


Metro WiFi City of Franklin	Change Request #10 Project ID No.: FRANKTN1	
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Document Information

Project Name: Metro WiFi	Document Version No: V 1.1
Project Manager: Jeff Kirby	Document Version Date: 09/10/09
Opportunity Roadmap Phase: Project Training	Preparation Date: 09/10/09
Quality Review Method: Review Method	Review Date:
Prepared By: Jennifer Navarro	
Reviewed By:	

Distribution List

From	Date	Phone/Fax
Jennifer Navarro	08/19/2009	877-282-1784
Jeff Kirby	08/19/2009	877- 642-0012

To	Action*	Due Date	Phone/Fax
Fred Banner	Action Required	09/30/2009	615-550-6613

* Action Types: Approve, Review, Inform, File, Action Required, Attend Meeting, Other (please specify)

Change Request

Change Request No.:	10 Project Time Extension	Initiation Date:	08/16/2009
Priority:	Medium		
Initiator Name:	Jennifer Navarro	Date Response Required:	09/30/2009
Position:	PM	Organization:	TSG

Project Status

This is to document the project extension for City of Franklin.

a. The original SOW describes the following remaining deliverables for the City of Franklin:
Project Management

- **Acceptance Test Plan**
The test plan previously approved during the startup meeting will be implemented. Any unacceptable results will be addressed and efforts will be made to resolve them. There may be instances that due to physical limitations or available mounting assets being unavailable that WLAN coverage is unacceptable. Each of these situations will be documented, and addressed on a case by case basis.
- **Documentation of the as built network configuration (electronic copy)**
Product configuration information will be documented electronically. This documentation will be supplied on CD ROM format to the city Project Manager. The formats will be Microsoft Visio, Microsoft Word and Microsoft XL.
- **Ref Change Order #9 Franklin will take training directly from Tropos**



Per change order number 9, the City of Franklin will be taking training directly through Tropos. However there will be final knowledge transfer of the system to the City of Franklin, which would initiate the execution of the Training billing milestone.

- **Transition to Support/ Project Closeout**

Final Project Documentation submitted and Project Closeout signed by the customer.

Impact on project

- a) Price: The same pricing as the original scope of work to complete the remaining work.

Training Complete	\$ 7,720.00
City Wide Testing complete	\$ 100,000.00
Project Complete/Support Initiated	\$ 417,622.00
Total Remaining	\$ 525,342.00

- b) Delivery Schedule: Begin Delivery approximately Sept 30, 2009

- c) Payment Schedule: Stays the same.

Type of Response Required

Please review, print, sign and fax this document to 877-642-0012 Att: Jeff Kirby

Approval

The section is for the formal approval of the Change Request recommendation including the changes to the scope, schedule and the price of the change request.

Name:

Title:

Date:

Signature:

Name: Jeff Kirby

Title: HP Project Manager

Date:

Signature:



HISTORIC
FRANKLIN
TENNESSEE

MEMORANDUM

April 19, 2010

TO: Board of Mayor and Aldermen

FROM: Eric Stuckey, City Administrator
Fred Banner, MIT Director

SUBJECT: **HP Change Request for Wi-Fi Support**

Purpose

The purpose of this memorandum is to present information to the Board of Mayor and Aldermen (BOMA) to document the Wi-Fi project extension for support from HP.

Background

HP was awarded the project manager role for the City wide wireless project in 2005. This document enables HP to continue in this role. It is a necessary document for them in the area of committing resources for us as we need them.

Financial Impact

This is a zero dollar change order. There is no additional cost involved.

Recommendation

Approve the change order.