




HISTORIC
FRANKLIN
TENNESSEE

ITEM #6
WRKS
07/08/14

MEMORANDUM

June 27, 2014

TO: Board of Mayor and Alderman

FROM: Eric Stuckey, City Administrator 
Vernon Gerth, ACA Community & Economic Development
Russ Truell, ACA/CFO
Lisa Clayton, Parks Director
Brian Wilcox, Purchasing Manager

SUBJECT: Consideration of Resolution 2014-0054 - A Resolution to Authorize Staff to Enter Into Contract Negotiations with Barge, Waggoner, Sumner and Cannon, Inc. (BWSC) of Nashville, TN a Comprehensive Parks and Recreation 10-year Master Plan

Purpose

The purpose of Resolution 2014-0054 is to authorize staff to enter into contract negotiations with Barge, Waggoner, Sumner and Cannon, Inc. (BWSC) for a Comprehensive Parks and Recreation 10-year Master Plan.

Background

The City published on March 6, 2014 a Notice to Service Providers in the *Williamson Herald* inviting qualified and competent firms to respond to the City's request for qualifications for professional master planning services for development of a comprehensive parks and recreation 10-year needs assessment. In addition, solicitation documents were sent on or about the same date directly to thirty (30) potential respondents known or thought to be interested in this solicitation. Responses from six (6) service providers were publicly opened at the submittal opening held on April 10, 2014. A tabulation of the submittals received for this solicitation is attached. Of the six (6) submittals received, the three (3) submittals ranked highest by the submittal evaluation team, utilizing the qualifications-based evaluation criteria listed in the request for qualifications, were invited for interview. Of the three (3) finalists interviewed, the finalist ranked highest by the interview panel, utilizing the same evaluation criteria, is Barge, Waggoner, Sumner and Cannon, Inc. (BWSC, Inc.) of Nashville, TN. BWSC, Inc. was then invited to prepare a proposal, including a scope of work and fee for services.

Financial Impact

No Financial Impact at this time. The Comprehensive Parks and Recreation Master Plan was included in the approved FY 2014-2015 Hotel/Motel Tax Fund (150-82560-44700) in the total amount of \$130,000 for fiscal year 2015; Contract No. 2014-0140.

Recommendation

Approval of Resolution 2014-0054 is recommended.

RESOLUTION 2014-54

A RESOLUTION TO AUTHORIZE STAFF TO ENTER INTO CONTRACT NEGOTIATIONS WITH BARGE, WAGGONER, SUMNER AND CANNON (BWSC) FOR THE PROFESSIONAL SERVICES FOR DEVELOPMENT OF A COMPREHENSIVE PARKS AND RECREATION 10-YEAR MASTER PLAN – (CONTRACT #2014-54)

WHEREAS, the Board of Mayor and Aldermen (BOMA) adopted the City of Franklin Comprehensive Master Plan in May of 2004 to provide a needs assessment of each city owned park for the City of Franklin; and

WHEREAS, the Board of Mayor and Aldermen (BOMA) adopted the Greenway and Open Space Master Plan in January of 2010 to serve as a guide for incorporating new and existing pedestrian facilities; and

WHEREAS, the Board of Mayor and Aldermen (BOMA) recognizes the importance of strengthening our community through an improved parks system, needs assessment and future growth, pedestrian and bicycle facilities; and

WHEREAS, the 2014 – Comprehensive Parks and Recreation Master Plan will provide recreation recommendations for the City of Franklin and its Urban Growth Boundary through 2024; and

WHEREAS, The 2014– Comprehensive Parks and Recreation Master Plan will analyze and address multi-purpose greenway and trails, conduct a needs assessment and land use by evaluating and providing recommendations as it relates to parks, greenways/trails, bicycle and pedestrian facilities; and

WHEREAS, the City has undertaken a qualifications based selection process and has identified BWSC to provide professional services for the 2014 Comprehensive Parks and Recreation Master Plan; and

WHEREAS, it is understood that any professional services agreement for the 2014 Comprehensive Parks and Recreation Master Plan shall be approved by the Board of Mayor and Aldermen (BOMA) prior to any work being performed by BWSC.

NOW THEREFORE, BE IT RESOLVED by the Board of Mayor and Aldermen of the City of Franklin, Tennessee, that City staff shall be authorized to enter into contract negotiations with BWSC for the professional services associated with the 2014 Comprehensive Parks and Recreation Master Plan.

IT IS SO RESOLVED AND DONE on this 8th day of July 2014.

ATTEST:

CITY OF FRANKLIN, TENNESSE

By: _____

Eric S. Stuckey
City Administrator

By: _____

Dr. Ken Moore
Mayor

Approved as to Form

By: _____

Shauna R. Billingsley
City Attorney