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ITEM #5  
CIP  
06-10-10

# MEMORANDUM

June 7, 2010

**TO:** Board of Mayor and Aldermen

**FROM:** Eric S. Stuckey, City Administrator  
Russell Truell, Assistant City Administrator / CFO  
Lisa Clayton, Parks Director  
Brian Wilcox, Purchasing Manager

**SUBJECT:** Consideration Of Bid Award To Reynolds Electrical Contractors, LLC Of Dickson, TN In A Total Amount To Be Determined For Supply, Delivery And Installation Of Certain Sports Lighting Equipment For Certain Facilities At Jim Warren Park, 705 Boyd Mill Ave, For The Parks Department (Purchasing Office Procurement Solicitation No. 2010-036; Up To \$518,700.00 Available From Department Of Energy Grant)

**Purpose**

The purpose of this procurement is to purchase the supply, delivery and installation of certain sports lighting equipment for certain facilities at Jim Warren Park, 705 Boyd Mill Ave, for the Parks Department. This equipment would serve to improve the energy efficiency of the outdoor lighting at this location.

**Background**

The Parks Department was awarded a Department of Energy grant in an amount not to exceed \$518,700.00 for the purchase and installation of sports lighting equipment at Jim Warren Park. In order to maximize the grant funding available, independent pricing was sought for the following bid components as defined in the City's bid documents:

Bid Component	Scope of Work
Base Bid	New system equipment for (2) youth football fields and (8) tennis courts; retro-fit system equipment for (1) baseball field
Alternate No. 1	Retro-fit system equipment for (1) additional baseball field
Alternate No. 2	Retro-fit system equipment for (2) Little League baseball fields
Alternate No. 3	Retro-fit system equipment for (4) T-ball fields

**Financial Impact**

The City published on May 6, 2010 a Notice to Bidders in the *Williamson Herald* for the supply, delivery and installation of certain sports lighting equipment for certain facilities at Jim Warren Park, 705 Boyd Mill Ave, Franklin. In addition, bid documents were sent on or about the same date directly to eight (8) potential bidders known or thought to be interested in this solicitation. Bids from two (2) vendors were publicly opened at the bid opening held on May 27, 2010. A tabulation of the bids received for this solicitation is attached. The apparent lowest, most responsive and responsible bid, from Reynolds Electrical Contractors, LLC of Dickson, TN, is in the



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total amount of \$751,730.00 if all specified work is undertaken and no rock is encountered, and \$922,170.00 if all specified work is undertaken and all rock is encountered. This bid was identified because it is the lowest bid that meets or exceeds the City's intention as expressed and implied by the City's specifications as well as the instructions, terms and conditions pertaining to this procurement solicitation.

### **Options**

In accordance with the bid documents, the City reserves the right to reject any and all bids. The City also may choose only to undertake the base bid and then, after the quantity of rock has been determined (only an issue for the base bid), to determine whether sufficient grant funding remains available for any of the alternate work.

### **Recommendation**

Staff recommends that the City accept the apparent lowest best bid, from Reynolds Electrical Contractors, LLC of Dickson, TN, in the amount to be determined up to the amount of grant funding available for the specified supply, delivery and installation of certain sports lighting equipment for certain facilities at Jim Warren Park. Purchasing Manager Brian Wilcox is of the opinion that the prepared specifications as distributed allowed for competition among multiple vendors, and that the staff recommendation appears to be made in a fair and impartial manner based upon the bids received.

**Tabulation of Bids\***

<b>Purchasing Office Solicitation No.:</b>	2010-036 supply, delivery and installation of certain sports lighting equipment for certain facilities at Jim Warren Park, 705 Boyd Mill Ave, Franklin							
<b>Notice to Bidders published in the Williamson Herald on:</b>	5/6/10							
<b>Number of vendors that were notified of/that responded to this solicitation for bids:</b>	8 / 2							
<b>Date and time bids due and publicly opened:</b>	5/27/10 2:00 PM							
<b>Present at opening of bids:</b>	Robert Thurston of Knight Electric and Brock Beck of Musco; Lisa Clayton and Kevin Lindsey of the City of Franklin Parks Department; and Jennifer Woods of the City of Franklin Purchasing Office							
<b>Target meeting of BOMA at which recommendation will be considered:</b>	6/22/10							
<b>Bids received from:</b>	<b>Bid No.:</b>	<b>Bid Item:</b>	<b>Do the bid items MOES<sup>1</sup>? / If not, how many exceptions do not MOES<sup>1</sup>?</b>	<b>Total cost of ownership (purchase, installation, operation) for all life-spans:</b>	<b>Total cost of ownership (purchase, installation, operation) for 10-yr. life-spans:</b>	<b>Payment terms:</b>	<b>Estimated time of completion after receipt of order:</b>	<b>Bid pricing is valid and may be accepted through:</b>
Knight Electric, Inc. 286 Farmers Dr. P.O. Box 426 Russellville, KY 42276 Ricky Thurston, President 270/726-7910	1 of 6	Base Bid	Bidder takes no exceptions	\$663,968.40	\$499,376.40	net 30 days from date of invoice	160 days	08/27/10
	2 of 6	Alt. No. 1		\$157,014.00	\$157,014.00			
	3 of 6	Alt. No. 2		\$84,655.00	\$84,655.00			
	4 of 6	Alt. No. 3		\$98,700.40	\$98,700.40			
	Grand total, no rock	Total, all job sites, no rock		\$1,004,337.80	\$839,745.80			
	5 of 6	Estimated maximum surcharge for trenching thru rock, if encountered (applies to base bid only)		\$660,030.00	\$660,030.00			
	6 of 6	Estimated maximum surcharge for boring thru rock, if encountered (applies to base bid only)		\$184,500.00	\$184,500.00			
	Grand Total, all rock	Total, all job sites, all rock		\$1,848,867.80	\$1,684,275.80			
Reynolds Electrical Contractors, LLC 1171 Tidwell Switch Rd. Dickson, TN 37055 Douglas A. Reynolds, Owner 615/405-2622 615/441-2888	1 of 6	Base Bid	Bidder takes no exceptions	\$599,018.40	\$434,426.40	net 30 days from date of invoice	150 days	07/31/10
	2 of 6	Alt. No. 1		\$151,042.00	\$151,042.00			
	3 of 6	Alt. No. 2		\$74,153.20	\$74,153.20			
	4 of 6	Alt. No. 3		\$92,108.40	\$92,108.40			
	Grand total, no rock	Total, all job sites, no rock		\$916,322.00	\$751,730.00			
	5 of 6	Estimated maximum surcharge for trenching thru rock, if encountered (applies to base bid only)		\$26,940.00	\$26,940.00			
	6 of 6	Estimated maximum surcharge for boring thru rock, if encountered (applies to base bid only)		\$143,500.00	\$143,500.00			
	Grand Total, all rock	Total, all job sites, all rock		\$1,086,762.00	\$922,170.00			

<sup>1</sup>MOES indicates "meet(s) or exceed(s) specifications"

\*Shaded bid is apparent lowest best bid