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**MINUTES OF THE WORK SESSION  
BOARD OF MAYOR AND ALDERMEN  
FRANKLIN, TENNESSEE  
CITY HALL BOARDROOM  
TUESDAY, MAY 27, 2014 – 5:00 P.M.**

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**Board Members**

Mayor Ken Moore	P		
Vice Mayor Ann Petersen	P	Alderman Beverly Burger	P
Alderman Clyde Barnhill	P	Alderman Dana McLendon	P
Alderman Brandy Blanton	P	Alderman Margaret Martin	P
Alderman Pearl Bransford	P	Alderman Michael Skinner	P

**Department Directors/Staff**

Eric Stuckey, City Administrator	P	Lisa Clayton, Parks Director	P
Vernon Gerth, ACA Community & Economic Dev.	P	Shirley Harmon, Human Resources Director	
Russell Truell, ACA Finance & Administration	P	Mark Hilty, Water Management Director	P
David Parker, CIP Executive/City Engineer	P	Paul Holzen, Engineering Director	P
Shauna Billingsley, City Attorney	P	Catherine Powers, Planning/Sustainability Director	P
Rocky Garzarek, Fire Chief	P	Joe York, Streets Director	P
David Rahinsky, Police Chief		Brad Wilson, Facilities Project Manager	
Fred Banner, IT Director		Lanaii Benne, Assistant City Recorder	P
Chris Bridgewater, BNS Director	P	Linda Fulwider, Board Recording Secretary	P
Becky Caldwell, SES Director			

**1. Call to Order**

Mayor Ken Moore called the Work Session to order at 5:00 p.m.

**2. Citizen Comments**

None

**WORK SESSION DISCUSSION ITEMS**

**3. Consideration of Event Permit Application for Bluegrass Along the Harpeth Festival to be Held July 25-26, 2014 in Downtown Franklin**

**David Rahinsky, Police Chief**

No questions or comments

**4. Consideration of Event Permit Application for Best Buddies 5K to be Held on August 23, 2014 in Cool Springs**

**David Rahinsky, Police Chief**

No questions or comments

**5. Consideration of Event Permit Application for Franklin Classic to be Held on September 1, 2014 in Downtown Franklin**

**David Rahinsky, Police Chief**

No questions or comments

**6. Consideration of Event Permit for St. Paul's Barbeque to be Held on July 26, 2014 on Sixth Avenue**

**David Rahinsky, Police Chief**

No questions or comments

**7. Presentation and Discussion Concerning the Water Treatment Plant Modifications and Upgrades Project (COF Contract No. 2012-0183)**

**David Parker, City Engineer/CIP Executive**  
**Mark Hilty, Water Management Director**

Eric Stuckey noted preliminary engineering work is done and a number of issues have been addressed.

Bo Butler of Smith Seckman Reid, Inc. said they are finishing the design for a 2.6 MGD plant and a 4.0 MGD plant, and looking at different processes and equipment for raw water that is easy to operate. Mr. Butler introduced colleagues Andrew Johnson, Mike Menard, and Joe Griffey, who made the presentation:

Need and Purpose – Primary Drivers

(Cryptosporidium Oocyst - Disinfection Byproducts)

- Federal Regulations
  - Long Term 2 Enhanced Surface Water Treatment Rule (LT2)
    - Requires an additional 1-Log removal of Cryptosporidium (3-Log removal total)
  - Stage 2 Disinfectants and Disinfection Byproduct Rule (DBPR)
- Log Removal
  - 1-log Reduction
  - 2-log Reduction – 99.9% removal of Cryptosporidium
  - 3-log Reduction – 100% removal
  - 4-log Reduction – 100% removal

Need and Purpose – Secondary Drivers

- Contaminants of Emerging Concern
    - Pharmaceuticals and Personal Care Products (PPCP)
  - Redundancy
  - Taste and Odor
  - Aging Infrastructure
- (Actinobacteria – Taste & Odor causing) – Water Main Break

Project Background

- Projected Water Use – Per 2012 IWRP

Water Demand Projections for City of Franklin

Year	Low Demand Projection in MGD	COF Demand Projection in MGD	High Demand Projection in MGD
2010	6.6	7.2	7.2
2015	7.5	8.2	8.9
2020	8.4	9.2	10.1
2025	8.9	10.2	11.0
2030	9.3	11.5	12.3
2035	9.8	13.3	14.0
2040	10.2	15.6	16.3

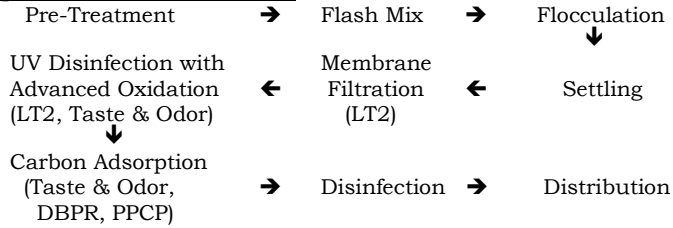
- Historical Source Comparison
  - HVUD 71%
  - COF – 29%
- Historical HVUD Rates
  - 2008 \$1.81
  - 2010 \$1.91
  - 2011 \$2.00
  - 2012 \$2.18
  - 2013 \$2.36
  - 2014 \$2.55

Existing Treatment Facility

- ↓ Pre-Treatment
- ↓ Flash Mix
- ↓ Flocculation
- ↓ Settling

- ↓ Sand Filtration
- ↓ Disinfection
- Distribution

Proposed Treatment Process



UV Advanced Oxidation Process (UV-AOP)

Trojan UVSwiftECT

- LT2 Compliance
- Reduces the following:
  - Taste and odor precursors
  - Pharmaceutical and Personal Care Products
  - Disinfection Byproducts
- Lowers required primary disinfectant
- Lower contact time required for disinfection
- Requires addition of hydrogen peroxide

Membrane Filtration

ZeeWeed 1500 Membranes

- Provide absolute barrier to contaminants larger than pore size
  - 4-log (99.99%) removal
- High quality effluent
  - 0.1 NTU or better 95% of the time
- Lower contact time required for disinfection

Granular Carbon Contactors

Calgon M12-40 Carbon Adsorption Units

- Quench (adsorb) hydrogen peroxide residual
- Organic carbon (DBP precursor) removal
  - Lowers disinfection byproduct potential
- Removes PPCBs
- Reduces taste and odor compounds
- Eliminates use of powdered activated carbon (PAC) at plant

Other Process Improvements

- New Harpeth River Monitoring and Reporting Equipment
- New Raw Water Pump Station
  - Located on South side of Lewisburg Pike (Highway 431)
  - Equipment located above 100 year flood elevation
- Replace Flocculation and Settling Basin Equipment
- Hydrogen Peroxide Storage and Feed Equipment

Proposed Building

- Houses all membrane, UV-AOP and carbon contactor equipment
- Inside dimensions: 112' x 48'

Project Cost

- Capacity
  - Firm: Production capacity with one largest unit out of operation
  - Nominal: Firm capacity plus installed redundancy
- 2.6 MGD Firm Rated Facility – Firm 2.6 MGD – Redundancy to 4.0 MGD (0.0-4.0 = Nominal Capacity)
- 4.0 MGD Firm Rated Facility – Firm 4.0 MGD – Redundancy to 5.2 MGD (0.0-5.2 = Nominal Capacity)

Project Cost – Estimated Construction Cost  
Budgetary Cost Estimation

Item	IWRP 4.0 MGD Produced (Membrane)	Proposed 2.6 MGD Firm Capacity (Membrane)	Proposed 4.0 MGD Firm Capacity (Membrane)
Flocculation Improvements	\$50,000	\$50,000	\$50,000
Membranes	\$6,500,000	\$2,028,000	\$2,975,700
UV-AOP	\$1,434,000	\$843,700	\$935,000
Carbon Pressure Filters	---	\$1,144,000	\$1,542,668
High Service Pumps	\$760,000	\$120,000	\$267,000
Building Cost	---	\$1,150,000	\$1,625,000
Pipe and Fittings	---	\$86,411	\$176,831
Mechanical, Electrical, Plumbing	---	\$1,039,300	\$1,340,400
Instrumentation and Control	---	\$161,200	\$225,700
Sitework	\$750,000	\$250,000	\$350,000
Mobilization	---	\$300,000	\$300,000
Paving	---	\$50,000	\$100,000
Existing Filter, Settling Basin, & Chemical Improvements	\$70,000	---	---
Subtotal	\$10,894,000	\$9,222,700	\$11,889,300
GC Overhead and Profit	---	\$1,383,500	\$1,783,400
Estimating Contingency	---	\$1,060,620	\$1,367,270
<b>Estimated Construction Total</b>	<b>\$10,894,000</b>	<b>\$11,666,900</b>	<b>\$15,040,000</b>

Project Cost – Estimated Operating Cost  
Comparison of Operating Costs

Item		2.6 MGD Firm Capacity	4.0 MGD Firm Capacity	Difference
Estimated Yearly Production, MG		1,035	1,194	159
Estimated Yearly Production 1,000 Gallons		1,035,000	1,194,000	159,000
Raw Water Pumping	Electrical	\$24,520	\$28,530	\$4,010
Membranes	Electrical	\$13,250	\$29,320	\$16,070
	Chemical	\$5,100	\$9,500	\$4,400
UV-AOP	Electrical	\$16,420	\$18,570	\$2,150
	Chemical	\$4,300	\$14,100	\$9,800
Carbon Pressure Filters	Electrical	\$10	\$10	\$0
Current Chemicals	All Chemicals	\$220,870	\$254,980	\$34,110
Finished Water Pumping	Electrical	\$67,770	\$78,930	\$11,160
Estimating Contingency (15%)		\$52,840	\$65,100	\$12,260
<b>Totals</b>		<b>\$405,080</b>	<b>\$499,040</b>	<b>\$93,960</b>

Project Cost – Payback

- Assumptions
  - 2.82% APR over 20 years for SRF Funding
  - 3.0% annual increase in HVUD wholesale purchase rate
  - 3.0% annual increase in COF operating costs (fixed and variable)
  - COF Fixed Costs (Year 0)
    - All HVUD: \$458,250
    - 2.6 MGD Plant: \$1,051,080
    - 4.0 MGD Plant: \$1,057,046
  - Capital Investment for “All HVUD” Option = \$5,066,496
  - Capital Investment for 2.6 and 4.0 MGD Plant Options includes debt service for City Impoundment (\$155,050 annually)

Change in minimum purchase from HVUD assumed equal to average annual demand change

Anticipated Schedule

- May 2014            Submit Preliminary Engineering Report (PER) to TDEC
- June 2014            Design Kickoff
- April 2015            Final Design
- July 2015             Bidding and Award
- August 2015          Notice to Proceed
- December 2016      Construction – Final Completion

Conclusions

The improvements planned for the Water Treatment Facility will allow the City of Franklin to produce drinking water of very high quality for its residents for years to come.

When completed, the Treatment Facility will utilize some of the most effective treatment technologies available in the marketplace.

Particulars:

- Almost 75% of the City’s water is purchased from Harpeth Valley Utility District
- Existing treatment facility built in 1952
- 2.1 MGD at existing plant
- As identified in the IWRP UV recommended and will be combined with Membrane Filtration. Provides barriers sand filters don’t provide for purer water at about the same cost. Membrane life-span 10 years or more.
- Payback graphs discussed
- Proposed improvements will allow the facility to meet all current and future regulations
- Request for history on the number of days the City can actually withdraw from the Harpeth River during a year.
- City in process of submitting for a new permit; until a new permit is issued, operating under the current permit.
- Reverse osmosis costs much more than the membranes
- Alderman Blanton, Alderman Bransford and other aldermen support replacing ancient infrastructure to meet federal regulations now and in future, and want to know more about increased rates for ratepayers.
- Alderman Barnhill expressed it would be a tremendous mistake not to have the redundancy. The improvements must be done.
- Further discussion on several aspects of distribution, water production, water age, and the 3% annual increase to buy water from HVUD is assumed in projections.

**8.\* Consideration of FY2014-2015 Operating Budget**

**Eric Stuckey, City Administrator**  
**Russ Truell, ACA Finance & Administration**

Mr. Stuckey provided an overview of the FY2014-2015 Operating Budget:

Franklin Forward – 2033 Strategic Plan

- A Safe, Clean, and Livable City
- An Effective and Fiscally Sound City Government Providing High-Quality Service
- Quality Life Experiences
- Sustainable Growth and Economic Prosperity

Transforming how we do business

**Public Safety**

- Police Flex Team problem solving and proactively responding to needs
- Expanded walking patrols in downtown and neighborhoods
- Mounted patrol for \$1 per year
- Grant-funded education and proactive patrol focused on DUI offenders
- ISO rating of 2, the best in Tennessee
- Expanded Advanced Life Support response, increased paramedic staffing
- Automatic aid agreement with Brentwood for fire response
- Expanded training through Franklin’s training facility – regional and across City departments
- Uninterrupted Power Supply provided at key intersections

\*Items with a single asterisk will be voted on at the 05/27/2014, 7pm meeting

**Customer Service**

- City Hall express payment window
- Use of seasonal/temporary workers to handle peak work loads
- Online service request system available 24/7
- Social Media (Facebook, Twitter, YouTube, Pinterest) reaching and responding to citizens
- Enhanced programming on Franklin TV and online
- Expanded communication capabilities and strategies
- Historic Parks cell phone tour

**Development Services**

- Development plan process shortens review by 60 days
- Online inspection scheduling and results review
- Electronic plan submission and review
- Plan review deadlines implemented and being shortened
- Options for plan review by consultants for larger projects
- Land Use Character Area reviews

**Infrastructure**

- Capital Investment Plan prioritization and funding plan
- Integrated Water Resource Plan adopted and implementation underway
- Improved interconnection for water supply
- Repair and expanded raw water reservoir
- Near perfect Sanitary Survey scores over the past five years (2009-13): 96-98 overall score
- Water's leak detection program identified and repaired leaks that otherwise would have resulted in the loss of 40 million gallons of treated water in a year
- Street resurfacing plan for all streets
- Infrared truck – street patching efficiency improved
- Parks partnership for FBC, Cowboys, and Friends of Franklin Parks to enhance/preserve facilities
- Traffic signal timing enhancing operations and traffic flow without roadway construction

**Fiscal Stability/Efficiency**

- Debt and Reserve Policies established
- Triple-A bond rating from Moody's and S&P
- Reformed and updated employee pension plan
- Proactive safety program
- Purchasing card program brings better efficiency and tracking to transactions
- Online auction of surplus equipment
- Virtualized servers save money and brings efficiency
- Electronic filing and data tracking in City Court

**Sustainable Community**

- Blue Bag residential curbside recycling – over 50% participation and 16% diversion
- Brown bag yard waste collection and composting operation
- BOPAE implemented
- Bi-County agreement has provided landfill capacity and transportation for 14 year period
- Energy efficient lighting in Parks
- Solar array at Water Reclamation Plant through a public-private partnership
- Energy efficiency review throughout the organization
- Partnership with EPA in reviewing energy efficiency with Water Management

**Overview**

- General Fund Budget of \$56.1 million, an increase of 0.9%
- This budget is \$3 million below the City's general fund budget for FY 2008-09
- Total Operating Budget of \$90.5 million, an increase of 6.8% (primarily due to capital in the Facilities Tax, Stormwater, and Hotel/Motel Tax Funds)
- The budget is structurally balanced
- Essential service levels maintained

**General Fund Highlights**

- In compliance with BOMA's debt and reserve policies
- Fire Station No. 8 (Westhaven) will open in 2015
- Funding to create a one-stop area for permitting in City Hall
- A general salary increase of 2.0% proposed for July 4, 2014. Third year of merit pay program
- Phase 2 of classification and compensation plan
- Base Property Tax same as 2014 (.3765 per \$100 of assessed valuation). Alternative budget proposal is recommended for infrastructure needs.
- No reserves targeted from fund balance
- Sanitation operation self-supporting for the first time

**Capital Funding Initiative**

- Identify general fund reserves above 45% as available for capital projects (\$5.7 million)
- Add a \$.03 (per \$100 assessed value) increment of property tax to increase funding capacity:
  1. Half for local street resurfacing (Local Street Aid Fund) - \$500,000/year
  2. Half for reserves for future infrastructure/capital project funding
- Local share of the gas tax is inadequate to maintain local streets. By preserving this investment, the City saves

money long term

- Clear infrastructure needs throughout Franklin that require more capacity
- “Bridge” to the additional property tax revenue to be realized upon the retirement of the McEwen TIF debt
- Franklin maintains its position as the lowest City property tax of any city with a population of greater than 25,000
- Estimated impact = \$27/year for a \$300,000 home

**Where does the money come from?**

**(General Fund)**

- Local Sales Tax 51.2%
- Property Tax 9.6%
- Other Local Taxes 7.1%
- Licenses & Permits 9.1%
- Intergovernmental 20.7%
- Charges for Services 0.1%
- Fines & Fees 1.4%
- Use of Money & Property 0.6%
- Other Revenue 0.2%

**Where does the money go?**

**(General Fund) (Expenditures by Function)**

- Public Safety 48.8%
- Finance & Administration 8.6%
- Community & Economic Development 13.3%
- Streets 10.4%
- Parks 6.2%
- Other Operating Expenses 4.2%
- Transfers to Other Funds 0.9%
- Management & Governance 7.6%

**Where does the money go?**

**(General Fund) (Expenditures by category)**

- Personnel 72.6%
- Operations 23.3%
- Capital 3.2%
- Transfers 0.9%

**Financial Performance General Fund**

	2005 Actual	2006 Actual	2007 Actual	2008 Actual	2009 Actual	2010 Actual	2011 Actual	2012 Actual	2013 Actual	2014 Actual	2015 Budget
Revenue	43.5	47.2	53.0	54.8	50.1	47.7	50.7	50.9	52.7	54.2	56.1
Expenditure	45.5	44.7	50.2	54.4	52.1	50.5	51.7	49.9	49.8	52.2	56.1
Fund Balance	25.1	27.6	30.4	30.8	28.8	26.0	25.0	26.0	28.9	30.9	30.9

**Effective Property Tax Rate**

- Graph of Tax Rate and Effective Rate 1980-2012 reviewed
- Loss of Purchasing Power since 1980 = 52.6%

**Property Tax Rate Comparison**

**(Cities with population 25,000 or greater)**

- Franklin compared to 26 other cities and has the lowest tax rate
- The total rate for Nashville (consolidated government with Davidson County) is \$4.52

**Sales Tax/Property Tax Trends by Fiscal Year**

	2005	2006	2007	2008	2009	2010	2011	2012	2013	2014	2015
Sales Tax	19.5	22	23.8	23.2	21.2	21	22.7	24.2	26	27.6	28.8
Property Tax	8.5	9.4	9.7	10.3	10.6	10.9	11.4	12	12.3	12.3	12.8

**General Fund Expenditures by Department**

Department	Personnel	Operations	Capital	Transfers	Total
Elected Officials	230,272	59,983			290,165
Administration	480,745	38,759			519,504
Capital Investment Planning	209,058	(16,655)			192,403
Project & Facilities Management	412,416	645,855	37,000		1,095,001
Human Resources	856,596	386,792	28,000		1,271,388
Law	330,530	62,383			392,913
Communications	309,447	18,822			328,269
Parks	2,145,933	1,362,241			3,508,174
Police	10,975,657	2,817,559			13,793,216
Fire	11,613,598	1,980,156			13,593,754
Finance	790,241	(51,986)			738,255
Information Technology	1,448,371	2,165,650	50,000		3,664,021
Purchasing	188,730	(3,385)			185,345
Revenue Management	795,624	(620,384)			175,240
Court	198,538	32,797			231,335
Building & Neighborhood Services	2,094,299	256,629			2,350,928
Planning & Sustainability	1,252,786	306,092			1,558,878
Engineering	887,614	(8,101)			879,513
Traffic Operation Center	277,198	701,710	1,650,000		2,628,908
Streets - Maintenance	2,200,963	1,592,535			3,793,498
Streets - Traffic	679,100	495,423	42,500		1,217,023
Streets - Fleet Maintenance	612,373	204,290			816,663
General Expense	1,734,693	180,500			1,915,193
Appropriations		425,986			425,986
Economic Development		69,730			69,730
Transfer to Street Aid					0
Transfer to Sanitation & Environmental Svcs					0
Transfer to Transit				499,400	499,400
<b>Total</b>	<b>40,724,512</b>	<b>13,103,291</b>	<b>1,807,500</b>	<b>499,400</b>	<b>56,134,703</b>

**Change in Personnel Expense**

- 2.0% cost of living adjustment – effective July 4, 2014. Third year of merit pay program
- Phase 2 of Pay Plan impacting at a cost of \$698,000
- Net of 16 positions added. 12 are in Fire for 4 months for Fire Station 8; 3 full-time and 2 part-time are for Mack Hatcher landscape maintenance.
- Cost sharing structure of health insurance with employees continues with 85% single/80% family premium City cost sharing
- 3.5% turnover factor (pay + benefits) used
- Pension across all funds budgeted at less than \$3 million
- Holding 27 authorized positions vacant

**Pension Plan Contributions**

**(Amount decreased due to last year's returns and issuance of pension bonds)**

2001	2002	2003	2004	2005	2006	2007	2008	2009	2010	2011	2012	2013	2014	2015
0.7	0.9	1	3.5	3.6	3.8	4.5	4.5	4.6	7.7	5.4	4.4	4.5	4.1	2.9

**Appropriations to Outside Entities**

2007	2008	2009	2010	2011	2012	2013	2014	2015
\$488,525	\$489,630	\$435,500	\$429,903	\$411,865	\$414,430	\$415,640	\$421,375	\$425,986

**Special Revenue Funds**

- Street Aid & Trans – Gas Tax (p. 222-223)
- Sanitation & Environmental Services (p. 155-170)
- Road Impact Fund (p. 224)
- Facilities Fund (p. 232)
- Stormwater Fund (p. 220-221)
- Drug Fund (p. 122)
- Hotel Tax Fund (p.233)
- Transit (p. 171-174)



**Street Aid (p. 222-223)**

- Roadway resurfacing program of slightly above \$1.7 million. \$169,950 is included for sidewalk repair
- The Proposed Capital Funding Initiative would add \$500,000 annually to the local street resurfacing, a 26% increase.

**Sanitation & Environmental Services (p. 155-170)**

- Four Divisions: Administration, Collection, and Disposal (Recycling has been merged with Collection)
- Direct revenues estimated at \$8.1 million
- Expenditures less than last year (\$7.9 million)
- For first time, no Transfer from General Fund. 2008 subsidy was \$4.47 million.
- Increase in residential rate of \$1.50, from \$15 to \$16.50. First increase in five years.

**Wrap Up**

- Meeting budget goals and objectives despite challenging economic times
- Increase in expenditures in General Fund equivalent to rate of inflation (.9%)
- Revenues estimated with signs of growth (recovery)
- Sales tax dependence continues. Now over 50%
- No draw on fund balance
- Reserves at year-end far above policy level

The proposed Capital Funding Initiative identifies additional capacity to address infrastructure needs

Mr. Stuckey thanked all those within the City departments that helped put the budget together.

Alderman Martin asked what the consequences would be with Brentwood deciding not to contribute to the bus service to Franklin/Williamson County. Mr. Stuckey explained that will not change the amount the City of Franklin will pay FY2014-2015. Mayor Moore added that all the City mayors met with the RTA. Thompson's Station and Brentwood are not contributing. The Brentwood stop will likely be removed. There may be changes to the Spring Hill route as well. They are working toward a reverse commute rather than have the buses come to Franklin empty.

Questions on debt service that doesn't go into the general fund, hotel/motel tax 29% increase in expenditures, change in process for business licenses, and the jump in personnel costs were answered as well.

Alderman Bransford noted the proposed property tax increase for revenue for specific improvements has a first reading at tonight's BOMA meeting. Approval will move it to a public hearing on June 10, 2014. Her constituents support the increase. She looks forward to hearing from citizens on what is most needed.

Alderman Burger related people in her ward want to know what improvements will be done with the money, and that it will not provide leeway to go into more debt. She wants a written policy for future boards so the money is not spent on other things.

Alderman Barnhill commented that the City deserves an answer from the State about the extension of Mack Hatcher at the Hillsboro Road intersection, even if it is only two lanes without amenities. It must be a number one issue for the City given the jammed traffic. Increasing the tax will do a great deal in resurfacing, etc., but does nothing for major road building.

Mr. Stuckey related that the answer so far is that Mack Hatcher is in the project pipeline. The design is being updated for two lanes and will be construction-ready by fall. Staff will continue to urge TDOT to approve the extension.

Alderman McLendon commented the City has gone a long time without a tax increase. The way the City responded to the economic downturn was addressed appropriately by significantly cutting the budget without downsizing staff. We were doing projects with more amenities and some of the bigger projects were eliminated. Because of that, he is not as adverse to a property tax increase as he was several years ago. The consequences of not generating income is almost fool hardy. This may at long last generate some interest in the City's budget. He asks the public to please remember, if he supports the property tax increase, he approves a tax increase for himself!

**9.\* Consideration of RESOLUTION 2014-46, A Resolution Declaring the Intent of the City of Franklin to Act as a Governmental Pass-Through Entity for Eley Tract Land Acquisition Project as Requested by the Civil War Preservation Trust**

**Alderman Michael Skinner, Representative  
Battlefield Preservation Commission**

No questions or comments

**10.\* Consideration of Bid Award to Gaumard Scientific Co., Inc. of Miami, FL, in the Total Amount of \$42,180.15, for a Set of Three (3) Advanced Life Support Patient Care Simulators for the Fire Department (Purchasing Office Procurement Solicitation No. 2014-023; \$60,000 Budgeted in 110-83530-42200 for Fiscal Year 2014; Contract No. 2014-0125)**

**Rocky Garzarek, Fire Chief**

No questions or comments

**11. Discussion Regarding Municipal Court Judicial Vacancy**

**Eric Stuckey, City Administrator**

The current judge, appointed in 1987, is moving into general sessions on September 1, 2014. Does the Board want a structured process: Staff post the position, review the qualifications, interview those with the appropriate qualifications, and then submit a recommendation to the Board? Should a fairly long term limit be set? The Charter indicates this is a Board decision.

The position pays approximately \$25,000 per year. Benefits are not included. Traffic and property issues are within the position purview. Alderman McLendon recommended that any attorney applying for the appointment have a practice in the City of Franklin or in Williamson County, and not be actively engaged with another county or municipality.

Shauna Billingsley asked that suggestions be forward to her or Mr. Stuckey.

**12. Discussion on Status of Stop Loss Insurance Procurement Process through Cooperative Purchasing Agreement**

**Shirley Harmon, Human Resources Director**

On March 11, 2014, BOMA approved a Cooperative Purchasing Agreement between the City of Brentwood, the City of Bristol, the Town of Collierville, The City of Franklin, The City of Johnson City, the City of Kingsport, and the City of Murfreesboro for the procurement of reinsurance for self-funded health plans in a cooperative manner. The RFPs are being evaluated. The City is also going through the process for the City alone.

**ADJOURN**

Work Session adjourned @ 6:55 p.m.

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Dr. Ken Moore, Mayor

Minutes prepared by: Linda Fulwider, Board Recording Secretary, City Administrator's Office – (printed 7/1/2014 10:11 AM)