

## Revenue Management

The Revenue Management group performs the billing, collections and customer service for City of Franklin water/wastewater/storm water/sanitation & environmental services bills; business tax; alcohol taxes; state shared taxes; hotel/motel taxes; and, numerous permits.

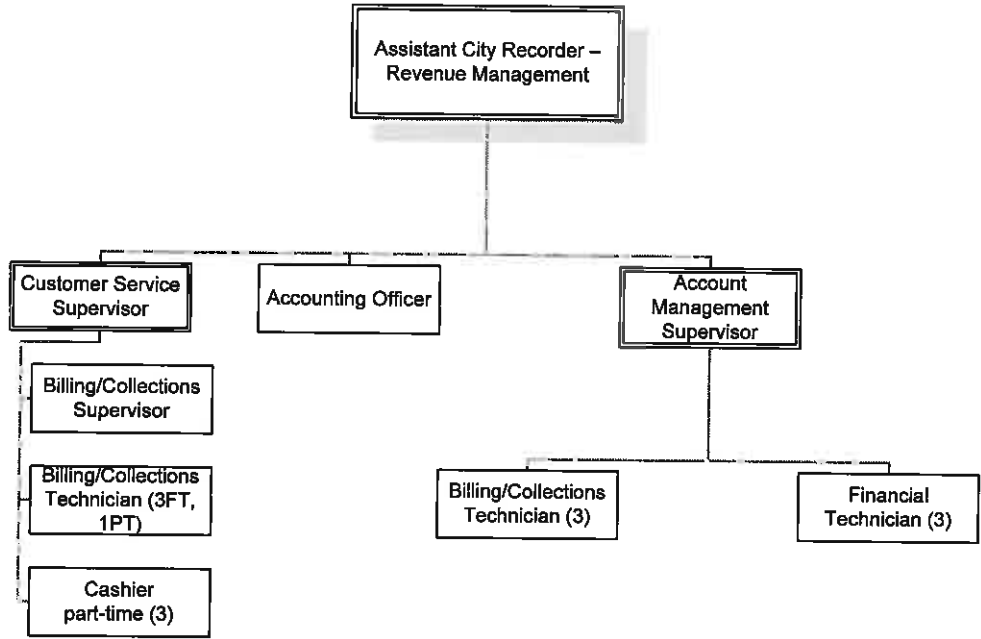
| Measurement/Goal   | FY11<br><i>(Actual)</i> | FY12<br><i>(Actual)</i> | FY13<br><i>(Actual)</i> | FY14<br><i>(Projected)</i> | FY15<br><i>(Proposed)</i> |
|--|-------------------------|-------------------------|-------------------------|----------------------------|---------------------------|
| <b>Maintain utility billing error rate at or below 5.3 errors per 10,000 billed items.</b> |                         |                         |                         |                            |                           |
| Errors/10,000 Bills  | 5.5%                    | 5.1%                    | 5.0%                    | 4.9%                       | 4.8%                      |
| <b>Increase Electronic Versus Manual Payments by 1% by Fiscal Year Ending</b>              |                         |                         |                         |                            |                           |
| E-Payment %  | 72.6%                   | 75.7%                   | 76.6%                   | 79.9%                      | 81.0%                     |

## Sustainable Franklin



- Reduce paper usage by deploying automation within the utility billing process
- Reduce customer travel time & energy usage by educating our customers on our current automatic payment options available to them.
- Reduce travel time & energy usage by City of Franklin employees by deploying automation to account maintenance processes
- Increase paper recycling by destroying documents through a recycling/record destruction vendor

# Organizational Chart



# Staffing by Position

City of Franklin  
 2014-2015 Fiscal Year Budget  
 General Fund - Revenue Management  
 Personnel by Position

| Position                                      | Pay Grade | FY 2014   |           | FY 2015   |           |
|---|-----------|-----------|-----------|-----------|-----------|
|   |           | Full-Time | Part-Time | Full-Time | Part-Time |
| Asst City Recorder - Revenue Mgmt             | G         | 1         | 0         | 1         | 0         |
| Account Management Supervisor                 | F         | 1         | 0         | 1         | 0         |
| Customer Service Supervisor                   | F         | 1         | 0         | 1         | 0         |
| Accounting Officer                            | E         | 1         | 0         | 1         | 0         |
| Financial Technician I                        | D         | 4         | 0         | 4         | 0         |
| Billing & Collection Tech                     | C         | 6         | 1         | 5         | 1         |
| Cashier - Part Time (2 Full Time Equivalents) | B         | 0         | 3         | 0         | 5         |
| <b>TOTALS</b>                                 |           | <b>14</b> | <b>4</b>  | <b>13</b> | <b>6</b>  |

Note: 5 part-time positions are budgeted as equivalent to 2 FTEs.

| Narrative of Personnel Changes                                     | New Position |           | Reclassification |              |   |
|--|--------------|-----------|------------------|--------------|---|
|  | Title        | Pay Grade | From Job Title   | To Job Title | Pay Grade (if reclassification creates new job title) |
| Increase pool of PT cashiers by 2 to 5, with no increase in hours. |              |           |                  |              |   |

| Departmental Career Development Path | Pay Grade | Requirements |            |  |
|--------------------------------------|-----------|--------------|------------|--|
|                                      |           | Degree       | Experience | Certifications                             |
| Asst City Recorder                   | G         |              |            | Municipal Clerk & Recorder - State of Tenn |
| Account Mgmt Supervisor              | F         |              |            |  |
| Financial Technician I               | D         |              |            |  |
| Billing & Collection Technician      | C         |              |            |  |
| Billing & Collection Technician      | B         |              |            |  |

## Budget Notes/Objectives

### *Revenue Management*

**Personnel:**

Due to the transfer of property tax billing and collection to the Williamson County Trustee, the Department has eliminated one position (through retirement).



| Account | Label  | A2012<br>Actual 2012 | A2013<br>Actual 2013 | B2014<br>Budget 2014 | EA2014<br>Est'd 2014 | B2015<br>Budget 2015 | F2016<br>Forecast 2016 | F2017<br>Forecast 2017 | F2018<br>Forecast 2018 |
|---------|--|----------------------|----------------------|----------------------|----------------------|----------------------|------------------------|------------------------|------------------------|
|         | <b>Personnel</b>                               |                      |                      |                      |                      |                      |                        |                        |                        |
| +       | REGULAR PAY                                    | 699,135              | 716,438              | 691,275              | 650,000              | 659,083              | 678,855                | 689,231                | 720,198                |
| 1       | Full Time Annual                               |                      |                      |                      |                      |                      |                        |                        |                        |
| 2       | Part Time (2 FTE)                              |                      |                      |                      |                      |                      |                        |                        |                        |
| 4       | Mathews  |                      |                      |                      |                      |                      |                        |                        |                        |
| 5       | Unspecified                                    |                      |                      |                      |                      |                      |                        |                        |                        |
| *       | Amount missing from detail                     |                      |                      |                      |                      |                      |                        |                        |                        |
| 81120   | OVERTIME PAY                                   | 686,138              | 246,850              | 0                    | 650,000              | 678,855              | 678,855                | 689,221                | 720,198                |
| 81199   | VACANCY ADJUSTMENT                             | 124                  | 712                  | 1,000                | 1,000                | 3,000                | 3,000                  | 3,000                  | 3,000                  |
| =       | <b>TOTAL WAGES</b>                             | <b>688,962</b>       | <b>719,140</b>       | <b>629,540</b>       | <b>651,000</b>       | <b>639,015</b>       | <b>658,095</b>         | <b>677,748</b>         | <b>697,991</b>         |
|         |  |                      |                      |                      |                      |                      |                        |                        |                        |
| =       | FICA (EMPLOYER'S SHARE)                        | 50,806               | 53,460               | 49,823               | 50,000               | 50,420               | 51,933                 | 53,491                 | 55,085                 |
| =       | MEDICAL PREMIUMS                               | 131,806              | 130,379              | 114,759              | 122,900              | 100,062              | 103,064                | 106,157                | 109,342                |
| =       | GROUP INSURANCE PREMIUMS                       | 11,589               | 11,386               | 10,156               | 10,000               | 10,108               | 10,411                 | 10,724                 | 11,045                 |
| =       | EMPLOYEE INSURANCE CONTRIBUTIONS               | (24,163)             | (22,285)             | (22,809)             | (22,215)             | (18,245)             | (18,792)               | (19,358)               | (19,937)               |
| 81450   | RETIREMENT CONTRIBUTIONS                       | 88,086               | 80,784               | 70,988               | 70,988               | 71,819               | 73,973                 | 76,193                 | 78,478                 |
| 81455   | DEFERRED COMP MATCH                            | 4,083                | 5,430                | 5,515                | 5,515                | 5,515                | 5,680                  | 5,851                  | 6,026                  |
| 81460   | UNEMPLOYMENT CLAIMS                            | 3,166                |                      |                      |                      |                      |                        |                        |                        |
| 81470   | WORKERS COMPENSATION PREMIUMS                  | 60                   | 378                  | 178                  | 203                  | 183                  | 189                    | 195                    | 201                    |
| 81475   | WORKERS COMPENSATION CLAIMS                    | 194                  |                      |                      |                      |                      |                        |                        |                        |
| =       | <b>TOTAL BENEFITS</b>                          | <b>265,627</b>       | <b>259,532</b>       | <b>228,569</b>       | <b>237,371</b>       | <b>219,861</b>       | <b>226,458</b>         | <b>233,255</b>         | <b>240,250</b>         |
| =       | <b>TOTAL PERSONNEL</b>                         | <b>954,589</b>       | <b>978,672</b>       | <b>858,130</b>       | <b>888,371</b>       | <b>858,876</b>       | <b>884,553</b>         | <b>911,003</b>         | <b>938,241</b>         |
|         | <b>Operations</b>                              |                      |                      |                      |                      |                      |                        |                        |                        |
| +       | MAILING & OUTBOUND SHIPPING SERVICES           | 7,843                | 9,452                | 20,600               | 10,300               | 10,600               | 10,930                 | 11,250                 | 11,600                 |
| 1       | Mailing (followup and notices)                 |                      |                      |                      |                      |                      |                        |                        |                        |
| 2       | Utility Billing Notices (changes coming)       | 4,971                |                      | 10,300               | 10,300               | 10,600               | 10,930                 | 11,250                 | 11,600                 |
| 3       | Hold   |                      |                      |                      |                      |                      |                        |                        |                        |
| *       | Amount missing from detail                     |                      |                      |                      |                      |                      |                        |                        |                        |
| =       | <b>TOTAL TRANSPORTATION CHARGES</b>            | <b>2,672</b>         | <b>9,452</b>         | <b>20,600</b>        | <b>10,300</b>        | <b>10,600</b>        | <b>10,930</b>          | <b>11,250</b>          | <b>11,600</b>          |
| 82210   | PRINTING & COPYING SERVICES, OUTSOURCED        | 518                  | 36                   | 3,720                | 1,000                | 1,000                | 1,000                  | 1,000                  | 1,000                  |
| 82250   | TESTING & PHYSICALS                            | 265                  |                      | 420                  | 1,000                | 1,000                | 1,000                  | 1,000                  | 1,000                  |
| =       | <b>TOTAL OPERATING SERVICES</b>                | <b>783</b>           | <b>36</b>            | <b>4,140</b>         | <b>2,000</b>         | <b>2,000</b>         | <b>2,000</b>           | <b>2,000</b>           | <b>2,000</b>           |
| 82310   | LEGAL NOTICES                                  | 2,147                |                      | 1,918                | 200                  | 200                  | 200                    | 200                    | 200                    |
| 82350   | DUES FOR MEMBERSHIPS                           | 187                  |                      | 23                   | 1,700                | 2,600                | 2,600                  | 2,600                  | 2,600                  |
| 1       | In Assoc of Municipal Clerks (TAMCAR)          |                      |                      |                      |                      |                      |                        |                        |                        |
| 2       | CMFO   |                      |                      | 25                   | 25                   |                      |                        |                        |                        |
| 3       | Int Assoc of Municipal Clerks (IIMC)           |                      |                      |                      | 1,675                | 2,600                | 2,600                  | 2,600                  | 2,600                  |
| 4       | Govt Finance Officers Assoc (GFOA)             |                      |                      |                      |                      |                      |                        |                        |                        |
| 5       | Unspecified                                    |                      |                      |                      |                      |                      |                        |                        |                        |
| *       | Amount missing from detail                     | 187                  |                      |                      |                      |                      |                        |                        |                        |
| 82360   | PUBLICATIONS, NON-TRAINING                     |                      | 558                  | 290                  | 300                  | 300                  | 300                    | 300                    | 300                    |
| =       | <b>TOTAL NOTICES, SUBSCRIPTIONS, PUBLICITY</b> | <b>2,334</b>         | <b>558</b>           | <b>2,233</b>         | <b>2,200</b>         | <b>3,100</b>         | <b>3,100</b>           | <b>3,100</b>           | <b>3,100</b>           |
| 82450   | TELEPHONE SERVICE                              | 1,077                | 1,216                | 1,123                | 1,200                | 1,200                | 1,200                  | 1,200                  | 1,200                  |

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| Account | Label   | A2012<br>Actual 2012 | A2013<br>Actual 2013 | B2014<br>Budget 2014 | EA2014<br>Estd 2014 | B2015<br>Budget 2015 | F2016<br>Forecast 2016 | F2017<br>Forecast 2017 | F2018<br>Forecast 2018 |
|---------|---|----------------------|----------------------|----------------------|---------------------|----------------------|------------------------|------------------------|------------------------|
| 82455   | CELLULAR TELEPHONE SERVICE                        | 1,360                | 1,071                | 1,167                | 240                 |                      |                        |                        |                        |
| 82470   | INTERNET & RELATED SERVICES                       | 831                  | 866                  | 819                  | 800                 | 800                  | 800                    | 800                    | 800                    |
| = XUTIL | TOTAL UTILITIES                                   | 3,268                | 3,143                | 3,109                | 2,240               | 2,000                | 2,000                  | 2,000                  | 2,000                  |
| + 82510 | COMPUTER SERVICES                                 | 1,380                | 841                  | 5,000                | 5,000               |                      |                        |                        |                        |
| 1       | Impact Printer PM - Infoprint (IBM)               |                      |                      |                      |                     |                      |                        |                        |                        |
| 2       | Unspecified                                       |                      |                      |                      |                     |                      |                        |                        |                        |
| 5       | Programming Support for Credit Cards              |                      | 2,000                | 2,000                | 2,000               |                      |                        |                        |                        |
| 6       | Programming Support for PT import to Hansen       |                      | 2,000                | 2,000                | 2,000               |                      |                        |                        |                        |
| 7       | Programming Support for BL Interface              |                      | 1,000                | 1,000                | 1,000               |                      |                        |                        |                        |
| *       | Amount missing from detail                        |                      | 841                  |                      |                     |                      |                        |                        |                        |
| + 82520 | LEGAL SERVICES                                    | 494                  | 1,583                | 1,060                | 200                 | 200                  | 200                    | 200                    | 200                    |
| + 82598 | OTHER CONTRACTUAL SERVICES                        | 4,401                | 1,583                | 4,371                | 2,000               | 2,000                | 2,000                  | 2,000                  | 2,000                  |
| 1       | Bad Debt Collections - Transworld                 |                      |                      |                      |                     |                      |                        |                        |                        |
| 2       | Bad Debt Collections - To be Determined           |                      |                      |                      |                     |                      |                        |                        |                        |
| 4       | Unspecified                                       |                      | 4,371                | 4,371                | 2,000               | 2,000                | 2,000                  | 2,000                  | 2,000                  |
| *       | Amount missing from detail                        |                      | 1,583                |                      |                     |                      |                        |                        |                        |
| = XCTS  | TOTAL CONTRACTUAL SERVICES                        | 6,275                | 2,424                | 10,431               | 7,200               | 2,200                | 2,200                  | 2,200                  | 2,200                  |
| + 82620 | EQUIPMENT REPAIR & MAINTENANCE SERVICES           | 432                  | 394                  | 1,093                | 400                 | 400                  | 400                    | 400                    | 400                    |
| 1       | Copy Maintenance                                  |                      |                      |                      |                     |                      |                        |                        |                        |
| *       | Amount missing from detail                        |                      | 394                  |                      |                     |                      |                        |                        |                        |
| 82680   | BUILDING REPAIR & MAINTENANCE SERVICES            | 87                   | 394                  |                      |                     |                      |                        |                        |                        |
| = XRMSV | TOTAL REPAIR & MAINTENANCE SERVICES               | 519                  | 394                  | 1,093                | 400                 | 400                  | 400                    | 400                    | 400                    |
| + 82750 | EMPLOYEE RECOGNITION/RECEPTIONS                   |                      |                      |                      |                     |                      |                        |                        |                        |
| + 82780 | TRAINING, OUTSIDE                                 |                      |                      |                      |                     |                      |                        |                        |                        |
| 1       | MTAS fees (16 at \$50)                            |                      |                      | 350                  | 750                 | 800                  | 800                    | 800                    | 800                    |
| *       | Amount missing from detail                        |                      |                      | 1,200                | 800                 | 800                  | 800                    | 800                    | 800                    |
| = XEPG  | TOTAL EMPLOYEE PROGRAMS                           |                      |                      | 1,200                | 800                 | 800                  | 800                    | 800                    | 800                    |
| + 82810 | REGISTRATIONS                                     | 1,020                | 250                  | 390                  | 340                 | 2,580                | 2,580                  | 2,580                  | 2,580                  |
| 1       | MTAS fees   |                      |                      | 150                  | 150                 | 1,500                | 1,500                  | 1,500                  | 1,500                  |
| 2       | Rotary  |                      |                      |                      | 340                 | 680                  | 680                    | 680                    | 680                    |
| 3       | TGFOA Fall Conference                             |                      |                      | 200                  | 200                 | 400                  | 400                    | 400                    | 400                    |
| 4       | Various   |                      |                      |                      |                     |                      |                        |                        |                        |
| *       | Amount missing from detail                        |                      | 250                  |                      |                     |                      |                        |                        |                        |
| + 82820 | GROUND TRANSPORTATION (OUTSIDE WILLIAMSON COUNTY) | 301                  | 113                  |                      |                     | 200                  | 200                    | 200                    | 200                    |
| 1       | MTAS seminars/conferences                         |                      |                      |                      |                     | 200                  | 200                    | 200                    | 200                    |
| 3       | Various   |                      | 118                  |                      |                     |                      |                        |                        |                        |
| *       | Amount missing from detail                        |                      | 433                  |                      |                     |                      |                        |                        |                        |
| 82830   | AIR TRAVEL  | 399                  |                      |                      |                     |                      |                        |                        |                        |
| 82840   | LODGING   | 182                  |                      | 300                  | 200                 | 200                  | 200                    | 200                    | 200                    |
| 82850   | MEALS (OUTSIDE WILLIAMSON COUNTY)                 | 16                   |                      | 650                  | 740                 | 3,180                | 3,180                  | 3,180                  | 3,180                  |
| 82880   | OTHER TRAVEL EXPENSES                             | 2,321                | 368                  |                      |                     |                      |                        |                        |                        |
| = XPDT  | TOTAL PROFESSIONAL DEVELOPMENT/TRAVEL             | 17,916               | 15,163               | 19,100               | 19,100              | 19,800               | 19,800                 | 20,300                 | 20,700                 |
| 83110   | OFFICE SUPPLIES                                   | 78                   | 156                  | 104                  | 104                 | 1,000                | 1,000                  | 1,000                  | 1,000                  |
| 83120   | OFFICE DECOR ITEMS (OTHER THAN FURNITURE)         | 40                   | 211                  | 100                  | 100                 | 500                  | 500                    | 500                    | 500                    |
| 83130   | EMPLOYEE BENEVOLENCE ITEMS                        |                      |                      |                      |                     | 1,200                | 1,200                  | 1,200                  | 1,200                  |
| 83140   | MEALS & FOOD (INSIDE WILLIAMSON COUNTY)           |                      |                      |                      |                     | 24,200               | 22,500                 | 23,400                 | 23,400                 |
| = XOFS  | TOTAL OFFICE SUPPLIES                             | 18,034               | 15,530               | 19,304               | 19,304              | 24,200               | 22,500                 | 23,000                 | 23,400                 |





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| Account | Label   | A2012<br>Actual 2012 | A2013<br>Actual 2013 | B2014<br>Budget 2014 | EA2014<br>Estd 2014 | B2015<br>Budget 2015 | F2016<br>Forecast 2016 | F2017<br>Forecast 2017 | F2018<br>Forecast 2018 |
|---------|---|----------------------|----------------------|----------------------|---------------------|----------------------|------------------------|------------------------|------------------------|
|         | * Amount missing from detail                          | 187,574              | 184,471              |                      |                     |                      |                        |                        |                        |
| 85550   | CASH SHORT/OVER                                       |                      | 73                   |                      | 500                 | 100                  | 100                    | 100                    | 100                    |
| 85555   | PROPERTY TAX BILLING SERVICES                         |                      |                      |                      | 113,232             | 115,500              | 117,800                | 120,200                | 122,600                |
| 85560   | PRIOR YEAR TAX WRITE-OFFS                             | 68                   |                      |                      |                     |                      |                        |                        |                        |
| 85570   | BAD DEBT EXPENSE (NET OF RECOVERIES)                  | 5,385                | 6,003                | 5,173                | 5,000               | 5,000                | 5,000                  | 5,000                  | 5,000                  |
| 85580   | LATE CHARGES  |                      | 4,320                |                      |                     |                      |                        |                        |                        |
| =       | <b>XFLF TOTAL FINANCIAL FEES</b>                      | 221,784              | 219,065              | 294,453              | 346,732             | 348,600              | 350,900                | 353,300                | 355,700                |
|         |   |                      |                      |                      |                     |                      |                        |                        |                        |
| 87510   | REIMB OF INTERFUND SERVICES                           |                      | (1,187,618)          | (1,128,744)          | (1,128,744)         | (1,244,263)          | (1,256,638)            | (1,264,818)            | (1,334,433)            |
| =       | <b>XREIMB TOTAL INTERFUND SERVICES REIMBURSEMENTS</b> |                      | (1,187,618)          | (1,128,744)          | (1,128,744)         | (1,244,263)          | (1,256,638)            | (1,264,818)            | (1,334,433)            |
|         |   |                      |                      |                      |                     |                      |                        |                        |                        |
| =       | <b>XOP TOTAL OPERATIONS</b>                           | 387,232              | (812,245)            | (688,036)            | (595,441)           | (688,491)            | (692,418)              | (713,033)              | (734,216)              |
|         | Capital   |                      |                      |                      |                     |                      |                        |                        |                        |
|         |   |                      |                      |                      |                     |                      |                        |                        |                        |
|         |   |                      |                      |                      |                     |                      |                        |                        |                        |
|         |   |                      |                      |                      |                     |                      |                        |                        |                        |
|         |   |                      |                      |                      |                     |                      |                        |                        |                        |
|         |   |                      |                      |                      |                     |                      |                        |                        |                        |
| =       | <b>XTOT TOTAL EXPENDITURES</b>                        | 1,341,821            | 166,427              | 160,094              | 292,930             | 170,385              | 192,135                | 197,970                | 204,025                |



## Court

**Mission:** Our mission is to effectively, efficiently and accurately process city ordinance violations; to create and sustain customer oriented quality service that provides maximum access to the court and promotes public confidence in the court system.

**Vision:** Our vision is to provide those appearing and practicing before the court with fair, efficient and expeditious means of proceeding with their business. This is done by competent, professional employees, technology and process improvement measures.

### Performance Measures:

The court implemented a customer feedback tool in FY 2013. Customers can now respond with comment cards and we are soliciting feedback to improve performance. This will be moved to an online tool in FY 2014. Data will be gathered to improve our operations.

### Goal: Deliver customer oriented quality service

|   | FY 12<br>Actual | FY 13<br>Actual | FY 14<br>Goal | FY 14<br>Projected | FY 15<br>Proposed |
|---|-----------------|-----------------|---------------|--------------------|-------------------|
| Deploy tool for online payments   | NA              | NA              | NA            | NO                 | YES               |
| Customer feedback tool deployed and responding within 2 business days 100% of the time to those needing responses | NA              | NA              | NA            | 100%               | 100%              |

**This is a satisfaction measure.** This metric will expand to a Customer Satisfaction Measure as data is developed and the measurement tool is enhanced.

### Goal: Administer the Operations of City Court in an effective manner

|   | FY 12<br>Actual | FY 13<br>Actual | FY 14<br>Goal | FY 14<br>Projected | FY 15<br>Proposed |
|---|-----------------|-----------------|---------------|--------------------|-------------------|
| Citations Processed per Employee ( <i>per month</i> ) | 375             | 400             | 375           | 400                | 400               |

**This measures efficiency.** The drop in performance for the FY 13 Projected is due to the reduction in the number of citations issued and received by the court. The FY 14 Proposed assumes citations issued by the PD will return to more historical levels.

**Goal: Collect the monies owed the City of Franklin by taking actions to pursue obligations in accordance with State and City requirements.**

|   | FY 12<br>Actual          | FY 13<br>Actual | FY 14<br>Goal | FY 14<br>Projected | FY 15<br>Proposed |
|---|--------------------------|-----------------|---------------|--------------------|-------------------|
| Actions taken due to citations not satisfied (% that Meet Follow Up Criteria) | Data Not Available (DNA) | DNA             | 95%           | 95%                | 95%               |

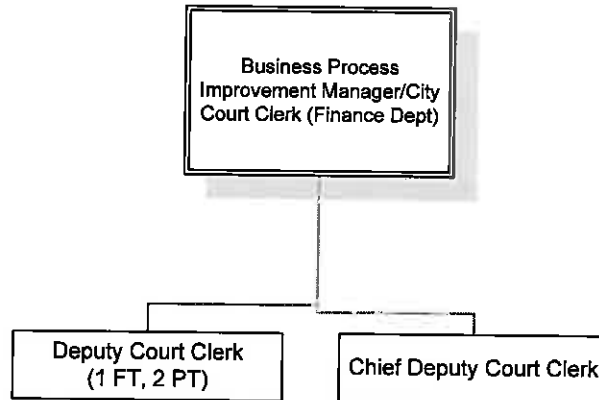
**This measures effectiveness.** Prior year data is not available from the prior court case management software. The goal is being established without benchmarks or comparisons but as a target for attainment. Although we cannot require payment, we can ensure that we take actions to encourage payment of monies due. Those actions include notification to the State Dept. of Safety to suspend their driving privileges and/or transfer to the collections agent. During FY 2013, the Court transferred past due accounts to a Collections Agent. Collections success will be measured and included on internal metrics.



## Sustainable Franklin

- Reduce our traffic impact by deploying tools to allow customer choice for payments; we have seen success as about 20% of all court revenues come from customers choosing to pay by phone with a credit/debit card. This payment method continues to grow and in March saw 23.9% of monies received be paid remotely. The change in software this year will allow us to deploy an online payment application in FY 2014.
- Reduce reliance on paper by deploying tools targeted at reducing the amount of stored citations; success in scanning FY12-current into OnBase for satisfied citations. It is desired to expand this in the future to allow electronic transmittal of citations from the Police Department to improve accuracy and timeliness.
- Reduce amount of paper mail generated by City staff by deploying tools aimed at use of electronic applications for conducting business. We submit about 400 documents monthly to the State and all but a few reports are submitted electronically.

## Organizational Chart



## Staffing by Position

City of Franklin  
 2014-2015 Fiscal Year Budget  
 General Fund - Court  
 Personnel by Position

| Position                 | Pay   | FY 2014   |           | FY 2015   |           |
|--------------------------|-------|-----------|-----------|-----------|-----------|
|                          | Grade | Full-Time | Part-Time | Full-Time | Part-Time |
| Chief Deputy Court Clerk | E     | 1         | 0         | 1         | 0         |
| Deputy Court Clerk       | C     | 1         | 2         | 1         | 2         |
| <b>TOTAL</b>             |       | <b>2</b>  | <b>2</b>  | <b>2</b>  | <b>2</b>  |

Note: The City Judge is also paid from within this department.

| Narrative of Personnel Changes | New Position |           | Reclassification |              |   |
|--------------------------------|--------------|-----------|------------------|--------------|---|
|                                | Title        | Pay Grade | From Job Title   | To Job Title | Pay Grade (if reclassification creates new job title) |
|                                |              |           |                  |              |   |
|                                |              |           |                  |              |   |

| Departmental Career Development Path | Pay Grade | Requirements |            |                |
|--------------------------------------|-----------|--------------|------------|----------------|
|                                      |           | Degree       | Experience | Certifications |
|                                      |           |              |            |                |

## Budget Notes/Objectives

### *Court*

#### **Personnel:**

This budget reflects no change in personnel and includes part-time support to meet fluctuations in workload resulting from changes in the number of citations issued by the Police Department. Part time personnel allow us more flexibility in meeting workload fluctuations. Personnel to court certified (in progress).

#### **Operations:**

Operating costs are projected to be flat for from FY 2014 to FY 2015.

#### **Capital:**

No capital costs are budgeted in FY 2014.

| Account | Label  | A2012<br>Actual 2012 | A2013<br>Actual 2013 | B2014<br>Budget 2014 | EA2014<br>Est'd 2014 | B2015<br>Budget 2015 | F2016<br>Forecast 2016 | F2017<br>Forecast 2017 | F2018<br>Forecast 2018 |
|---------|--|----------------------|----------------------|----------------------|----------------------|----------------------|------------------------|------------------------|------------------------|
|         | <b>Personnel</b>                                   |                      |                      |                      |                      |                      |                        |                        |                        |
| ++      | REGULAR PAY  | 113,204              | 112,439              | 130,504              | 130,000              | 123,599              | 127,307                | 131,126                | 135,060                |
| 2       | FULL TIME SALARY POLICY                            |                      |                      | 60,915               |                      |                      |                        |                        |                        |
| 4       | Sims - allocation/charge for court time            |                      |                      | 16,408               |                      |                      |                        |                        |                        |
| 6       | PART TIME HOURLY                                   |                      |                      | 33,181               |                      |                      |                        |                        |                        |
| 7       | Part Time hourly - vacancy adjustment              |                      |                      |                      |                      |                      |                        |                        |                        |
| 9       | Undefined Details                                  | 113,204              | 73,813               |                      | 130,000              | 123,599              | 127,307                | 131,126                | 135,060                |
| *       | Amount missing from detail                         |                      | 38,616               | (0)                  |                      | 0                    |                        |                        |                        |
| 81120   | OVERTIME PAY                                       | 840                  | 216                  | 400                  | 100                  | 400                  | 400                    | 400                    | 400                    |
| 81199   | VACANCY ADJUSTMENT                                 |                      |                      | (4,588)              |                      | (4,588)              | (4,588)                | (4,588)                | (4,727)                |
| =       | <b>TOTAL WAGES</b>                                 | 114,044              | 112,645              | 126,336              | 130,100              | 119,673              | 123,251                | 126,937                | 130,733                |
| =       | <b>CITY JUDGE</b>                                  | 26,160               | 26,160               | 26,160               | 26,160               | 26,160               | 26,160                 | 26,160                 | 26,160                 |
| =       | <b>TOTAL OFFICIALS FEES</b>                        | 26,160               | 26,160               | 26,160               | 26,160               | 26,160               | 26,160                 | 26,160                 | 26,160                 |
| =       | <b>FICA (EMPLOYER'S SHARE)</b>                     | 10,421               | 10,307               | 11,985               | 11,800               | 11,457               | 11,801                 | 12,155                 | 12,519                 |
| =       | <b>MEDICAL PREMIUMS</b>                            | 30,078               | 27,870               | 27,212               | 28,000               | 38,322               | 37,787                 | 38,920                 | 40,088                 |
| =       | <b>GROUP INSURANCE PREMIUMS</b>                    | 2,063                | 2,019                | 2,048                | 2,030                | 2,020                | 2,081                  | 2,143                  | 2,207                  |
| =       | <b>EMPLOYEE INSURANCE CONTRIBUTIONS</b>            | (4,917)              | (4,871)              | (5,607)              | (5,500)              | (7,898)              | (8,136)                | (8,390)                | (8,631)                |
| 81450   | RETIREMENT CONTRIBUTIONS                           | 12,584               | 17,008               | 11,828               | 11,828               | 11,202               | 11,538                 | 11,884                 | 12,241                 |
| 81455   | DEFERRED COMP MATCH                                |                      |                      |                      | 208                  |                      |                        |                        |                        |
| 81470   | WORKERS COMPENSATION PREMIUMS                      | 30                   | 189                  | 65                   | 66                   | 68                   | 70                     | 72                     | 75                     |
| 81475   | WORKERS COMPENSATION CLAIMS                        |                      |                      |                      |                      |                      |                        |                        |                        |
| =       | <b>TOTAL BENEFITS</b>                              | 50,259               | 52,622               | 47,530               | 48,432               | 55,169               | 55,141                 | 56,794                 | 58,499                 |
| =       | <b>TOTAL PERSONNEL</b>                             | 190,463              | 191,327              | 200,026              | 204,692              | 201,003              | 204,552                | 209,891                | 215,392                |
|         | <b>Operations</b>                                  |                      |                      |                      |                      |                      |                        |                        |                        |
| +       | <b>MAILING &amp; OUTBOUND SHIPPING SERVICES</b>    |                      |                      |                      |                      |                      |                        |                        |                        |
| 1       | Mail (followup)                                    | 11,842               | 9,972                | 11,000               | 7,000                | 9,000                | 9,000                  | 9,000                  | 9,000                  |
| 3       | Various  | 11,842               |                      | 11,000               | 7,000                | 9,000                | 9,000                  | 9,000                  | 9,000                  |
| *       | Amount missing from detail                         |                      | 9,972                |                      |                      |                      |                        |                        |                        |
| =       | <b>TOTAL TRANSPORTATION CHARGES</b>                | 11,842               | 9,972                | 11,000               | 7,000                | 9,000                | 9,000                  | 9,000                  | 9,000                  |
| +       | <b>PRINTING &amp; COPYING SERVICES, OUTSOURCED</b> |                      |                      |                      |                      |                      |                        |                        |                        |
| 1       | Print Information Sheets for PD                    |                      | 492                  | 3,000                | 1,800                | 3,000                | 2,000                  | 2,000                  | 2,000                  |
| 2       | Print forms for court                              |                      |                      | 3,000                | 500                  | 3,000                | 2,000                  | 2,000                  | 2,000                  |
| *       | Amount missing from detail                         |                      | 492                  |                      | 1,300                | 3,000                | 2,000                  | 2,000                  | 2,000                  |
| 82245   | FINGERPRINTING FEES                                |                      | 80                   | 80                   |                      |                      |                        |                        |                        |
| 82250   | TESTING & PHYSICALS                                | 76                   | 552                  | 46                   | 40                   | 100                  | 100                    | 100                    | 100                    |
| =       | <b>TOTAL OPERATING SERVICES</b>                    | 76                   | 552                  | 3,100                | 1,840                | 3,100                | 2,100                  | 2,100                  | 2,100                  |
| +       | <b>LEGAL NOTICES</b>                               |                      |                      |                      |                      |                      |                        |                        |                        |
| 82310   | DUES FOR MEMBERSHIPS                               | 38                   | 387                  | 125                  | 115                  | 115                  | 115                    | 115                    | 115                    |
| 82350   | Natl Assoc of Court Managers (NACM)                | 125                  | 387                  | 125                  | 125                  | 125                  | 125                    | 125                    | 125                    |
| *       | Amount missing from detail                         |                      | 387                  | 125                  |                      | 125                  | 125                    | 125                    | 125                    |
| 82390   | PUBLICATIONS, NON-TRAINING                         | 178                  | 396                  | 450                  | 300                  | 500                  | 500                    | 500                    | 500                    |
| =       | <b>TOTAL NOTICES, SUBSCRIPTIONS, PUBLICITY</b>     | 341                  | 793                  | 575                  | 415                  | 740                  | 740                    | 740                    | 740                    |



| Account | Label   | A2012<br>Actual 2012 | A2013<br>Actual 2013 | B2014<br>Budget 2014 | EA2014<br>Est'd 2014 | B2015<br>Budget 2015 | F2016<br>Forecast 2016 | F2017<br>Forecast 2017 | F2018<br>Forecast 2018 |
|---------|---|----------------------|----------------------|----------------------|----------------------|----------------------|------------------------|------------------------|------------------------|
|         | TELEPHONE SERVICE                                 | 338                  | 312                  | 325                  | 208                  | 325                  | 325                    | 325                    | 325                    |
|         | INTERNET & RELATED SERVICES                       | 277                  | 285                  | 275                  | 177                  | 285                  | 285                    | 285                    | 285                    |
| =       | <b>XUTIL</b>                                      | <b>615</b>           | <b>597</b>           | <b>600</b>           | <b>385</b>           | <b>610</b>           | <b>610</b>             | <b>610</b>             | <b>610</b>             |
|         | COMPUTER SERVICES                                 | 36                   | 338                  | 500                  | 500                  | 500                  | 500                    | 500                    | 500                    |
| +       | OTHER CONTRACTUAL SERVICES                        | (36)                 |                      | 16,740               | 2,740                | 2,740                | 2,740                  | 2,740                  | 2,740                  |
|         | Support for Court Software conversion (SQL)       |                      |                      |                      |                      |                      |                        |                        |                        |
|         | Collections Contract Agent                        |                      |                      |                      |                      |                      |                        |                        |                        |
|         | SQL programming for online payments               | 36                   |                      | 500                  | 500                  | 500                  | 500                    | 500                    | 500                    |
|         | SQL programming for PD interface                  | 2,000                |                      | 2,000                |                      |                      |                        |                        |                        |
|         | SQL programming for citation scanning interface   | 1,000                |                      | 1,000                |                      |                      |                        |                        |                        |
|         | TBI - access to TUIS                              | 2,240                |                      | 2,240                | 2,240                | 2,240                | 2,240                  | 2,240                  | 2,240                  |
|         | File Maintenance - General Sessions Records       | 10,000               |                      | 10,000               |                      |                      |                        |                        |                        |
| *       | Amount missing from detail                        |                      |                      |                      |                      |                      |                        |                        |                        |
| =       | <b>XCTS</b>                                       | <b>36</b>            | <b>338</b>           | <b>16,240</b>        | <b>3,240</b>         | <b>3,240</b>         | <b>3,240</b>           | <b>3,240</b>           | <b>3,240</b>           |
|         | EQUIPMENT REPAIR & MAINTENANCE SERVICES           | 238                  | 240                  | 240                  | 2,500                | 2,500                | 2,500                  | 2,500                  | 2,500                  |
| +       | 82620   | 238                  | 240                  | 240                  | 2,500                | 2,500                | 2,500                  | 2,500                  | 2,500                  |
|         | Copier maintenance/repair                         | 49                   |                      |                      | 2,500                | 2,500                | 2,500                  | 2,500                  | 2,500                  |
|         | Line item 2                                       | 189                  |                      |                      |                      |                      |                        |                        |                        |
| *       | Amount missing from detail                        |                      | 240                  |                      |                      |                      |                        |                        |                        |
|         | OTHER REPAIR & MAINTENANCE SERVICES               |                      |                      |                      |                      |                      |                        |                        |                        |
| =       | <b>XRMSV</b>                                      | <b>238</b>           | <b>240</b>           | <b>240</b>           | <b>2,500</b>         | <b>2,500</b>         | <b>2,500</b>           | <b>2,500</b>           | <b>2,500</b>           |
|         | REGISTRATIONS                                     | 85                   | 40                   | 580                  | 170                  | 650                  | 350                    | 350                    | 350                    |
| +       | 82810   | 85                   | 40                   | 580                  | 170                  | 650                  | 350                    | 350                    | 350                    |
|         | TIES (TAC Conference - 2/year - REQUIRED)         |                      |                      | 40                   |                      |                      |                        |                        |                        |
|         | MTAS - continuing education                       |                      |                      | 150                  | 150                  | 150                  | 150                    | 150                    | 150                    |
|         | Various   | 65                   |                      |                      | 20                   | 500                  | 200                    | 200                    | 200                    |
|         | NACM Conference                                   |                      |                      | 500                  |                      |                      |                        |                        |                        |
| *       | Amount missing from detail                        |                      | 40                   |                      |                      |                      |                        |                        |                        |
| +       | 82820   |                      | 191                  | 800                  | 800                  | 800                  | 800                    | 800                    | 800                    |
|         | GROUND TRANSPORTATION (OUTSIDE WILLIAMSON COUNTY) |                      |                      |                      |                      |                      |                        |                        |                        |
|         | TIES (Instate travel)                             |                      |                      | 500                  | 800                  | 800                  | 800                    | 800                    | 800                    |
|         | MTAS (mostly in Middle TN)                        |                      |                      | 100                  |                      |                      |                        |                        |                        |
| *       | Amount missing from detail                        |                      | 191                  |                      |                      |                      |                        |                        |                        |
| +       | 82840   | 252                  | 304                  | 350                  | 280                  | 600                  | 600                    | 600                    | 600                    |
|         | LODGING   |                      |                      |                      |                      |                      |                        |                        |                        |
|         | TIES  |                      |                      | 500                  |                      |                      |                        |                        |                        |
|         | Various   | 252                  |                      |                      | 280                  | 600                  | 600                    | 600                    | 600                    |
|         | NACM Conference                                   |                      |                      | 300                  |                      |                      |                        |                        |                        |
| *       | Amount missing from detail                        |                      | 304                  |                      |                      |                      |                        |                        |                        |
| +       | 82850   | 143                  | 138                  | 300                  | 300                  | 500                  | 500                    | 500                    | 500                    |
|         | MEALS (OUTSIDE WILLIAMSON COUNTY)                 |                      |                      |                      |                      |                      |                        |                        |                        |
|         | TIES  |                      |                      | 300                  |                      |                      |                        |                        |                        |
|         | Various   | 143                  |                      |                      | 300                  | 500                  | 500                    | 500                    | 500                    |
|         | NACM Conference                                   |                      |                      | 300                  |                      |                      |                        |                        |                        |
| *       | Amount missing from detail                        |                      | 138                  |                      |                      |                      |                        |                        |                        |
|         | OTHER TRAVEL EXPENSES                             |                      |                      |                      |                      |                      |                        |                        |                        |
| =       | <b>XPDT</b>                                       | <b>460</b>           | <b>673</b>           | <b>3,340</b>         | <b>1,550</b>         | <b>2,550</b>         | <b>2,250</b>           | <b>2,250</b>           | <b>2,250</b>           |
|         | OFFICE SUPPLIES                                   | 6,948                | 7,439                | 4,900                | 3,000                | 3,000                | 3,000                  | 3,000                  | 3,000                  |
| +       | 83110   | 6,948                | 7,439                | 4,900                | 3,000                | 3,000                | 3,000                  | 3,000                  | 3,000                  |
|         | Recurring office supplies                         |                      |                      | 4,500                | 3,000                | 3,000                | 3,000                  | 3,000                  | 3,000                  |
| *       | Amount missing from detail                        |                      | 7,439                |                      |                      |                      |                        |                        |                        |

| Account | Label   | A2012<br>Actual 2012 | A2013<br>Actual 2013 | B2014<br>Budget 2014 | EA2014<br>Estid 2014 | B2015<br>Budget 2015 | F2016<br>Forecast 2016 | F2017<br>Forecast 2017 | F2018<br>Forecast 2018 |
|---------|---|----------------------|----------------------|----------------------|----------------------|----------------------|------------------------|------------------------|------------------------|
| 83130   | EMPLOYEE BENEVOLENCE ITEMS                      | 50                   |                      |                      |                      |                      |                        |                        |                        |
| =       | XOFS<br>TOTAL OFFICE SUPPLIES                   | 6,998                | 7,439                | 4,500                | 3,000                | 3,000                | 3,000                  | 3,000                  | 3,000                  |
| +       | 83260<br>UNIFORMS PURCHASED                     | 220                  | 131                  | 180                  | 300                  | 300                  | 300                    | 300                    | 300                    |
| 1       | COF attire for staff (6 @ \$30 each)            |                      |                      |                      |                      |                      |                        |                        |                        |
| 2       | Various   | 220                  |                      |                      |                      |                      |                        |                        |                        |
| *       | Amount missing from detail                      |                      | 131                  |                      |                      |                      |                        |                        |                        |
| =       | XOPS<br>TOTAL OPERATING SUPPLIES                | 220                  | 131                  | 180                  | 300                  | 300                  | 300                    | 300                    | 300                    |
| +       | 83320<br>MILEAGE (INSIDE WILLIAMSON COUNTY)     | 832                  | 182                  | 300                  | 100                  | 100                  | 100                    | 100                    | 100                    |
| 1       | Mileage reimbursement for MTAS in 82820 above   | 278                  |                      | 300                  | 100                  | 100                  | 100                    | 100                    | 100                    |
| 2       | Line Item 2                                     | 313                  |                      |                      |                      |                      |                        |                        |                        |
| *       | Amount missing from detail                      |                      | 182                  |                      |                      |                      |                        |                        |                        |
| =       | XFUEL<br>TOTAL FUEL & MILEAGE                   | 592                  | 182                  | 300                  | 100                  | 100                  | 100                    | 100                    | 100                    |
| +       | 83510<br>FURNITURE, FIXTURES (<\$25,000)        | 706                  |                      |                      |                      |                      |                        |                        |                        |
| 1       | Chairs  |                      |                      |                      | 300                  | 300                  | 300                    | 300                    | 300                    |
| 2       | Line Item 2                                     | 706                  |                      |                      | 300                  | 300                  | 300                    | 300                    | 300                    |
| *       | Amount missing from detail                      |                      |                      |                      |                      |                      |                        |                        |                        |
| +       | 83540<br>COMPUTER HARDWARE (<\$25,000)          | 1,545                | 2,526                |                      | 1,000                | 1,000                | 1,000                  | 1,000                  | 1,000                  |
| 1       | Desktop (computer, monitor, keyboard)           |                      |                      |                      | 1,000                | 1,000                | 1,000                  | 1,000                  | 1,000                  |
| 2       | Printers  |                      |                      |                      |                      |                      |                        |                        |                        |
| 3       | Court Software Server                           |                      |                      |                      |                      |                      |                        |                        |                        |
| 4       | Cashiering Equipment                            |                      |                      |                      |                      |                      |                        |                        |                        |
| 5       | Scanner   |                      |                      |                      |                      |                      |                        |                        |                        |
| 6       | Copier Replacement (\$9,000 moved to lease)     |                      |                      |                      |                      |                      |                        |                        |                        |
| 7       | Line Item 7                                     | 1,545                |                      |                      |                      |                      |                        |                        |                        |
| *       | Amount missing from detail                      |                      | 2,526                |                      |                      |                      |                        |                        |                        |
| +       | 83550<br>COMPUTER SOFTWARE (<\$25,000)          | 263                  |                      |                      |                      |                      |                        |                        |                        |
| 1       | INFOR Cashiering License                        |                      |                      |                      |                      |                      |                        |                        |                        |
| 2       | CTRIS (ongoing maintenance support in MIT)      |                      |                      |                      |                      |                      |                        |                        |                        |
| 3       | Court Online Payments Application               |                      |                      |                      |                      |                      |                        |                        |                        |
| 4       | Line Item 4                                     | 263                  |                      |                      |                      |                      |                        |                        |                        |
| *       | Amount missing from detail                      |                      |                      |                      |                      |                      |                        |                        |                        |
| =       | XMEU<br>TOTAL MACHINERY & EQUIPMENT (<\$25,000) | 2,544                | 2,526                |                      | 1,300                | 1,300                | 1,300                  | 1,300                  | 1,300                  |
| 85110   | PROPERTY INSURANCE                              |                      |                      |                      |                      |                      |                        |                        |                        |
| 85111   | FRAUD INSURANCE                                 | 2,294                | 524                  | 776                  | 746                  | 783                  | 822                    | 864                    | 907                    |
| 85112   | INLAND MARINE INSURANCE                         |                      | 16                   |                      |                      |                      |                        |                        |                        |
| 85113   | AUTO PHYSICAL DAMAGE                            |                      | 234                  | 35                   | 6                    | 7                    | 7                      | 7                      | 7                      |
| 85115   | LIABILITY INSURANCE                             |                      | 443                  |                      | 402                  | 422                  | 443                    | 465                    | 489                    |
| 85116   | E&O LIABILITY INSURANCE                         |                      | 344                  | 215                  | 237                  | 249                  | 261                    | 274                    | 288                    |
| 85119   | UMBRELLA LIABILITY                              |                      | 165                  | 380                  |                      |                      |                        |                        |                        |
| =       | XPLC<br>TOTAL PROPERTY & LIABILITY COSTS        | 2,294                | 1,817                | 1,406                | 1,381                | 1,461                | 1,533                  | 1,610                  | 1,691                  |
| 85320   | STATE FEES                                      | 62,776               |                      |                      |                      |                      |                        |                        |                        |
| =       | XPERM<br>TOTAL PERMITS                          | 62,776               |                      |                      |                      |                      |                        |                        |                        |

| Account | Label                                | A2012<br>Actual 2012 | A2013<br>Actual 2013 | B2014<br>Budget 2014 | EA2014<br>Est'd 2014 | B2015<br>Budget 2015 | F2016<br>Forecast 2016 | F2017<br>Forecast 2017 | F2018<br>Forecast 2018 |
|---------|--------------------------------------|----------------------|----------------------|----------------------|----------------------|----------------------|------------------------|------------------------|------------------------|
| 86530   | E-COMMERCE FEES                      | 2,472                | 1,208                | 6,500                | 3,200                | 3,600                | 3,600                  | 3,600                  | 3,600                  |
| 86570   | BAD DEBT EXPENSE (NET OF RECOVERIES) |                      | (225)                |                      | 549                  |                      |                        |                        |                        |
| =       | <b>XFLF</b>                          | <b>2,472</b>         | <b>984</b>           | <b>6,500</b>         | <b>3,749</b>         | <b>3,600</b>         | <b>3,600</b>           | <b>3,600</b>           | <b>3,600</b>           |
|         | <b>TOTAL FINANCIAL FEES</b>          |                      |                      |                      |                      |                      |                        |                        |                        |
| 86200   | INTEREST                             |                      |                      |                      |                      |                      |                        |                        |                        |
| 86600   | LEASE/LOAN PRINCIPAL                 |                      |                      |                      |                      |                      |                        |                        |                        |
| 1       | 2014 - Copier Replacement            |                      |                      | 3,000                | 1,248                | 1,246                | 1,246                  |                        |                        |
| *       | Amount missing from detail           |                      |                      |                      | 1,248                | 1,246                | 1,246                  |                        |                        |
| +       | LEASE/LOAN INTEREST                  |                      |                      | 108                  | 75                   | 50                   | 25                     |                        |                        |
| 1       | 2014 - Copier Replacement            |                      |                      | 108                  | 75                   | 50                   | 25                     |                        |                        |
| *       | Amount missing from detail           |                      |                      |                      |                      |                      |                        |                        |                        |
| =       | <b>XDSV</b>                          |                      |                      | <b>3,108</b>         | <b>1,323</b>         | <b>1,296</b>         | <b>1,271</b>           |                        |                        |
|         | <b>TOTAL DEBT SERVICE</b>            |                      |                      |                      |                      |                      |                        |                        |                        |
|         |                                      |                      |                      |                      |                      |                      |                        |                        |                        |
|         |                                      |                      |                      |                      |                      |                      |                        |                        |                        |
| =       | <b>XOP</b>                           | <b>91,504</b>        | <b>26,242</b>        | <b>50,949</b>        | <b>28,093</b>        | <b>32,797</b>        | <b>31,544</b>          | <b>30,350</b>          | <b>30,431</b>          |
|         | <b>TOTAL OPERATIONS</b>              |                      |                      |                      |                      |                      |                        |                        |                        |
|         | Capital                              |                      |                      |                      |                      |                      |                        |                        |                        |
|         |                                      |                      |                      |                      |                      |                      |                        |                        |                        |
|         |                                      |                      |                      |                      |                      |                      |                        |                        |                        |
|         |                                      |                      |                      |                      |                      |                      |                        |                        |                        |
|         |                                      |                      |                      |                      |                      |                      |                        |                        |                        |
|         |                                      |                      |                      |                      |                      |                      |                        |                        |                        |
| =       | <b>XTOT</b>                          | <b>281,967</b>       | <b>217,569</b>       | <b>250,875</b>       | <b>232,785</b>       | <b>233,800</b>       | <b>236,096</b>         | <b>240,241</b>         | <b>245,823</b>         |
|         | <b>TOTAL EXPENDITURES</b>            |                      |                      |                      |                      |                      |                        |                        |                        |