



HISTORIC  
FRANKLIN  
TENNESSEE

ITEM #20  
BOMA  
03/11/14

## MEMORANDUM

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February 18, 2014

**TO:** Board of Mayor and Aldermen

**FROM:** Eric Stuckey, City Administrator  
Special Events Advisory Team

**SUBJECT:** Franklin First's Fiddlin' Fish 5K/1 Mile Run (May 10, 2014)

### **Purpose**

The purpose of this memo is to outline recommendations for the Franklin First's Fiddlin' Fish 5K/1 Mile Run sponsored by Franklin First United Methodist Church.

### **Background**

This is an annual event coordinated by Franklin First United Methodist Church.

### **Recommendation**

Staff recommends approval with the following conditions:

- Applicant will provide updated Good Neighbor Letter which will be distributed to area residents within the approved course.
- Applicant will provide a \$1,000 refundable damage deposit to City prior to event.

### ***Risk Management:***

- Applicant will provide certificate of insurance naming the City as additional insured.

### ***Police Department:***

- Applicant will hire nine (9) extra-duty Franklin Police Officers to secure the course provide security and traffic control.
- Applicant will provide at least a 72-hour advance notice to CSX.

### ***Sanitation and Environmental Services Department:***

- Applicant will provide volunteers to pick-up any trash associated with the event.

OFFICE USE ONLY:  
Permit No. \_\_\_\_\_



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## CITY OF FRANKLIN EVENT PERMIT APPLICATION

*Application is Due 90 Days Prior to Scheduled Event.  
Please read application carefully and fully complete each section.  
A non-refundable application fee of \$100 is due at time of filing.*

**Note: Filing this application does not guarantee that your request will be granted.**

- Please check all that apply:
- |  |  |
|--|--|
| <input checked="" type="checkbox"/> street closure | <input type="checkbox"/> parade  |
| <input type="checkbox"/> other special event       | <input type="checkbox"/> beer served ( <i>separate permit required</i> ) |

**Please supply the following information. For additional space, use separate sheets of paper and attach to the application.**

**1) Location requested (if Temporary Street Closure only, list major roads to be closed):**

- |                      |                      |   |
|----------------------|----------------------|---|
| ___ Aspen Grove Park | ___ Liberty Park     | ___ Eastern Flank Battlefield Park  |
| ___ Fieldstone Farms | ___ Pinkerton Park   |   |
| ___ Jim Warren Park  | ___ Harlinsdale Farm | Other: <u>5<sup>th</sup> Ave First United Methodist</u><br><u>to Carnton Plantation via Lewisberg</u> |

- 2) Name/purpose of event: Fiddlin' Fish 5K
- 3) Date or dates of event: May 10, 2014
- 4) Time of Event: 7:00 AM
- 5) Time of Street Closure (if applicable): 7:30 - 8:45

Set-Up Date/Time: \_\_\_\_\_ Tear-down Date/Time: \_\_\_\_\_

\*Note: Two (2) hours will be added before set-up time and two hours (2) will be added after tear-down to allow time for clean-up. Event is responsible for payment of Franklin Police Officers during this time. Read Additional Requirements section for more information.

**6) Name of Applicant and Organization Requesting Permit:**

Mike Gill / First United Methodist

a) Address: 143 5<sup>th</sup> Ave.

b) Phone: 969-5356      c) Cell: \_\_\_\_\_      d) Fax: \_\_\_\_\_

e) E-mail address: gillmc@bellsouth.net

**7) Person in charge on day of event: Mike Gill**

Cell: 969-5356      E-mail address: gillmc@bellsouth.net



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- 8) Name and Cell Number of at least two others available on day of event:
- Name: Chad Gore Cell: 310-0404 E-mail address: cegore2@yahoo.com
- Name: Christine Gill Cell: 969-5364 E-mail address: gillmc@bellsouth.net
- 9) DETAILED description of event (use additional sheets):
- 5k to raise money for families who have children  
requiring an extended stay at a hospital.
- 10) **ENCLOSE A DETAILED MAP** of event site, detailing any temporary or permanent structures, street closures, parking, etc. If applicable, list the location, blocks, streets, and/or intersections in which such event will occur. *For large-scale events, map should be obtained from the City's GIS division.*
- 11) An estimated number of participants and an estimated number of attendees expected to attend during the course of the event:
- 400
- 12) Please **attach a list** containing the names, addresses, and phone numbers of the Chairperson of the organization and all other persons involved in the management or control of organization and/or committee.
- 13) Is your organization based in Williamson County? Circle Yes or No  
(if no, please state where: \_\_\_\_\_)
- 14) Is your organization authorized to do business in Tennessee? Circle Yes or No
- 15) Is your organization a tax-exempt organization as described by the Internal Revenue Code Section 501(c)(3) or a not-for-profit organization? Circle Yes or No. If yes, please attach copy of IRS tax exemption letter providing proof of status.
- 16) Will you charge an admission/participation fee (including vendors)? If yes, please specify how much per person/vendor. \$25 per runner
- 17) Will any charity, gratuity, or offers be solicited or accepted during the event? Circle Yes or No.
- 18) Is this event a fundraiser? Circle Yes or No. If yes, what organization will be benefactor of event? What percentage of funds will they receive? Mission of Church
- 19) Will parking in the area of the event need to be restricted or prohibited? Circle Yes or No



- 20) Will any sound amplification equipment be used during the event? Circle Yes or No. If no, please skip to Question #22.
- 21) For what purpose will sound amplification be used (i.e. announcements, entertainment, etc.)?  
Announcements and bluegrass music
- 22) What type of sound amplification will be provided (DJ, Band, etc.)? Please list all that apply.  
Bluegrass
- 23) During what time period is sound amplification requested? 7:45 - 9:00
- 24) If for entertainment, give details of entertainment being provided (i.e. number of musicians, type of music, amp wattage, etc.). 5 musicians
- 25) Will any stages, amusement attractions, or amusement rides, including inflatables, be erected for the event? Circle Yes or No. If yes, Applicant must give specific details as to the location and type of games/activities, i.e. inflatables, Horseshoes, relay races, etc. along with the name of the company providing the stages and/or activities. **Applicant must also include a copy of that company's insurance certificate indicating coverage and listing the City of Franklin as additional insured.** \*\*\*For stages, tents, inflatables, etc. constructed on site prior to the event, that date must be included on Certificate of Insurance provided to the City of Franklin. Stages MUST be removed from site at end of event. \*\*\*Rented inflatables/interactives that are set-up and manned by applicant must be included specifically in applicant's Certificate of Insurance.
- 26) What, if any, vendors will be present at event? (i.e. medical related, shirts, arts, etc.) **Please provide detailed list.** Use additional sheets. N/A
- 27) Will food, beverages, or merchandise be sold or given away? Circle Yes or No. If yes, clean-up is required. Please provide name of clean-up provider, contact, and phone number of person on-site during event. See Question #28. \_\_\_\_\_
- 28) Events under 200 participants require a \$250 refundable security deposit at the time of approval. For events over 200, a \$1000 security deposit is required upon approval. If clean-up is not done properly, the organization requesting the permit will be fined (See Attachment A). Applicant's event coordinator or representative and a City of Franklin representative will conduct a Pre-Event meeting prior to event date for Pre-Event Check List Site Review. *At the end of the event, a Post-Event Check List shall be completed by the Applicant's event coordinator, or representative, and a City of Franklin representative to re-assess the site for trash and damage, and to secure with caution tape and signage (provided by event group) any tents left for removal.* Damage deposit will be refunded after a satisfactory Post Event Check List has been completed and signed off on by both the City of Franklin and organization requesting event.



- 29) *\*NOTE:* Events that include deep frying cooking oil operations are required to have a grease pit on-site and contract with a grease waste hauler to handle the grease waste and removal of the grease pit. A copy of this agreement shall be filed along with this application. The primary event sponsor is required to remove all cooking grease from the site immediately after the event. Illegal dumping of cooking grease will be prosecuted. *Please read Additional Requirements section of this application for more information.*
- 30) Will you require a temporary water tap? Circle Yes or No if yes, please list exact locations:  
\_\_\_\_\_  
\_\_\_\_\_
- 31) Will alcohol, beer, and/or wine be given away or sold? Circle Yes or No. If yes, a permit from the relevant board is required. *Please read Additional Requirements section of this application for more information.*
- 32) Will your event include tents or other temporary structures, propane use, or open flames? Circle yes or no. Events using tents of size 20 x 10 or larger require permitting from Franklin Fire Department. Safety measures must be provided on all tents, especially those set-up prior to the actual event. Tents should be taken down the date the event has ended. *Please read Additional Requirements section of this application for more information.*
- ✓ 33) Attach Good Neighbor Letter and Mailing List used. *Please read Additional Requirements section of this application for more information.*

**TITLE VI OF THE 1964 CIVIL RIGHTS ACT**

"No person in the United States shall, on the ground of race, color, or national origin be excluded from participation in, be denied the benefits of, or be subjected to discrimination under any program or activity receiving federal financial assistance."

The City of Franklin does not discriminate based on race, color or national origin in federal or state sponsored programs, pursuant to Title VI of the Civil Rights Acts of 1964 (42 U.S.C. 2000d). For more information or to file a complaint against the City of Franklin under Title VI of the 1964 Civil Rights Act, contact the Title VI Coordinator:

Rodney Escobar  
Risk Manager  
City of Franklin  
109 Third Avenue South  
Franklin, Tennessee 37064  
615.791.3277

The City of Franklin is committed to providing reasonable access and accommodations upon request for people with disabilities. Please call the Risk Management Department at (615)791-3277 for specific requests.



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**PLEASE READ ATTACHMENTS BEFORE SIGNING  
APPLICATION.**

- 1) I/We agree to abide by all ordinances and regulations of the City of Franklin and all conditions placed upon the event by the City Administrator and the Board of Mayor and Aldermen.
- 2) I/We do swear or affirm that all of the information given in this application is true and complete.
- 3) I/We do hereby agree to assume the defense of and indemnify and save harmless the City, its aldermen, boards, commissions, officers, employees and agents, from all suits, actions, damages or claims to which the City may be subjected of any kind or nature whatsoever resulting from, caused by, arising out of or as a consequence of such event and the activities permitted in connection there with, and to submit a certificate of insurance prior to the event in an amount acceptable to the City Administrator.
- 4) I/We agree to provide a copy of this signed Event Application to any vendors, planners, and related parties associated with the event to ensure they are familiar with the guidelines set forth herein.
- 5) I/We understand that I/we assume the responsibility of the actions of any vendors, planners, and related parties for this event.
- 6) I/We understand that granting of Special Event Permit does not imply granting of other permit that is separately required.
- 7) The application for an event permit shall be filed not less than 90 days nor more than 364 days prior to the scheduled date of such event. Suggested filing is at least 180 days prior to scheduled event. Events should not be advertised or promoted until an event permit has been obtained from the City. Failure to file in a timely manner may result in denial of a permit.
- 8) The City reserves the right to require one or more City of Franklin police officers or other emergency personnel be present at any and all events that occur within the city limits. Please budget for this request at a rate of \$30 per hour at a minimum of two (2) hours.

BY: *J. Michael Gill* Date: 1/13/14  
 (Signature and title – must be officer of organization)

Approved by the Board of Mayor and Aldermen on \_\_\_\_\_, 20\_\_\_\_.

\_\_\_\_\_  
 Dr. Ken Moore, Mayor

\_\_\_\_\_  
 Eric S. Stuckey, City Administrator

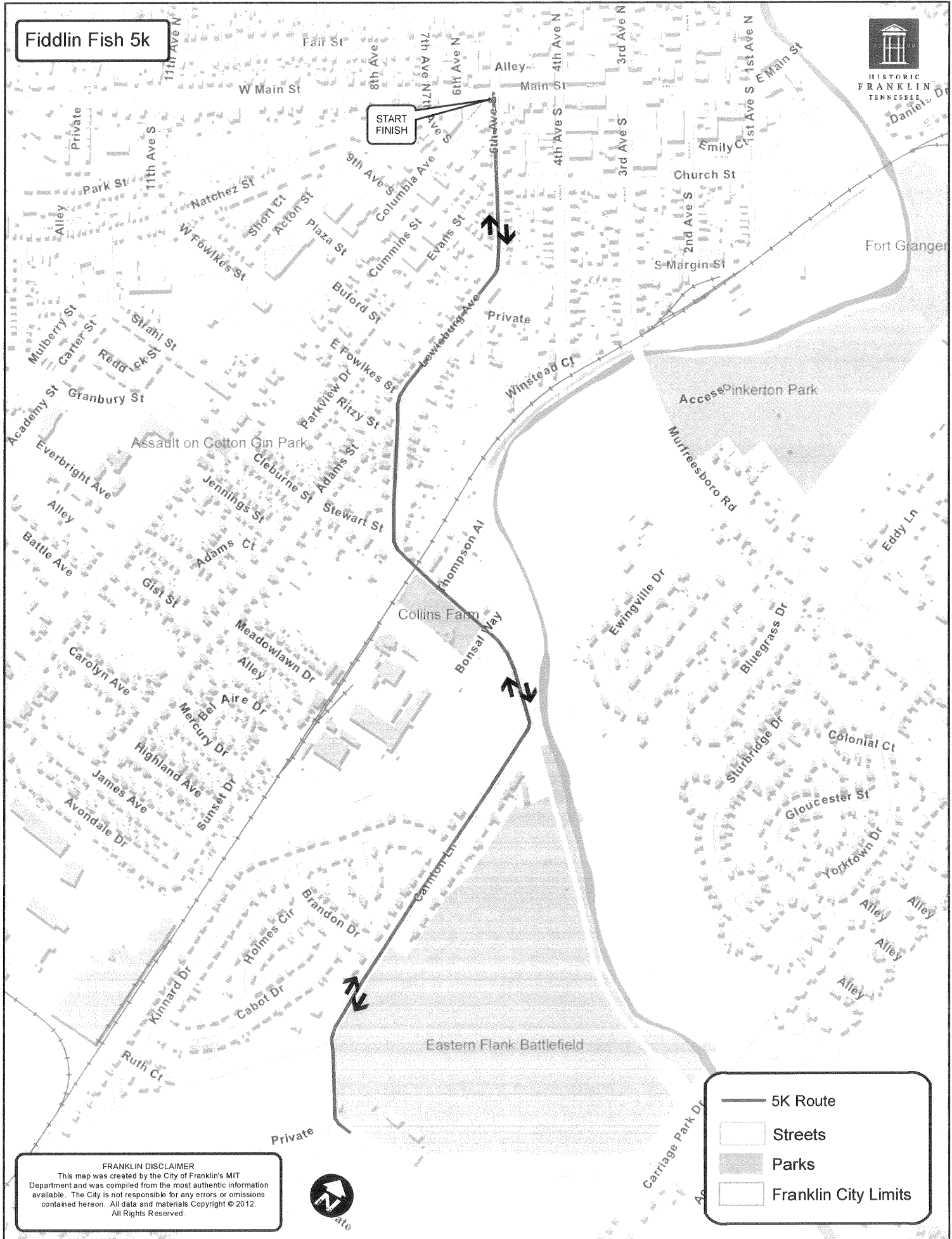
*If you have questions concerning your request, please call 615-550-6606.*





\*\*\*\*\*  
 \*  
 \* **Return application to:** \*  
 \* City Administrator's Office \*  
 \* City Hall \*  
 \* 109 Third Ave South \*  
 \* Franklin, TN 37065 \*  
 \* 615-791-3217 \*  
 \* 615-790-0469 (FAX) \*  
 \*  
 \*\*\*\*\*

# Fiddlin Fish 5k



START  
FINISH



-  5K Route
-  Streets
-  Parks
-  Franklin City Limits

**FRANKLIN DISCLAIMER**  
 This map was created by the City of Franklin's MIT Department and was compiled from the most authentic information available. The City is not responsible for any errors or omissions contained herein. All data and materials Copyright © 2012. All Rights Reserved.



Works in Progress Sunday School Class  
Franklin First United Methodist Church

List of Addresses for Good Neighbor Letter  
**Application for Franklin First's Fiddlin' Fish 5K**

Fifth Avenue South

201	Frances Haynes
209	William E. Walton
215	Christian Friesinger
217	Margaret Scruggs
219	James Redford
221	Suntrust Bank
223	Suntrust Bank
225	Suntrust Bank
202	James Smith
210	Mamie McArthur
216	Edward Jordan
218	Robert Rowland
220	Stephanie Jenkins
222	Rebecca Hicks
226	John D. Wood

515 Church Street      Peter Furler

438 S. Margin      Suntrust  
501 S. Margin      Lillian Stewart

1102 Adams St.      Betty Horn

303 Berry Cir.      O'More School of Design  
305 Berry Cir.      Frank Irvin  
307 Berry Cir.      Nancy Berry  
311 Berry Cir.      Kenneth Moore

306 Berry Cir.      A&B Investments  
302 Berry Cir.      Bobby Hatchett



Lewisburg Avenue

101	O'More School of Design
103	O'More School of Design
105	O'More School of Design
109	O'More School of Design
111	Michael Tanner
115	Linda McGory
117	Harry Billington
119	Ronald Payne
121	Matthew J. Hill
123	Timothy Adgent
201	Boardman Stewart
203	Curtis Gibbs
205	Ryan Rettler
207	David Foster
209	Robert Crosby
211	Robert Crosby Sr.
213	Gale Haddock
215	Robert Garner
217	Historic Home Builders LLC
219	Linda Stubblefield
221	D'Lorah Lane
301	James Green
403	Maye Hill
405	Mable Stewart
407	Arthur Hodge Est\
417	Aundria Reed
419	Aundria Reed
421	Mariah Blakely
102	Daniel Cremin
104	Curtis Nicholson
106	Ned Jones
108	James Jewell Jr.
110	Eulalie Jefferson
112	Catherine Burns
114	Daniel Klatt
116	Larry Cognata
118	John Pavlejc
120	Danny Nelms
122	William Adair Jr.
200	Sherman Anderson
202	A D Haber III
204	Robert Bass
206	Edmund Nance Jr.
208	Simon Waterlow

**Lewisburg Avenue**

210	Salli Lagrone
212	William Ewin Jr.
300	Margaret Macpherson
302	Laurel Aiello
418	Save the Franklin Battlefield Inc.
422	Bonsal American Inc.
424	James Huskey
428-30	Ron Taylor

**Thompson Alley**

1136	Leonard Jones
1140	Maye Hill
1142	Verlia Burns
1143	Frank Roberson
1144	Euford Miller
125	McPhail Scruggs
126	Lee Jenkins
129	Tom Scruggs

**Carnton Lane**

1132	David Grow
1136	Kirk McCaleb
1140	Billy Etue
1200	Paul Hoppe
1204	David Jackewicz
1208	James Parker
1212	Walter Latture
1216	Christopher Campbell
1220	Eric Ross
1224	Jimmy Moore
1228	Luke Dunn
1300	Newton Walker
1304	David Mrozinski
1310-16	Frances Erwin
1328	Thomas Miller
1344-46	David Carr
1115A-1 through A-5	Eloise North
1119	James VonGruenigen
1123	Ronald Taylor
1127	Gary Carrigan
1131	Anthony Greer
1135	Glen Hunter

**Carnton Lane**

1139	Kenneth Burbage
1143	Joanie Abernathy
1201	Jeff Bradford
1205	Michael Trailov
1207	Todd Hardy
1211	Mary Howard
1215	Darlene Rebowe
1219	Ronnie Johnson

**Kinnard Drive**

1304	Bryan Brand
1308	John Marshall
1312	Robert Sillaman
1316	William Knight
1320	Christian Belzunce
1324	Scott Seybold
1328	David Palmer
1400	Wilda McMeans
1404	John Fisher
1408	Tipton Evans
1412	Virginia Williams
1500	Joe Templeton
1504	Matthew Giblin
1508	Michael Martin
1512	Carl Coleman
1516	Kathryn Cherico
1520	Douglas Beard
1524	Christopher Schneider
1528	Robert Ferris
1532	Charles McNish
1536	Darrel Emerson
1540	Charles Lafont
1544	Jimmy Stephens
1548	Timothy Layne
1552	David Scott
1556	Vernon Pieper
1560	James Brown
1564	Davie Praet
1568	Jason Gilliam
1600	Gregory Duke
1604	Lawrence Sellers
1608	Paul Butts Jr.
1612	Joseph Doughty
1616	William Lasater
1620	Ronald Williams

**Kinnard Drive**

1624  
1628  
1632  
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1305

Michael Hines  
Morris Sammons  
Jerry Shockey  
John Cain  
William Large  
Morton Stein  
Joseph Sessions  
Elmer Matto Jr.  
David Beeny  
Anthony Johnson  
Gary Moody  
Gary Peevely  
Anthony Dainora  
Hugh Coltharp  
Brent Moelker  
Russel Carrigan  
Daniel Blevins  
Michael Weeks  
Mark Traxler  
Edward Goehner  
William Rodgers  
Marshel Spitzer  
David Sullivan  
John Altshuler  
Shay Evans

**St. Michaels Court**

1000  
1004  
1008  
1012  
1013  
1009  
1005

Margaret Southgate  
Denise Andre  
Joseph Hale  
David Boyd  
James Thomson  
Ronald Spaid  
Donald Welch

**Brandon Drive**

1100	Jason Houser
1104	Frank Minter Jr.
1108	Carroll Roose
1112	John Trew Jr.
1116	Ryan McNeary
1120	Roger Cathey
1124	James Cunningham
1121	Robert Zimmerman
1113	Mark Tornow
1109	Maurine Alexander
1105	Christopher Jackson
1101	Richard Yuill

**Holmes Circle**

1504	Neal Miller
1508	Alex Marks
1512	Terry Thomas
1516	L. Ollen Crowder Jr.
1520	Larry Pruitt
1524	Wallace Post Jr.
1528	Steven Shaver
1532	Ronald Ellis
1536	Richard Billings
1525	Fred Oettel
1521	Andrew Hanscom
1517	Elizabeth Yates
1513	Dan Sanderson
1509	Robert Marrero
1505	Edward Strong II

**Cabot Drive**

1504	James Lanier III
1508	Frederic Pepin
1512	Betty Parker
1516	Ralph Genoble Jr.
1520	Kevin Adams
1524	Robert Nichols
1528	David Maddox
1604	Thomas Jackson
1608	Kenneth Morrow
1616	Cheryl Landis
1620	Robert Johnson
1624	Franklin Bayse
1629	Adolph Vedder
1625	Alma Ashby

**Cabot Drive**

1621	Robert Gill
1617	Wesley Brown Jr.
1613	William Ewen
1609	Lewis Howell
1605	Craig Brent
1601	Kevin Neely
1533	Michael Passmore
1529	Juliet Stockstill
1525	Todd Lewis
1521	Ludovino Diaz
1517	Thomas Clark
1513	Connie Puryear
1509	Steven Pruter
1505	Neal Smith

**Ruth Court**

1000	Jerry Brannon
1004	John Cottrell
1008	Jacob Kready
1009	William Bickley III
1005	Hector Blair

**Others**

Downtown Franklin Association  
Nancy Williams, Director  
P.O. Box 807

Downtown Neighborhood Association  
Beverly Roberts, President  
215 4<sup>th</sup> Avenue South

Carnton  
1345 Carnton Lane

Heath Place HOA  
Jenny Rodgers  
1405 Kinnard Drive



PO Box 340029  
Nashville, TN 37203-0029

August 21, 2007

FIRST UNITED METHODIST CHURCH  
c/o Reverend Dr. A. Lynn Hill  
143 5<sup>th</sup> Avenue South  
Franklin, TN 37064

Re: Certification of Inclusion in The United Methodist Church Group Tax Exemption Ruling  
Affiliated Organization: First United Methodist Church  
Affiliated Organization's Employer Identification Number (EIN): 91-2194790  
Date of Inclusion: December 12, 2002

Dear Reverend Hill:

This letter will certify that the affiliated organization named above has been and continues to be included in The United Methodist Church Group Tax Exemption Ruling ("UMC Group Ruling"). In particular, as stated in the group ruling determination letter issued to The United Methodist Church by the Internal Revenue Service ("IRS"), this affiliated organization is exempt from federal income tax under Section 501(c)(3) of the Internal Revenue Code.

This certification letter is issued by the General Council on Finance and Administration of The United Methodist Church ("GCFA"). As the central organization for the UMC Group Ruling, GCFA has been granted the authority by the IRS to determine which organizations are included in the UMC Group Ruling. The Group Exemption Number is GEN 2573. Thus, this certification letter, together with the enclosed copy of the IRS group ruling determination letter, serves to verify the tax-exempt status of this affiliated organization.

If you have any further questions, please feel free to contact the GCFA Legal Department at (866) 367-4232 or [legal@gcfa.org](mailto:legal@gcfa.org).

Sincerely,

GENERAL COUNCIL ON FINANCE AND ADMINISTRATION OF  
THE UNITED METHODIST CHURCH

By: Sandra Lackore  
Sandra Lackore  
General Secretary and Treasurer

By: J. Daniel Gary  
J. Daniel Gary  
Associate General Counsel

Enclosures

Department of the Treasury

Internal Revenue Service  
Washington, DC 20226



Form 1041-SSA | Form 990-SSA-2  
Council on Finance and Administration of the United Methodist Church, a/k/a the United Methodist Church and Its Affiliated Organizations  
1200 Davis Street  
Evanston, Illinois 60201

Attention: E. Bryan Brasgar

Dear Applicant:

This refers to the information submitted for use in determining your status and the status of your affiliated religious organizations, on the list you submitted, as being exempt from Federal income tax under section 501(c)(3) of the Internal Revenue Code.

For the purposes of this group ruling, your affiliated religious organizations include The General Conference, Judicial Council; General Agencies, Commissions, Committees, their divisions and departments thereof, and other related organizations; Jurisdictional Conferences and Affiliated Agencies, Commissions, and other organizations; Annual Conferences and divisions and departments thereof; Annual Conference Agencies, Commissions, Committees, and affiliated organizations; Local Churches and Local Church Agencies, Commissions, Committees, and other affiliated organizations.

Based on the information supplied, we rule that you and your affiliated religious organizations, on the list you submitted, are exempt from Federal income tax under section 501(c)(3) of the Code.

We have further determined that you and the affiliated religious organizations you operate, supervise, or control, and which are covered by your notification to us, are not private foundations within the meaning of section 509(a) of the Code, because you and your affiliated religious organizations are organizations described in sections 170(b)(1)(A)(i) and 509(a)(1) of the Code.



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**Council on Finance and Administration of the  
United Methodist Church, a/k/a the United  
Methodist Church and Its Affiliated Organiza-  
tions**

Organizations that are not private foundations are not subject to the excise taxes under Chapter 42 of the Code. However, they are not automatically exempt from other Federal excise taxes.

You and your affiliated religious organizations are not required to file the Return for Organizations Exempt From Income Tax, Form 990, as you come within the exception contained in section 5013(a)(2)(A)(i) of the Code.

You and your affiliated religious organizations are not required to file Federal income tax returns unless you are subject to the tax on unrelated business income under section 511 of the Code. If you or your affiliated religious organizations are subject to this tax, you must file an income tax return on Form 990-T. In this letter we are not determining whether any of your present or proposed activities, or those of your affiliated religious organizations, is unrelated trade or business as defined in section 513 of the Code.

You and your affiliated religious organizations are not liable for social security (FICA) taxes unless you file a waiver of exemption certificate as provided in the Federal Insurance Contributions Act. You and your affiliated religious organizations are not liable for the taxes imposed under the Federal Unemployment Tax Act (FUTA).

Donors may deduct contributions to you and to your affiliated religious organizations as provided by section 170 of the Code. Bequests, legacies, devises, transfers, or gifts to or for your use, or to or for the use of your affiliated religious organizations, are deductible for Federal estate and gift tax purposes under section 2055, 2106, and 2522 of the Code.

If you change your purposes, character, or method of operation, please let your key District Director know so he may consider the effect on your exempt status. Also, please keep him informed of any changes in your name or address.

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**Council on Finance and Administration of the  
United Methodist Church, a/k/a the United  
Methodist Church and Its Affiliated Organiza-  
tions**

You should advise each of your affiliated religious or-  
ganizations of the provisions of this ruling, including the  
requirements for filing Federal tax returns.

Each year, within 45 days after the close of your  
annual accounting period, please send the following to the  
Director, Internal Revenue Service Center, 11501 Roosevelt  
Boulevard, Philadelphia, Pennsylvania 19155, Attention: EOR  
Branch:

1. A statement describing any changes during  
the year in the purposes, character, or  
method of operation of your affiliated  
religious organizations.
2. Lists of the names, mailing addresses, in-  
cluding Postal Zip Codes and employer  
identification numbers, of your affiliated  
religious organizations that during the year:
  - a. changed names or addresses;
  - b. were deleted from your roster; or
  - c. were added to the roster.
3. For affiliated religious organizations to  
be added attach:
  - a. a statement that the information  
upon which your present group  
exemption letter is based applies;
  - b. a statement that each has given you  
written authorization to add its  
name to the roster;
  - c. a list of those to which the Ser-  
vice previously issued exemption  
rulings or determination letters; and
  - d. a statement that none of the  
affiliated religious organization  
are private foundations as defined  
in section 109(a) of the Code.

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Council on Finance and Administration of the  
United Methodist Church, a/k/a the United  
Methodist Church and Its Affiliated Organiza-  
tions

6. If applicable, a statement that your group  
exemption roster did not change during the  
year.

This ruling supersedes our ruling letter of November  
20, 1945. In addition, this ruling letter supersedes our  
group exemption letters to your affiliated Annual Conferences  
and Conferences and to the individual determination or rul-  
ing letters issued to your affiliated churches and other  
affiliated religious organizations.

Please be sure to enter your employer identification  
number on all your tax returns and in your correspondence  
with the Internal Revenue Service.

This ruling is not applicable to your affiliated foreign  
religious organizations.

The key District Director, Internal Revenue Service,  
Chicago, Illinois, which is your key district for exempt  
organization matters, will be furnished a copy of this  
letter. Please keep this ruling in your permanent records.

Thank you for your cooperation.

Sincerely yours,

  
Milton C. Gandy  
Chief, Rulings Section I  
Exempt Organizations Branch