
MINUTES OF THE *WORK SESSION*
BOARD OF MAYOR AND ALDERMEN
FRANKLIN, TENNESSEE
CITY HALL BOARDROOM
TUESDAY, APRIL 22, 2014 – 5:30 P.M.

Board Members

Mayor Ken Moore	P		
Vice Mayor Ann Petersen	P	Alderman Beverly Burger	P
Alderman Clyde Barnhill	P	Alderman Dana McLendon	P
Alderman Brandy Blanton	P	Alderman Margaret Martin	P
Alderman Pearl Bransford	P	Alderman Michael Skinner	P

Department Directors/Staff

Eric Stuckey, City Administrator	P	Lisa Clayton, Parks Director	P
Vernon Gerth, ACA Community & Economic Dev.		Shirley Harmon, Human Resources Director	P
Russell Truell, ACA Finance & Administration	P	Mark Hilty, Water Management Director	
David Parker, CIP Executive/City Engineer	P	Paul Holzen, Engineering Director	P
Shauna Billingsley, City Attorney	P	Catherine Powers, Planning/Sustainability Director	P
Rocky Garzarek, Fire Chief	P	Joe York, Streets Director	P
David Rahinsky, Police Chief		Brad Wilson, Facilities Project Manager	P
Fred Banner, IT Director	P	Lanaii Benne, Assistant City Recorder	P
Chris Bridgewater, Building & Neighborhood Services Director	P	Linda Fulwider, Board Recording Secretary	P
Becky Caldwell, Sanitation & Environmental Services Director	P		

1. Call to Order

Mayor Ken Moore called the Work Session to order at 5:30 p.m.

2. Citizen Comments

Jerry Polly, 4212 Two Rivers Lane, said he is a new resident having moved to Franklin from Indiana. He asked if the City of Franklin had ever considered setting up a Natural History Museum. It could generate revenue and be educational. Mr. Polly said he has helped set up museums elsewhere and could do so here. He has an endless supply of fossils.

WORK SESSION DISCUSSION ITEMS

3. Continued Discussion of Residential Curbside Waste Collection Route Optimization

Becky Caldwell, Sanitation & Environmental Services Director
Nate Ridley, Collection Manager
Patrick Mustell, Information Support Technician

This is follow-up from last month with additional savings and more efficiency. Mr. Mustell displayed the GPS system used with RouteSmart. So far it has been in one truck in Westhaven and it will be used for the route in Forest Crossing as well. Each GPS unit costs \$5,000 and there are five trucks for the scenario of four 10-hour collection days.

From the previous discussion, following is the current scenario of five 8-hour days a week on a yearly basis. Brush, yard waste and blue bag pick-ups are not included.

Current Scenario	Routes Per Week	Time (hours)	Labor Cost	Miles	Mileage Cost	Truck Usage Cost	Total Cost
5 days/8 hours	28	11,648	\$307,391	51,324	\$69,845	\$234,474	\$611,710
Ground Trash 5 days/8 hours	15	12,480	\$311,002	26,078	\$35,489	\$125,611	\$572,102
Total	43	24,128	\$618,392	77,402	\$105,334	\$360,085	\$1,083,812

Scenario 2	Routes Per Week	Time (hours)	Labor Cost	Miles	Mileage Cost	Truck Usage Cost	Total Cost
Regular, 4 days/10 hours	18	7,488	\$197,608	44,928	\$61,141	\$150,733	\$409,483
Ground Trash, 4 days/10 hours	8	6,656	\$165,868	26,078	\$35,489	\$66,993	\$268,349
Total	26	14,144	\$363,476	71,006	\$96,630	\$217,726	\$677,832

Total Savings	Routes Per Week	Time (hours)	Labor Cost	Miles	Mileage Cost	Truck Usage Cost	Total Cost
Scenario 1	10.5	6,448	\$164,048	832	\$1,132	\$87,928	\$253,108
<i>Change</i>	<i>-24%</i>	<i>-27%</i>	<i>-27%</i>	<i>-1%</i>	<i>-1%</i>	<i>-24%</i>	<i>-23%</i>
Scenario 2	17	9,984	\$254,916	6,396	\$8,704	\$142,359	\$405,980
<i>Change</i>	<i>-40%</i>	<i>-41%</i>	<i>-41%</i>	<i>-8%</i>	<i>-8%</i>	<i>-40%</i>	<i>-37%</i>

Savings from 4-10 hour day scenario:

\$363,476	Annual labor cost during collection
\$96,630	Annual fuel cost
<u>+\$217,726</u>	Annual maintenance cost and increased truck life expectancy
\$677,832	Total annual cost of automated and ground trash collection
<u>+ \$26,180</u>	Total cost of holiday pay if assigned employees work 40 hours during 10-hour holiday week
\$704,012	Cost of automated and ground trash collection in 4-10 hour day scenario

\$1,083,812	Total current cost of automated and ground trash collection
<u>-\$704,012</u>	Total estimated cost of automated and ground trash collection
\$379,800	Total savings in a 4-10 hour day schedule for automated and ground trash collection

Concerns from Previous Discussion:

- Holiday Pay
- Communication to our customers with change in service day
- Working during daylight hours
- Leave accrual – Vacation time
- Leave accrual – Sick time

Answer to Concerns and Positives of Scenario 2:

- Trucks can be rotated in and out equaling extended use of trucks in the long run
- Routes designed with overtime and holiday considered
- Solutions for problems that arise
- December 21 is the shortest day of the year and they will be off the roads before dark
- Accrual time the same as a 40 hour, five day week. It's just a different schedule.

It's all about doing things to reduce costs, positively affect our customers, sustain efficient operations, and protect public health.

Comments/Discussion:

- ▶ Alderman Blanton talked to SES employees again and more are now in favor of changing to the 10 hour day, four day per week schedule. She had a question about how this would save on labor.
- ▶ Mr. Stuckey explained the number of employees on residential routes would be reduced and other staff members repurposed. There would be no job cuts. Just not as many on the collection job. Collection days would be Monday through Thursday.
- ▶ Alderman Petersen mentioned the savings of \$250,000 per year in labor and asked where that would go since it is 40% less. She requested more information on where the numbers are going since they have indicated they can do this with the workers they have.
- ▶ Concern that the trucks would be on the road during peak traffic hours
- ▶ Make sure the same excellent level of service is maintained
- ▶ Make a 10-year plan to realize savings rather than the current one-year plan
- ▶ Alderman Skinner noted that development is coming on South Carothers, so it is better to do something about efficiency now rather than later.
- ▶ Aldermen want updates on how Scenario Two is working

✱ Item 13 addressed before Item 4

4. Consideration of Event Permit from Sister Cities for the Celebration of Nations in Downtown Franklin on October 11, 2014

David Rahinsky, Police Chief

No questions or comments

5. Consideration of Event Permit from the Heritage Foundation for the Heritage Ball at Eastern Flank Battlefield Park on September 20, 2014

Lisa Clayton, Parks Director

No questions or comments

6. Consideration of Event Permit from the Battle of Franklin Trust for the Battle of Franklin Reenactment at Eastern Flank Battlefield Park on November 15-16, 2014

Lisa Clayton, Parks Director

One comment from Alderman Skinner, "Yay!"

7.* Consideration of Renewal of Liquor License Retailer's Certificate for Brinkmann's Wine & Spirits (Timothy Brinkmann and Ann Brinkmann), 103 International Drive, Suite 100, Franklin, Tennessee

Lanaii Benne, Assistant City Recorder

No questions or comments

8. Consideration of Renewal of Liquor License Retailer's Certificate for Westside Wine & Spirits (Wes Alexander, Managing Agent), 188 Front Street, Suite 106, Franklin, Tennessee 37067

Lanaii Benne, Assistant City Recorder

No questions or comments

9. Consideration of Renewal of Liquor License Retailer's Certificate for Franklin Wine & Spirits Depot (Harold McCormick and Sarah McCormick, Managing Agent), 327 Independence Square (Hillsboro Road), Franklin, Tennessee 37064

Lanaii Benne, Assistant City Recorder

No questions or comments

- 10.* **Consideration of Change Order No. 2 (FINAL) to the Construction Contract with Highways, Inc. for the SR 96W at Boyd Mill Avenue & Carlisle Lane Roadway Improvements and Traffic Signal Installation Project (COF Contract No. 2012-0148)**

David Parker, City Engineer/CIP Executive
Paul Holzen, Engineering Director

Eric Stuckey related this is a significant Change Order. The amount of material to be removed was underestimated at the time of the original contract. The rock material has been removed for a cost increase of \$260,373.60.

- 11.* **Consideration of Sewer Availability Request for 439 Franklin Road (Map 53 Parcel 27.00)**
Paul Holzen, Engineering Director

Property owner requests denial so they can get a remodeling permit from Williamson County.

- 12.* **Consideration of City of Franklin Strategic Plan**

Eric Stuckey, City Administrator

Mayor Moore related the Plan was corrected and updated per Aldermen comments.

- ✿ Item 13 addressed after Item 3

13. **Amendment to Professional Services Agreement, Architectural and Engineering Services for the City of Franklin and Consolidated Public Works Facility (COF Contract No. 2012-0002)**

Brad Wilson, Facilities Project Manager

Architectural and Engineering Services was the primary architect for the Public Works Facility. These changes have been made and must be documented and sent to BNS for final approval. The project is running under-budget.

Fleet and Water have moved supplies into their stockrooms in the new facility. Paving will be done this week or next. By the end of next week more personnel will move on-site. Fleet is the first department to move in.

There were some questions regarding the disposition of the properties vacated by Streets and "The Hill".

- ✿ Item 4 and remaining agenda items addressed following Item 13

ADJOURN

Work Session adjourned @ 6:20 p.m.

Dr. Ken Moore, Mayor

Minutes prepared by: Linda Fulwider, Board Recording Secretary, City Administrator's Office – (printed 5/23/2014 3:53 PM)