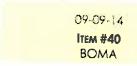
OFFICE USE ONLY
Permit No:





# CITY OF FRANKLIN EVENT PERMIT APPLICATION

Application is Due 90 **Days Prior** to Scheduled Event. Please read application carefully and fully complete each section. A non-refundable application fee of \$100 is due at time of filing.

	Note: Filing this ap	<u>plication does not quaran</u>	<u>tee that your request will be grant</u>	<u>ed.</u>
	Please check all that apply:	☐ street closure	□ parade	
		☑ other special event	☐ beer served (separate permi	t required)
Plea	ase supply the following i	nformation. For additional spa	ce, use separate sheets of paper and att	ach to the application.
1)	Location requeste	d (if Temporary Street Clo	sure only, list major roads to be c	losed):
	Aspen Grove P	nsPinkerton	Park	
	Jim Warren Pa	rkHarlinsda	e Farm Other: Marriott (private pr	operty)
2)	Name/purpose of e	event:	IDRF Ride to Cure Diabetes Bicycle Ride	<u> </u>
3)	Date or dates of ev	ent:	Saturday, November 1, 2014	
4)	Time of Event:		7:30 am start - final rider @ 5	:00 pm
5)	Time of Street Clos	ure (if applicable): Tempo	rary closures from 7:30 am-8:00 am	
		11/1 @ 0700		
	*Note: Two (2) hours will be a responsible for payment of I	added before set-up time and two hour Franklin Police Officers during this time	s (2) will be added after tear-down to allow time for c e. Read Additional Requirements section for more	lean-up. Event is information.
6)	Name of Applicant	and Organization Reques	ting Permit:	
		Alyson L	evine - JDRF	
,	a) Address:	26 E	broadway, 14th Floor, New York, NY 1000	<del></del>
	b) Phone: <u>585-967-2</u>	2425 (Aly) c) Cell: <u>864</u>	414-9290 (Chuck) d) Fax:	
(	e) E-mail address:		chuckhodge@mac.com	
7)	Person in charge or	n day of event: Chuck Hode	ge	
	Cell: 864-414-9290		ddraes: churkhodae@mac.com	



8)	B) Name and Cell Number of at least t	two others av	ailable on day of ev	rent:	FRA
	Name: Aly Levine Cell	li: <u>585-967-24-</u>	25 E-mail address	alevine@jdrf.org	
	Name: Tom Gunther Cell	l: <u>707-688-716</u>	6 E-mail address	: tomgunther@yaho	o.com
9)	DETAILED description of event (us	se additional	sheets):		
	Fundraising bicycle event using the attack	hed route. Rider	s start from the Marriot	t in waves - арргохіл	nately
	200-300 participants expected. Requesting				
	be spread out and follow road rules on ref				
10)	ENCLOSE A DETAILED MAP of event closures, parking, etc. If applicable, lis such event will occur. For large-scale division.	st the location,	blocks, streets, and/	or intersections in v	which
11)	An estimated number of participants a during the course of the event:	and an estima	ted number of attend	lees expected to a	attend
	200-300 riders with 15-20 staff.				
12)	Please <u>attach a list</u> containing the nar the organization and all other persons i committee.	mes, addresse involved in the	es, and phone numbe management or contr	rs of the Chairpers ol of organization a	on of ind/or
13)	3) Is your organization based in Williams	ion County? Ci	rcle Yes o(No)		
	(if no, please state where: New York )	Local Chapt	er office in Nashvil	le	
14)	4) Is your organization authorized to do b	ousiness in Ter	nnessee? Circle Yes	or No	
15)	5) Is your organization a tax-exempt organ 501(c)(3) or a not-for-profit organization exemption letter providing proof of stat	n? Circle(Yes	cribed by the Internal or No. If yes, please	Revenue Code Se attach copy of IR	ction S tax
16)	<ul> <li>Will you charge an admission/participa much per person/vendor.</li> </ul>	ation fee (inclu	uding vendors)? If yo alsing goals are \$2000-	es, please specify 4000	how
17)	y) Will any charity, gratuity, or offers be so	olicited or acce	epted during the ever	nt? Circle Yes or	No)
18)	l) Is this event a fundraiser? Circle Yes of What percentage of funds will they reco	r No. If yes, w eive? <u>Juvenile</u>	hat organization will b Diabetes Research Fo	pe benefactor of evolundation	ent?
19)	) Will parking in the area of the event ne	ed to be restri	cted or prohibited? (	Circle Yes o(No.)	



20) Will any sound amplification equipment be used during the event? Circle Yes or No. If no. FRANKLIN please skip to Question #22.

21)	For what purpose will sound amplification be used (i.e. announcements, entertainment, etc.)?  Announcements at start line - on Marriott property only.
22)	What type of sound amplification will be provided (DJ, Band, etc.)? Please list all that apply.  DJ and small sound system.
23)	During what time period is sound amplification requested? 0700-1730 on event day.
24)	If for entertainment, give details of entertainment being provided (i.e. number of musicians, type of music, amp wattage, etc.). no entertainment

- Will any stages, amusement attractions, or amusement rides, including inflatables, be erected for the event? Circle Yes of No. If yes, Applicant must give specific details as to the location and type of games/activities, i.e. inflatables, Horseshoes, relay races, etc. along with the name of the company providing the stages and/or activities. Applicant must also include a copy of that company's insurance certificate indicating coverage and listing the City of Franklin as additional insured. \*\*\*For stages, tents, inflatables, etc. constructed on site prior to the event, that date must be included on Certificate of Insurance provided to the City of Franklin. Stages MUST be removed from site at end of event. \*\*\*Rented inflatables/interactives that are set-up and manned by applicant must be included specifically in applicant's Certificate of Insurance.
- 26) What, if any, vendors will be present at event? (i.e medical related, shirts, arts, etc.) Please provide detailed list. Use additional sheets.
- 27) Will food, beverages, or merchandise be sold or given away? Circle Yes or No. If yes, clean-up is required. Please provide name of clean-up provider, contact, and phone number of person on-site during event. See Question #28. Marriott to provide catering on their property handling all cleanup.
- Events under 200 participants require a \$250 refundable security deposit at the time of approval. For events over 200, a \$1000 security deposit is required upon approval. If clean-up is not done properly, the organization requesting the permit will be fined (See Attachment A). Applicant's event coordinator or representative and a City of Franklin representative will conduct a Pre-Event meeting prior to event date for Pre-Event Check List Site Review. At the end of the event, a Post-Event Check List shall be completed by the Applicant's event coordinator, or representative, and a City of Franklin representative to re-assess the site for trash and damage, and to secure with caution tape and signage (provided by event group) any tents left for removal. Damage deposit will be refunded after a satisfactory Post Event Check List has been completed and signed off on by both the City of Franklin and organization requesting event.



29) \*NOTE: Events that include deep frying cooking oil operations are required to have a grease pit on-site and contract with a grease waste hauler to handle the grease waste and removal of the grease pit. A copy of this agreement shall be filed along with this application. The primary event sponsor is required to remove all cooking grease from the site immediately after the event. Illegal dumping of cooking grease will be prosecuted. Please read Additional Requirements section of this application for more information.

30)	Will you require a temporary water tap? Circle Yes or	No. If yes, please list exact locations:

- 31) Will alcohol, beer, and/or wine be given away or sold? Circle Yes or No. If yes, a permit from the relevant board is required. Please read Additional Requirements section of this application for more information.
- Will your event include tents or other temporary structures, propane use, or open flames? Circle yes)or no. Events using tents of size 20 x 10 or larger require permitting from Franklin Fire Department. Safety measures must be provided on all tents, especially those set-up prior to the actual event. Tents should be taken down the date the event has ended. Please read Additional Requirements section of this application for more information.
- 33) Attach Good Neighbor Letter and Mailing List used. Please read Additional Requirements section of this application for more information.

# TITLE VI OF THE 1964 CIVIL RIGHTS ACT

"No person in the United States shall, on the ground of race, color, or national origin be excluded from participation in, be denied the benefits of, or be subjected to discrimination under any program or activity receiving federal financial assistance."

The City of Franklin does not discriminate based on race, color or national origin in federal or state sponsored programs, pursuant to Title VI of the Civil Rights Acts of 1964 (42 U.S.C. 2000d). For more information or to file a complaint against the City of Franklin under Title VI of the 1964 Civil Rights Act, contact the Title VI Coordinator:

Risk Manager City of Franklin 109 Third Avenue South Franklin, Tennessee 37064 615.791.3277

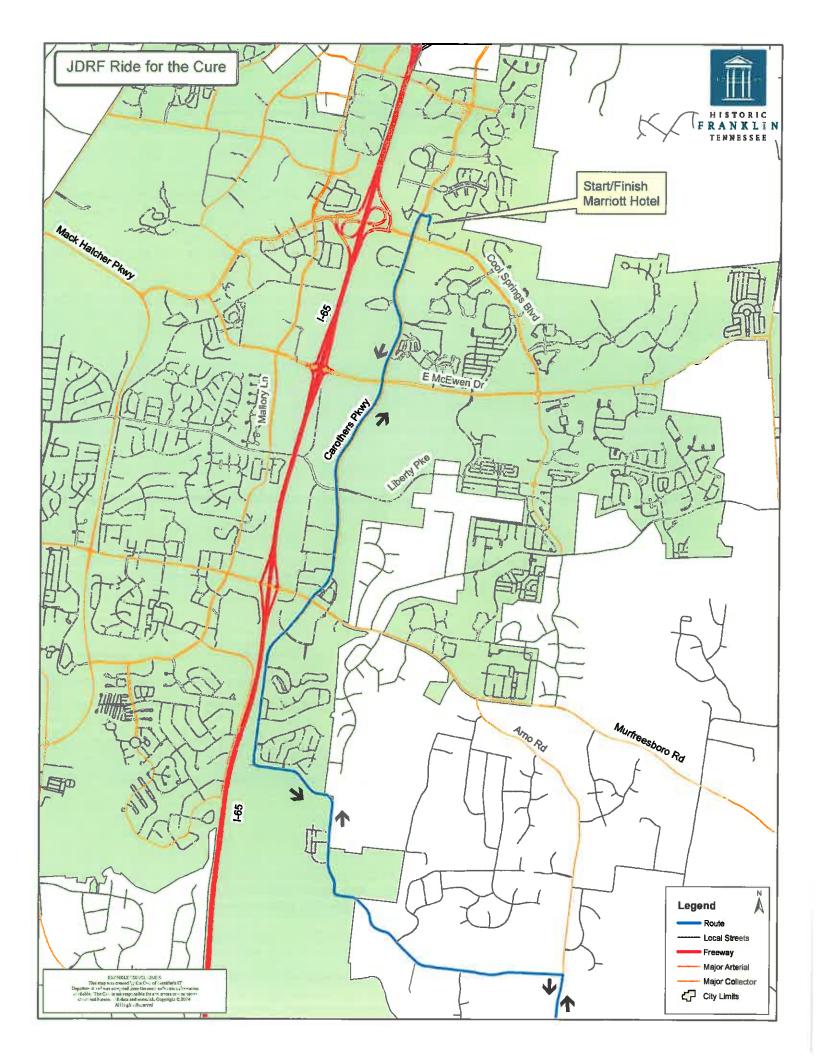
The City of Franklin is committed to providing reasonable access and accommodations upon request for people with disabilities. Please call the Risk Management Department at (615)791-3277 for specific requests.



# PLEASE READ ATTACHMENTS BEFORE SIGNING APPLICATION.

- 1) I/We agree to abide by all ordinances and regulations of the City of Franklin and all conditions placed upon the event by the City Administrator and the Board of Mayor and Aldermen.
- 2) I/We do swear or affirm that all of the information given in this application is true and complete.
- 3) I/We do hereby agree to assume the defense of and indemnify and save harmless the City, its aldermen, boards, commissions, officers, employees and agents, from all suits, actions, damages or claims to which the City may be subjected of any kind or nature whatsoever resulting from, caused by, arising out of or as a consequence of such event and the activities permitted in connection there with, and to submit a certificate of insurance prior to the event in an amount acceptable to the City Administrator.
- 4) I/We agree to provide a copy of this signed Event Application to any vendors, planners, and related parties associated with the event to ensure they are familiar with the guidelines set forth herein.
- 5) I/We understand that I/we assume the responsibility of the actions of any vendors, planners, and related parties for this event.
- 6) I/We understand that granting of Special Event Permit does not imply granting of other permit that is separately required.
- 7) The application for an event permit shall be filed not less than 90 days nor more than 364 days prior to the scheduled date of such event. Suggested filing is at least 180 days prior to scheduled event. Events should not be advertised or promoted until an event permit has been obtained from the City. Failure to file in a timely manner may result in denial of a permit.
- 8) The City reserves the right to require one or more City of Franklin police officers or other emergency personnel be present at any and all events that occur within the city limits. Please budget for this request at a rate of \$30 per hour at a minimum of two (2) hours.

BY: Our Sevene National Director Date: (Signature and title - must be officer of organization)	20/19
Approved by the Board of Mayor and Aldermen on, 20	Return application to:
Dr. Ken Moore, Mayor	City Administrator's Office City Hall 109 Third Ave South Franklin, TN 37065
Eric S. Stuckey, City Administrator	— 🛊 615-791-3217 🖟 * 615-790-0469 (FAX)
If you have questions concerning your request, please call 615-550-6606.	* *



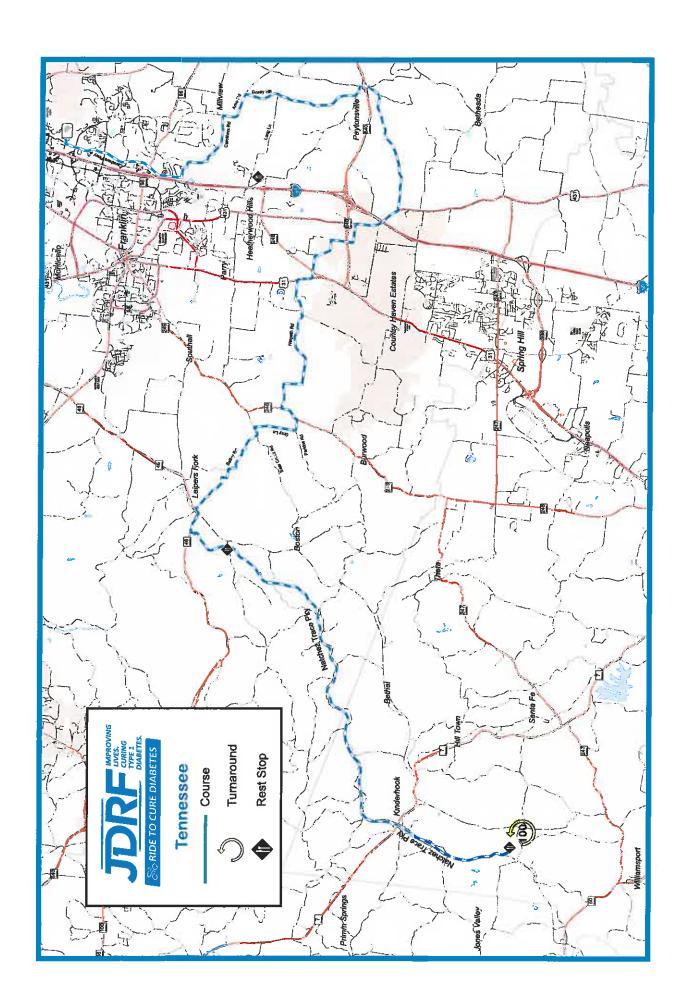
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Tuming From		parking lot	Corporate Center							S. Carothers	Arno Rd.	Gosey Hill	Gosey Hill Rd.	Peytonsville Rd.	:	Peytonsville Trinity Rd.		4	Harpeth Peytonsville Kd.	116 434	200	F 900	Tom Anderson Dd		McLemore Rd.	TN 37		at Sedberry Rd.	Harpeth Rd.	TN 246	Perkins Rd.	Grey Ln.	Bear Creek	Reiley Dd	in Course																
Location	Marriott	Corporate Center	Carothers Pkwy.	Cool Springs Blvd.	Crescent Center Dr.	Nissan Way	McEwen Dr.	Liberty Pike	Murfeesboro Rd.	Amo Rd.	Gosey Hill	Long Lane	Peytonsville Rd.	Peytonsville Trinity Rd.	TN 840 ramps	Harpeth Peytonsville Rd.	Peytonsville Vol. FD	regionsville baptist Church	00.431	Tom Anderson Da	TN 840 Overpose	onto Tom Anderson Do	Mol emore Rd	115 248	TN 31/Columbia Pike	West Harpeth Rd.	RR Xing	onto Harpeth Rd.	TN 246/Carters Creek Pike	Perkins Rd.	Gray Ln.	Bear Creek Rd.	Bailey Rd.	TN 46/1 einers Creek Rd	TN 46/Pinewood Rd.	Hillsboro Elementary	Natchez Trace entrance	Natchez Trace Parkway	PM 428	Garrison Creek pullout	PIM 427	War of 1812 pullout	Burns Branch millout	PM 425	Tenn. Valley pullout	PM 423	PM 422	PM 421	PM 419	PM 418	pullour
Action Taken	Start	Left	Left	8	క	g	જ	છ	જ	Right	Right	బ	Left	Right	CS	Right	8	3	III I	S do	100	3 4	Tell Tell	83	Right	Left	cs	vRight	Left	Right	Right	Leff	vRight	100	Right	cs	Left	Right	8	8	8	8 8	3 %	8	S	ဗ	SS	ငဒ	SS	SS	3
KM Ridden	0.0				0.7		5.0	3.2	4.4	10.8	12.8	14.5	18.7	19.2	19.4	19.7	19.00	2.00	0.00	28 G	30.1	340	37.4	33.2	33.6	34.3	36.1	36.4	42.4	43.4	43.9	46.0	46.3	2,02	52.1	52.3	53.1	53.5	55.0	33.8	20.0	50.19	59.5	59.8	61.6	63.0	64.6	86.2	69.4	71.0	1.1.2
Mile G t Mile	100.60	100.58	100.49	100.34	100.14	99.92	99.37	98.62	97.85	93.89	92.67	-	$\rightarrow$	$\rightarrow$	$\rightarrow$	88.34	88.27	-	-	82.E4	-	+-	-	+-	-	79.30	${}\rightarrow$	-	74.28	73.63	73.30	71.99	71.83	68.37	-	68.10	$\vdash$	67.35	56.45	65.90	52,43	04.00	63.60	63.46	62.30	61.45	60.45	59.45	57.45	56.50	50.55
Miles	0.00	0.02	0.11	0.26	0.46	0.68	1.23	1.98	2.75	6.71	7.93	9.03	11.63	11.95	12.08	12.26	12.33	16.45	3 6	17.96	18 73	19.78	20 13	20.63	20.85	21.30	22.42	22.60	26.32	26.97	27.30	28.61	28.77	32.23	32.35	32.50	33.00	33,25	34.15	34.70	20.00	36.42	37 00	37.14	38,30	39.15	40.15	41.15	43.15	44.10	44.20
Incr.	0.00	0.02	0.09	0.15	-	0.22	-	_	_	_	_	_	2.60	0.32	0	_	3 6		2 6	2 2	-	0.55	0.85	-	0.22			0.18	_	0.65		_	1 63		_	_	0.50	0.25	3 2	0,00	2 2	200	0.87	0.14	ŀ	0.85	ΙI	90.	2.00	0.95	5
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JDRF Ride to Cure Diabetes - Tennessee Saturday, November 1, 2014

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Location	PM 417	PM 416		PM 415	PM 414	PM 413	Water Valley Overlook	PM 412	PM 413	PM 414	PM 415	TN 7	PM 416	PM 417	pullout	PM 418	PM 419	PM 420	PM 421	PM 422	PM 423	Tenn. Valley pullout	PM 424	PM 425	Burn	PM 426	War of 1812 pullout	PM 427	Garrison Creek pullout	PM 428	Natchez Trace exit (TN 46)	IN 46	TN 46/1 pipers Creek Pd	Bailey Rd.	Bailey Rd.	Bear Creek Rd.	Gray Ln.	Perkins Rd.	reek Pike	onto Most Horloth	DD Vind	TN 24/Columbia Dile	Mel omoro Da	TN 248/Gnose Creek Bypass	Tom Anderson Rd	onto Tom Anderson Rd.	TN 840 overpass	US 431		Т	Peytonsville Vol. FD
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KM Ridden	72.7	74.3	74.8	75.9	77.4	79.0	81.0	81.3	82.9	84.5	86.1	87.1	87.7	89.3	90.6	6'06	92.5	94.1	95.7	97.4	99.0	100.3	100.6	102.2	102.4	103.8	104.0	105.4	106.1	107.0	108.5	100.0		110.1	113.1	115.7	116.0	118.1	140.7	125.7	126.0	127.7	128 5	1288	129.6	131.1	131.8	133.1	134.5	135.4	142.1
\$ £	55.45	54,45	54.15	53,45	52,48	51.50	50.30	50.09	49.10	48.09	47.10	46.45	46.11	45.10	44.30	44.10	43.11	42.11	41.11	40.09	39.11	38.30	38.10	37.10	36.95	36.11	35.95	35,10	34.67	34.10	33.19	32.35	32.32	32.16	30.31	28,69	28.53	27.23	26.03	22.53	25.55	24.34	20.75	20.54	20.04	19.14	18.69	17.89	17.04	15.44	12,29
Ridde	45.15	46.15	46.45	47.15	48.12	$\overline{}$	$\dashv$	$\rightarrow$	-	-	53.50	54.15	54.49	55.50	56,30	$\rightarrow$	-	-	59.49	60.51		62.30	_	-	63,65	_	-	$\rightarrow$	-	98.50	57.41	-	-	+	-	Н	_	_	74 27	+	+	+-	-	┰	₩	-	81.91	82.71	83.56	84.16	—
Incr.	06.0	1.00	0.30	0.70	0.97	0.98	1.20	0.21	0.99	1.01	66.0	0.65	0.34	1.01	0.80	0.20	0.99	9.	9.	1.02	0.98	0.81	0.20	10	0.15	8.	0.16	0.85	0.43	0.57	500	47.0	233	0.16	1.85	1.62	0.16	1.30	80.0	37.5	200	200	0 49	0.24	0.50	06.0	0.45	0.80	0.85	0.60	0.10
ETA @ 20 MPH	9:45 AM	9:48 AM	9:49 AM	9:51 AM	9:54 AM	9:57 AM	10:00 AM	10:01 AM	10:04 AM	10:07 AM	10:10 AM	10:12 AM	10:13 AM	10:16 AM	10:18 AM	10:19 AM	10:22 AM	10:25 AM	10:28 AM	10:31 AM	10:34 AM	10:36 AM	10:37 AM	10:40 AM	10:40 AM	10:43 AM	10:43 AM	10:46 AM	10:47 AM	10:49 AM	10:52 AM	10.52 AM	10-54 AM	10:55 AM	11:00 AM	11:05 AM	11:06 AM	11:10 AM	11.11 AW	11-24 AM	11.24 AM	11.28 AM	11.29 AM	11:30 AM	11:31 AM	11:34 AM	11:35 AM	11:38 AM	11:40 AM	11:42 AM	11:54 AM
ETA @	_	-	10:24 AM	10:26 AM	10:30 AM	10:34 AM	10:38 AM	10:39 AM	10:43 AM	10:46 AM	10:50 AM	10:53 AM	10:54 AM	10:58 AM	11:01 AM	11:01 AM	11:05 AM	11:09 AM	11:13 AM	11:16 AM	11:20 AM	11:23 AM	11:24 AM	11:28 AM	11:28 AM	11:31 AM	11:32 AM	11:35 AM	11:37 AM	11.39 AM	1.42 AM	11-45 AM	11:46 AM	11:46 AM	11:53 AM	11:59 AM	12:00 PM	12:05 PM 11:10 AM	12.00 PIV	12:22 PM 11:24 AM	12.23 DM	12-27 DM	12:29 PM	12:30 PM 11:30 AM	12:32 PM	12:35 PM 11:34 AM	12:37 PM	12:40 PM	12:43 PM	12:45 PM 11:42 AM	1:01 PM
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JDRF Ride to Cure Diabetes - Tennessee Saturday, November 1, 2014

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Notes						stop		light	light	light		light	light	light	Finish
Turning From	Harpeth Peytonsville Rd.		Peytonsville Trinity Rd.	Peytonsville Rd.		Gosey Hill	Amo Rd.							Carothers Parkway	
Location	Peytonsville Trinity Rd.	TN 840 ramps	Peytonsville Rd.	Right Gosey Hill Rd.	Long Lane	Amo Rd.	S Carothers Rd.	Murfeesboro Rd.	Liberty Pike	McEwen Dr.	Nissan Way	Cresecent Center Dr.	Cool Springs Blvd.	Right Corporate Center	Right Marriott
Action Taken	Left	83	Left	Right	ŝ	Left	Left	3	ន	8	S	S	3	Right	Right
KM Ridden	142.4	142.5	142.8	143.3	147.5	149.3	151.2	157.6	158.8	160.1	160.9	161,2	161.5	161.8	161.9
<b>를</b> む 8	12.14	12.08	11.86	11.54	8.94	7.82	6.62	2.67	1.92	1.14	0.62	0.42	0.22	0.04	0.00
Miles Ridde	88.46	88.54	88.74	89.06	91.66	92.78	93.98	97.93	98.68	99.46	86.66	100.18	100.38	100,56	04 100.60
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ETA @ 16 MPH	2:52 PM   1:01 PM	1:02 PM	1:02 PM	1:03 PM	1:13 PM	3:13 PM   1:17 PM   12:08 PM	3:19 PM   1:22 PM   12:11 PM	3:39 PM   1:37 PM   12:23 PM	3:43 PM   1:40 PM   12:26 PM	3:47 PM   1:42 PM   12:28 PM	3:49 PM   1:44 PM   12:29 PM	3:50 PM   1:45 PM   12:30 PM	3:51 PM   1:46 PM   12:31 PM	3:52 PM   1:47 PM   12:31 PM	3:53 PM   1:47 PM   12:31 PM
ETA @ 12 MPH	2:52 PM	2:52 PM	2:53 PM	2:55 PM	3:08 PM	3:13 PM	3:19 PM	3:39 PM	3:43 PM	3:47 PM	3:49 PM	3:50 PM	3:51 PM	3:52 PM	3:53 PM
ETA @ 10 MPH	4:20 PM	4:21 PM	4:22 PM	4:24 PM	4:39 PM	4:46 PM	4:53 PM	5:17 PM	5:22 PM	5:26 PM	5:29 PM	5:31 PM	5:32 PM	5:33 PM	5:33 PM
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JDRF INTERNATIONAL % GARY CURTO 26 BROADWAY FL 14 NEW YORK NY 10004

If you have any questions, please call us at the telephone number shown in the heading of this letter.

Sincerely yours,

Richard McKee, Department Manager Accounts Management Operations



26 Broadway, 14th Floa-New York, Net 10:004 tt 212-479-7529 if 212-479-7587 to, free: 800-533-267? www.jdd.org

February 25, 2014

Dear Sir/Madam:

Please be advised that the JDRF International ("JDRF") is a 501(c)(3) tax-exempt corporation, and is incorporated under the laws of the Commonwealth of Pennsylvania, and. The corporate headquarters of JDRF is located at 26 Broadway, 14th Floor, New York, NY 10004.

JDRF reports to the Internal Revenue Service using Form 990, under the tax identification No. 23-1907729. On August 29, 2003, JDRF was granted a special ruling that all chapters and branches would be treated as a single entity, thus requiring JDRF to file a single 990 tax return. Accordingly, all United States chapters and branches are covered under this umbrella and are considered to be in good standing.

To verify a chapter location, please see the chapter listing located on our website: <a href="www.idrf.org/index.cfm?page\_id=100687">www.idrf.org/index.cfm?page\_id=100687</a>

A copy of our financial reports can be found on the following website link: *Tax information for donors:* <a href="http://jdrf.org/about-jdrf/financials">http://jdrf.org/about-jdrf/financials</a>

If you need further assistance regarding this matter, please contact the JDRF Tax & Regulatory Compliance Manager, Mr. Gary Curto, at (212) 479-7551. gcurto@idrf.org

Sincerely,

Edward Sebald
Chief Financial Officer



August 15, 2014

TO:

Board of Mayor and Aldermen

FROM:

Eric Stuckey, City Administrator

Special Events Advisory Team

**SUBJECT:** 

Juvenile Diabetes Research Foundation Ride to Cure Event Application

# **Purpose**

The purpose of this memo is to outline recommendations for approval of the Juvenile Diabetes Research Foundation (JDRF) Event application for the Ride to Cure scheduled for November 1, 2014.

# **Background**

The Ride to Cure is an annual event organized by the Juvenile Diabetes Research Foundation. This is the first time the event will be held in Williamson County. The event is hosted by the Marriott and will begin and end at their corporate headquarters on Saturday, November 1<sup>st</sup>.

There will be a mass start at 7:30 a.m. with cyclists returning to the Marriott intermittently throughout the day. All cyclists should return by 5:00 p.m.

# Recommendations

Staff recommends approval of the event application with the following recommendations:

- Applicant will provide a \$1,000 refundable damage deposit to City prior to event.
- Applicant will provide a Good Neighbor letter which will be distributed to affected neighborhoods.

#### • Risk Management:

Applicant will provide certificate of insurance naming the City as additional insured.

# • Police Department:

- Applicant will hire recommended number of Franklin Police Officers to provide traffic control at key intersections during departure. Cyclists will obey all traffic laws on return.
- Applicant will work with Williamson County Sheriff's Office for traffic control in areas outside of the City limits of Franklin.

#### • Fire Department:

o Contact Franklin Fire Department for Tent and event inspections.

# • Streets Department

o Applicant must use biodegradable markings on street (nothing permanent).