

## MEMORANDUM

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June 30, 2010

TO: The Board of Mayor and Aldermen

FROM: Paul P. Holzen, P.E., Engineering Supervisor  
Eric J. Gardner, P.E., Director of Engineering  
Eric S. Stuckey, City Administrator  
David Parker, P.E., City Engineer

SUBJECT: Carter Street Area Water and Sewer Upgrade

### **Purpose**

The purpose of this memo is to recommend approval of Change Order No. 1 for the Carter Street Area Water and Sewer Upgrade Project.

### **Background**

At this time L&C Contractors, Inc. has substantially completed the water and sewer portions of the project. The one major item remaining unfinished is the final overlay of the streets. Habitat for Humanity has an ongoing development project in the Carter Street and Mulberry Street Area. For the streets to be built correctly Habitat for Humanity needs to finish installing base stone, curb and gutter and sidewalk prior to L&C Contractors overlaying the streets. An additional 60 days should allow enough time for Habitat for Humanity and L&C Contractors to coordinate work and complete the work correctly. If this change order is approved the adjusted contract completion date will be September 6, 2010.

### **Financial Impact**

No Financial Impact as a result of this Change Order.

### **Recommendation**

Staff recommends approving Change Order No. 1 for the Carter Street Area Water and Sewer Upgrade Project.