Gener	al Submittal Requirements
1	Copy of the One Stop approved development plan sheet or preliminary plat
	Signed and notarized Owner Affidavit
2	Certificate of Appropriateness for properties within a Historic Preservation Overlay (HPO) District
3	
4	Stormwater report and water quality calculation tool output file (see Engineering Development Services webpage)
5	BMP Long Term Maintenance Plan (LTMP) and Agreement (see Engineering Development Services
5	webpage)
6	Notice of Intent (NOI), Stormwater Pollution Prevention Plan (SWPPP), and Qualified Local Program
	(QLP) Checklist requirements if disturbing ≥ 1 acre or part of a larger development. The City of Franklin
	is a QLP and issues Notices of Coverage (NOC) on behalf of TDEC.
7	Request for Modification of Engineering Standards (streets, water/sewer, etc.), if any. Identify the
	standard proposed to be modified, the proposed alternative design or construction standard, and
_	justification for such request.
8	Copy of Water and Sewer Availability Request Form (see Engineering Development Services webpage)
9	Shared parking study, if applicable
10	Viewshed analysis for buildings over six stories or 75 feet in height
П	Materials board demonstrating material and color of all primary and accent building materials. All material
	samples shall be marked with the project name, COF number, and address.
12	Written notice provided to all adjoining property owners with visual and narrative explanation of proposed cross access connection points
13	Any additional information, as determined by City Staff, necessary to obtain an adequate review
	ard Sheet Layout (All Drawing Sheets)
14	Name of proposed development, sheet title, sheet number, date of submittal and revision, and City of Franklin project number
15	Seal of design professional with signature and date
16	Plans drawn to a scale no smaller than 1-inch = 50 feet and extending a minimum of 50 feet beyond
10	property limits. Additional overall plans drawn at a larger scale shall be provided where necessary to
	show the site as it relates to the broader region, including the full extents of multi-section
	developments.
17	Existing, proposed, and adjacent boundaries and identifying numbers of sections, lots, and parcels
18	North arrow, graphic scale, and legend of symbols and line types
19	Road network including street name, right-of-way width, and functional street classification per
	Connect Franklin
20	Right-of-way dedication required per Connect Franklin
21	Hydrologic features with stream name, TDEC 303(d) classifications, top of bank, centerline, and riparian
	buffers
22	Tree protection areas, both existing and proposed, and other protected areas
23	Boundaries of overlay districts which intersect/cross the proposed development, including: HHO, 500-
	foot HHO buffer, FWO, FFO, HPO, SCO, CFO
24	Type, size, and location of buffers (street, historic, etc.), if applicable
25	Location and dimensions of transition zones, if applicable
26	Easements, both existing (with deed/plat reference) and proposed. Indicate any easements to be
27	abandoned. Scale, orientation, and layout of plans consistent throughout the plan set
	Cover Sheet Name of proposed development (Approved Subdivision Name Plan Type Section Revision Let
28	Name of proposed development (<u>Approved</u> Subdivision Name, Plan Type, Section, Revision, Lot Number, [Business Name])
	Name (Journes)

29	Names, addresses, and contact information of land owner(s) and all individual parties, officers,					
	directors and/or beneficial owners holding more than a five (5) percent interest in the project where					
	the landowner is a partnership, corporation, or other business venture identified					
30	Names, addresses, contact information, and signed and dated seals of design professionals					
31	Submittal and revision dates					
32	Tax map, group, parcel number(s), and address(es) of site					
33	Vicinity map with site location and corporate limits (if within one-half mile of site)					
34	City of Franklin project number (to be assigned once initial submittal is made)					
35	Sheet index for all sheets included in the submittal set					
36	Approved modifications of standards, if any					
37	Take-down schedule for components in multi-section developments (see C2.0 – Site Plan)					
38	Open space take-down schedule for components in multi-section developments (see Application User					
	Guide)					
39	Site Data Chart:					
	Project Name:					
	Project #:					
	Address: Parcel(s):					
	Acreage/Square Footage of Site:					
	Vesting (date development first became vested):					
	REGULATIONS:					
	Base Zoning:					
	Overlay Zoning:					
	Building Types Applied:					
	Frontage Types Applied: Lot Width (Residential):					
	Lot Size (Residential):					
	Setbacks—					
	Front yard:					
	Side yard: Rear yard:					
	Dwelling Unit Count, by Type:					
	Commercial SF, by Use:					
	Hotel Keys:					
	Building Height:					
	Minimum Landscape Surface Area: Open Space SF Required:					
	Natural Area SF Required:					
	Tree Canopy Retention Acreage:					
	Parking Required, by Use:					
	Parking Provided, by Use: Historic Resource Treatment (y/n):					
	This concressorice Treatment (y/n).					
40	Statement of Parkland Impact Fee requirements for the site, including approved offset agreements					
41	Description of changes to the previously approved site plan, as well as a summary of all past approved					
	revisions, if applicable					
C1.0 -	Existing Conditions Plan					
42	Grading & Drainage Data Chart (see Engineering Development Services webpage) for each existing					
	basin					
43	Existing information based on a field-run topographic survey performed to Tennessee Minimum					
	Standards of Practice by a licensed surveyor. Survey shall extend a minimum of 50 feet beyond					
	property limits. Information past 50 feet beyond property limits may be based on GIS data.					
44	Survey information, including survey coordinate system (Tennessee State Plane Coordinate System,					
''	Zone 5301, Fipszone 4100, NAD 83 datum), benchmark(s), survey company, and survey date and					
	method					
	memou					

45	Project	houndaries and i	nternal nrone	erty lines with lengths	measured to the	nearest hi	ındredth (of a
75	Project boundaries and internal property lines with lengths measured to the nearest hundredth of a foot and bearings reported in degrees and minutes							
46	Property boundaries, subdivision names, tax map, parcel numbers, deed and plat references, owner							
	names, and existing land use of adjacent properties, including approved but not yet platted							
	developments							
47	Zoning	Base District and	Zoning Overla	ay Districts				
48	Existing	g man-made site f	eatures inclu	ding fences, walls, str	uctures, buildings	, pavemer	it, cemete	ries,
	archeol	ogical features, a	bove- and be	low-grade utilities, hy	drants, roadway	and railroa	nd infrastri	ucture
49	Existing	natural site feat	ures including	tree canopy, sinkhol	es, and hydrologi	c features		
50	All histo	oric resources on	site and with	in sheet limits shown	and labeled with	location a	nd descrip	tion.
	Include any original accesses to historic structures and sites.							
51	Existing	topography con	tours with ver	tical intervals at two	(2) feet maximum	1		
52	_		etween 14 an	d 19.99 percent, and	slopes 20 percent	t or greate	r graphica	lly
	illustrat							
53				ows and outfall location		evation		
54	Next tw	vo downstream o	ffsite drainag	e structure locations a	and capacities			
C2.0 -	-Site Pla	ın						
55	Take-do	own schedule for	components	in multi-section deve	lopments			
		Development	Approval	Nonresidential	Square	Single-	Multi-	Ī
		2010.000	date	use	footage	family	family	
					J	Units	Units	
		Overall	1/25/2018	Restaurant, retail,	100,000	12	100	
		entitlements		personal services				
		Section 1	3/22/2018	Restaurant/retail	10,000/60,000	0	100	
		Section 2	5/24/2018	Personal services	30,000	12	0	
		Remaining			0	0	0	
56	Site Dat	ta Chart (see item	n #39)					
57			rams per app	roved development p	lan, including cor	ner lots (Re	esidential	only)
58	Setback							
59	1			menities with labels				
60		· ·	*	r dimensions of propo				
61				f roadways, vehicle e	ntrances/exits, cr	oss-access	between	lots,
		zones, sidewalks						
62				ehicle (total and hand				
63				hically illustrated, wit				aces
64	Locations of dumpster and mechanical equipment pads, screen walls, gates, and doors							
65		Locations and details of gated access at streets or drives						
66	<u> </u>	Locations of mailbox delivery kiosks, transit stops, street lights, and other pertinent surface items						
67				ormwater manageme	ent features			
68	Retaining walls and fences, including height and material							
C3.0 -	- Grading	g & Drainage P	lan					
69			Data Chart ar	nd General Notes (see	Engineering Dev	elopment :	Services	
	webpag							
70				mwater management				
71	Existing and proposed topography contours with vertical intervals at two (2) feet maximum, with spot							
72	elevations in areas with minimal topographic relief Proposed drainage basins with flow arrows, time of concentration, outfall locations with ID							
72	(corresponding to existing conditions ID) and elevation for each drainage basin							
	, , , , , , ,		J	,				

73	Limits of disturbance, buffers, outfalls, and protected areas					
74	Stream buffer signage locations					
75	Proposed grading using slopes of three (3) horizontal to one (1) vertical or flatter in non-traffic areas					
76						
	compensatory cut of 150% for all fill within the floodplain					
77	Minimum pad and finish floor elevations					
78	Retaining wall type, location, and details, with spot elevations along top and bottom of walls					
79	Stormwater feature locations and details, including green infrastructure and detention areas					
80	Stormwater infrastructure locations and corresponding table showing material, size, and elevations					
81	Proposed and existing-to-remain utilities shown in grayscale					
C3.1-	Initial EPSC / Pre-Construction Plan					
82	Site Grading & Drainage Data Chart and EPSC General Notes (see Engineering Development Services					
	webpage)					
83	Construction sequence of EPSC measures required prior to pre-construction meeting					
84	Limits of disturbance, riparian buffers, outfalls, and protected areas					
85	Stream buffer signage locations					
86	Wire backed silt fence along riparian buffers on water resources					
87	Drop bag type inlet protection with overflow ports, such as ADS Flexstorm, at onsite and adjacent inlets					
88	Temporary sediment basin locations and the following note: "Temporary sediment basins to be					
	installed immediately following pre-construction meeting, and shall be completed before any land disturbance takes place within the contributing drainage area."					
89	Calculations for temporary sediment basins/traps, including acreage of drainage area, required and					
89	provided wet/dry storage volumes and elevations, and details of dewatering devices for each basin					
90	QLP Checklist requirements (see Engineering Development Services webpage)					
	Interim EPSC / Construction Plan (Disturbing ≥ 5 acres)					
91	Site Grading & Drainage Data Chart and EPSC General Notes (see Engineering Development Services					
	webpage)					
92	Sequence of EPSC events during construction, including maintenance, inspection, protection of					
	sensitive areas					
93	Limits of disturbance, riparian buffers, outfalls, and protected areas					
94	Stream buffer signage locations					
95	Protection fencing from heavy machinery around infiltrating BMPs including bioretention areas					
96	QLP Checklist requirements (see Engineering Development Services webpage)					
C3.3 –	Final EPSC / Water Quality Plan					
97	Construction sequencing for BMPs					
98	Stormwater BMPs/GIPs labeled with Rv Value and required/provided volume (per Water Quality					
	Calculation Tool) (see Engineering Development Services webpage)					
99	Take-down schedule for all BMPs designed for future expansion					
100	Green Infrastructure BMPs located in open space lots (Residential) and within Green Infrastructure Easements (Residential and Commercial)					
101	Riparian buffers located in open space lots (Residential) or within Riparian Buffer Conservation					
'0'	Easements (Commercial)					
102	Stream buffer signage locations					
103	City standard details and site-specific details for BMPs, including pretreatment measures					
	ROW & Access Plan					
104	ROW & Access Data Chart and General Notes (see Engineering Development Services webpage)					
	, 5 5 1					

105	Roadway network, including proposed and existing-to-remain elements in right-of-way and access
	easements (e.g. roadway, curb and gutter, drainage structures, grass strips, sidewalks, ADA access
	ramps, landscaping, etc.)
106	Signs, markings, signals and other traffic control devices for public and private streets and drives
107	Signs and markings for fire lanes and areas of parking prohibition
108	Street light locations and the note: "Street lights shall have a LED light source."
109	Sight distance triangles
110	Autoturn exhibits for refuse collection and sewer vac-truck apparatuses
Ш	Proposed and existing-to-remain utilities and landscaping shown in grayscale
112	Roadway horizontal (centerline) and vertical (profile) alignments
113	Cross sections for arterial and collector streets at 50-foot intervals
114	Traffic control plan for work in right-of-way
115	City standard drawings for street cross sections and elements within right-of-way and public access
	easements
C5.0 -	Utility Plan
116	Water & Sewer General Notes and Data Chart (see Engineering Development Services webpage)
117	Utility name and contact information for all utilities within 500 feet of site
118	Type, size, and location of existing and proposed public utility infrastructure and appurtenances
	(valves, hydrants, etc.), including for City utilities (water, sewer, reclaimed water, communications) and
	non-City utilities (non-City water, electric, telephone, gas, cable television, communications)
119	City water, sewer, and reclaimed water extended to property lines designated by the Water
	Management Department as deemed necessary for future system expansion
120	Water, sewer, and reclaimed water service line locations
121	Horizontal utility clear separations
122	Utility connections with descriptions (i.e. tapping sleeve and valve)
123	Future extensions showing proposed sewer stubs, blow off valves, and fire hydrants
124	Manhole labels, stationing, and status (proposed, existing, future)
125	Extent of mill and overlay for open cut utilities
126	Proposed and existing-to-remain roadways, sidewalks, stormwater infrastructure, buildings,
	landscaping, grading contours, and other surface features shown in grayscale
127	Utility plan and profiles for proposed water/sewer/reclaimed water utilities showing cover, pipe information (length, slope, material), manhole information (labels, stationing, status, invert, and top of
	casting), crossing utilities, and vertical separation
128	City standard drawings for proposed utilities and accessories
	Emergency Management Plan
129	International Building Code construction type for all buildings
130	Main building entrance location labeled
	Fire hydrant locations
131	Results of flow test at nearest fire hydrant, including test date (must be within 6 months from date of
132	submittal), plan location of test and flow hydrants, static pressure, residual pressure, and calculated
	flow at 20 psi residual pressure
133	Dimensions showing all portions of building perimeter are within 400 feet of a fire hydrant
134	Fire department connection location
135	Autoturn exhibits for fire apparatus
	Tree Preservation Plan
136	Current aerial photo depicting existing tree canopy cover and percent of site under existing tree cover
136	with linework depicting extents of tree canopy cover

137	Tree preservation area(s) with acreage labeled for each noncontiguous area
138	Specimen Tree Survey and Inventory (see Application User Guide) with trees to be removed labeled
139	Tree protection fencing and notification sign locations and details (see Application User Guide)
140	Tree protection note on drawings: "All tree protection fencing shall be in place prior to the issuance of a grading or land disturbance permit and shall be maintained in good working order until all construction activity is completed. No disturbance is permitted in a tree preservation area. Any required erosion
120	control measures shall be placed outside of any tree protection fencing."
	Landscape Plan
141	Landscape Data Chart (see Application User Guide)
142	Landscape calculations (see Application User Guide)
143	Labels and inventory of existing trees proposed to be used for credit toward landscape requirements
144	Tree preservation area(s) and specimen trees
145	Limits of disturbance, buffers, outfalls, and protected areas
146	Street trees locations on the same plan with street lights and street signs
147	Parking islands provided at every 10 parking spaces and at end of each parking bay
148	Proposed landscape material plan locations and identification
149	Foundation planting locations and identification, if applicable
150	Plant schedule for proposed landscape materials (see Application User Guide)
151	Plant schedule and Specimen Tree Replacement Chart for trees provided to meet specimen tree
	replacement requirements (see Application User Guide)
152	Tree and shrub planting details (see Application User Guide)
153	Show that required plant diversity has been met (see Application User Guide)
154	Open space resources shown and detailed on plans with identifying number, plan extents, and amenity locations and details for each resource
155	Open Space Requirement Chart corresponding to each open space resource (see Application User Guide)
156	Open space take-down schedule for components in multi-section developments (see Application User Guide)
L2.1 -	Landscape Details
157	City of Franklin Minimum Plan Quality and Size Standards (see Application User Guide)
158	City of Franklin Landscape Notes (see Application User Guide)
159	Landscape Responsibility Notes (see Application User Guide)
160	Minimum Buffering / Screening Requirement Chart (see Application User Guide)
161	Detached Residential Lot Tree Chart, if applicable (see Application User Guide)
	Photometric Plan (Nonresidential and Multifamily Uses)
162	Photometric plan showing maximum illumination generated by private lighting, with light intensity measured in foot-candles and extended until 0.0 foot-candles is maintained.
163	Location and type of all site lighting
164	Site lighting details, including pole height, fixture type, pole and fixture color, and light color
	Architectural Elevations
165	Color Building Elevations for all sides of the building(s) with scale, dimensions, and label (compass
	direction). Elevations must be signed and sealed by a registered architect.
	 For detached residential, two-family, and townhomes, typical elevations may be submitted in lieu of signed and sealed elevations but must be accompanied by the Detached Residential,
	Two-Family, and Townhome Affidavit.
166	List of proposed exterior materials and color
. 55	17

	Chart with type and percentage of both primary a	and accent mate	rial(s) used on each façade e	elevation		
	w	West Elevation				
	S	urface Area	Percent of Net*			
	Gross of Wall					
167	Net* of Wall					
107	Net* EIFS					
	Net* Brick					
	Net* Split-face Block					
	(integrally stained)					
	* Excludes roof forms, window	s, doors, awning	gs, and similar features.			
168	Glazing percentage for ground floor and upper flo	ors				
169	Identification of building type	Identification of building type				
170	Finish floor elevation for each story					
171	Dimensioned extents of façade elements					
172	Rooftop mechanical units and screening shown and labeled					
173	Elevations of non-building elements, including ma	ail kiosk areas an	nd dumpster screening			
174	The following note(s) provided on each elevation	sheet:				
	• •	• For nonresidential projects: "These elevations have been designed to meet the requirements of the				
	City of Franklin's architectural design standards and the approval of the Planning Commission/City of					
	Franklin. Changes shall not be made to the approved elevations unless approved by either the BNS					
	1	Director or the Planning Commission."				
	=	. o. residential projects. These statistics are consepted in matter at manning statistics.				
	may vary but will be reviewed and approved by the BNS Department according to City requirements					
	at the time of permitting."					