



SUSTAINABILITY COMMISSION

May 14, 2021

8:00 a.m. to 9:00 a.m.

Franklin City Hall Boardroom

8:00 am	Welcome and Introductions	Dana Kose
8:05 am	*Approval of April Meeting Minutes	Dana Kose
8:05 am -- 8:10 am	Announcements -Walk Friendly Update	Andrew Orr
8:10 am -- 8:15 am	*Consideration of Resolution 2021-81 (Recommendation to BOMA)	Dana Kose
8:15 am -- 8:35 am	Discussion of Transportation Policy Guide	Dana Kose/Andrew Orr
8:35 am -- 9:00 am	Discussion of Waste Reduction Policy Guide	Dana Kose/Andrew Orr
9:00 am	News/Updates/Adjourn	Dana Kose

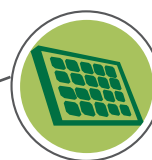
*Item contains an attachment or link

MISSION STATEMENT: The Sustainability Commission provides guidance to the Board of Mayor and Aldermen and the Planning Commission and leadership for the entire Franklin Community.

Brenton Montgomery (12/11/2021)	Todd Palmer (8/27/2022)
Mike Cassity (11/10/2024)	Dana Kose (12/10/2022)
Beverly Burger (BOMA co-terminus)	Fred Daniell (10/23/2021)
Patrick Baggett (Franklin Tomorrow co-terminus)	Micah Wood (10/23/2021)
R. Keith Gordon (3/23/2024)	

The City of Franklin has committed itself to developing an ongoing strategy of sustainability for the community. This initiative will be designed to achieve viable, fulfilling, and rewarding lifestyles for our residents and business partners through responsible and innovative stewardship of the environment.

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MINUTES OF THE MEETING OF THE FRANKLIN SUSTAINABILITY COMMISSION

April 9, 2021

Members Present: **Chair Dana Kose, Alderman Beverly Burger, Micah Wood, Todd Palmer, Patrick Baggett, Mike Cassity, Keith Gordon and Fred Daniell**

Members Absent: **Brenton Montgomery**

Staff Present: **Andrew Orr, Eric Conner, Kelly Dannenfelser**

The Franklin Sustainability Commission held a regular meeting on Friday, April 9, 2021, at 8:00 a.m. The meeting was held virtually through Zoom due to the COVID-19 outbreak.

Chair Kose read Resolution 2021-69. This Resolution is a Resolution Declaring That The Sustainability Commission Shall Meet On April 9, 2021, And Conduct Its Essential Business By Electronic Means Rather Than Being Required To Gather A Quorum Of The Members Physically Present In The Same Location Because It Is Necessary To Protect The Health, Safety, And Welfare of Tennesseans In Light Of The COVID-19 Outbreak.

Chair Kose asked for a motion to approve the Resolution 2021-69.

Mr. Wood moved, seconded by **Mr. Palmer**, to approve Resolution 2021-69.

Chair Kose asked for a roll call vote.

The following voted in favor of: **Mike Cassity, Todd Palmer, Micah Wood, Chair Dana Kose, Keith Gordon, and Fred Daniell**

The motion carried unanimously. **Brenton Montgomery, Patrick Baggett and Alderman Burger** were absent from the vote.

Chair Kose read the following Announcement For Limited Public Access:

“Due to the COVID-19 outbreak, this meeting will be a virtual meeting. The public may call in to listen to the meeting and make comments during any public comment period. The meeting video will be available for public viewing following the meeting on the City of Franklin Facebook and YouTube accounts, and the City of Franklin website.”

Approval of the Minutes

Chair Kose asked for a motion to approve the March 2021 minutes.

Mr. Cassity moved, seconded by **Mr. Palmer**, to approve the March 2021 minutes.

The following voted in favor of: **Patrick Baggett, Alderman Burger, Mike Cassity, Todd**

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Palmer, Micah Wood, Chair Dana Kose, Keith Gordon, and Fred Daniell.

The motion carried unanimously. **Brenton Montgomery** and **Alderman Burger** were absent from the vote.

Welcome and Introductions

Chair Kose welcomed everyone to the meeting.

Glass Recycling Update

Mr. Cassity discussed Honeybee glass recycling. Mr. Cassity stated that the company was owned by Mr. Neil Whitney. Mr. Whitney is from San Francisco and worked with Apple. Mr. Whitney created his business after helping neighbors in Westhaven take their recycling to the Williamson County convenience centers. He stated that the company has over 100 customers. He stated that they provide black and yellow bins. They only collect glass containers, which is the only glass suitable for recycling. Mr. Cassity provided collection statistics for the company. Mr. Whitney is looking to expand, but there are issues to be overcome. Honeybee is in talks with Florim, a company in Clarksville which makes tile from recycled glass. The company has agreed to take all of the glass that he can provide. The expansion plans for the company include concentrated residential developments, such as Berry Farms and Ladd Park. **Mr. Cassity** recommended creating a subcommittee with 2 or 3 members to further discuss structuring a pilot program in a local neighborhood.

Mr. Baggett stated that he would like to see the Commission discuss what options are available and to educate the public about those options.

Walk/Bike Franklin Exploratory Committee

Mr. Orr stated that Paige Vinson had reached out to him to see if there were any bike/walk advocacy groups in Franklin. He stated that she would like to create a chapter of Bike/Walk Tennessee. Her mission is to create an environment where biking and walking are safe for recreation and transportation. She is looking for anyone who may want to help advance the mission and has a passion for this topic. **Mr. Orr** stated that he would be glad to put people in touch with her.

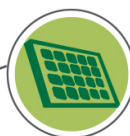
Mr. Baggett stated that Friends of Franklin Parks has a connectivity committee.

Chair Kose stated this is a topic that may tie in with the transportation policy. She stated that she would love to be part of this committee. **Mr. Orr** stated he would put her in touch with Ms. Vinson.

2021 Sustainability Commission Outlook and Work Plan

Chair Kose stated that the New City Hall Design Committee would continue to reach out to the Sustainability Commission as the plans progress. She stated that there would be a follow up presentation for Dark Sky Lighting. Walk Friendly Communities results should be released soon, and they would be able to tie the information to a Parks update. The Litter Survey will become an annual practice, but moved to an earlier month such as January. Energy Reporting information will be provided each September. The Energy Policy Guide was presented to the Board of Mayor and Aldermen (BOMA) in February and a resolution will be brought later in the year. The Peer Exchange would include setting up a virtual training or meeting with a peer city

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to learn about a specific topic or project. The peer cities have not been chosen at this time. The final topic is to create a second policy guide which would include transportation or waste reduction. **Chair Kose** asked for commissioners who would be interested in helping create the policies. She stated that social media and public outreach should also be included. Other options included inviting Urban Green Lab to discuss specific topics and TDEC programs.

Mr. Gordon stated he would like to follow up with **Chair Kose** and **Mr. Orr** to learn more about the policy guide creation process.

Chair Kose explained the policy guide creation process.

Mr. Orr stated that the Commission decided to start with the Energy topic first. He stated that he, along with **Chair Kose**, are still updating on the policy guide.

Mr. Gordon and Mr. Palmer stated that they are available to work on either committee: Waste Reduction or Transportation. **Mr. Wood** asked to work with the Transportation policy. **Mr. Cassity** asked to work with Waste Reduction.

Mr. Baggett stated that these should be subcommittees since they are limited on time during the monthly Commission meeting.

Chair Kose stated that is the direction where they are going, and the groups can work offline. She asked if there was any other topic that needed a separate working group. She stated that they would welcome help with the Energy group.

Mr. Gordon stated that he would like to review the Energy policy, but will be glad to work with the Waste Reduction or Transportation group.

Alderman Burger and **Mr. Daniell** stated that they were available for either group.

Chair Kose will put together a suggestion list for who will be each group.

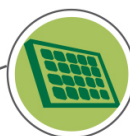
Alderman Burger stated that her interest was in waste reduction or transportation, especially in connectivity for the east and west sides of Cool Springs. She stated that Ms. Lisa Clayton, Parks Director, was working on this.

Mr. Cassity stated that a form was submitted by Commissioners last year where each listed their preferences.

Mr. Wood asked if a subcommittee was needed for the updates for the New City Hall Design.

Mr. Orr stated that he would keep everyone updated. He stated that as information concerning the LEED components moves forward, the Commission will need to be involved.

Ms. Dannenfelser stated that she hoped the Commissioners would participate in the upcoming survey and public meetings for the New City Hall. Also, she would talk with them about the preliminary Master Plan in August.



By-Laws Overview

Mr. Orr discussed the “Powers and Duties” section for the Sustainability Commission in Ordinance 2009-41. There are six duties listed. He stated that the Commission had excelled at #3 (Provide forums for addressing public concerns related to sustainable policies and practices). He stated that the City Administrator, **Mr. Eric Stuckey**, would like to see more interaction between the commissions and BOMA. He stated that they are putting together a more uniform plan for presentations to the BOMA. He will have more updates in the next few months.

Announcements/Other News

Mr. Orr stated that they will have an update for the status of the May meeting format (virtual or in-person) by the end of April. They did not know if the Governor’s Executive Order for virtual meetings would be extended.

Chair Kose announced that **Mr. Baggett** is running for the Board of Mayor and Aldermen.

Mr. Conner stated that there should be an update for Walk Friendly Communities by the May meeting.

Chair Kose stated that the next meeting will be May 14, 2021 at 8 am.

The meeting adjourned at 8:50 am.

