

**FRANKLIN TRANSIT AUTHORITY  
MINUTES OF BOARD MEETING  
THURSDAY, February 17, 2011– 3:30 PM**

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The Franklin Transit Authority met on Thursday, February 17, 2011 at 3:30 pm at 708 Columbia Ave., Franklin, TN.

**Members present**

Preston Elliott, Chair  
Nancy Williams  
Dale Thomas  
Nancy Fletcher Blume  
Bob Horner

Debbie Henry, TMA Executive Director  
Allyson Shumate, TMA Staff  
Calveta Burger, TMA Staff  
Kristen Corn, City of Franklin Legal  
Erin Reinders, City of Franklin

**Others Present**

**1. Call to Order**

Chairman Preston Elliott called the meeting to order.

**2. Roll Call/Confirm Quorum**

Chairman Preston Elliott confirmed that there was a quorum.

**3. Public Comment**

Chairman Preston Elliott asked for public comments; none given.

**CONSENT CALENDAR**

**4. Minutes December 9, 2010 Regular Meeting**

*Nancy Williams motioned to approve the minutes of the December 9, 2010 regular meeting. Bob Horner seconded the motion. Motion carried unanimously.*

**OLD BUSINESS**

**5. Year – to – Date Financial Statement**

Ms. Henry presented the year to date January 2011 financial statements to the Authority, and commented the expenses and revenues were on track. Chairman Preston Elliott called for the acceptance of the financial report. *Dale Thomas motioned, Bob Horner seconded and the motion passed unanimously.*

**6. Transit Ridership Report**

Ms. Debbie Henry reported the ridership. A new graph was presented showing that 50% of TODD ridership is for work trips. Chairman Preston Elliott called for the acceptance of the ridership report. *Dale Thomas motioned, Dale Thomas motioned, Bob Horner seconded and the motion passed unanimously.*

**7. Funding Update**

A brief overview of funding was presented. The annual allocations for the Federal 5307 and 5309 funds have been received and the grants awarded.

**8. RouteMatch Update**

Ms. Debbie briefed the Authority on the status of the RouteMatch implementation. The monitor has been received and the kinks are being worked out. At the point the kinks are worked out, the other properties will be invited to view it and then determine the monitor size they for their facilities.

## **NEW BUSINESS**

### **9. Triennial Review**

Ms. Henry stated we are waiting on the letter to close out the triennial review.

### **10. Draft FY 2011-12 Budget**

The draft budget was presented along with the report from the Transit Task force with the major goals and objectives to be accomplished this year. Ms. Henry explained to the Authority that changes in certain activities have made it possible to leverage the funds and get more federal funds to expand service without asking for additional funds from the City of Franklin. There is approximately 20% increase in federal funding that will be used to increase service this next year. Chairman Preston Elliott called for a motion to approve the draft budget for presentation to the City. *Nancy Williams motioned, Nancy Fletcher-Blume seconded and the motion passed unanimously.*

## **OTHER BUSINESS**

### **10. Report of the Executive Director**

Ms. Henry updated the Authority on the activities over the last two months including the niche marketing events and the success of the safe ride home. She also mentioned that the transit service will have a scroll on the channel 3 news. She also briefed the authority on the Community Revitalization Plan adopted by the City of Franklin.

### **11. Adjourn**

Chairman Preston Elliott called for a motion to adjourn. *Bob Horner motioned, Dale Thomas seconded and the motion passed unanimously.* The meeting was adjourned at approximately 4:00 pm.

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Preston Elliott, Chairman