



Meeting Minutes
January 12, 2010 - 1:00 PM
Traffic Operations Conference Room, Franklin City Hall

Attendees:

David Parker, City of Franklin
Eric Stuckey, City of Franklin
Eric Gardner, City of Franklin
Mark Hilty, City of Franklin
Ken Moore, Alderman, City of Franklin
Eugene LeBoeuf, Department of Civil and Environmental Engineering, Vanderbilt University
Bo Butler, SSR
Zack Daniel, CDM
Kati Bell, CDM
Kirk Westphal, CDM (by phone)

I. Steering Committee and Project Team Introductions

This was Dr. LeBoeuf's first meeting with the group due to a schedule conflict with the initial Stakeholder meeting. He introduced himself and gave a brief technical background to the Steering Committee and Project Team.

II. Stakeholder Workshop Process

Steering Committee Feedback/Questions on Introductory Meeting, December 17, 2009

David Parker indicated that the Introductory Stakeholders Workshop went well. All other committee members agreed; however, he did mention that he thought some of the Utility Stakeholders did not fully understand their role or the IWRP process. David suggested that one of the Steering Committee Members speak to the Stakeholders at the beginning of Workshop (WS) 1. All agreed that the introduction should be presented by either Eric Stuckey or Ken Moore. Eric agreed to do the initial introduction at the first Workshop. CDM will develop the presentation materials for the brief presentation by Eric Stuckey.

Process Review and Goals for Stakeholder Committee Workshop 1, January 20, 2010

During WS 1, the discussion on performance measures will allow time for some brainstorming, but CDM and Steering Committee will work between WS 1 and WS 2 to interpret and consolidate (and possibly add) performance measures that will be used in the model. The resulting list will be distributed to stakeholders prior to WS 2 and will be discussed at the opening of WS 2. The Steering Committee confirmed that stakeholders are (on balance) technically savvy and will want to participate at some level in the formulation of performance measures, so this will be included during WS 1.



III. Project Boundary

Geographic Constraints of the Project

The Steering Committee discussed the potential geographic constraints of the project and the options for identifying regionalization goals. In summary, the Committee reached a consensus on a “three circle” concept that includes:

1. Franklin’s existing service area which must be addressed;
2. Franklin’s urban growth boundary which should be planned for; and,
3. A regional/watershed area which can provide opportunities for mutual cooperation among stakeholders.

This will also add some necessary focus to the discussion without being exclusionary and will foster discussion among stakeholders on regional issues. Time will be included during WS 1 for discussion on this project boundary prior to more specific discussion of objectives. This is the part of the presentation that will be made by Eric Stuckey to begin the meeting.

The Harpeth River as the Central Point of Integration

The Steering Committee agreed that the concept of the Harpeth River as the central point of project integration would be best if it evolved from stakeholder discussions; however, if this concept does not arise from the stakeholders, the Steering Committee agreed to bring the concept forward.

IV. Project Planning Period

The Committee discussed the specific period for the project plan. There was strong consensus of a planning period of 25 – 30 years. The group indicated 20 years is too short for project implementation and 50 years has too much uncertainty for developing alternatives.

V. Steering Committee Role at Stakeholder Workshop

Kirk provided clarification on the specific roles of the Steering Committee at the Stakeholder Workshops. In summary, the Steering Committee should provide the following guidance throughout the Workshop Process:

Before: Provide direction and interpretation of issues and scope of work

During: Be present as a neutral observer, but also provide technical support and information as needed during the Workshops

After: Be involved in distilling feedback from the Stakeholders and develop specific recommendations to present to the Board of Mayors and Aldermen (BOMA)



VI. Public Relations

Public Forums, during which information will be provided to the general public, are part of the scope of this project. The focus of the Public Forums will be on educating the community and providing the general public an opportunity to provide feedback to the consulting team and the stakeholder advisory group. The first Public Forum will be held in the City Hall Board Room on February 22 from 6:30 – 8:00PM. David Parker stated that the Public Forums should be video-taped and a public notice should be provided for this meeting. Further discussion on this topic was tabled for the next meeting.

VII. Monthly Steering Committee Meeting Schedule

The Steering Committee opted to hold its monthly meeting on the first Wednesday of each month at 2:00 PM in the Traffic Operations Conference (TOC) room. The following dates have been reserved for the next three months:

- February 3
- March 3
- April 7 (to be discussed, this is Williamson County School Spring Break)

The additional meetings after the April meeting will be planned at a future Steering Committee meeting.

IIX. Other Items

Dr. Moore suggested considering the public comments that were developed during the Sustainability Workshops. Those comments and the number of comments with respect to the topic are summarized below for information:

- *Storm/Rain/Grey water captured & reused for irrigation (23)*
- *Conserve & recycle water (22)*
- *Improved storm water management (12)*
- *Improve the quality of water; clean water (12)*
- *Improved water management practices (5)*
- *Green water treatment facilities; new & improved (5)*
- *Stricter regulations on water use; reduce water use (4)*
- *Recommended water runoff processes (3)*
- *Water preservation (3)*
- *Develop incentives for properties (residential/commercial) to harvest rain water (3)*
- *All new construction requires tankless water heaters (3)*
- *Fire sprinklers (2)*
- *Protect the Harpeth River (2)*
- *Remove low head dam on Harpeth (2)*
- *Several new canoe accesses along Harpeth to Franklin city limits (2)*
- *A watershed to deal with erosion (2)*



- *More efficient water usage (2)*
- *Use less chemicals in the water (2)*
- *Storm water dispose/reuse (2)*
- *Alternative irrigation sources/systems (2)*
- *Water shortage addressed; adequate supply (2)*
- *Insulate all hot water piping; hot water temperature control (2)*
- *Develop long range solution for water source (2)*
- *Water collection systems become standard in development (2)*
- *Community provided rain water barrels for residential recycling (2)*
- *Reduce the use of potable water for non-drinking consumption purposes (2)*
- *Rain gages on all irrigation systems*
- *Irrigation systems for homes that use water that had a prior use*
- *Available effluent water for sustaining yards & gardens*
- *Low flow usage sinks/toilets*
- *Capturing rainwater for people to use & grey water access to homes*
- *Recyclable water used for all open space*
- *Rain gardens*
- *Monitor blue line streams on to higher levels of water*
- *Closed water plant on the Harpeth River; no more water removal*
- *Mandate grey water systems & make the supply free*
- *Utilization & further promotion of citywide wastewater reuse program*
- *Regional water*
- *Zero discharge sewer plants*
- *Water saving initiatives*
- *Waterless urinals in all public buildings*
- *Timers on all residential showers; max is 10 minutes!*
- *Incentives to replace all non 1.6 gallon toilets*
- *Tax excessive water usage*
- *Clean up Harpeth*
- *Control pollution of the Harpeth River*
- *No water withdrawal from Harpeth*
- *Improved quality/water reuse*
- *Greenway along river to town*
- *Address the river erosion*