

# E-Brief 2022



Excellence ..... Innovation ..... Teamwork ..... Integrity ..... Action-Oriented

**Friday, October 28, 2022**

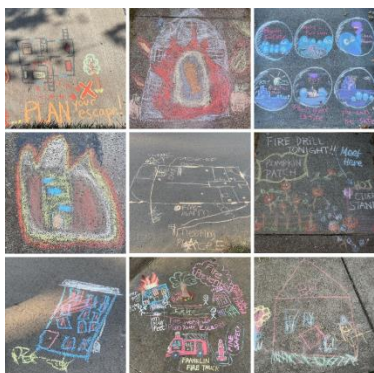
We are happy to announce this year's **“Give a Day. Serve a Day. Get a Day.”** campaign for United Way. If you **give a total contribution of at least \$100** to United Way (I'd challenge you to consider giving the equivalent of one day's pay), and **commit to volunteer at least 8 hours over the next year with your chosen cause** (i.e. – non-profit, church, school, etc.), you can **receive an EXTRA personal day in 2023**. The additional personal day will be awarded on January 1, 2023 and must be used during the 2023 calendar year.

## Here are the details:

- Your 2023 pledge to United Way can take the form of a payroll deduction (spread over 26 paychecks in 2023) or as a one-time contribution, whichever works best for you. The minimum pledge to qualify is \$100. You should make your financial pledge using the attached United Way Pledge Form or request a form from Human Resources.
- We ask that you sign a 2023 volunteer pledge that includes your name, department, and the cause/organization(s) that you are committing to dedicate at least 8 hours of volunteer time (non-work hours) this coming year (attached). The choice of where and how you volunteer is up to you. You may also want to work with other City team members to volunteer as a group. If you are looking for some ideas, United Way has an online volunteer resource: <https://www.unitedway.org/get-involved/volunteer>
- Once you have made both your United Way pledge and your volunteer pledge you will be credited with an additional personal day on January 1, 2023. The personal day must be used during the 2023 calendar year.

**The “Give a Day. Serve a Day. Get a Day.” campaign runs through December 5th.** Both forms will need to be returned to Human Resources. If you are submitting via e-mail, please send both forms to [cara.rives@franklintn.gov](mailto:cara.rives@franklintn.gov) **\*\*NOTE: Every form that is submitted this year will be responded to via email to let you know it has been received. If you submit a form and do not get an email confirmation, please contact Cara Rives in HR**

*It's that time of year again! **FSA open enrollment is open NOW!** Please see the attached flyer for more information.*



**The Franklin Fire Department received nine amazing entries in the Fire Prevention Week Chalk Art Contest!** Everyone who submitted a design will receive a gift card! Thank you to all for participating and remember: **“Fire won't wait. Plan and practice your escape!”**

We have a **FOUR** very nice thank you notes this week. One each for our **Sanitation Department, our Police Department, and TWO** for our **Water Management Department**.

*Hi! I live at 1565 Westhaven Blvd., 37064. I'm a mom of 3 boys and forgot to roll my trash can out to the curb. I heard the bump of the neighbors can and quickly sprinted to the driveway to catch the truck. Everything is going wrong, dogs trying to run out, drinks spilled...a mess. I was busy yesterday tending to my oldest child having a rough go with the Flu. To my surprise, your employee was already up to my can to roll it out. I could have cried! He said that he saw that it was quite full and didn't want to leave me hanging. I don't know his name, but I'd love to brag on him and just thank you all for employing someone like him. The grace and kindness he showed this am is truly what is lacking in our world, I feel. Anyways, if I could send in a thank you to him, I would be grateful. I'd love to drop a small gift card for a quick breakfast, coffee, or lunch if you can give me his name. It may not seem like much, but he really saved me today from a week long headache. Thank you again for him on your team! Please recognize him as one who was just doing someone great and out of his way. He did not have to do this at all, but truly showed love today. –Sincerely, Cara Deese*

*Dear **Chief Faulkner**, I just wanted to take a moment and let you know how much I appreciated your **Franklin City Police Officers** yesterday. I was in an accident on Cool Springs Boulevard around 5pm (I was hit from behind at the South red light) & your officers responded quickly and were so kind and helpful.*

- ***Officer S. Large** (4867) was the first to my car, he made sure I was okay (as well as the other driver). I felt like he was truly concerned for my well-being. He put me at ease and quickly and efficiently captured all of the details of the accident & was super clear/thorough with directions on next steps with the claim/accident report process.*
- ***Officer Michael Prodan** kept the intersection safe & had the unpleasant task of moving the cars to safer spots so the tow trucks could cart them both away. He later drove me to a safe spot where my son could pick me up.*
- *And last, but not least, **Officer Steve Small**. He has my sincerest appreciation for standing with me (or allowing me to stand by him) through the entire ordeal. My husband (who is out of town on business) and I just can't thank him enough for being there. His calming demeanor made me feel safe and relaxed.*

*For such a traumatic event, your officers handled it with the greatest of care and genuinely put me at ease. I just can't thank them enough ... and in these times where everyone seems to have a complaint, I thought you might appreciate a note of thanks for the exceptional individuals under your leadership. Kindest regards—  
Karen Lauer Smyrna, TN*

*Michelle – Thank you so much for hosting Revenue Management/City Court for a tour of the Water Treatment Plant today! My team really enjoyed their visit and came back with a better understanding of all that goes into making sure our customers have clean, safe water. The process is really amazing! We appreciate our great working relationship with our Water Department friends. Very truly, **Jessica L. Davey, J.D., CMFO***





*I am a COF team member who wishes to remain anonymous! However, I would like to thank this wonderful **Water Management Department crew Shawn Edwards, Michael Sullivan and Derek Harness** for coming to my rescue and retrieving my cell phone for me which I accidentally dropped down the storm drain!*

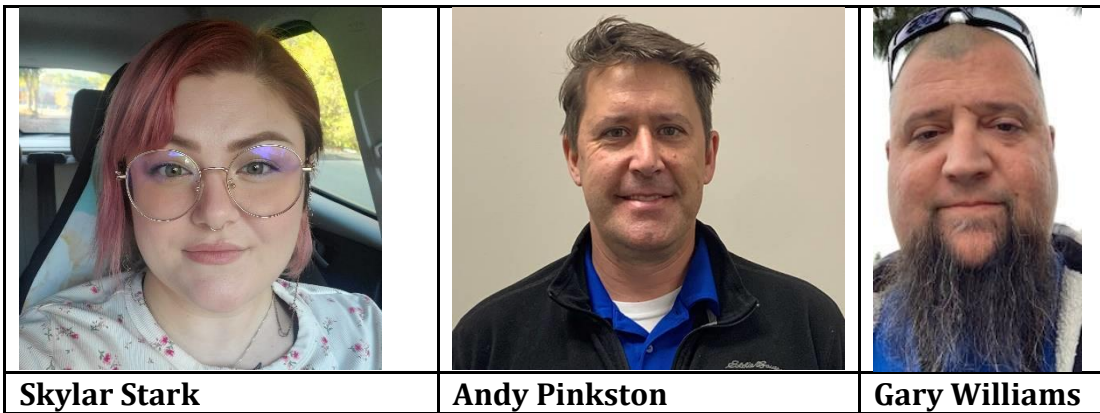
**Applications are still available for the 2023 City of Franklin Mentorship Program, MENTORS ONLY. Deadline approaching soon!**

Thank you to all those who signed up to be mentees! We have 17 applications! If you are interested in being a **Mentor**, go to *Inside the City* and click on the Mentorship Program tile on the right side. You will find answers to the most common questions and a fun video. The link to all documents is at the bottom of this page on Inside the City. <https://franklntn.sharepoint.com/administration/SitePages/Mentorship-Program.aspx>

A couple notable items:

- Who is eligible?
  - To be a *Mentor* you should have at least three years of leadership experience, not necessarily at the City of Franklin or previously completed the City of Franklin Mentorship Program as a mentee.
- Supervisor approval is required. Be sure you get their signature on your application for whichever role you apply for.
- **Turn in applications to the HR office on or before MONDAY October 31st.**

**Welcome to our new City team member this week!**



**Skylar Stark, Water Operator I, Water Management Department**

Skylar is from Nashville. She enjoys gardening, hiking, baking and hanging out with her two cats. Skylar has a B.S. in Pre-Professional Biology and previously worked for PathGroup Labs.

**Andy Pinkston, Equipment Operator, Sanitation and Environmental Services Department**

Andy is from Northern Illinois. He enjoys spending time with his two sons and cheering for the Chicago Cubs. Andy previously worked for Dean Foods.

## Gary Williams, Equipment Operator, Sanitation and Environmental Services Department

Gary is from Spring Hill. He is married and has three children. Gary enjoys fishing, golfing and watching his kids play sports. Gary previously worked for Waste Management.

Welcome to the City!

### Employee of the Quarter:

The Human Resources Department is accepting nominations for the **4th** Quarter of the Employee of the Quarter 2022 Program. You can submit paper nominations by coming into the Human Resources Department within City Hall or via email by filling out the attached nomination form.

As a reminder, the guidelines are as follows:

- Any employee can be nominated
- HR will accept unlimited nominations during the nomination window for each quarter
- Nomination forms are attached and will also be available on *Inside the City*
- Two employees will be selected per quarter by a committee made up of your peers!
- Completed nomination forms can be emailed to [nomination@franklintn.gov](mailto:nomination@franklintn.gov) or by dropping off the form in the HR Office.

### **The deadline for submitting nominations for the 4th Quarter is December 30, 2022!**

Thank you for all that you do! Let's acknowledge and recognize those who are doing a great job at the City of Franklin! Questions? Please contact Cara Rives at [cara.rives@franklintn.gov](mailto:cara.rives@franklintn.gov).



**Save the Date!** Come join us at the City of Franklin Spooktacular Halloween Bash! **Monday, October 31<sup>st</sup> starting at 2pm.** In the City Hall Torture/ Training Room. Creepy music, ghoulish refreshments...a fiendishly frightening time is guaranteed for all!

#### **Pumpkin Decorating Contest: 2:15 pm**

Bring all completed Pumpkins to the Training room by 2 pm on 10/31

#### **Best Pet Costume Contest: 2:30 pm**

Send a photo of your dressed-up pet to Cara Rives ([cara.rives@franklintn.gov](mailto:cara.rives@franklintn.gov)) no later than noon on Friday, October 28th

#### **Best Costume Contest: 2:45 pm**

Groups must be ready for judging by 2:30pm on 10/31

Individuals must be ready for judging by 2:15pm on 10/31

Have a great weekend thanks for all working the **Pumpkinfest** this weekend. The event is 10am-6pm Saturday. Thanks for *all* you do!

A business card for Eric Stuckey, City Administrator of Franklin, Tennessee. The card features a blue background with white text and a circular logo of the City of Franklin. The logo contains the text '1799' and a stylized building. To the right of the text is a portrait of Eric Stuckey, a man with grey hair, wearing a suit and tie. The card includes contact information: City of Franklin, Tenn., phone numbers 615-550-6605 (o) and 615.708.9385 (c), email eric.stuckey@franklintn.gov, and website www.franklintn.gov. At the bottom, there are social media icons for YouTube, Instagram, Twitter, and Facebook, with the text 'Follow us...'.

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