



City of Franklin Application for Beer Permit

109 3rd Ave S, Ste 141 | Franklin, TN 37064 | Phone (615) 794-4572 | Fax (615) 550-1954

IMPORTANT INFORMATION:

- Permits shall be issued to the **owner** of the business, whether a person, firm, corporation, joint-stock company, syndicate, or association.
- A permit is valid only for the business of the owner named in the permit.
- If the business operates through a managing agent and the owner changes managing agents, it shall notify the Beer Board in writing within 30 days of the change and shall supply the name, address, driver's license number, and phone number of the new managing agent. (For your convenience, a "change of managing agent" form is available).
- Periodic renewal of beer permits is not required; however, there will be annual inspections for the on-premises permit holders.
- A permit holder must return a permit to the county or city that issued it within fifteen (15) days of termination of the business, change in ownership, relocation of the business, or change of the business name. A change in ownership occurs for a corporate owner when at least fifty percent (50%) of the stock of the corporation is transferred to a new owner.
- A permit is only for a single location and is valid for all decks, patios, and other outdoor serving areas that are contiguous to the exterior of the building in which the business is located.
- Where an owner operates two or more restaurants or other businesses within the same building, the owner may, in his or her discretion, operate some of or all such businesses under the same permit.
- In addition to an annual **\$100 beer privilege tax**, the City of Franklin imposes a **liquor privilege tax** for on premises liquor license holders. The tax is the same rate as the State in the manner prescribed by State law and shall be collected annually.
- A copy of the sales tax certificate must be provided within 10 days of approval of the permit. If you already have it, please submit with application.
- Please note that **all questions must be answered** on the application. Failure to do so will only delay the process. The Beer Board **will not approve** any incomplete applications.
- **TRAINING POLICY:** All beer permit applications must include a training policy. This policy must describe training provided to staff regarding the sale of beer to minors.



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APPLICATION FEE AND PRIVILEGE TAX INFORMATION:

A **non-refundable fee of \$250.00** must accompany this application. Checks are payable to:

City of Franklin
 Attn: Beer Board
 109 3rd Ave S, Ste 141
 Franklin, TN 37064

A prorated share of the **Annual Beer Privilege tax** of \$100 is imposed on the business selling, distributing, storing, or manufacturing beer in this state effective January 1, 1994 and each successive January 1. Any holder of a beer permit issued after January 1, 1994 shall pay a pro rata portion of this annual tax when the permit is issued. (Please see meeting schedule below.)

APPLICATION DEADLINES:

Your completed application must be submitted at least fifteen (15) days prior to the Beer Board meeting at which it is to be considered. **Applications received after the deadline will be placed on the following month's meeting.** Please see the Meeting Schedule and Application Deadlines below and include a completed "Acknowledgement of Beer Board Meeting" form with your application.

Meeting Schedule, Application Deadlines and Fees

Application Due Date	Beer Board Meeting Date	Business Application Fee	Prorated Annual Privilege Tax	Business Total Amount Due
12/21/2023	1/09/2024	\$250.00	\$100.00	\$350.00
01/29/2024	02/13/2024	\$250.00	\$92.00	\$342.00
02/26/2024	03/12/2024	\$250.00	\$83.00	\$333.00
03/25/2024	04/09/2024	\$250.00	\$75.00	\$325.00
04/29/2024	05/14/2024	\$250.00	\$67.00	\$317.00
05/28/2024	06/11/2024	\$250.00	\$58.00	\$308.00
06/24/2024	07/09/2024	\$250.00	\$50.00	\$300.00
07/29/2024	08/13/2024	\$250.00	\$42.00	\$292.00
08/26/2024	09/10/2024	\$250.00	\$33.00	\$283.00
09/23/2024	10/08/2024	\$250.00	\$25.00	\$275.00
10/28/2024	11/12/2024	\$250.00	\$17.00	\$267.00
11/25/2024	12/10/2024	\$250.00	\$8.00	\$258.00
12/30/2024	01/14/2025	\$250.00	\$100.00	\$350.00



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APPLICATION FOR BEER PERMIT STATE OF TENNESSEE CITY OF FRANKLIN

PURSUANT TO SECTION 8 CHAPTER 2 OF THE CODE OF THE CITY OF FRANKLIN, TENNESSEE, AND THE REQUIREMENTS OF TENNESSEE CODE ANNOTATED § 57-5-101 ET. SEQ., I HEREBY MAKE APPLICATION FOR:

- ON PREMISES PERMIT
- OFF PREMISES PERMIT
- ON AND OFF PREMISES PERMIT
- MANUFACTURER'S OR DISTRIBUTOR'S PERMIT

DATE PERMIT NEEDED _____

PERMITS SHALL BE ISSUED TO THE OWNER OF THE BUSINESS, WHETHER A PERSON, FIRM, CORPORATION, JOINT-STOCK COMPANY, SYNDICATE, OR ASSOCIATION.

1. Owner (Applicant): _____

Person ___ Firm ___ Corp ___ LLC ___ Joint-stock co. ___ Syndicate ___ Association ___

Contact Person, if different than owner: _____

2. List all persons, firm, joint-stock companies, syndicates, or associations having at least a 5% ownership interest in the business (attach additional sheet, if needed). Please give name and address.



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3. If the applicant is a corporation, are they authorized to do business in the State of Tennessee? _____

4. Under what trade name will this business operate?

City of Franklin business account number: _____

5. Street address of the business:

Phone number of the business: _____

6. Please give the following information on the person who will be managing the business. This person is an owner _____ or a managing agent _____

Name _____

Driver's license # _____ State _____

Date of birth _____ Soc. Sec. # _____

Home phone # _____ Daytime phone # _____

Email _____

7. Specify the identity, address, and daytime contact phone number of the person to receive annual privilege tax notices and any other communication from the City.

Name _____ Title _____

Mailing Address _____

City, State, Zip _____

Daytime contact phone number _____

Email _____



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8. Will the permit be used to operate two or more restaurants or other businesses under the same permit as permitted by T.C.A. §57-5-103(a)(4) within the same building?

Yes ____ No ____

If so, specify number _____. List the names of the restaurants or other businesses and describe their location (use additional sheet if necessary)

9. Do you own the premises on which you will operate? _____

If no, please give the name and address of the property owner.

10. Has any person having at least 5% ownership interest, managers, or employees of the business been convicted of any violation of beer or alcoholic beverage laws or any crime (other than minor traffic violations) within last six (6) years? _____ If so, give particulars of each charge, court, and date convicted.

11. Has this owner or the owner's organization had a beer permit revoked, suspended, or denied in the State of Tennessee? Yes ____ No ____ If so, please give date, place and cause of said revocation.



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12. Give the name and address of the former beer permittee at this establishment.

13. Give applicant's history of involvement in the beer business, if any.

14. Give applicant's employment record for the past 10 years.

15. What is the exact nature of the business in which you are applying for a beer permit?
(Restaurant, tavern, motel, etc.)

16. Will a full course menu be served? _____

17. Will separate and sanitary facilities be maintained for men and for women? _____

18. Will dancing be allowed on your premises? _____

If yes, do you acknowledge that section 9-102 of the Franklin Municipal Code prohibits the operation of establishments allowing dancing between 1:30 AM and 8:00 AM? _____



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Please read the following and upon signature of this application acknowledge your understanding of, and agreement to comply if you are granted a permit.

- (a) You will not sell beer or similar beverages except at the place or places for which the beer board has issued your permit.
- (b) You will not sell beer or any like beverage except in accordance with the terms of said permit.
- (c) If this application is made for permit to sell and not for consumption on the premises, you will not sell for consumption on the premises and not allow consumption on the premises.
- (d) You will rigidly enforce the law against sales to minors.
- (e) You will prohibit gambling at your establishment and understand that the conduct of such activities on the premises will result in revocation of your permit.
- (f) You will secure a certificate or statement from the health department or health officer that the premises covered by the application meet the requirements of the ordinances of the City of Franklin and the laws of the State of Tennessee.
- (g) You will not attempt to transfer this permit to anyone else.
- (h) You will display this permit in a prominent place in your establishment.
- (i) You will not sell or distribute beer between the hours of 3:00 AM and 6:00 AM (8:00 AM for on premises consumption) during the week and between the hours of 3:00 AM Sunday and 12:00 Noon Sunday (10:00 AM for on premises consumption).
- (j) You will prohibit the congregation at your establishment of those who reasonably appear to be intoxicated, lawless, rowdy, or prostitutes.
- (k) You will not allow any beer with alcoholic content of eight percent (8%) or greater to be consumed on the premises.
- (l) You will not allow any sale or delivery of beer for consumption on the premises outside of the building, it being the intention to prohibit the sale of beer by what is commonly known as "curb service" or "curb sales" of beer.
- (m) You will comply with all requirements of section 2-201 et. seq. of the municipal code of the City of Franklin.
- (n) You understand that a violation of T.C.A. § 62-35-135 (a)(1), which makes it unlawful to knowingly employ as a security guard an individual who does not hold a valid registration card of the appropriate type, shall result in a suspension of the beer permit for a period of one (1) month.



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CITY OF FRANKLIN TENNESSEE

ACKNOWLEDGEMENT OF BEER BOARD MEETING

This is to acknowledge that I, _____, representing
Printed name of representative
_____ have been notified that the meeting of the
Name of business
Beer Board will be held at City Hall in the Board Room on Tuesday, _____
at 4:30 PM. The purpose of the meeting is to consider the application for a beer
permit for the above stated business. Presence of a representative is imperative to receive a
permit.

Signature

Date



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Application Signature Page

I hereby make application to the City of Franklin Beer Board for a beer permit.

The signing of this application acknowledges that I am aware of the laws prohibiting the sale of beer to minors.

I hereby certify that no person having at least a 5% ownership interest, nor any person to be employed in the distribution or sale of beer in my establishment has been convicted of any violation of the beer or alcoholic beverage laws or any crime involving moral turpitude within the past six (6) years.

I understand that an annual privilege tax of \$100 is imposed on the business of selling, distributing, storing, or manufacturing beer and I shall remit the tax on or before January 1 of each year. Further, I understand that failure to remit the tax by February 1 shall result in automatic revocation of the license and a penalty of \$50.00 per day until the tax has been paid in full.

I understand that making false statement in this application shall precipitate forfeiture of permit and holder shall not be eligible to receive any permit for a period of ten years.

I am also aware that I shall not be issued a permit, or my permit shall be revoked if my business location causes traffic congestion or interferes with schools, churches, or other public places of public gathering, or otherwise interferes with public health, safety, and morals.

Signature of Applicant/Owner (or Authorized Corporate Officer)

On behalf of: _____
Name of Business Entity

Sworn to and subscribed before me this ____ day of _____, 20 ____

Notary Public

My Commission Expires: _____



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BEER APPLICATION CHECKLIST

- _____ Completed Beer Application with Signature Notarized
- _____ Training Policy Regarding Alcohol Sales
- _____ Copy of Tennessee Sales Tax Certificate
- _____ Copy of Certificate of Occupancy
- _____ Copy of City of Franklin Business License
- _____ Copy of Williamson County Business License
- _____ Application Fee and Prorated Privilege Tax Payment

Official Use Only	
Application Fee \$ _____	Date Paid _____
Privilege Tax \$ _____	Date Paid _____
Board Meeting Date ____/____/____	