



MEMORANDUM

TO: Board of Zoning Appeals Members

CC: Emily Hunter, Planning & Sustainability Department
Kristen Corn, Law Dept.
Amy Diaz-Barriga, Planning & Sustainability Department
Molly Pike, BNS Department
Jim Svoboda, Planning & Sustainability Department

FROM: Susan Coleman for Jim Svoboda, Planning & Sustainability Department

DATE: November 14, 2016

RE: December 1, 2016 Board of Zoning Appeals Meeting

The December 1, 2016 Board of Zoning Appeals meeting will not be held. There was nothing submitted for review. There will be more information to come later for your training options. Hope you all have a great Thanksgiving and Christmas.

Best Wishes,
Susan