



HISTORIC  
FRANKLIN  
TENNESSEE

OFFICE USE ONLY:  
Permit No:  
\_\_\_\_\_

### CITY OF FRANKLIN EVENT PERMIT APPLICATION

*Application is Due 90 Days Prior to Scheduled Event.  
Please read application carefully and fully complete each section.  
A non-refundable application fee of \$100 is due at time of filing.*

**Note: Filing this application does not guarantee that your request will be granted.**

- Please check all that apply:
- street closure       parade
- other special event       beer served (*separate permit required*)

Please supply the following information. For additional space, use separate sheets of paper and attach to the application.

1) Location requested (if Temporary Street Closure only, list major roads to be closed):

- Aspen Grove Park       Liberty Park       Eastern Flank Battlefield Park  
 Fieldstone Farms       Pinkerton Park  
 Jim Warren Park       Harlinsdale Farm      Other: see attached

2) Name/purpose of event: Franklin Rotary Noon - Rodeo Parade

3) Date or dates of event: May 10, 2014

4) Time of Event: NOON (11:45 - 1:30 pm)

5) Time of Street Closure (if applicable): 11:45 - 1:30 pm

Set-Up Date/Time: 5/10/14 11 Am      Tear-down Date/Time: 5/10/14 1:30 pm

\*Note: Two (2) hours will be added before set-up time and two hours (2) will be added after tear-down to allow time for clean-up. Event is responsible for payment of Franklin Police Officers during this time. Read Additional Requirements section for more information.

6) Name of Applicant and Organization Requesting Permit:

Franklin Noon Rotary Club

a) Address: P.O. Box Franklin, TN 37065

b) Phone: 405-1392      c) Cell: 405-1392      d) Fax: \_\_\_\_\_

e) E-mail address: andrewsve@realtracs.com

7) Person in charge on day of event: Victor Andrews

Cell: 405-1392      E-mail address: andrewsve@realtracs.com



HISTORIC  
FRANKLIN  
TENNESSEE

8) Name and Cell Number of at least two others available on day of event:

Name: Mark Schaefer Cell: 445-0613 E-mail address: schaefer@bellsouth.net

Name: Brod Gaidos Cell: 478-2451 E-mail address: gaidosb@bellsouth.net

9) DETAILED description of event (use additional sheets):

Franklin Noon Rotary Club's annual Pledge parade for over 20 years running. Community service event - non fund-raiser. Floats from commercial, to non profit groups invited to participate

✓ 10) **ENCLOSE A DETAILED MAP** of event site, detailing any temporary or permanent structures, street closures, parking, etc. If applicable, list the location, blocks, streets, and/or intersections in which such event will occur. *For large-scale events, map should be obtained from the City's GIS division.*

11) An estimated number of participants and an estimated number of attendees expected to attend during the course of the event:

Several hundred participants & spectators

✓ 12) Please **attach a list** containing the names, addresses, and phone numbers of the Chairperson of the organization and all other persons involved in the management or control of organization and/or committee.

13) Is your organization based in Williamson County? Circle Yes or No  
(if no, please state where: \_\_\_\_\_)

14) Is your organization authorized to do business in Tennessee? Circle Yes or No

✓ 15) Is your organization a tax-exempt organization as described by the Internal Revenue Code Section 501(c)(3) or a not-for-profit organization? Circle Yes or No. If yes, please attach copy of IRS tax exemption letter providing proof of status. 501c4

16) Will you charge an admission/participation fee (including vendors)? If yes, please specify how much per person/vendor. no

17) Will any charity, gratuity, or offers be solicited or accepted during the event? Circle Yes or No. No.

18) Is this event a fundraiser? Circle Yes or No. No. If yes, what organization will be benefactor of event? What percentage of funds will they receive? \_\_\_\_\_

19) Will parking in the area of the event need to be restricted or prohibited? Circle Yes or No. No.



20) Will any sound amplification equipment be used during the event? Circle Yes or No. If no, please skip to Question #22.

(NEW) 21) For what purpose will sound amplification be used (i.e. announcements, entertainment, etc.)?  
We are investigating the possibility of having an "emcee" public address announcing each of the parade floats.

22) What type of sound amplification will be provided (DJ, Band, etc.)? Please list all that apply.

Emcee/public address mic

23) During what time period is sound amplification requested? High noon - 1pm

24) If for entertainment, give details of entertainment being provided (i.e. number of musicians, type of music, amp wattage, etc.). N/A

25) Will any stages, amusement attractions, or amusement rides, including inflatables, be erected for the event? Circle Yes or No. If yes, Applicant must give specific details as to the location and type of games/activities, i.e. inflatables, Horseshoes, relay races, etc. along with the name of the company providing the stages and/or activities. Applicant must also include a copy of that company's insurance certificate indicating coverage and listing the City of Franklin as additional insured. \*\*\*For stages, tents, inflatables, etc. constructed on site prior to the event, that date must be included on Certificate of Insurance provided to the City of Franklin. Stages MUST be removed from site at end of event. \*\*\*Rented inflatables/interactives that are set-up and manned by applicant must be included specifically in applicant's Certificate of Insurance.

26) What, if any, vendors will be present at event? (i.e medical related, shirts, arts, etc.) Please provide detailed list. Use additional sheets. NONE, some unauthorized people show up and sell cotton candy. These are NOT Rotarians

27) Will food, beverages, or merchandise be sold or given away? Circle Yes or No. If yes, clean-up is required. Please provide name of clean-up provider, contact, and phone number of person on-site during event. See Question #28.

28) Events under 200 participants require a \$250 refundable security deposit at the time of approval. For events over 200, a \$1000 security deposit is required upon approval. If clean-up is not done properly, the organization requesting the permit will be fined (See Attachment A). Applicant's event coordinator or representative and a City of Franklin representative will conduct a Pre-Event meeting prior to event date for Pre-Event Check List Site Review. At the end of the event, a Post-Event Check List shall be completed by the Applicant's event coordinator, or representative, and a City of Franklin representative to re-assess the site for trash and damage, and to secure with caution tape and signage (provided by event group) any tents left for removal. Damage deposit will be refunded after a satisfactory Post Event Check List has been completed and signed off on by both the City of Franklin and organization requesting event.



HISTORIC  
FRANKLIN  
TENNESSEE

- 29) **\*NOTE:** Events that include deep frying cooking oil operations are required to have a grease pit on-site and contract with a grease waste hauler to handle the grease waste and removal of the grease pit. A copy of this agreement shall be filed along with this application. The primary event sponsor is required to remove all cooking grease from the site immediately after the event. Illegal dumping of cooking grease will be prosecuted. *Please read Additional Requirements section of this application for more information.*
- 30) Will you require a temporary water tap? Circle Yes or No. If yes, please list exact locations:  
\_\_\_\_\_  
\_\_\_\_\_
- 31) Will alcohol, beer, and/or wine be given away or sold? Circle Yes or No. If yes, a permit from the relevant board is required. *Please read Additional Requirements section of this application for more information.*
- 32) Will your event include tents or other temporary structures, propane use, or open flames? Circle yes or no. Events using tents of size 20 x 10 or larger require permitting from Franklin Fire Department. Safety measures must be provided on all tents, especially those set-up prior to the actual event. Tents should be taken down the date the event has ended. *Please read Additional Requirements section of this application for more information.*
- 33) Attach Good Neighbor Letter and Mailing List used. *Please read Additional Requirements section of this application for more information.*

**TITLE VI OF THE 1964 CIVIL RIGHTS ACT**

"No person in the United States shall, on the ground of race, color, or national origin be excluded from participation in, be denied the benefits of, or be subjected to discrimination under any program or activity receiving federal financial assistance."

The City of Franklin does not discriminate based on race, color or national origin in federal or state sponsored programs, pursuant to Title VI of the Civil Rights Acts of 1964 (42 U.S.C. 2000d). For more information or to file a complaint against the City of Franklin under Title VI of the 1964 Civil Rights Act, contact the Title VI Coordinator:

Rodney Escobar  
Risk Manager  
City of Franklin  
109 Third Avenue South  
Franklin, Tennessee 37064  
615.791.3277

The City of Franklin is committed to providing reasonable access and accommodations upon request for people with disabilities. Please call the Risk Management Department at (615)791-3277 for specific requests.



HISTORIC  
FRANKLIN  
TENNESSEE

**PLEASE READ ATTACHMENTS BEFORE SIGNING  
APPLICATION.**

- 1) I/We agree to abide by all ordinances and regulations of the City of Franklin and all conditions placed upon the event by the City Administrator and the Board of Mayor and Aldermen.
- 2) I/We do swear or affirm that all of the information given in this application is true and complete.
- 3) I/We do hereby agree to assume the defense of and indemnify and save harmless the City, its aldermen, boards, commissions, officers, employees and agents, from all suits, actions, damages or claims to which the City may be subjected of any kind or nature whatsoever resulting from, caused by, arising out of or as a consequence of such event and the activities permitted in connection there with, and to submit a certificate of insurance prior to the event in an amount acceptable to the City Administrator.
- 4) I/We agree to provide a copy of this signed Event Application to any vendors, planners, and related parties associated with the event to ensure they are familiar with the guidelines set forth herein.
- 5) I/We understand that I/we assume the responsibility of the actions of any vendors, planners, and related parties for this event.
- 6) I/We understand that granting of Special Event Permit does not imply granting of other permit that is separately required.
- 7) The application for an event permit shall be filed not less than 90 days nor more than 364 days prior to the scheduled date of such event. Suggested filing is at least 180 days prior to scheduled event. Events should not be advertised or promoted until an event permit has been obtained from the City. Failure to file in a timely manner may result in denial of a permit.
- 8) The City reserves the right to require one or more City of Franklin police officers or other emergency personnel be present at any and all events that occur within the city limits. Please budget for this request at a rate of \$30 per hour at a minimum of two (2) hours.

BY: A. Stuckey Secretary Date: 1-2-14  
 (Signature and title – must be officer of organization)

Approved by the Board of Mayor and Aldermen on \_\_\_\_\_, 20\_\_.

\_\_\_\_\_  
 Dr. Ken Moore, Mayor

\_\_\_\_\_  
 Eric S. Stuckey, City Administrator

*If you have questions concerning your request, please call 615-550-6606.*

\*\*\*\*\*  
 \*  
 \* **Return application to:** \*  
 \* City Administrator's Office \*  
 \* City Hall \*  
 \* 109 Third Ave South \*  
 \* Franklin, TN 37065 \*  
 \* 615-791-3217 \*  
 \* 615-790-0469 (FAX) \*  
 \*  
 \*  
 \*\*\*\*\*



## *Franklin Rotary Rodeo*

January 16, 2014

City of Franklin  
109 Third Avenue South  
Franklin, TN 37064

**RE: Rodeo Parade**

Dear Downtown Franklin Merchants:

The Franklin Noon Rotary Club would like to thank you for your continued support. This year we will be parading down Main Street on May 10th to promote our 65th Annual Rodeo. The parade will begin sharply at noon with road closures fifteen minutes prior. The parade should last approximately 30 to 40 minutes, at which time streets will re-open and a quick clean-up will be performed.

Again, our club thanks you for your support in keeping a Franklin tradition alive. We look forward to seeing you all at the rodeo.

Sincerely,

**FRANKLIN NOON ROTARY**

*Patty Bearden*  
Patty Bearden

PB/trr

## Street closures -

- Highway 96 west (From Boyd Mill Pike to Fifth Ave No)
- Bridge street (From Fifth Ave No. to third Ave No)
- Third Ave North (From Bridge St to Public Square)
- Main Street (From Public Sq to 11<sup>th</sup> Ave No)
- West main street (~~11<sup>th</sup> Ave No to Boyd Mill Ave~~)
- 11<sup>th</sup> Avenue North (11<sup>th</sup> Ave No to Boyd mill Ave)
- Boyd Mill Avenue (From 11<sup>th</sup> Ave No to Boyd Mill Pike)

FROM :

FAX NO. :

Aug. 01 2007 12:56PM P1

**Internal Revenue Service**

**Date: February 2, 2005**

**ROTARY INTERNATIONAL  
FRANKLIN ROTARY CLUB  
PO BOX 1557  
FRANKLIN TN 37065-1557**

**Department of the Treasury  
P. O. Box 2508  
Cincinnati, OH 45201**

**Person to Contact:  
Cassandra Jackson 31-07417  
Customer Service Representative  
Toll Free Telephone Number:  
8:30 a.m. to 5:30 p.m. ET  
877-829-5500  
Fax Number:  
513-263-3756  
Federal Identification Number:  
62-6076146  
Group Exemption Number:  
0573**

**Dear Sir or Madam:**

**This is in response to your request of February 2, 2005, regarding your organization's tax-exempt status.**

**Your organization is included in a group ruling issued to Rotary International, located in Evanston, Illinois. That group ruling indicates your organization is exempt under section 501(c)(4) of the Code.**

**If you have any questions, please call us at the telephone number shown in the heading of this letter.**

**Sincerely,**



**Janna K. Skufca, Director, TE/GE  
Customer Account Services**



# Franklin Noon Rotary Club Officers

Pres. Derby Jones  
806 Hunterboro Ct.  
Franklin, TN. 37069  
cell 804-0642

V.P. James Parker  
231 Heathstone Ct.  
Franklin, TN. 37069  
cell # 415-7777

SEC. Adam Scott Hubbard (Pres. Elect)  
707 Dorris Ct  
Franklin, TN. 37069  
cell # 294-2977

Parade Co-chairs Victor Andrews  
2145 Hartland Rd  
Franklin, TN. 37069  
cell # 405-1392



# CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)  
05/12/2012

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER LOCKTON COMPANIES, LLC-K CHICAGO 525 W. Monroc, Suite 600 CHICAGO IL 60661 (312) 669-6900	CONTACT NAME: Lockton Companies, LLC	
	PHONE (A/C No. Ext): 1-800-921-3172 FAX (A/C No.): 1-312-681-6769 E-MAIL ADDRESS: Rotary@lockton.com	
INSURED All Active US Rotary Clubs & Districts Attn: Risk Management Department 1560 Sherman Ave. Evanston, IL 60201-3698	INSURER(S) AFFORDING COVERAGE	NAIC #
	INSURER A: ACE American Insurance Company	22667
	INSURER B: ACE Property & Casualty Insurance Co	20699
	INSURER C:	
	INSURER D:	
	INSURER E:	

COVERAGES CERTIFICATE NUMBER: REVISION NUMBER:

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	SUBR WVO	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	<b>GENERAL LIABILITY</b> <input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR <input checked="" type="checkbox"/> Liquor Liability Included GEN'L AGGREGATE LIMIT APPLIES PER: <input checked="" type="checkbox"/> POLICY <input type="checkbox"/> PRO-JECT <input type="checkbox"/> LOC	N	PMI G23861355 003	7/1/2011	7/1/2012	EACH OCCURRENCE \$ 2,000,000 DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 500,000 MED EXP (Any one person) \$ XXXXXXXX PERSONAL & ADV INJURY \$ 2,000,000 GENERAL AGGREGATE \$ 10,000,000 PRODUCTS - COMP/OP AGG \$ 4,000,000
A	<b>AUTOMOBILE LIABILITY</b> <input type="checkbox"/> ANY AUTO <input type="checkbox"/> ALL OWNED AUTOS <input type="checkbox"/> SCHEDULED AUTOS <input checked="" type="checkbox"/> HIRED AUTOS <input checked="" type="checkbox"/> NON-OWNED AUTOS	N	PMI G23861355 003	7/1/2011	7/1/2012	COMBINED SINGLE LIMIT (Ea accident) \$ 1,000,000 BODILY INJURY (Per person) \$ XXXXXXXX BODILY INJURY (Per accident) \$ XXXXXXXX PROPERTY DAMAGE (Per accident) \$ XXXXXXXX
B	<input checked="" type="checkbox"/> UMBRELLA LIAB <input checked="" type="checkbox"/> OCCUR <input type="checkbox"/> EXCESS LIAB <input type="checkbox"/> CLAIMS-MADE <input type="checkbox"/> DED <input type="checkbox"/> RETENTION \$	N	M00534092 003	7/1/2011	7/1/2012	EACH OCCURRENCE \$ 5,000,000 AGGREGATE \$ 10,000,000 PRODUCTS - COMP/OP AGG \$ XXXXXXXX
	<b>WORKERS COMPENSATION AND EMPLOYERS' LIABILITY</b> ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below	N/A	NOT APPLICABLE			IWC STATUTORY LIMITS OTHER E.L. EACH ACCIDENT \$ XXXXXXXX E.L. DISEASE - EA EMPLOYEE \$ XXXXXXXX E.L. DISEASE - POLICY LIMIT \$ XXXXXXXX

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (Attach ACORD 101, Additional Remarks Schedule, if more space is required)

The Certificate Holder is included as Additional Insured where required by written contract or permit subject to the terms and conditions of the General Liability policy, but only to the extent bodily injury or property damage is caused in whole or in part by the acts or omissions of the insured.

<b>CERTIFICATE HOLDER</b>  The City of Franklin, Franklin, TN	<b>CANCELLATION</b>  SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.
	AUTHORIZED REPRESENTATIVE  



# ROTARY CLUBS AND DISTRICTS AND THE IRS

A Bulletin for Rotary Clubs and Districts in The USA, American Samoa,  
Guam, Puerto Rico, Northern Mariana Islands, and US Virgin Islands

From The Club and District Support - The Americas Department  
Rotary International, 1560 Sherman Avenue, Evanston, Illinois 60201 USA  
Telephone: (847)-866-3000; Fax: (847)-866-3072

*What follows is not tax advice, but general information, which may be useful. Questions regarding any tax matters need to be referred to local counsel, your tax adviser or to the IRS. (<http://www.irs.ustreas.gov> or 1 800-829-1040)*

On 13 May 1958, the Internal Revenue Service declared that Rotary International (RI) and its clubs and districts are entitled to exemption from federal income tax under **Section 501(c)(4)** of the Internal Revenue Code. While Rotary clubs and districts are exempt from paying *federal income tax*, the law does require Rotary clubs and districts to file an **annual information return (Form 990, 990-EZ) or submit an annual electronic notice (990-N). The version a club files is dependent upon its gross receipts for the year.**

This report is required annually. The law mandates that this information be submitted on or before the 15th day of the 5th month following the close of the annual accounting period (**no later than 15 November**). Failure to meet the annual filing requirement for three consecutive years will result in **revocation of the tax-exempt status of the club or district** in question. To learn more about this requirement, visit the US Treasury website at: [www.irs.gov](http://www.irs.gov) or call the toll-free number: (877) 829-5500.

**Numbers:** RI's **Group Exemption Number** (referred to as "GEN" on Form 990), is **0573**, which applies to RI as well as all USA, Puerto Rico and Virgin Islands clubs and districts. At the same time, every club and district in the USA, Puerto Rico and Virgin Islands is required to have its own **Employer Identification Number (EIN)**. This 9-digit number is essentially a tax ID number, and has nothing to do with whether the club or district has any employees. As RI must report annually the EINs of all districts and clubs in the USA, Puerto Rico and Virgin Islands, the RI secretariat maintains a list of those EIN tax numbers for reference. New Rotary Clubs, however, must apply directly to the IRS for an EIN number to be assigned to the new Rotary club. Please contact your Club and District Support (CDS) representative at Rotary International headquarters if you have any questions about the EIN number for your club or district.

**Tax Deductible Status:** Contributions to clubs and districts are generally not tax deductible as charitable contributions. Clubs and districts that have gross annual receipts that normally exceed \$100,000 generally must include a disclosure statement regarding the non-deductibility of contributions during fundraising solicitations (IRC Sec. 6113). Note that this includes invoices for payment of dues. See **IRS Notice 88-120** for more details and acceptable disclosure language. Contributions to any club or district charitable fund that has obtained tax exemption under **Section 501(c)(3)** of the Internal Revenue Code may be tax deductible as charitable contributions. Membership dues may be deductible for some Rotarians as business expenses.

**Other Taxes:** Clubs or districts may be required to file **IRS Form 990-T** if they have "*unrelated business income*." An unrelated trade or business is defined as any trade or business that is regularly carried on, and that is not substantially related to the organization's exempt purpose or function. (IRC Sec. 513). Federal Social Security and withholding taxes, and local state income taxes may be required from a club or district that has one or more paid employees. Please contact the IRS or your tax consultant or attorney for guidance on this issue.

The laws of individual states vary in regard to state income tax, sales tax, other taxes and special licenses. The 501(c)(4) status applies only to federal income tax and does not necessarily have any bearing on state or local taxes. IRS interpretation of its Code also can vary slightly in different US Treasury districts.



Lancaster Dr

HISTORIC  
FRANKLIN  
TENNESSEE

Bicentennial  
Park

Rhino  
Barrier

Rhino  
Barrier

	Parade Route
	Detour
	Streets
	Parks
	Harpeth River
	Barricade
	Start of Parade
	End of Parade

Hillsboro Rd

Detour

Del Rio Pk

Alexander Dr

Magnolia Dr

Glass Ln

New Hwy 96 W

Royd Mill Ave

Glass Ln

Jim  
Warren  
Park

Boyd Mill Ave

Culberson Blvd

2nd Ave N

3rd Ave N

4th Ave N

5th Ave N

5th Ave M

New Hwy 96 W

11th Ave N

10th

Fair St

8th

7th

6th

5th

4th

3rd

2nd

1st

0th

-1st

-2nd

-3rd

-4th

-5th

-6th

-7th

-8th

-9th

-10th

-11th

-12th

-13th

-14th

-15th

-16th

-17th

-18th

-19th

-20th

-21st

-22nd

-23rd

-24th

-25th

-26th

-27th

-28th

-29th

-30th

-31st

-32nd

-33rd

-34th

-35th

-36th

-37th

-38th

-39th

-40th

-41st

-42nd

-43rd

-44th

-45th

-46th

-47th

-48th

-49th

-50th

-51st

-52nd

-53rd

-54th

-55th

-56th

-57th

-58th

-59th

-60th

-61st

-62nd

-63rd

-64th

-65th

-66th

-67th

-68th

-69th

-70th

-71st

-72nd

-73rd

-74th

-75th

-76th

-77th

-78th

-79th

-80th

-81st

-82nd

-83rd

-84th

-85th

-86th

-87th

-88th

-89th

-90th

-91st

-92nd

-93rd

-94th

-95th

-96th

-97th

-98th

-99th

-100th

-101st

-102nd

-103rd

-104th

-105th

-106th

-107th

-108th

-109th

-110th

-111st

-112nd

-113rd

-114th

-115th

-116th

-117th

-118th

-119th

-120th

-121st

-122nd

-123rd

-124th

-125th

-126th

-127th

-128th

-129th

-130th

-131st

-132nd

-133rd

-134th

-135th

-136th

-137th

-138th

-139th

-140th

-141st

-142nd

-143rd

-144th

-145th

-146th

-147th

-148th

-149th

-150th

-151st

-152nd

-153rd

-154th

-155th

-156th

-157th

-158th

-159th

-160th

-161st

-162nd

-163rd

-164th

-165th

-166th

-167th

-168th

-169th

-170th

-171st

-172nd

-173rd

-174th

-175th

-176th

-177th

-178th

-179th

-180th

-181st

-182nd

-183rd

-184th

-185th

-186th

-187th

-188th

-189th

-190th

-191st

-192nd

-193rd

-194th

-195th

-196th

-197th

-198th

-199th

-200th

-201st

-202nd

-203rd

-204th

-205th

-206th

-207th

-208th

-209th

-210th

-211st

-212nd

-213rd

-214th

-215th

-216th

-217th

-218th

-219th

-220th

-221st

-222nd

-223rd

-224th

-225th

-226th

-227th

-228th

-229th

-230th

-231st

-232nd

-233rd

-234th

-235th

-236th

-237th

-238th

-239th

-240th

-241st

-242nd

-243rd

-244th

-245th

-246th

-247th

-248th

-249th

-250th

-251st

-252nd

-253rd

-254th

-255th

-256th

-257th

-258th

-259th

-260th

-261st

-262nd

-263rd

-264th

-265th

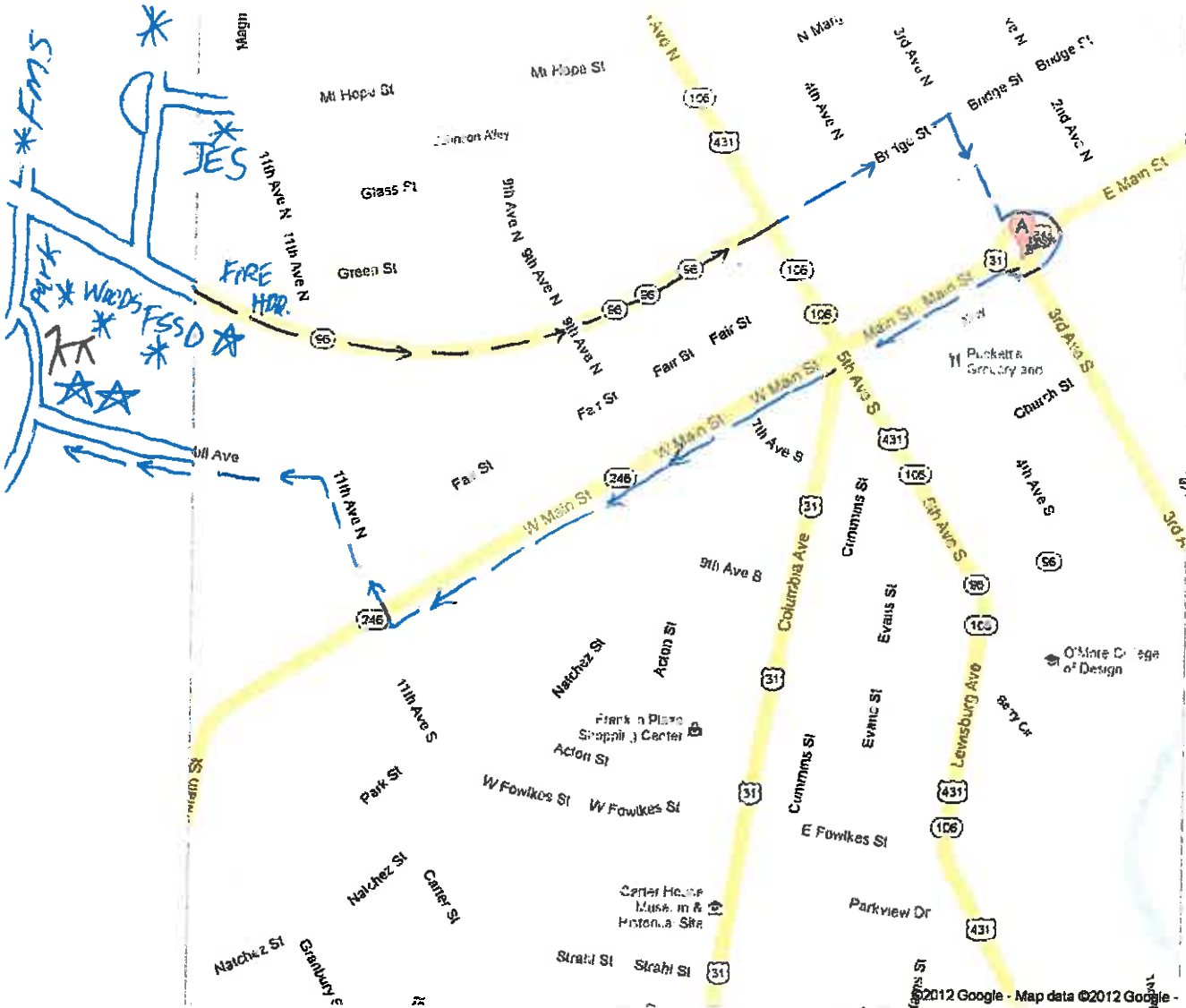
# Franklin Noon Rotary Club Rodeo Parade



Address Franklin, TN

MAP

Get Google Maps on your phone  
Text the word "GMAPS" to 466453

- \* Staging
- ★ START    ★★ END
- → Parade Route
- 🐎 Horses ONLY & Trailers






HISTORIC  
FRANKLIN  
TENNESSEE

ITEM #4  
WRKS  
03/25/14

## MEMORANDUM

March 14, 2014

**TO:** Board of Mayor and Aldermen

**FROM:** Eric Stuckey, City Administrator   
Special Events Advisory Team

**SUBJECT:** Franklin Noon Rotary Rodeo Event Application (May 10, 2014)

### **Purpose**

The purpose of this memo is to outline recommendations for approval of the Franklin Noon Rotary Rodeo Parade.

### **Background**

The Rodeo is traditionally kicked off with the Rodeo Parade. The parade begins on Highway 96 West at 12 Noon. It proceeds to Bridge Street to Third Ave; Third Ave to Main Street; Main Street to 11<sup>th</sup> Ave. Staging for the parade entries will be at Jim Warren Park and along 96W.

### **Recommendation**

Staff recommends approval of the event application with the following recommendations:

- Applicant will provide a \$1,000 refundable damage deposit to City prior to event.
- Applicant will provide a Good Neighbor letter which will be distributed to affected neighborhoods.

### ***Parks Department***

- Applicant will work with Parks Department to determine which areas of Jim Warren Park will be available as well as other conditions for usage of the park.

### ***Risk Management:***

- Applicant has provided certificate of insurance naming the City as additional insured.

### ***Police Department:***

- Applicant will hire the recommended number of extra-duty Franklin Police Officers to secure parade route.
- Franklin Police Volunteers & Police Explorers will be used at no cost to the coordinator to augment officers.
- Officers will remain on post until end of event and assist participants in crossing 96W after the parade.

### ***Streets Department:***

- Department will post variable message boards on 96W and Hillsboro Road alerting drivers of road closures ahead
- Department will run Street Sweeper after the parade
- Department will provide barricades