

E-Brief 2020



Excellence Innovation Teamwork Integrity Action-Oriented

Friday, May 29, 2020

Good morning team!

The HR Benefits Team is excited to announce two new programs to our medical insurance starting Monday, June 1st! The **Near-Site Clinic** the City has partnered with is **Urgent Team**, located at 500 Hillsboro Road Franklin, TN 37064. At this location, employees and their dependents can “Hold My Spot” and receive special priority for walk-in visits and only pay \$20 for the services listed in the attached brochure. Our second program is a **telemed option** called **PhysicianNow** that is associated with BCBST. Employees on our medical plan will receive a mailer from BCBST detailing their services. This telemed option is only \$40! We hope that employees and their dependents use these two new programs! These programs will help the City of Franklin keep our medical costs low. When we keep our medical costs low, we don’t have to increase premiums! It’s definitely a team effort!

In March, **Franklin Fire Lt. Jeremy Martin** (far left) and **Firefighter Todd Wilson** (far right) completed an intensive Weapons of Mass Destruction training program they started in 2018 at New Mexico Tech. The program, which is offered free of charge through a partnership with the Department of Homeland Security and the Federal Emergency Management Agency, certified Lt. Martin and FF Wilson to become Instructors and train others as Weapons of Mass Destruction Operations Level Responders. Additionally, **Firefighter John Balitsky** (second from right) attended training this year to obtain an Operations Level Responder certificate.

This week Lt. Martin and FF Wilson shared their knowledge with the entire fire department, teaching (via video conferencing) “Prevention of and Response to Suicide Bombing Incidents.” The training focused on recognizing explosive devices and



components of suspicious items, defensive actions responders should take, isolating hazards, proper response, and rendering assistance. The training will help firefighters recognize, prevent, and respond if necessary, to domestic terrorist attacks, such as the attack that occurred at the Boston Marathon in 2013.

This week, we made the very difficult decision to **cancel our Fourth of July festivities**. With the current guidelines for physical distancing and large gatherings, we feel canceling is the best decision to make at this time, like many other communities, both nearby and across the nation. We thank the Franklin Lions Club, Friends of Franklin Parks, and WAKM AM-950 for their partnership with the City of Franklin over the years and look forward to working with them on a bigger and better celebration in 2021.

As I mentioned last week, we will be entering **Phase 2 for return to public office operations on Wednesday, June 3**. Below are the details of this phase of reopening for our public office areas such as City Hall. The City of Franklin protocol to resume onsite operations and the Governors TN Pledge guidelines for office buildings are also attached. Please familiarize yourself with these new procedures. If you have any questions, please check with your supervisor, Department Director, or HR.

- June 3 – Next phase begins
 - City Hall public office areas open 8 a.m. to 1 p.m. – Monday through Friday
 - Appointments can be accepted at other times
 - Staff public areas to accommodate public interaction
 - Remote work can continue and is encouraged as approved by Department Director
 - Consistent rotation of team members is encouraged to lessen exposure and maximize physical distancing in work environment.
- All team members working in City facilities to follow Protocol for Returning to Resume Onsite Operations
 - Review symptom related prior to reporting to work
 - Temperature (touchless) taken daily prior to reporting to work
- Enhanced protection for the public and City team members
 - Enhanced daily cleaning
 - Two City Hall entrances with hand sanitizing stations
 - Employee mask wearing in public spaces/non-private office areas
 - Masks available to the public
 - Plexiglass shields in place for public reception areas
 - Furniture configuration modified to provide for physical distancing
- Limitation on meetings
 - No group meetings
 - Cleaning immediately following any use of share space (i.e. – conference rooms)
- Policy guidance
 - TN Pledge Office Guidelines (attached)
 - City Resume Onsite Operations Protocol (attached)

- CDC Guidelines

- Generally, this and future phases to be evaluated in two-week segments

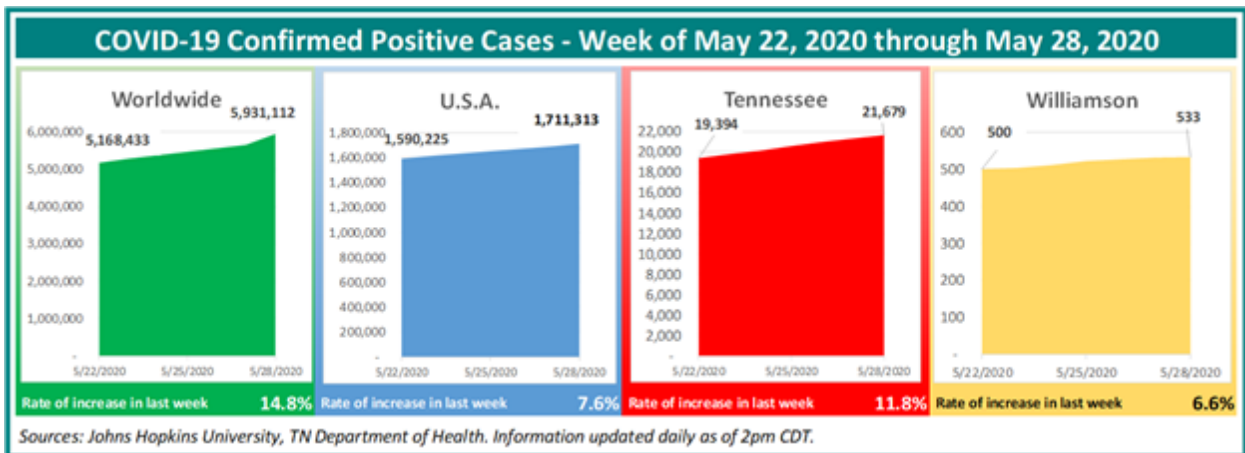
Coronavirus Update: This week, the **State of Tennessee and Governor Lee** issued additional guidelines related to summer camps, swimming pools, and Higher Education.

- Summer Day Camps guidelines: <https://www.tn.gov/governor/covid-19/economic-recovery/summer-day-camps-guidelines.html>
- Swimming Pools guidelines: <https://www.tn.gov/governor/covid-19/economic-recovery/swimming-pool-guidelines.html>
- Higher Education guidelines: <https://www.tn.gov/governor/covid-19/economic-recovery/higher-education-guidelines.html>

Today, **Franklin Parks** will be implementing phase 3 of its re-opening of various parks components. Here is a summary of the reopening activities included in phase 3:

- Open All Restrooms (not concession stands in Phase III or Cowboys yet);
- Pavilions Rentals with a maximum of 50-people and encourage social distancing of 6-feet,
- Select Athletic Fields for Practice Only
- Portable Toilets will be removed unless they are permanently in a location year-round.

As of yesterday, Williamson County positive cases today are 533. Tennessee has 21,679. There have been 10 deaths related to Covid-19 in Williamson County. The dashboard below shows that our County’s 7-day case growth rate remains relatively low at 6.6%.



That’s it for this week. Thanks for all you do!



Website: www.franklintn.gov

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