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09-09-14

ITEM #22  
BOMA

## MEMORANDUM

August 19, 2014

**TO:** Board of Mayor and Aldermen

**FROM:** Eric S. Stuckey, City Administrator   
Russell Truell, Assistant City Administrator / CFO  
Joe York, Streets Director  
Brian Wilcox, Purchasing Manager

**SUBJECT:** Consideration of bid award to Neely Coble Co., Inc. of Nashville, TN in the total amount of \$106,627 for one (1) dump truck for the Streets Department (Purchasing Office Procurement Solicitation No. 2015-005; \$90,000 budgeted in 135-89520-43120 for fiscal year 2015; Contract No. 2014-0215)

### Purpose

The purpose of this procurement is to purchase one (1) dump truck for the Streets Department. This equipment would replace truck no. 214 in the Streets Department fleet of vehicles, which is a model year 1993 dump truck, and would be utilized in stormwater construction activities. Truck no. 214 is scheduled to be removed from service this current fiscal year.

### Background

The City published on July 24, 2014 a Notice to Bidders in the *Williamson Herald* for a minimum of one (1) new and unused dump truck for the City's Streets Department. In addition, bid documents were sent on or about the same date directly to twelve (12) potential bidders known or thought to be interested in this solicitation. Bids from two (2) vendors were publicly opened at the bid opening held on August 12, 2014. A tabulation of the bids received for this solicitation is attached.

### Financial Impact

The apparent lowest, responsive and responsible bid, from Neely Coble Co., Inc. of Nashville, TN, is in the total amount of \$106,627 for a dump truck. This bid was identified because it is the lowest bid that closely meets or exceeds the City's intention as expressed and implied by the City's specifications as well as the instructions, terms and conditions pertaining to this procurement solicitation. The most responsive bid is an alternate bid from the same bidder. The difference between the two bids is whether a 60-mo. extended warranty for the hydraulic hoist cylinder is included. Although such an extended warranty was specified by the City, with the benefit of now knowing how much extra (\$4,000) it would add to the bid price, staff recommends it be omitted from the award.

The City's budget for fiscal year 2015 allocates \$90,000 in the Stormwater Fund for the purchase of this truck. The \$106,627 bid amount is \$16,627 (18.5%) over budget. The purchase of this replacement truck will need to be absorbed within the approved FY2015 budget.

### Options

In accordance with the bid documents, the City reserves the right to reject any and all bids.



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## **Recommendation**

Staff recommends that the City accept, contingent upon Law Department and City Administrator approval of City Contract No. 2014-0215, the apparent lowest best bid, from Neely Coble Co., Inc. of Nashville, TN, in the total amount of \$106,627 for a dump truck. Purchasing Manager Brian Wilcox is of the opinion that the prepared specifications as distributed allowed for competition among multiple vendors, and that the staff recommendation appears to be made in a fair and impartial manner based upon the bids received.

**Tabulation of Bids\***

<b>Purchasing Office Solicitation No.:</b>		2015-005 (dump truck)							
<b>Notice to Bidders published in the <i>Williamson Herald</i> on:</b>		7/24/14							
<b>Number of vendors that were notified of / that responded to this solicitation for bids:</b>		12 / 2							
<b>Date and time bids due and publicly opened:</b>		8/12/14 2:00 PM							
<b>Present at opening of bids:</b>		Page Large of Cumberland International; Jim Cook of Neely Coble Co.; David Barker of the City of Franklin Streets Department; and Dee Settle, Suzanne Ward and Brian Wilcox of the City of Franklin Purchasing Office							
<b>Target meeting of BOMA at which recommendation will be considered:</b>		9/9/14							
<b>Bids received from:</b>		<b>Bid No.:</b>	<b>Does the bid include all required documents?</b>	<b>Year, Make &amp; Model:</b>	<b>Does the bid MOES<sup>1</sup>? / If not, how many exceptions do not MOES<sup>1</sup>?</b>	<b>Total delivered bid price, per unit:</b>	<b>Payment terms:</b>	<b>Estimated time of delivery after receipt of order:</b>	<b>Bid and bid pricing is valid through:</b>
Cumberland International 1901 Lebanon Pike Nashville, TN 37210 Page Large, Govt. Muni. Sales Manager 615/864-2309 wlarge@cltte.com		1 of 1	No (Addendum No. 1 not acknowledged; revised specifications not marked and submitted; missing body and warranty descriptions, Affidavit of Non-Collusion, and references)	2015 International Workstar with 2014 Rogers Mfg.	No / 3 (total chassis warranties; tire brand; cab entry assist handles - no exterior handle on RH side)	\$108,411.59	net 30 days	120 days	10/31/14
Neely Coble Co., Inc. 319 Fesslers Lane P.O. Box 100347 Nashville, TN 37224 Jim Cook, Sales Representative 615/244-8900 jimc@neelycoble.com		1 of 2	Yes	2015 Freightliner M2-106 with 2014 Rogers 100RM3N5	No / 2 (warranty for hydraulic hoist cylinder; tire brand)	\$106,627.00	net 30 days	120 days	10/31/14
		2 of 2		Same as 1 plus 60-mo. extended warranty for hydraulic hoist cylinder	No / 1 (tire brand)	\$110,627.00			

<sup>1</sup>MOES indicates "meet(s) or exceed(s) specifications"

\*Shaded bid is apparent lowest best bid