

NEIGHBORHOOD MEETING NOTICE

August 30, 2021

Hello! You are receiving this letter to provide public notice of an upcoming Neighborhood Meeting for a proposed development on the property located at 423 South Margin Street, Franklin, TN. The meeting will be held on September 9, 2021, at 5:30 pm at the City Hall Board Room (109 3rd Avenue S).

Project Description:

Redevelopment of the former O'More College of Design campus retaining historic structures and adding site improvements, 3.5 acres of gardens, an 8,814-square-foot conservatory, a 2,200-square-foot summer house and relocation of a 1,372-square-foot historic schoolhouse. Total footprint of buildings on site reduced to 22,153 square feet from the 23,484 square feet on the O'More campus.

Why are you receiving this letter?

The proposed project is within 500' of your property.

What is the purpose of the meeting?

The purpose of the meeting is to make citizens aware of a potential new development within your immediate vicinity and allow you to engage with the applicant early in the review process. The meeting is meant to be informative and provide an opportunity to ask questions directly to the developers about the project. If the project continues with a formal application to the city, it will go through a Public Hearing process. Please be aware that Public Hearings do **not** involve a question-and-answer session.

Will the project be voted on at this meeting?

No. The neighborhood meeting is for informational purposes only. The project, should the applicant continue with a formal application, will be reviewed by the Franklin Municipal Planning Commission (FMPC) and may also be reviewed by the Board of Mayor and Aldermen (BOMA). Both the FMPC and BOMA meetings will be publicly noticed and will include time for citizens to speak to the project at formal Public Hearing sessions.

Format of the meeting:

5:30 – 5:40 pm informal discussion; time to ask quick questions or take a closer look at the plan

5:40 – 6:00 pm formal presentation by the applicant to discuss the main points of the plan

6:00 – 6:30 pm question and answer time; citizens will ask questions at a podium so all in attendance can hear each question

Can you see the proposed plans prior to the meeting?

Absolutely! There is a copy of the proposed plan included with this mailing. If you have any questions prior to the meeting, feel free to contact the applicant: Their contact information is:

Heritage Foundation of Williamson County

Email: info@williamsonheritage.org

Phone: (615) 591-5800

Meeting Date: Thursday, September 9th, 2021 Time: 5:30 pm

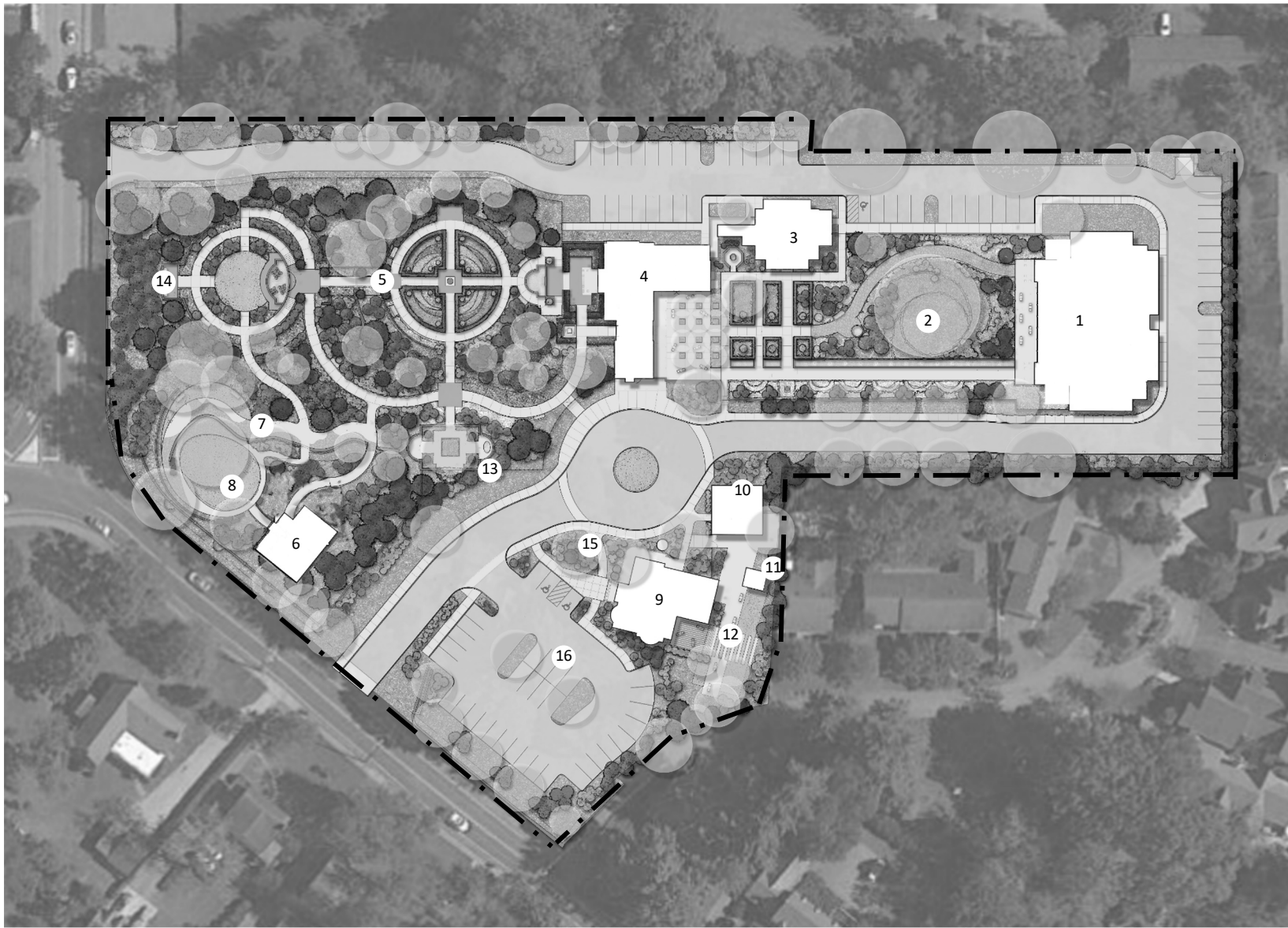
Location: City Hall 109 3rd Avenue S, Franklin, TN 37064

Note that masks are recommended inside City Hall

You can also join virtually by typing the following into your browser to register in advance for the Zoom meeting and receive an emailed link and password.

https://us02web.zoom.us/meeting/register/tZYsf-GoqTguGNXmjgcaDrv0zGIV_JcpOkL8

If you prefer to listen to the audio only, go to the link to register and you will receive an email with the call-in number.



LEGEND

- 1 SHAUN & GORDON INMAN CONSERVATORY
- 2 OAK GARDENS
- 3 SUMMER HOUSE
- 4 ROBERT N. MOORE, JR. MUSEUM OF ART
- 5 DISPLAY GARDENS
- 6 LEE BUCKNER SCHOOLHOUSE
- 7 HISTORY WALL WALK
- 8 CEDAR GLADE
- 9 LEHEW MANSION
- 10 CARRIAGE HOUSE
- 11 SMOKEHOUSE
- 12 GARDEN RETREAT
- 13 THE MORRIS SECRET GARDEN
- 14 LOWER HILLSIDE GARDEN
- 15 DOORYARD GARDEN
- 16 PARKING

Policies for Required Neighborhood Meetings

A meeting not conducted in accordance with the following policies shall be considered to not have satisfied the requirements of Section 2.4.2(6)(d) of the Franklin Zoning Ordinance.

LOCATION: The meeting shall be held in City Hall. Requests for other locations must be approved by City staff. If held somewhere other than City Hall, the location must be an enclosed or otherwise weather-proofed and hospitable building that has adequate restroom facilities, seating provided for a majority of the participants, and is handicapped accessible.

DATE/TIME: The neighborhood meeting shall only take place Monday through Thursday at a specified time between the hours of 5pm and 8pm. The neighborhood meeting shall not conflict with a regular or special called meeting of the BOMA or FMPC.

SCHEDULING: The applicant shall work with the Planning Department on the time, date, and location of the neighborhood meeting and it must be *confirmed at least 10 days prior to the date of the neighborhood meeting*. Neighborhood meetings must be held prior to an application's initial submittal in IDT.

NOTIFICATION: The applicant shall notify the surrounding property owners of the neighborhood meeting *at least 7 days prior to the neighborhood meeting via 1st class mail*. A list of addresses will be provided by the Planning Department. A sample notification letter has been included with this form. The applicant shall also notify, via first class mail or e-mail, the members of the Planning Commission and the Board of Mayor and Alderman about the time, date, and location of the neighborhood meeting at least 7 days prior the neighborhood meeting.

MEETING FORMAT: The neighborhood meeting will last one hour. The applicant shall follow the following format:

- | | |
|---------------|---|
| 10-15 minutes | open dialogue portion; have printout of plan available, and have staff available to answer questions informally regarding quick inquiries |
| 15 minutes | applicant gives slide presentation to group |
| 30 minutes | applicant answers questions from group; applicant to be at table in front of the room and questions to be asked at the podium |

ROLES AND RESPONSIBILITIES: The applicant is responsible for presenting the information at the meeting. The City staff will be responsible for ensuring that the Board Room is unlocked and properly set up prior to the meeting time. Staff will also lock the Board Room and City Hall after the meeting.



HISTORIC
FRANKLIN
TENNESSEE

Neighborhood Meeting Notice Application

Department of Planning and Sustainability

APPLICANT INFORMATION:

Name:			
Organization:			
Phone:		Fax:	
Email:			
Street:			
State:		ZIP:	

PROJECT INFORMATION:

Proposed Name of Project:		Address or Parcel(s) of Property:	
Project Type:	<input type="checkbox"/> Site Plan; Bed and Breakfast <input type="checkbox"/> Development Plan & Rezoning <input type="checkbox"/> Development Plan only <input type="checkbox"/> Envision Franklin Amendment		
Describe proposed development: (proposed uses, square footages, dwelling unit count, etc.)			
Base Zoning District:		Proposed Base Zoning District (if applicable):	
Any Existing Overlay Districts? HPO/FFO/FWO/HHO/CAO		Pre-application Meeting Date:	

NEIGHBORHOOD MEETING INFORMATION:

Location of the Neighborhood Meeting (please check one):	<input type="checkbox"/> City Hall 109 3 rd Avenue South Franklin, TN 37064	<input type="checkbox"/> Other (specify):
Date & Time of the Neighborhood Meeting (1st and 2nd choices):	1 st	2 nd
Aldermanic Ward: <input type="checkbox"/> Ward 1 <input type="checkbox"/> Ward 2 <input type="checkbox"/> Ward 3 <input type="checkbox"/> Ward 4	City of Franklin Planner Contact:	