, please contact staff about any additional project(s) that you feel should be included for consideration by the full BOMA. Staff will be happy to work with individual BOMA members to create new project sheets for consideration. To allow ample time for preparation and review, staff respectfully asks that any requests for new project sheets be made as soon as possible.