



HISTORIC  
FRANKLIN  
TENNESSEE

ITEM #29  
BOMA  
04/27/2010

## MEMORANDUM

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April 21, 2010

**TO:** Board of Mayor and Aldermen

**FROM:** Eric Stuckey, City Administrator  
Special Events Advisory Team

**SUBJECT:** Harpeth River Ride/Bicycle Ride Event Application

### **Purpose**

The purpose of this memo is to outline recommendations for approval of the Harpeth River Ride Event application.

### **Background**

The Harpeth River Ride is an annual event organized by the Harpeth Bicycle Club. The event is hosted by Nissan and will begin and end at their corporate headquarters on June 12<sup>th</sup>. There will be a mass start at 7:30 AM with cyclists returning to Nissan intermittently throughout the day. Event time is 7:30 AM – 4:30 PM; estimated attendance is 1,500.

### **Recommendation**

Staff recommends approval of the event application with the following recommendations:

- Applicant will provide a \$1,000 refundable damage deposit to City prior to event.
- Applicant will provide a Good Neighbor letter which will be distributed to affected neighborhoods.
- ***Risk Management:***
  - Applicant will provide certificate of insurance naming the City as additional insured.
- ***Police Department:***
  - Applicant will hire twelve (12) Franklin Police Officers to provide traffic control.
  - Applicant will work with Williamson County Sheriff's Office for traffic control in areas outside of the City limits of Franklin.

OFFICE USE ONLY:  
Permit No:  
\_\_\_\_\_



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## CITY OF FRANKLIN EVENT PERMIT APPLICATION

*Application is Due 90 Days Prior to Scheduled Event.  
Please read application carefully and fully complete each section.  
A non-refundable application fee of \$100 is due at time of filing.*

**Note: Filing this application does not guarantee that your request will be granted.**

Please check  
all that apply:

- street closure                       parade  
 other special event                       beer served (*separate permit required*)

Please supply the following information. For additional space, use separate sheets of paper and attach to the application.

- 1) Location requested (if Temporary Street Closure only, list major roads to be closed):
 

|                        |                        |  |
|------------------------|------------------------|--|
| _____ Aspen Grove Park | _____ Liberty Park     | _____ Eastern Flank BattleField Park       |
| _____ Fieldstone Farms | _____ Pinkerton Park   |  |
| _____ Jim Warren Park  | _____ Harlinsdale Farm | <u>Other: NISSAN North Americas Campus</u> |
  
- 2) Name/purpose of event: HARPETH RIVER RIDE / BICYCLE RIDE
- 3) Date or dates of event: 6/12/2010 (EVENT DAY)
- 4) Time of Event: 7:30 AM (MASS START) - 4:30 PM (FINISH)
- 5) Time of Street Closure (if applicable): 7:30 AM @ CAROTHERS & NISSAN WAY  
 Set-Up Date/Time: \_\_\_\_\_ Tear-down Date/Time: \_\_\_\_\_

\*Note: Two (2) hours will be added before set-up time and two hours (2) will be added after tear-down to allow time for clean-up. Event is responsible for payment of Franklin Police Officers during this time. Read Additional Requirements section for more information.

- 6) Name of Applicant and Organization Requesting Permit:
 

HARPETH Bicycle Club / TOM SPEAR - TREASURER

  - a) Address: 1306 Knox Valley Drive
  - b) Phone: 661-4254    c) Cell: 414-4721    d) Fax: \_\_\_\_\_
  - e) E-mail address: tomspear@hotmail.com
  
- 7) Person in charge on day of event: MIKE WILLMAN (EVENT CO-CHAIR)  
 Cell: 579-8587                      E-mail address: MIKEWILLMAN@COMCAST.NET



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8) Name and Cell Number of at least two others available on day of event:

Name: John Toney Cell: 833-3107 E-mail address: john.toney@comcast.net

Name: Alice Forrester Cell: 294-5014 E-mail address: forrester Alice@hotmail.com

9) DETAILED description of event (use additional sheets):

SEE Attachment # 1  
- OR -  
www.NarpehuRiverRide.com

10) **ENCLOSE A DETAILED MAP** of event site, detailing any temporary or permanent structures, street closures, parking, etc. If applicable, list the location, blocks, streets, and/or intersections in which such event will occur. *For large-scale events, map should be obtained from the City's GIS division.* Attachment # 2

11) An estimated number of participants and an estimated number of attendees expected to attend during the course of the event:

1,000 - 1,500 Participants

12) Please **attach a list** containing the names, addresses, and phone numbers of the Chairperson of the organization and all other persons involved in the management or control of organization and/or committee. Attachment # 5

13) Is your organization based in Williamson County? Circle Yes or No  
(if no, please state where: \_\_\_\_\_)

14) Is your organization authorized to do business in Tennessee? Circle Yes or No

15) Is your organization a tax-exempt organization as described by the Internal Revenue Code Section 501(c)(3) or a not-for-profit organization? Circle Yes or No. If yes, please attach copy of IRS tax exemption letter providing proof of status. Attachment # 4

16) Will you charge an admission/participation fee (including vendors)? If yes, please specify how much per person/vendor. \$ 40 / PERSON

17) Will any charity, gratuity, or offers be solicited or accepted during the event? Circle Yes or No.

18) Is this event a fundraiser? Circle Yes or No. If yes, what organization will be benefactor of event? (1 & 2)  
What percentage of funds will they receive? (3)

(1) TENNESSEE ASSOCIATION OF BLIND ATHLETES

(2) UNITED STATES ASSOCIATION OF BLIND ATHLETES

(3) FUNDS DISTRIBUTION BY HBC BOARD OF DIRECTORS



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- 19) Will parking in the area of the event need to be restricted or prohibited? Circle Yes or No.
- 20) Will any sound amplification equipment be used during the event? Circle Yes or No. If no, please skip to Question #22.
- 21) For what purpose will sound amplification be used (i.e. announcements, entertainment, etc.)?  
Announcement  
Background Music
- 22) What type of sound amplification will be provided (DJ, Band, etc.)? Please list all that apply.  
Event Announcements
- 23) During what time period is sound amplification requested? 6:45 AM - 3:50 PM
- 24) If for entertainment, give details of entertainment being provided (i.e. number of musicians, type of music, amp wattage, etc.). None

- 25) Will any possible stage for Announcements stages, amusement attractions, or amusement rides, including inflatables, be erected for the event? Circle Yes or No. If yes, Applicant must give specific details as to the location and type of games/activities, i.e. inflatables, Horseshoes, relay races, etc. along with the name of the company providing the stages and/or activities. **Applicant must also include a copy of that company's insurance certificate indicating coverage and listing the City of Franklin as additional insured.** \*\*\*For stages, tents, inflatables, etc. constructed on site prior to the event, that date must be included on Certificate of Insurance provided to the City of Franklin. Stages MUST be removed from site at end of event. \*\*\*Rented inflatables/interactives that are set-up and manned by applicant must be included specifically in applicant's Certificate of Insurance.

Attachment # 6

- 26) What, if any, vendors will be present at event? (i.e medical related, shirts, arts, etc.) **Please provide detailed list.** Use additional sheets.
- 27) Will food, beverages, or merchandise be sold or given away? Circle Yes or No. If yes, clean-up is required. Please provide name of clean-up provider, contact, and phone number of person on-site during event. See Question #28.

Attachment # 7

Alice Forrester 294-5014

- 28) Events under 200 participants require a \$250 refundable security deposit at the time of approval. For events over 200, a \$1000 security deposit is required upon approval. If clean-up is not done properly, the organization requesting the permit will be fined (See Attachment A). Applicant's event coordinator or representative and a City of Franklin representative will conduct a Pre-Event meeting prior to event date for Pre-Event Check List Site Review. *At the end of the event, a Post-Event Check List shall be completed by the Applicant's event coordinator, or representative, and a City of Franklin representative to re-assess the site for trash and damage, and to secure with*

MAIN event held on PRIVATE Property



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caution tape and signage (provided by event group) any tents left for removal. Damage deposit will be refunded after a satisfactory Post Event Check List has been completed and signed off on by both the City of Franklin and organization requesting event.

29) *\*NOTE:* Events that include deep frying cooking oil operations are required to have a grease pit on-site and contract with a ~~grease waste hauler~~ to handle the grease waste and removal of the grease pit. A copy of this agreement shall be filed along with this application. The primary event sponsor is required to remove all cooking grease from the site immediately after the event. Illegal dumping of cooking grease will be prosecuted. Please read *Additional Requirements* section of this application for more information. WA

30) Will you require a temporary water tap? Circle Yes or No If yes, please list exact locations:

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31) Will alcohol, beer, and/or wine be given away or sold? Circle Yes or No. If yes, a permit from the relevant board is required. Please read *Additional Requirements* section of this application for more information.

32) Will your event include tents or other temporary structures, propane use, or open flames? Circle yes or no. Events using tents of size 20 x 10 or larger require permitting from Franklin Fire Department. Safety measures must be provided on all tents, especially those set-up prior to the actual event. Tents should be taken down the date the event has ended. Please read *Additional Requirements* section of this application for more information.

33) Attach Good Neighbor Letter and Mailing List used. Please read *Additional Requirements* section of this application for more information.

Attachment # 8

TITLE VI OF THE 1964 CIVIL RIGHTS ACT

"No person in the United States shall, on the ground of race, color, or national origin be excluded from participation in, be denied the benefits of, or be subjected to discrimination under any program or activity receiving federal financial assistance."

The City of Franklin does not discriminate based on race, color or national origin in federal or state sponsored programs, pursuant to Title VI of the Civil Rights Acts of 1964 (42 U.S.C. 2000d). For more information or to file a complaint against the City of Franklin under Title VI of the 1964 Civil Rights Act, contact the Title VI Coordinator:

Rodney Escobar  
Risk Manager  
City of Franklin  
109 Third Avenue South  
Franklin, Tennessee 37064  
615.791.3277



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**PLEASE READ ATTACHMENTS BEFORE SIGNING**  
**APPLICATION.**

- 1) I/We agree to abide by all ordinances and regulations of the City of Franklin and all conditions placed upon the event by the City Administrator and the Board of Mayor and Aldermen.
- 2) I/We do swear or affirm that all of the information given in this application is true and complete.
- 3) I/We do hereby agree to assume the defense of and indemnify and save harmless the City, its aldermen, boards, commissions, officers, employees and agents, from all suits, actions, damages or claims to which the City may be subjected of any kind or nature whatsoever resulting from, caused by, arising out of or as a consequence of such event and the activities permitted in connection there with, and to submit a certificate of insurance prior to the event in an amount acceptable to the City Administrator.
- 4) I/We agree to provide a copy of this signed Event Application to any vendors, planners, and related parties associated with the event to ensure they are familiar with the guidelines set forth herein.
- 5) I/We understand that I/we assume the responsibility of the actions of any vendors, planners, and related parties for this event.
- 6) I/We understand that granting of Special Event Permit does not imply granting of other permit that is separately required.
- 7) The application for an event permit shall be filed not less than 90 days nor more than 364 days prior to the scheduled date of such event. Suggested filing is at least 180 days prior to scheduled event. Events should not be advertised or promoted until an event permit has been obtained from the City. Failure to file in a timely manner may result in denial of a permit.
- 8) The City reserves the right to require one or more City of Franklin police officers or other emergency personnel be present at any and all events that occur within the city limits. Please budget for this request at a rate of \$30 per hour at a minimum of two (2) hours.

BY: *Thomas Sam Treasor* Date: 3-9-10  
 (Signature and title – must be officer of organization)

Approved by the Board of Mayor and Aldermen on \_\_\_\_\_, 20\_\_.

\_\_\_\_\_  
 John C. Schroer, Mayor

\_\_\_\_\_  
 Eric S. Stuckey, City Administrator

*If you have questions concerning your request, please call 615-550-6606.*

\*\*\*\*\*  
 \*  
 \* **Return application to:** \*  
 \* City Administrator's Office \*  
 \* City Hall \*  
 \* 109 Third Ave South \*  
 \* Franklin, TN 37065 \*  
 \* 615-791-3217 \*  
 \* 615-790-0469 (FAX) \*  
 \* \*  
 \*\*\*\*\*

# Description of Event



## Harpeth Bicycle Club's 15<sup>th</sup> Annual Harpeth River Ride

Nissan North American Campus  
One Nissan Way  
Franklin, TN  
[www.harpethriverride.com](http://www.harpethriverride.com)

### Date & Time

Saturday, June 12, 2010  
7:30 am (mass start)

### Address

One Nissan Way

### Full Description

The Harpeth Bicycle Club's (HBC) annual HARPETH RIVER RIDE will begin the ride with a mass start at 7:30am CDT, Saturday June 12, 2010. Hosted this year by Nissan, the 15th Annual Harpeth River Ride is planned to be the best cycling event in Middle Tennessee.

### RIDE VENUE

The venue for this year's Harpeth River Ride is the fabulous Nissan NA Corporate Headquarters campus located in the Cool Springs area of Franklin, TN. Ample on-site parking will be available.

### BICYCLE PARTICIPANT SUPPORT

All routes will be fully supported by HBC member volunteers in Nissan SAG vehicles and Williamson County Medical Center staff.

### BICYCLE ROUTES

As always, the Harpeth River Ride provides ride routes for every cyclist. Riders are strongly encouraged to select a ride distance based on their skill level and objective.

**MILES** \_\_\_\_\_ **ROUTE NAME** \_\_\_\_\_ **SUGGESTED RIDER LEVEL**

24Miles----->No Whinery Loop \_\_\_\_\_ Beginner/Casual Cyclists

42Miles----->Moover and Shaker \_\_\_\_\_ Intermediate Cyclists

62Miles----->Mighty Pull-Tighty \_\_\_\_\_ Intermediate/Advanced

100Miles----->Miles of Smiles \_\_\_\_\_ Advanced Cyclists

The Harpeth River Ride is a tour and not a race. Everyone is encouraged to Ride Safe, Ride Aware & Share the Road.

*\*Route cue sheets attached*

### BIKE EXPO in the COURTYARD

The Nissan Experience Tent will anchor the BikeExpo and will be joined by local, regional and national bike related vendors and HRR sponsors.

### POST-RIDE LUNCH

After the ride, lunch is served outside in the courtyard hospitality tent area. Participants and volunteers have a selection of post-ride food to choose from served by Aramark, Nissan's on-site food/beverage contractor.

### REST-STOPS

The Harpeth River Ride is famous for its themed rest-stops and this year's event promises the same. Each stop will offer riders a broad selection of hydration and nutrition options, including plenty of home-baked goodies made by HBC members.

### HRR BENEFITS ADAPTIVE SPORTS ATHLETES!

Cycling is for EVERYONE...including athletes with physical challenges. Once again, HRR will begin the ride with a one mile "parade pace start" led by the adaptive sport athletes. The ride is benefitting the United States Association of Blind Athletes and Tennessee Association of Blind Athletes.

### 1,500 RIDER LIMIT

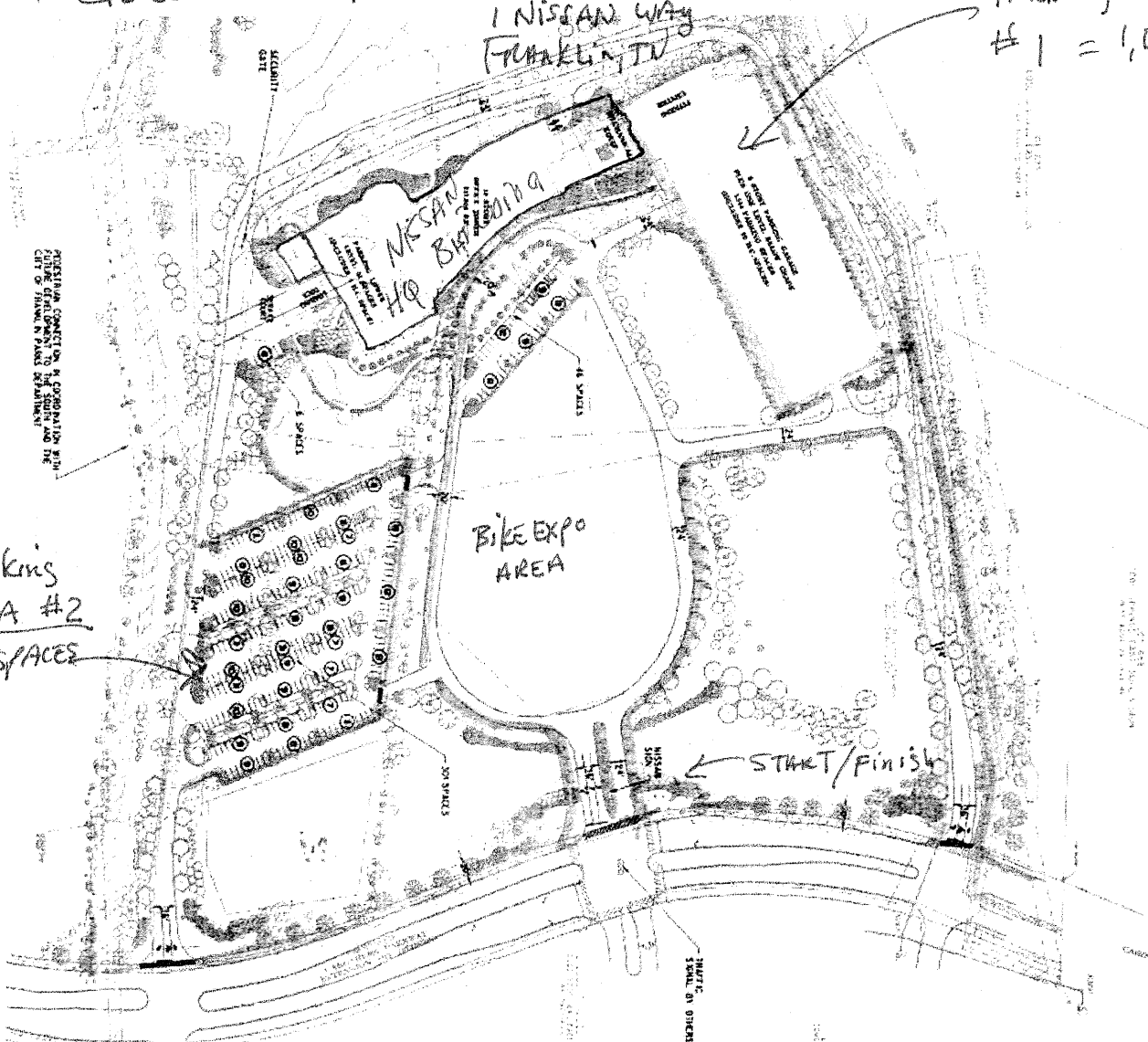
This year's Harpeth River Ride will be capped at 1500 registered riders.

# HARVEY RIVER RIDE

\* GENERAL SITE PLAN - NISSAN NORTH AMERICA H.Q.  
1 NISSAN WAY  
FRANKLIN, TN

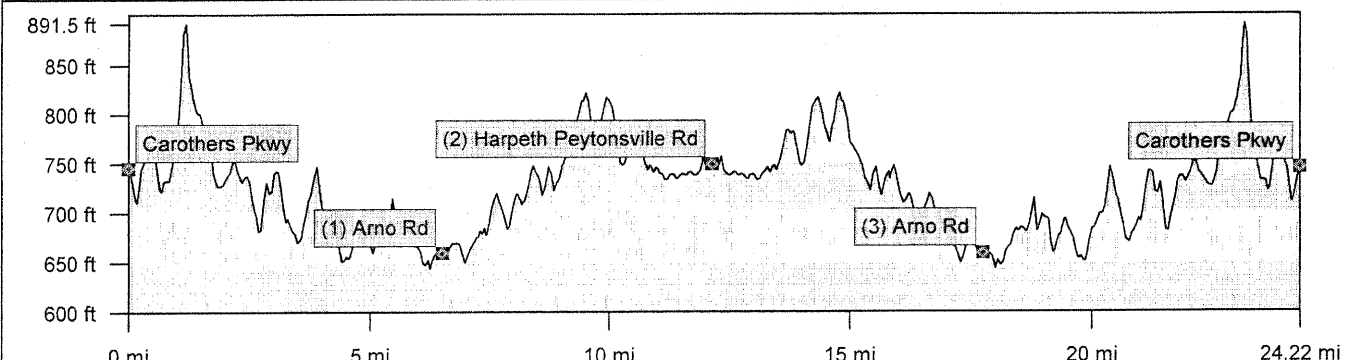
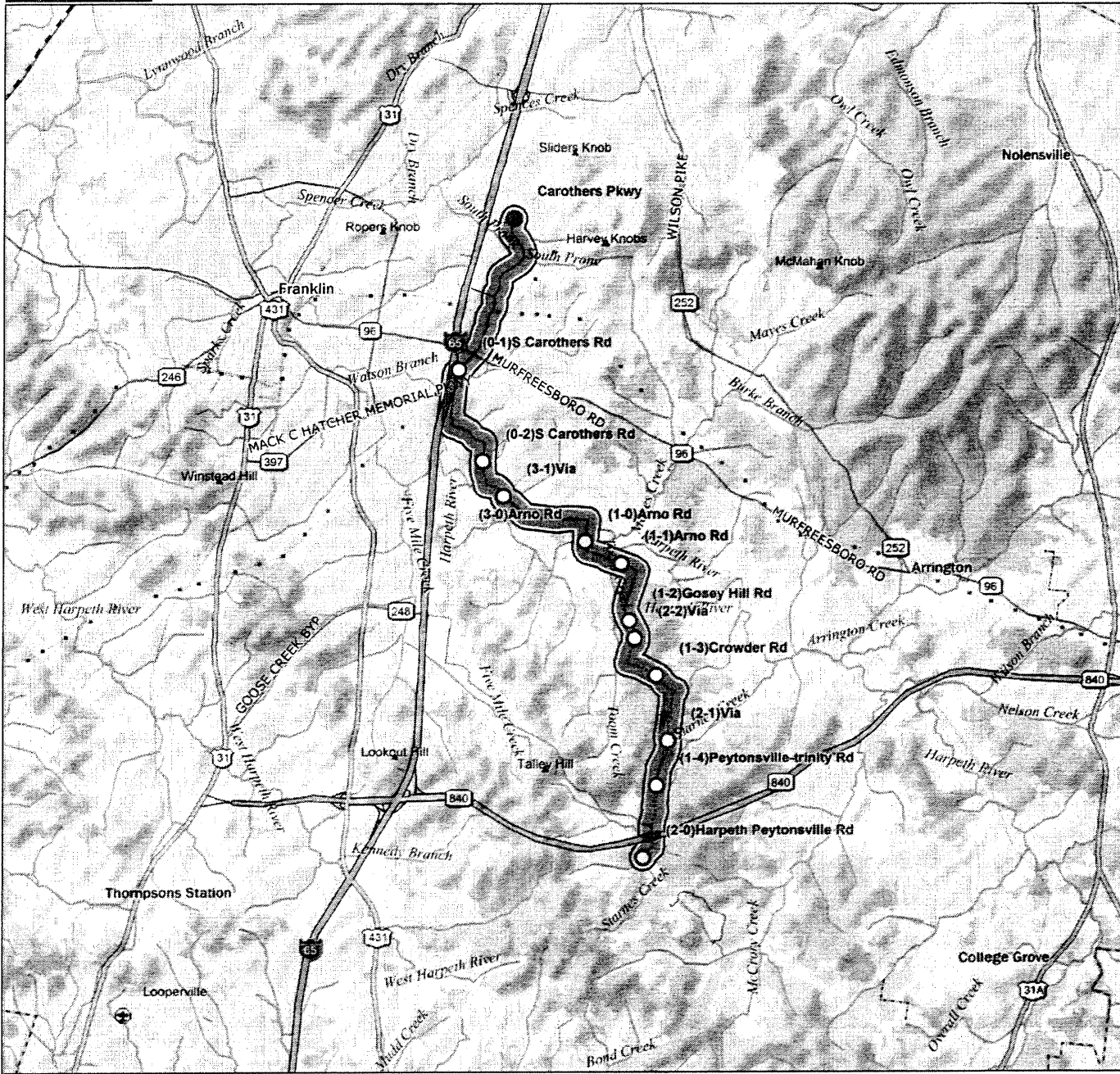
Parking Area #1 = 1,000 SPACES

Parking Area #2  
500 SPACES



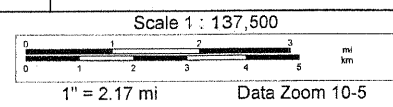


# 24 Mile Route



|                        |                       |                     |                     |
|------------------------|-----------------------|---------------------|---------------------|
| Lin Dist: 24.2 mi      | Terr Dist: 24.2 mi    | Elev Gain: -0 ft    | Avg Grade: 3        |
| Climb Elev: 1,949.3 ft | Desc Elev: 1,949.3 ft | Max. Elev: 891.5 ft | Min. Elev: 643.9 ft |
| Climb Dist: 12.1 mi    | Desc Dist: 12.1 mi    |                     |                     |

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 www.delorme.com



# 42-mile Route



2010 42 Mile - Overview

Topo USA® 8



Trip Distance: 42.03 mi

Trip Time: 03:12:55

Start: Carothers Pkwy

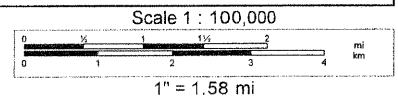
Total Stops: 3

Finish: Carothers Pkwy

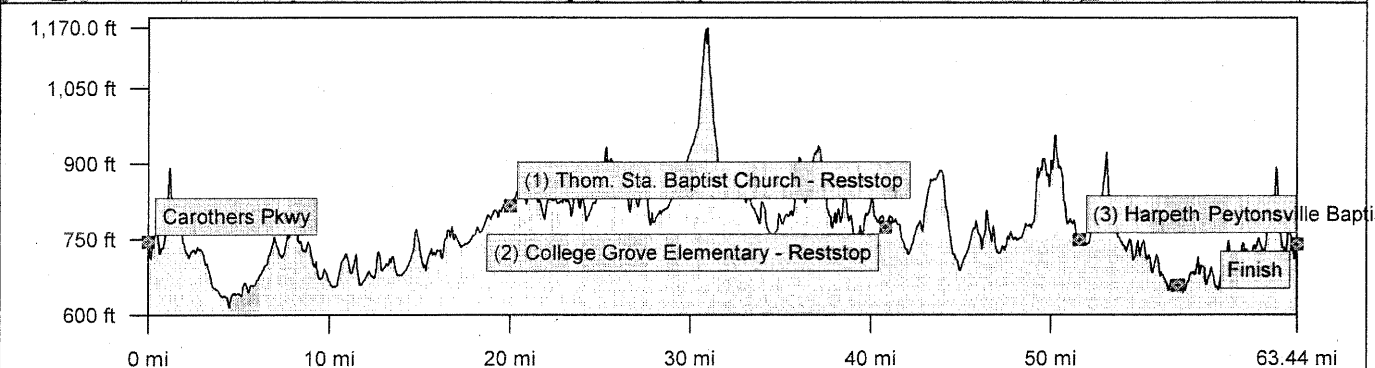
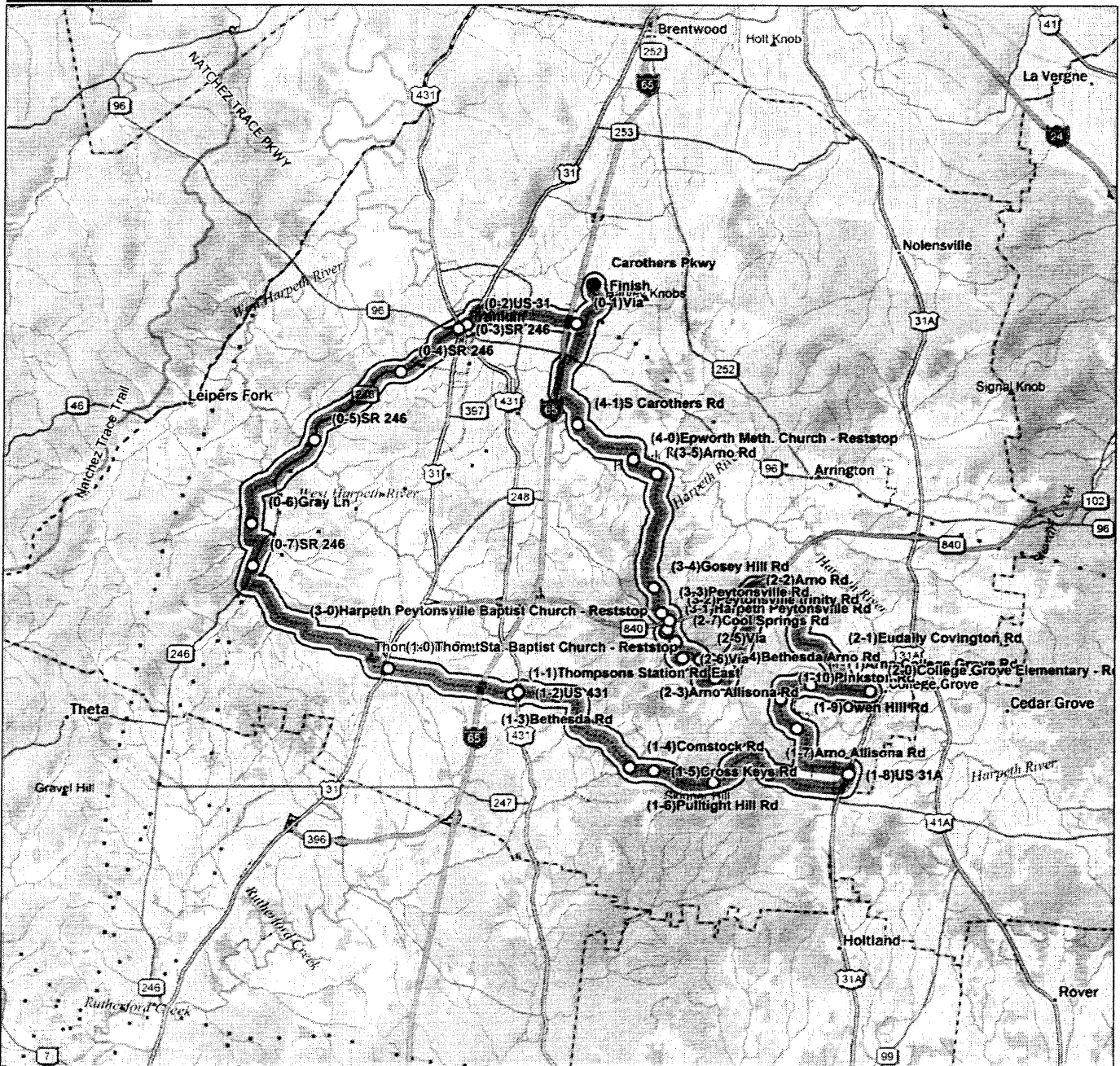
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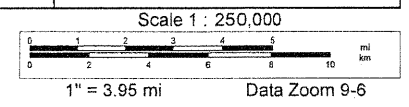


# 62 mile Route

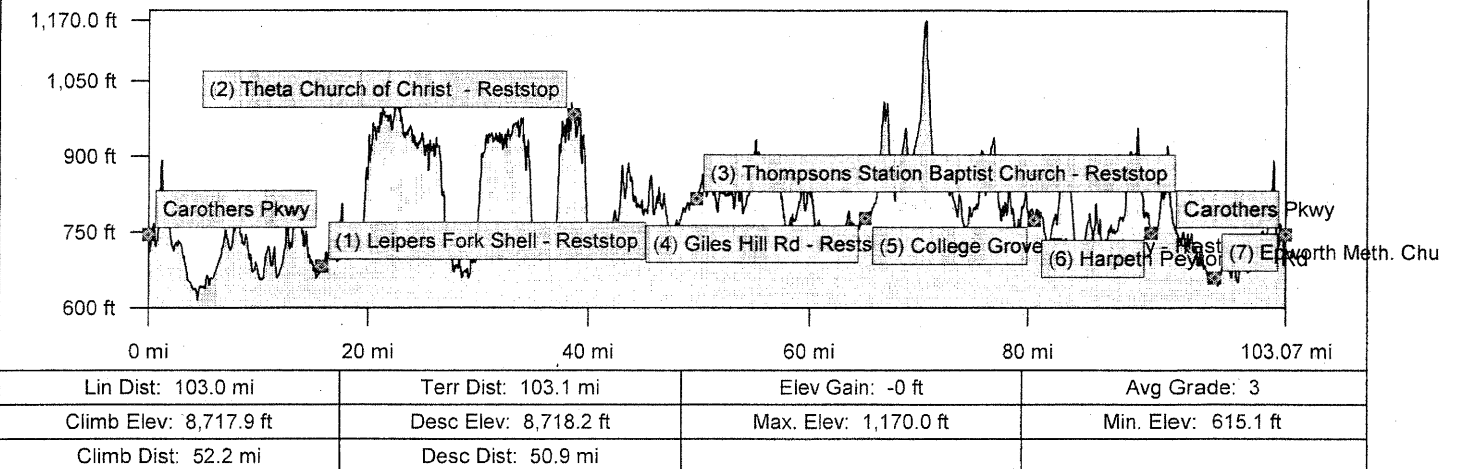
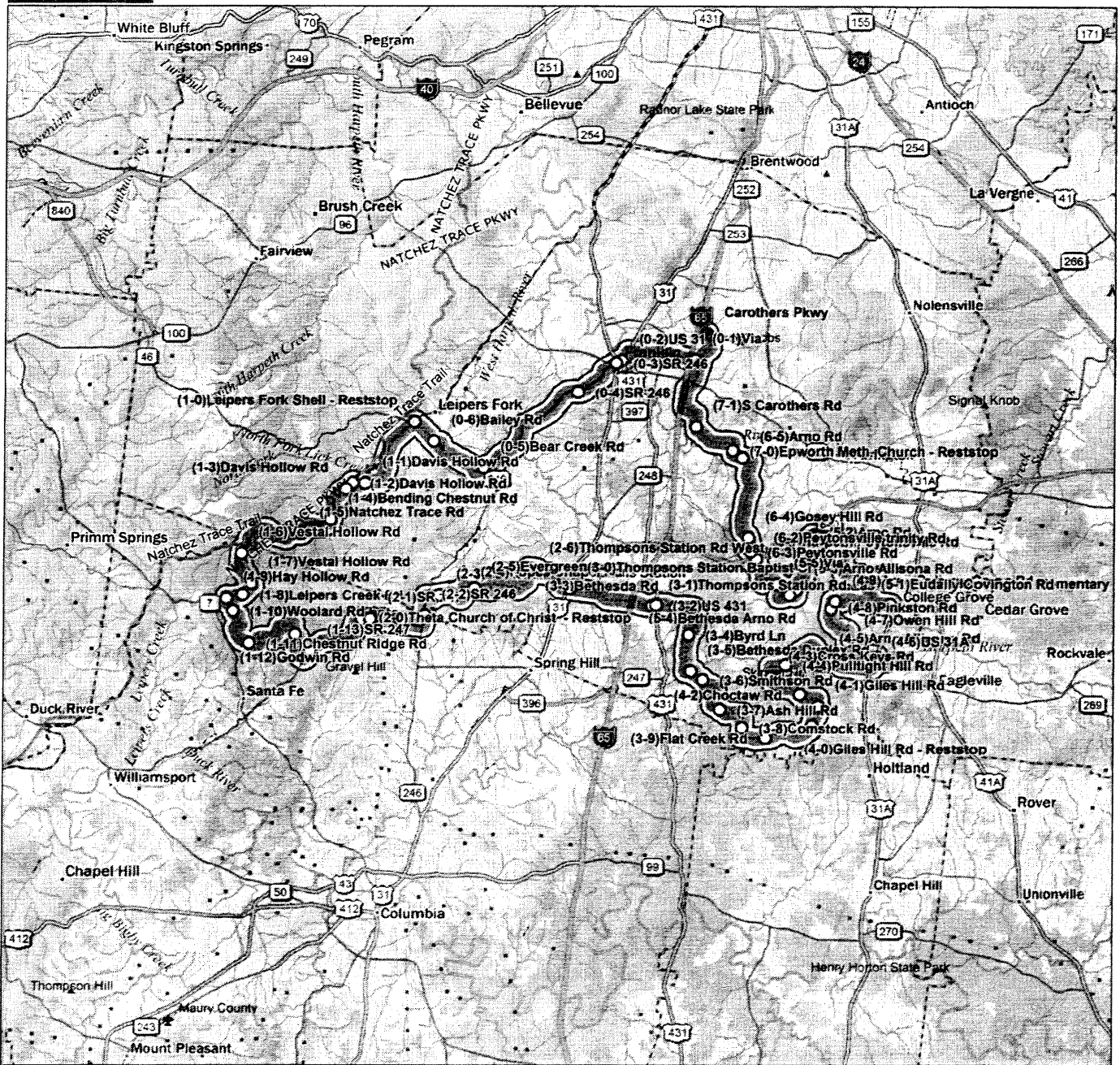


|                        |                       |                       |                     |
|------------------------|-----------------------|-----------------------|---------------------|
| Lin Dist: 63.4 mi      | Terr Dist: 63.4 mi    | Elev Gain: -5.6 ft    | Avg Grade: 2        |
| Climb Elev: 4,845.7 ft | Desc Elev: 4,851.3 ft | Max. Elev: 1,170.0 ft | Min. Elev: 615.1 ft |
| Climb Dist: 32.5 mi    | Desc Dist: 31.0 mi    |                       |                     |

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 www.delorme.com



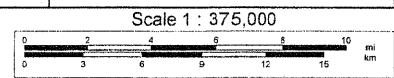
# 100 Mile Route

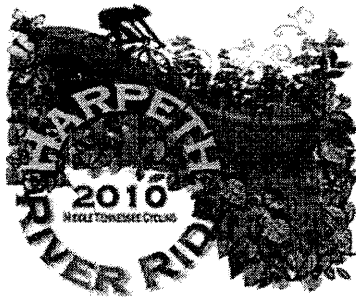


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www.delorme.com





## Attachment #5 List of Event Organizers

### Harpeth Bicycle Club's 15<sup>th</sup> Annual Harpeth River Ride

Nissan North American Campus  
One Nissan Way  
Franklin, TN

#### Question #12

List containing names, addresses and phone numbers of the Chairperson of the organization and all other persons involved in the management or control of organization and/or committee.

#### Harpeth Bicycle Club

| Position       | Name         | Address                                    | Phone    |
|----------------|--------------|--|----------|
| President      | Fredia Barry | 876 Lakemont Drive,<br>Nashville           | 969-2081 |
| Treasurer      | Tom Spear    | 1306 Knox Valley Drive<br>Brentwood        | 414-4721 |
| Event Co-Chair | Mike Willman | 608 German Lane,<br>Franklin               | 579-8587 |
| Event Co-Chair | John Toney   | 5513 Granberry Heights Drive,<br>Brentwood | 390-9804 |

**CERTIFICATE OF INSURANCE**

03/04/2010

**PRODUCER**

American Specialty Insurance & Risk Services, Inc.  
142 North Main Street  
Roanoke, Indiana 46783

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AMEND, EXTEND, OR ALTER THE COVERAGE AFFORDED BY THE POLICY BELOW.

**INSURED**

League of American Wheelmen dba League of American Bicyclists  
612 K Street NW, Suite 800  
Washington, DC 20006

**INSURERS AFFORDING COVERAGE**

INS. A: AXIS Insurance Company

INS. B:

INS. C:

HARPETH BICYCLE CLUB  
P.O. BOX 680802  
FRANKLIN, TN 37068

CERT NUMBER: 1000863420

**COVERAGES**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED, NOT WITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITION OF SUCH POLICIES. AGGREGATE LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

| INS LTR | POLICY TYPE | POLICY NUMBER    | POLICY EFFECTIVE         | POLICY EXPIRATION        | LIMITS  |           |
|---------|-------------|------------------|--------------------------|--------------------------|---|-----------|
| A       | GL          | AXGL01:102049-10 | 02/01/2010<br>12:01 a.m. | 02/01/2011<br>12:01 a.m. | General Aggregate                                   | 3,000,000 |
|         |             |                  |                          |                          | Products-Completed Operations Aggregate             | 3,000,000 |
|         |             |                  |                          |                          | Personal and Advertising Injury                     | 1,000,000 |
|         |             |                  |                          |                          | Each Occurrence                                     | 1,000,000 |
|         |             |                  |                          |                          | Damage to Premises Rented to You (Any One Premises) | 1,000,000 |
|         |             |                  |                          |                          | Medical Expense Limit (Any One Person)              | Exclude   |
|         |             |                  |                          |                          |   |           |
|         |             |                  |                          |                          |   |           |
|         |             |                  |                          |                          |   |           |
|         |             |                  |                          |                          |   |           |
|         |             |                  |                          |                          |   |           |
|         |             |                  |                          |                          |   |           |
|         |             |                  |                          |                          |   |           |
|         |             |                  |                          |                          |   |           |

**DESCRIPTION OF OPERATIONS/LOCATIONS/VEHICLES/EXCLUSIONS ADDED BY ENDORSEMENT/SPECIAL PROVISIONS**

The Certificateholder is only an additional insured with respect to liability caused by the negligence of the Named Insured as per Form AXIS 1003-Additional Insured-Certificateholders with respect to HARPETH RIVER RIDE on June 12, 2010.

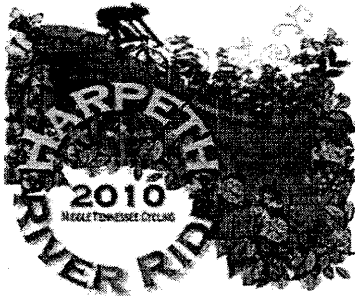
**CERTIFICATE HOLDER**

CITY OF FRANKLIN  
09 THIRD AVENUE SO., SUITE 103  
FRANKLIN, TN 37064

**CANCELLATION**

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELED BEFORE THE EXPIRATION DATE THEREOF, THE ISSUING COMPANY WILL ENDEAVOR TO MAIL 30 DAYS WRITTEN NOTICE TO THE CERTIFICATE HOLDER, BUT FAILURE TO MAIL SUCH NOTICE SHALL IMPOSE NO OBLIGATION OR LIABILITY OF ANY KIND UPON THE COMPANY, ITS AGENTS OR REPRESENTATIVES.

**AUTHORIZED REPRESENTATIVE**



**Attachment #8**  
**Good Neighbor Letter**

**Harpeth Bicycle Club's**  
**15<sup>th</sup> Annual Harpeth River Ride**

**Nissan North American Campus**  
**One Nissan Way**  
**Franklin, TN**

**DOWNTOWN FRANKLIN EVENT NOTICE**

15<sup>th</sup> Annual Harpeth River Ride  
**Saturday, June 12 – 7:00 am – 9:00 am**

February 22, 2010 (date distributed)

Franklin Mercantile  
100 4th Avenue North  
Franklin, TN 37064

To: The Franklin Business Owners and Franklin Community

The Annual Harpeth River Ride sponsored by the Harpeth Bicycle Club and Nissan North America will take place on Saturday, June 12, 2010 with over 900 cyclist planning to participate in this year's cycling event.

The event route for this year includes cyclist riding through downtown Franklin and enjoying this quaint area of Franklin. We believe this will give all cyclist who live here as well as cyclist from out of town and out of state a wonderful welcome to our community and they will want to come back to visit.

The time period that the cyclist will be in the downtown area is from approximately 7:00 am to 9:30 am on June 12. There will be traffic police who will be ensuring that traffic is routed efficiently during this time with as little impact as possible to the downtown area.

The areas directly affected are:

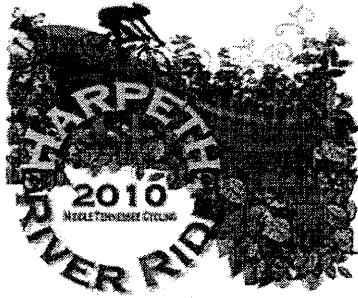
1. Businesses Downtown Franklin, Main Street
2. Residents within 2 blocks of downtown Main Street

The event organizers are Members of the Harpeth Bicycle Club with Nissan as presenting sponsor. (HBC Officer listed below)

Thank you for your support and assistance in this event.

To read more about the Harpeth Bicycle Club and the Harpeth River Ride, please go to  
[www.harpethbikeclub.com](http://www.harpethbikeclub.com).  
[www.harpethriverride.com](http://www.harpethriverride.com)

Harpeth Bicycle Club



**Attachment #9**  
**Good Neighbor List**

**Harpeth Bicycle Club's**  
**15<sup>th</sup> Annual Harpeth River Ride**

**Nissan North American Campus**  
**One Nissan Way**  
**Franklin, TN**

Flyers to be distributed as follows:

1. All Merchants within two blocks of Main Street
2. All Residences within two blocks of Main Street

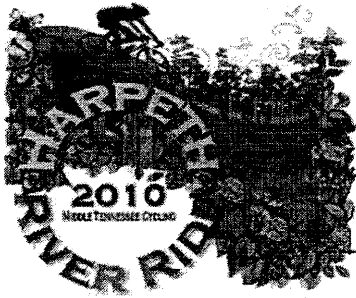
1<sup>st</sup> Ave S, 2<sup>nd</sup> Ave N, 3<sup>rd</sup> Ave N, 4th Ave  
Between N. Margin St and S. Margin St

N. Margin St, Bridge St, Main St, Church St, S. Margin St.  
Between 1<sup>st</sup> Ave S and 5<sup>th</sup> Ave S.

See Map Attachment #10



## Event Detailed Maps



Harpeth Bicycle Club's  
15<sup>th</sup> Annual Harpeth River Ride

Nissan North American Campus  
One Nissan Way  
Franklin, TN

### Question #10

- \* Enclose a detailed map of event site, detailing any temporary or permanent structures, street closures, parking, etc. If applicable, list the location, blocks, streets, and/or intersections in which such event will occur.
  
- \* For safety purposes, minor changes in the route(s) may occur.
  
- \* Final official route posted to all ride participants at [www.harpethriverride.com](http://www.harpethriverride.com) after review and approval by local authorities.

**Harpeth River Ride 2010 – 24.0 Mile Option**

| <u>mi</u> | <u>dist to</u> |  | <u>km</u> |
|-----------|----------------|--|-----------|
| 0.0       | 0.0            | Right Nissan Start (Carothers)           | 0.0       |
| 1.3       | 1.3            | Cont Carothers (at Liberty Pike)         | 2.1       |
| 6.1       | 4.8            | Right Arno Rd                            | 9.8       |
| 6.4       | 0.3            | Stop Epworth United Methodist Church     | 10.3      |
| 6.4       | 0.0            | Right Arno Rd                            | 10.3      |
| 7.3       | 0.9            | Right Gosey Hill Rd *                    | 11.7      |
| 8.7       | 1.4            | Left Crowder Rd *                        | 14.0      |
| 9.5       | 0.8            | Right Peytonsville-Trinity Rd *          | 15.3      |
| 11.7      | 2.2            | Cont Cool Springs Rd *                   | 18.8      |
| 11.8      | 0.1            | Right Harpeth-Peytonsville Rd *          | 19.0      |
| 12.0      | 0.2            | Stop Peytonsville First Baptist Church * | 19.3      |
| 12.0      | 0.0            | Left Harpeth-Peytonsville Rd *           | 19.3      |
| 12.2      | 0.2            | Left Cool Springs Rd *                   | 19.6      |
| 12.3      | 0.1            | Cont Peytonsville-Trinity Rd *           | 19.8      |
| 14.5      | 2.2            | Left Crowder Rd *                        | 23.3      |
| 15.3      | 0.8            | Right Gosey Hill Rd *                    | 24.6      |
| 16.7      | 1.4            | Left Arno Rd                             | 26.9      |
| 17.6      | 0.9            | Stop Epworth United Methodist Church     | 28.3      |
| 17.6      | 0.0            | Left Arno Rd                             | 28.3      |
| 17.9      | 0.3            | Left S Carothers Rd                      | 28.8      |
| 24.0      | 6.1            | Left Nissan                              | 38.6      |

**Harpeth River Ride 2010 – 42.7 Mile Option**

| <u>mi</u> | <u>dist to</u> |       |                                     | <u>km</u> |
|-----------|----------------|-------|-------------------------------------|-----------|
| 0.0       | 0.0            | Right | Nissan Start (Carothers)            | 0.0       |
| 1.3       | 1.3            | Cont  | Carothers (at Liberty Pike)         | 2.1       |
| 6.1       | 4.8            | Right | Arno Rd                             | 9.8       |
| 6.4       | 0.3            | Stop  | Epworth United Methodist Church     | 10.3      |
| 6.4       | 0.0            | Right | Arno Rd                             | 10.3      |
| 7.3       | 0.9            | Right | Gosey Hill Rd *                     | 11.7      |
| 8.7       | 1.4            | Left  | Crowder Rd *                        | 14.0      |
| 9.5       | 0.8            | Cont  | Meeks Rd *                          | 15.3      |
| 11.3      | 1.8            | Cont  | McDaniel Rd                         | 18.2      |
| 14.2      | 2.9            | Right | Cox Rd (unmarked)                   | 22.9      |
| 16.2      | 2.0            | Right | Horton Hwy *                        | 26.1      |
| 18.4      | 2.2            | Right | Arno College Grove Rd *             | 29.6      |
| 18.7      | 0.3            | Stop  | College Grove Elementary School     | 30.1      |
| 18.7      | 0.0            | Right | Arno College Grove Rd *             | 30.1      |
| 19.3      | 0.6            | Right | Eudaley-Covington Rd                | 31.1      |
| 23.8      | 4.5            | Left  | Arno Rd (unmarked)                  | 38.3      |
| 25.5      | 1.7            | Cont  | Arno-Allisona Rd *                  | 41.0      |
| 27.5      | 2.0            | Right | Bethesda-Arno Rd *                  | 44.3      |
| 28.7      | 1.2            | Right | Cool Springs Rd *                   | 46.2      |
| 28.8      | 0.1            | Right | Cool Springs Rd *                   | 46.3      |
| 30.5      | 1.7            | Left  | Harpeth-Peytonsville Rd *           | 49.1      |
| 30.7      | 0.2            | Stop  | Peytonsville First Baptist Church * | 49.4      |
| 30.7      | 0.0            | Left  | Harpeth-Peytonsville Rd *           | 49.4      |
| 30.9      | 0.2            | Left  | Cool Springs Rd *                   | 49.7      |
| 31.0      | 0.1            | Cont  | Peytonsville-Trinity Rd *           | 49.9      |
| 33.2      | 2.2            | Left  | Crowder Rd *                        | 53.4      |
| 34.0      | 0.8            | Right | Gosey Hill Rd *                     | 54.7      |
| 35.4      | 1.4            | Left  | Arno Rd                             | 57.0      |
| 36.3      | 0.9            | Stop  | Epworth United Methodist Church     | 58.4      |
| 36.3      | 0.0            | Left  | Arno Rd                             | 58.4      |
| 36.6      | 0.3            | Left  | S Carothers Rd                      | 58.9      |
| 42.7      | 6.1            | Left  | Nissan                              | 68.7      |

## Metric

## Harpeth River Ride 2010 – Metric

| <u>mi</u> | <u>dist to</u> |       | <u>destination</u>                         | <u>km</u> |
|-----------|----------------|-------|--|-----------|
| 0.0       | 0.0            | Right | Nissan Start (Carothers Rd)                | 0.0       |
| 1.3       | 1.3            | Right | Liberty Pk                                 | 2.1       |
| 4.1       | 2.8            | Left  | Franklin Rd (Main St)                      | 6.6       |
| 4.9       | 0.8            | Cont  | West Main (Carter's Creek Pk)              | 7.9       |
| 11.5      | 6.6            | Right | Bear Creek Rd                              | 18.5      |
| 12.1      | 0.6            | Left  | Gray Ln                                    | 19.5      |
| 13.4      | 1.3            | Left  | Perkins Rd                                 | 21.6      |
| 13.8      | 0.4            | Right | Carter's Creek                             | 22.2      |
| 15.0      | 1.2            | Left  | Thompson Station Rd W                      | 24.1      |
| 19.7      | 4.7            | Left  | Thompson Station Rd E                      | 31.7      |
| 20.0      | 0.3            | Cont  | Thompson's Station Rd E (at Columbia Pike) | 32.2      |
| 20.0      | 0.0            | Stop  | Thompson Station Church                    | 32.2      |
| 20.0      | 0.0            | Left  | Thompson's Station Rd E                    | 32.2      |
| 23.6      | 3.6            | Left  | Lewisburg Pk (rumble strips)               | 38.0      |
| 23.7      | 0.1            | Right | Bethesda Rd                                | 38.1      |
| 27.8      | 4.1            | Cont  | Comstock Rd                                | 44.7      |
| 28.1      | 0.3            | Left  | Cross Keys Rd                              | 45.2      |
| 29.7      | 1.6            | Cont  | Pull Tight Rd                              | 47.8      |
| 31.8      | 2.1            | Left  | Arno Allisona Rd (unmarked)                | 51.2      |
| 34.3      | 2.5            | Right | Owen Hill Rd                               | 55.2      |
| 35.9      | 1.6            | Left  | Pinkston Rd                                | 57.8      |
| 36.5      | 0.6            | Right | Arno College Grove Rd                      | 58.7      |
| 38.9      | 2.4            | Stop  | College Grove Elementary School            | 62.6      |
| 38.9      | 0.0            | Right | Arno College Grove Rd                      | 62.6      |
| 39.5      | 0.6            | Right | Eudailey-Covington Rd                      | 63.6      |
| 44.0      | 4.5            | Left  | Arno Rd (unmarked)                         | 70.8      |
| 45.7      | 1.7            | Cont  | Arno-Allisona Rd *                         | 73.5      |
| 47.7      | 2.0            | Right | Bethesda-Arno Rd *                         | 76.8      |
| 48.4      | 0.7            | Right | Saddlespring Dr *                          | 77.9      |
| 48.5      | 0.1            | Right | Saddlespring Dr *                          | 78.1      |
| 49.7      | 1.2            | Right | Galloping Ln *                             | 80.0      |
| 49.8      | 0.1            | Right | Cool Springs Rd *                          | 80.1      |
| 50.7      | 0.9            | Left  | Harpeth-Peytonsville Rd *                  | 81.6      |
| 50.9      | 0.2            | Stop  | Peytonsville First Baptist Church *        | 81.9      |
| 50.9      | 0.0            | Left  | Harpeth-Peytonsville Rd *                  | 81.9      |
| 51.1      | 0.2            | Left  | Cool Springs Rd *                          | 82.2      |
| 51.2      | 0.1            | Cont  | Peytonsville-Trinity Rd *                  | 82.4      |
| 51.4      | 0.2            | Left  | Peytonsville Rd *                          | 82.7      |
| 51.7      | 0.3            | Right | Gosey Hill Rd *                            | 83.2      |
| 55.4      | 3.7            | Left  | Arno Rd *                                  | 89.2      |
| 56.3      | 0.9            | Stop  | Epworth United Methodist Church            | 90.6      |
| 56.3      | 0.0            | Left  | Arno Rd                                    | 90.6      |
| 56.6      | 0.3            | Left  | S Carothers Rd                             | 91.1      |
| 62.7      | 6.1            | Left  | Nissan                                     | 100.9     |

Century

**Harpeth River Ride 2010 – Century**

| <u>mi</u> | <u>dist to</u> | <u>direction</u> | <u>destination</u>                         | <u>km</u> |
|-----------|----------------|------------------|--|-----------|
| 0.0       | 0.0            | Right            | Nissan Start (Carothers Rd)                | 0.0       |
| 1.3       | 1.3            | Right            | Liberty Pk                                 | 2.1       |
| 4.1       | 2.8            | Left             | Franklin Rd (Main St)                      | 6.6       |
| 4.9       | 0.8            | Cont             | West Main (Carter's Creek Pk)              | 7.9       |
| 11.5      | 6.6            | Right            | Bear Creek Rd                              | 18.5      |
| 12.3      | 0.8            | Right            | Bailey Rd *                                | 19.8      |
| 13.9      | 1.6            | Left             | Bailey Rd *                                | 22.4      |
| 15.8      | 1.9            | Left             | Leiper's Creek Rd *                        | 25.4      |
| 15.8      | 0.0            | Stop             | Leiper's Creek Market *                    | 25.4      |
| 15.8      | 0.0            | Right            | Leiper's Creek Rd *                        | 25.4      |
| 18.7      | 2.9            | Right            | Davis Hollow Rd *                          | 30.1      |
| 20.0      | 1.3            | Left             | Davis Hollow Rd (cont)                     | 32.2      |
| 21.9      | 1.9            | Left             | Bending Chestnut Rd                        | 35.2      |
| 22.2      | 0.3            | Right            | Natchez Trace Rd                           | 35.7      |
| 26.2      | 4.0            | Left             | Vestal Hollow Rd *                         | 42.2      |
| 27.6      | 1.4            | Right            | Skelley Rd *                               | 44.4      |
| 28.0      | 0.4            | Right            | Leiper's Creek Rd *                        | 45.1      |
| 28.8      | 0.8            | Left             | Hay Hollow Rd *                            | 46.3      |
| 29.0      | 0.2            | Left             | Woolard Rd *                               | 46.7      |
| 30.9      | 1.9            | Left             | Chestnut Ridge Rd *                        | 49.7      |
| 31.5      | 0.6            | Left             | Chestnut Ridge Rd *                        | 50.7      |
| 31.9      | 0.4            | Left             | Chestnut Ridge Rd *                        | 51.3      |
| 32.0      | 0.1            | Right            | Chestnut Ridge Rd *                        | 51.5      |
| 33.1      | 1.1            | Right            | Chestnut Ridge Rd *                        | 53.3      |
| 33.6      | 0.5            | Right            | Godwin Rd *                                | 54.1      |
| 34.5      | 0.9            | Left             | Godwin Rd *                                | 55.5      |
| 35.2      | 0.7            | Left             | Snow Creek (Les Robinson) *                | 56.6      |
| 38.2      | 3.0            | Stop             | Theta Church of Christ *                   | 61.5      |
| 38.2      | 0.0            | Right            | Snow Creek (Les Robinson) *                | 61.5      |
| 40.7      | 2.5            | Left             | Carter's Creek Pk (rumble strips)          | 65.5      |
| 42.0      | 1.3            | Right            | Barker Rd                                  | 67.6      |
| 43.5      | 1.5            | Left             | Pope's Chapel Rd                           | 70.0      |
| 44.0      | 0.5            | Right            | Evergreen Rd                               | 70.8      |
| 47.3      | 3.3            | Right            | Thompson's Station Rd W                    | 76.1      |
| 49.1      | 1.8            | Left             | Thompson's Station Rd E                    | 79.0      |
| 49.4      | 0.3            | Cont             | Thompson's Station Rd E (at Columbia Pike) | 79.5      |
| 49.4      | 0.0            | Stop             | Thompson Station Church                    | 79.5      |
| 49.4      | 0.0            | Left             | Thompson's Station Rd E                    | 79.5      |
| 53.0      | 3.6            | Left             | Lewisburg Pk (rumble strips)               | 85.3      |
| 53.1      | 0.1            | Right            | Bethesda Rd                                | 85.5      |
| 55.4      | 2.3            | Right            | Byrd Rd *                                  | 89.2      |
| 57.3      | 1.9            | Left             | Bethesda-Duplex Rd *                       | 92.2      |
| 57.6      | 0.3            | Right            | Old Bethesda-Duplex Rd *                   | 92.7      |
| 57.7      | 0.1            | Right            | Smithson Rd *                              | 92.9      |
| 59.4      | 1.7            | Left             | Ash Hill Rd *                              | 95.6      |
| 60.7      | 1.3            | Right            | Comstock Rd *                              | 97.7      |
| 61.6      | 0.9            | Left             | Flat Creek Rd *                            | 99.1      |

Century

|       |     |       |                                     |       |
|-------|-----|-------|-------------------------------------|-------|
| 64.6  | 3.0 | Left  | Giles Hill Rd *                     | 104.0 |
| 64.6  | 0.0 | Stop  | Flat Creek Community Park *         | 104.0 |
| 64.6  | 0.0 | Left  | Giles Hill Rd *                     | 104.0 |
| 65.5  | 0.9 | Left  | Choctaw Rd *                        | 105.4 |
| 67.6  | 2.1 | Right | Cross Keys Rd *                     | 108.8 |
| 68.6  | 1.0 | Right | Pull Tight Rd *                     | 110.4 |
| 70.7  | 2.1 | Left  | Arno Allisona Rd (unmarked)         | 113.8 |
| 73.2  | 2.5 | Right | Owen Hill Rd                        | 117.8 |
| 74.8  | 1.6 | Left  | Pinkston Rd                         | 120.4 |
| 75.4  | 0.6 | Right | Arno College Grove Rd               | 121.3 |
| 77.8  | 2.4 | Stop  | College Grove Elementary School     | 125.2 |
| 77.8  | 0.0 | Right | Arno College Grove Rd               | 125.2 |
| 78.4  | 0.6 | Right | Eudailey-Covington Rd               | 126.2 |
| 82.9  | 4.5 | Left  | Arno Rd (unmarked)                  | 133.4 |
| 84.6  | 1.7 | Cont  | Arno-Allisona Rd *                  | 136.2 |
| 86.6  | 2.0 | Right | Bethesda-Arno Rd *                  | 139.4 |
| 87.3  | 0.7 | Right | Saddlespring Dr *                   | 140.5 |
| 87.4  | 0.1 | Right | Saddlespring Dr *                   | 140.7 |
| 88.6  | 1.2 | Right | Galloping Ln *                      | 142.6 |
| 88.7  | 0.1 | Right | Cool Springs Rd *                   | 142.7 |
| 89.6  | 0.9 | Left  | Harpeth-Peytonsville Rd *           | 144.2 |
| 89.8  | 0.2 | Stop  | Peytonsville First Baptist Church * | 144.5 |
| 89.8  | 0.0 | Left  | Harpeth-Peytonsville Rd *           | 144.5 |
| 90.0  | 0.2 | Left  | Cool Springs Rd *                   | 144.8 |
| 90.1  | 0.1 | Cont  | Peytonsville-Trinity Rd *           | 145.0 |
| 90.3  | 0.2 | Left  | Peytonsville Rd *                   | 145.3 |
| 90.6  | 0.3 | Right | Gosey Hill Rd *                     | 145.8 |
| 94.3  | 3.7 | Left  | Arno Rd *                           | 151.8 |
| 95.2  | 0.9 | Stop  | Epworth United Methodist Church     | 153.2 |
| 95.2  | 0.0 | Left  | Arno Rd                             | 153.2 |
| 95.5  | 0.3 | Left  | S Carothers Rd                      | 153.7 |
| 101.6 | 6.1 | Left  | Nissan                              | 163.5 |



**Attachment #4**  
**Copy of Tax Exemption**  
**Letter from IRS**

**Harpeth Bicycle Club's**  
**15<sup>th</sup> Annual Harpeth River Ride**  
Nissan North American Campus  
One Nissan Way  
Franklin, TN

INTERNAL REVENUE SERVICE  
DISTRICT DIRECTOR  
P. O. BOX 2508  
CINCINNATI, OH 45201

DEPARTMENT OF THE TREASURY

Date: JUN 11 1998

HARPETH BICYCLE CLUB  
PO BOX 680802  
FRANKLIN, TN 37068

Employer Identification Number:  
62-1666444

DLN:  
17053076030028

Contact Person:  
D. A. DOWNING

Contact Telephone Number:  
(513) 241-5199

Internal Revenue Code  
Section 501(c)(7)

Accounting Period Ending:  
December 31

Form 990 Required:  
Yes

Addendum Applies:  
Yes

Dear Applicant:

Based on information supplied, and assuming your operations will be as stated in your application for recognition of exemption, we have determined you are exempt from Federal income tax under section 501(a) of the Internal Revenue Code as an organization described in the section indicated above.

Unless specifically excepted, you are liable for taxes under the Federal Insurance Contributions Act (social security taxes) for each employee to whom you pay \$100 or more during a calendar year. And, unless excepted, you are also liable for tax under the Federal Unemployment Tax Act for each employee to whom you pay \$50 or more during a calendar quarter if, during the current or preceding calendar year, you had one or more employees at any time in each of 20 calendar weeks or you paid wages of \$1,500 or more in any calendar quarter. If you have any questions about excise, employment, or other Federal taxes, please address them to this office.

If your sources of support, or your purposes, character, or method of operation change, please let us know so we can consider the effect of the change on your exempt status. In the case of an amendment to your organizational document or bylaws, please send us a copy of the amended document or bylaws. Also, you should inform us of all changes in your name or address.

In the heading of this letter we have indicated whether you must file Form 990, Return of Organization Exempt From Income Tax. If Yes is indicated, you are required to file Form 990 only if your gross receipts each year are normally more than \$25,000. However, if you receive a Form 990 package in the mail, please file the return even if you do not exceed the gross receipts test. If you are not required to file, simply attach the label provided, check the box in the heading to indicate that your annual gross receipts are normally \$25,000 or less, and sign the return.

If a return is required, it must be filed by the 15th day of the fifth month after the end of your annual accounting period. A penalty of \$20 a day is charged when a return is filed late, unless there is reasonable cause for the delay. However, the maximum penalty charged cannot exceed \$10,000 or 5

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HARPETH BICYCLE CLUB

percent of your gross receipts for the year, whichever is less. For organizations with gross receipts exceeding \$1,000,000 in any year, the penalty is \$100 per day per return, unless there is reasonable cause for the delay. The maximum penalty for an organization with gross receipts exceeding \$1,000,000 shall not exceed \$50,000. This penalty may also be charged if a return is not complete, so please be sure your return is complete before you file it.

You are not required to file Federal income tax returns unless you are subject to the tax on unrelated business income under section 511 of the Code. If you are subject to this tax, you must file an income tax return on Form 990-T, Exempt Organization Business Income Tax Return. In this letter we are not determining whether any of your present or proposed activities are unrelated trade or business as defined in section 513 of the Code.

You are required to make your annual return available for public inspection for three years after the return is due. You are also required to make available a copy of your exemption application, any supporting documents, and this exemption letter. Failure to make these documents available for public inspection may subject you to a penalty of \$20 per day each day there is a failure to comply (up to a maximum of \$10,000 in the case of an annual return).

You need an employer identification number even if you have no employees. If an employer identification number was not entered on your application, a number will be assigned to you and you will be advised of it. Please use that number on all returns you file and in all correspondence with the Internal Revenue Service.

A section 501(c)(7) organization is permitted to receive up to 35 percent of its gross receipts, including investment income, from sources outside of its membership without losing its tax-exempt status. Of the 35 percent, not more than 15 percent of the gross receipts may be derived from the use of the club's facilities or services by the general public. Income in excess of these limits may jeopardize your continued tax-exempt status.

Donors may not deduct contributions to you because you are not an organization described in section 170(c) of the Code. Under section 6113, any fundraising solicitation you make must include an express statement (in a conspicuous and easily recognizable format) that contributions or gifts to you are not deductible as charitable contributions for Federal income tax purposes. This provision does not apply, however, if your annual gross receipts are normally \$100,000 or less, or if your solicitations are made to no more than ten persons during a calendar year. The law provides penalties for failure to comply with this requirement, unless failure is due to reasonable cause.

If we have indicated in the heading of this letter that an addendum applies, the enclosed addendum is an integral part of this letter.

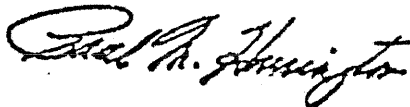
Because this letter could help resolve any questions about your exempt

HARPETH BICYCLE CLUB

status, you should keep it in your permanent records.

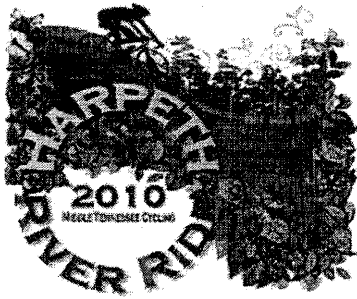
If you have any questions, please contact the person whose name and telephone number are shown in the heading of this letter.

Sincerely yours,

A handwritten signature in cursive script, appearing to read "Paul R. Amington".

District Director

Enclosure:  
Addendum



**Attachment #6**  
**Insurance Certificate**

**Harpeth Bicycle Club's**  
**15<sup>th</sup> Annual Harpeth River Ride**

**Nissan North American Campus**  
**One Nissan Way**  
**Franklin, TN**

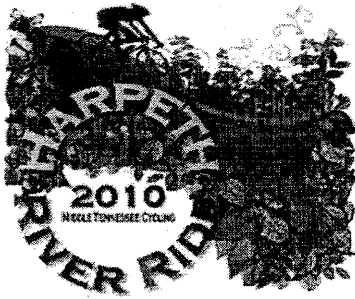
**Question #25**

Will any stages, amusement attractions, or amusement rides, including inflatables, be erected for the Event? Applicant must also include a copy of that company's insurance certificate indicating coverage and listing the City of Franklin as additional insured.

**Answer:**

**The organizers are uncertain if a small stage will be used, if it is it will be set-up on private property.**





**Attachment #7**

**List of Vendors**

**Harpeth Bicycle Club's  
15<sup>th</sup> Annual Harpeth River Ride**

**Nissan North American Campus  
One Nissan Way  
Franklin, TN**

**Question #28**

What, if any vendors will be present at the event?

**Known Vendors as of 3/1/2010**

| <b>Name of Company</b>         | <b>Type of Vendor</b>      |
|--------------------------------|----------------------------|
| Nissan                         | Automobile                 |
| Gran Fondo Bicycles            | Bicycle Shop               |
| REI                            | Sporting Goods/Bicycles    |
| Mannatech                      | Nutritional Supplements    |
| Endurance Sport and Recreation | Triathlon and bicycle shop |
|                                |                            |

(more will be added as the event day approaches)

\*  
Vendors  
File  
0  
BIZ  
(