



HISTORIC
FRANKLIN
TENNESSEE

ITEM #6
FINANCE
04-26-10

MEMORANDUM

April 15, 2010

TO: Board of Mayor and Aldermen

FROM: Eric S. Stuckey, City Administrator
Russell Truell, Assistant City Administrator / CFO
Joe York, Streets Director
Brian Wilcox, Purchasing Manager

SUBJECT: Consideration of bid award to Temple, Inc. of Decatur, AL in the total amount of \$58,801.00 for supply and delivery of internally illuminated street name signs for five (5) specified intersections for the Traffic Division of the Streets Department (Purchasing Office Procurement Solicitation No. 2010-029; \$80,000.00 Budgeted In 110-89470-43110 for fiscal year 2010)

Purpose

The purpose of this procurement is to purchase the supply and delivery of 26 new internally illuminated street name signs for five (5) specified intersections. These signs would be installed by City employees and would be used to replace failed or failing internally illuminated signs at these same intersections. The five (5) intersections are as follows:

1. Mack Hatcher Parkway, Donelson Creek Parkway and Southeast Parkway (8 signs total).
2. New Highway 96 West and Downs Boulevard (4 signs total).
3. Mack Hatcher Parkway, Columbia Avenue and Hillview Lane (6 signs total).
4. Bakers Bridge Avenue and Market Exchange Court (4 signs total).
5. Cool Springs Boulevard and Mallory Lane (4 signs total).

Background

The Streets Department Traffic Division budget for fiscal year 2010 allocates \$80,000.00 out of the General Fund for the purchase of internally illuminated street name signs.

Financial Impact

The City published on March 25, 2010 a Notice to Bidders in the *Williamson Herald* for the supply and delivery of internally illuminated street name signs. In addition, bid documents were sent on or about the same date directly to three (3) potential bidders known or thought to be interested in this solicitation. The only bid, from one (1) vendor, was publicly opened at the bid opening held on April 8, 2010. A tabulation of the bids received for this solicitation is attached. The apparent lowest, most responsive and responsible bid, from Temple, Inc. of Decatur, AL, is in the amount of \$58,801.00 for all 26 signs. Although this bid takes one exception to the City's specifications, it is the lowest bid that most closely meets or exceeds the City's intention as expressed and implied by the City's specifications as well as the instructions, terms and conditions pertaining to this procurement solicitation. The apparent lowest best bid is \$21,199.00 (26%) under budget.

Options

In accordance with the bid documents, the City reserves the right to reject any and all bids.

Recommendation

Staff recommends that the City accept the apparent lowest best bid, from Temple, Inc. of Decatur, AL, in the amount of \$58,801.00 for 26 new internally illuminated street name signs for five (5) specified intersections. Purchasing Manager Brian Wilcox is of the opinion that the prepared specifications as distributed allowed for competition among multiple vendors, and that the staff recommendation appears to be made in a fair and impartial manner based upon the bids received.

Tabulation of Bids*

Purchasing Office Solicitation No.:	2010-029 (supply and delivery of internally illuminated street name signs)
Notice to Bidders published in the <i>Williamson Herald</i> on:	3/25/10
Number of vendors that were notified of / that responded to this solicitation for bids:	3 / 1
Date and time bids due and publicly opened:	4/8/10 2:00 PM
Present at opening of bids:	Mike Vickery of Temple; Joe York of the City of Franklin Streets Department; and Brian Wilcox of the City of Franklin Purchasing Office
Target meeting of BOMA at which recommendation will be considered:	5/11/10

Bids received from:	Bid No.:	Description:	City of Franklin Specified Intersection No. / # of signs / street names:	Do the bid items MOES ¹ ? / If not, how many exceptions do not MOES ¹ ?	Total delivered bid price, per unit:	Payment terms:	Estimated time of delivery after receipt of order:	Bid may be accepted through:
Temple, Inc. 305 Bank St. Decatur, AL 35601 Mike Vickery, Sales 256/303-5690	1 of 5		1 / 8 / Mack Hatcher Parkway, Donelson Creek Parkway & Southeast Parkway		\$18,942.00			
	2 of 5		2 / 4 / New Highway 96 West & Downs Boulevard		\$8,213.00			
	3 of 5	Temple R409A IISNS, with brackets	3 / 6 / Mack Hatcher Parkway, Columbia Avenue & Hillview Lane	No / 1 (method of coupling LED modules)	\$13,548.00	Net 30 days from date of invoice	25 days	01/01/11
	4 of 5		4 / 4 / Bakers Bridge Avenue & Market Exchange Court		\$9,886.00			
	5 of 5		5 / 4 / Cool Springs Boulevard & Mallory Lane		\$8,212.00			
Grand total for all 26 signs at all 5 intersections:					\$58,801.00			

¹MOES indicates "meet(s) or exceed(s) specifications"

*Shaded bid is apparent lowest best bid