



HISTORIC
FRANKLIN
TENNESSEE


09-09-14

ITEM #5
WRKS

MEMORANDUM

September 4, 2014

TO: Board of Mayor and Aldermen

FROM: Eric Stuckey, City Administrator 
Shauna R. Billingsley, City Attorney

SUBJECT: Status of City Judge Appointment

Purpose

The purpose of this memorandum is to provide information to the Franklin Board of Mayor and Aldermen (BOMA) concerning the status of the City Judge Appointment process.

Background

The City posted notice of its intent to appoint a City Judge and nineteen (19) applications were received. Out of the nineteen (19), nine (9) applicants were deemed to have met the minimum requirements from the job description and were interviewed by a panel that consisted of Shauna Billingsley, Chris Bridgewater, Lawrence Sullivan, David Prather, and Chris Clausi. It was determined that the top four (4) applicants, based on score, would be invited for a second interview.

On Tuesday, September 2, 2014, the top four (4) applicants were interviewed by Eric Stuckey, Shauna Billingsley, Lawrence Sullivan, and Shirley Harmon. The top four applicants were Deana Hood, Ernie Williams, Travis Hawkins, and Matt Roberts. The interviews were videotaped, and that video is available to you for your review.

At the conclusion of the second interview, it was unanimously decided and the scores confirmed that Deana Hood would be recommended by the interview panel and the City Administrator to the Board to serve as the City Judge for a term of four (4) years.

At this point, the Board will need to determine if it will make the appointment based on the staff recommendation. The Board could also engage the recommended candidate (and/or other candidates) in a Board interview. If a Board interview is selected, these would be organized as structured interviews (predetermined questions and consistent structure).

City Staff recommends that an initial term of four (4) years be established for the City Judge with the Board having the ability to re-appoint the sitting judge.

Financial Impact

This position is budgeted for \$25,000.00 per year.

Recommendation

Staff recommends that the Board approve an ordinance appointing Deana Hood as the City Judge, to serve a term of four (4) years.



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Should the Board desire additional process involving direct Board participation, specific direction from the Board is sought. If the Board would like to interview a candidate or candidates, a structured interview process is recommended.