

**RESOLUTION 2014-19**

**A RESOLUTION TO BE ENTITLED: "A RESOLUTION TO REVISE THE ORGANIZATIONAL CHART WITHIN THE IT DEPARTMENT TO REFLECT 2013 PHASE I PAY PLAN CHANGES IN POSITION DESCRIPTIONS AND TITLES."**

**WHEREAS**, the Board of Mayor and Aldermen established the annual budget for the City of Franklin for the Fiscal Year 2013-2014, by Ordinance 2013-22, effective July 1, 2013; and

**WHEREAS**, on August 27, 2013 the Board of Mayor and Aldermen adopted a revised Position Classification Plan and Pay Plan through Resolution 2013-45; and

**WHEREAS**, on November 26, 2013 the Board of Mayor and Aldermen amended the FY 2013-14 Budget to reflect the Position Classification Plan and Pay Plan through Resolution 2013-72; and

**WHEREAS**, during the process of studying the staffing for the IT Department for the Position Classification Plan and Pay Plan it was determined that certain job titles should be changed and that new positions are needed due to increased requests for IT services; and

**WHEREAS**, the Board of Mayor and Aldermen desires to adopt the amended FY 2013-14 Organizational and Personnel Charts for the City of Franklin General Fund Department of IT to account for such changes in title; and

**WHEREAS**, the Board of Mayor and Aldermen believes it is in the best interest of the City of Franklin to adopt such change.

**NOW, THEREFORE, BE IT RESOLVED**, by the Board of Mayor and Aldermen for the City of Franklin as follows:

**Section 1.** The City of Franklin hereby adopts the amended Organizational and Personnel Charts for the IT Department, to be incorporated within the FY 2013-14 Budget, as shown in Exhibit A, attached, with the positions of Telecommunication Technician II and Network Analyst remaining unfunded for FY 2013-14.

**Section 2.** That this Resolution shall be effective upon adoption.

**IT IS SO RESOLVED AND DONE** on this \_\_\_\_ day of February, 2014.

**ATTEST:**

**CITY OF FRANKLIN, TENNESSEE**

BY:

\_\_\_\_\_  
**ERIC S. STUCKEY**  
City Administrator

BY:

\_\_\_\_\_  
**DR. KEN MOORE**  
Mayor

Approved as to form:

\_\_\_\_\_  
Kristen L. Corn, Staff Attorney



HISTORIC  
FRANKLIN  
TENNESSEE

ITEM #12  
FINANCE  
02-13-14

## MEMORANDUM

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February 3, 2014

**TO:** Board of Mayor and Aldermen

**FROM:** Eric Stuckey, City Administrator  
Russ Truell, ACA, Finance and Administration  
Fred Banner, IT Director

**SUBJECT: Information Technology Organization Chart**

### **Purpose**

The purpose of this memo is to ensure that the IT Department organization chart (attached) matches the job descriptions created or updated in 2013.

### **Background**

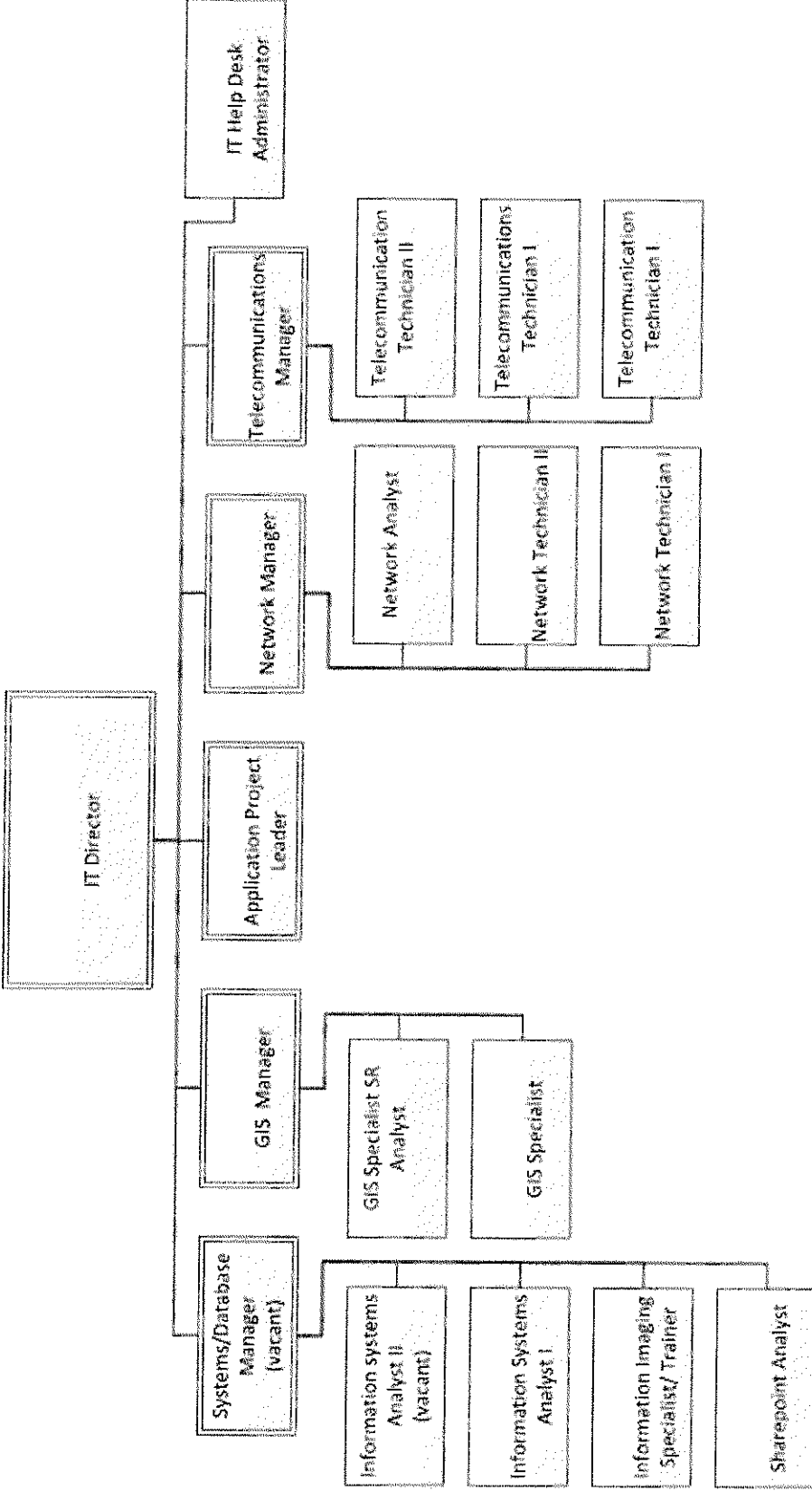
With the assistance of Russ Truell and Steve Thompson, all current job descriptions and positions in IT were reviewed in June 2013. IT staff members were engaged in the suggested title changes as well as the changes in the descriptions of their respective positions. Steve Thompson submitted these changes to HR, which were approved by BOMA along with all departments for the City.

### **Financial Impact**

There is no budget impact to our current budget. For 2015, IT will be requesting the addition of two positions Telecommunication Technician II and Network Analyst. These positions are due to increased requests for IT services and to create a security officer position (Network Analyst).

### **Recommendation**

Staff recommends approval of the attached organization chart.



Position	Grade	#	Budget 2014	#	Budget 2015
IT Director	L	1	Y	1	Y
Systems/ Database Manager	J	1	Y	1	Y
Telecommunications Manager	J	1	Y	1	Y
<i>Communications Services Manager</i>					
Applications Project Leader	J	1	Y	1	Y
<i>Applications Development Manager</i>					
Network Manager	J	1	Y	1	Y
GIS Manager	I	1	Y	1	Y
IT Help Desk Administrator	E	1	Y	1	Y
<i>Help Desk Technician</i>					
Information Systems Analyst II	H	1	Y	1	Y
<i>Public Safety Applications Manager</i>					
Information Systems Analyst I	F	1	Y	1	Y
Information Imaging Specialist/ Trainer	G	1	Y	1	Y
<i>Business Services Application Manager</i>					
Sharepoint Analyst	H	1	Y	1	Y
<i>Database Adm/Webmaster</i>					
GIS Specialist Sr (GIS Analyst SR)	G	1	Y	1	Y
GIS Specialist (GIS Analyst)	E	1	Y	1	Y
Network Analyst	H	1		1	Y
Network Technician II	G	1	Y	1	Y
Network Technician I	F	1	Y	1	Y
Telecommunications Technician II	G	0		1	Y
Telecommunications Technician I (Communications Technician)	F	2	Y	2	Y
Enterprise Application Manager		18		19	
Financial Applications Manager					
ITS Specialist		1		0	
Application Support Analyst					
Intern		2		0	