



ITEM #23  
BOMA  
02/25/14



HISTORIC  
FRANKLIN  
TENNESSEE

### CITY OF FRANKLIN EVENT PERMIT APPLICATION

**Application is Due 90 Days Prior to Scheduled Event.**  
**Please read application carefully and fully complete each section.**  
**A non-refundable application fee of \$100 is due at time of filing.**

**Note: Filing this application does not guarantee that your request will be granted.**

Please check  
all that apply:

street closure

parade

other special event

beer served (*separate permit required*)

Please supply the following information. For additional space, use separate sheets of paper and attach to the application.

1) **Location requested (If Temporary Street Closure only, list major roads to be closed):**

Aspen Grove Park       Liberty Park       Eastern Flank Battlefield Park  
 Fieldstone Farms       Pinkerton Park  
 Jim Warren Park       Harlinsdale Farm      Other: \_\_\_\_\_

2) **Name/purpose of event:** BELLA RUSTICA VINTAGE MARKET

3) **Date or dates of event:** OCT 10-11, 2014

4) **Time of Event:** 9 am - 6 pm

5) **Time of Street Closure (if applicable):** N/A

**Set-Up Date/Time:** 10/7/2014      **Tear-down Date/Time:** 10/12/2014

\*Note: Two (2) hours will be added before set-up time and two hours (2) will be added after tear-down to allow time for clean-up. Event is responsible for payment of Franklin Police Officers during this time. Read Additional Requirements section for more information.

6) **Name of Applicant and Organization Requesting Permit:**

LINDA LINDLEY      AGAPE

a) **Address:** 4555 TROUSDALE DR, NASHVILLE, TN 37204

b) **Phone:** 615 701 3000      c) **Cell:** 615 719 2484      d) **Fax:** \_\_\_\_\_

e) **E-mail address:** llindley@agapenashville.org

7) **Person in charge on day of event:** LINDA LINDLEY

**Cell:** 615 719 2484      **E-mail address:** llindley@agapenashville.org



HISTORIC  
FRANKLIN  
TENNESSEE

8) Name and Cell Number of at least two others available on day of event:

Name: KYLE FREDERICK <sup>cell</sup> Cell: 415-2656 E-mail address: kfrederic@agapenashville.org

Name: CLINT BRUMIT <sup>cell</sup> Cell: 415-477-6928 E-mail address: cbrumit@agapenashville.org

9) DETAILED description of event (use additional sheets):

see attached

10) **ENCLOSE A DETAILED MAP** of event site, detailing any temporary or permanent structures, street closures, parking, etc. If applicable, list the location, blocks, streets, and/or intersections in which such event will occur. *For large-scale events, map should be obtained from the City's GIS division.*

11) An estimated number of participants and an estimated number of attendees expected to attend during the course of the event:

PARTICIPANTS: 150 per day ATTENDEES: 2000-3000 per day

12) Please **attach a list** containing the names, addresses, and phone numbers of the Chairperson of the organization and all other persons involved in the management or control of organization and/or committee.

13) Is your organization based in Williamson County? Circle Yes or No

*(if no, please state where: DAVIDSON, BUT WITH AFFILIATE OFFICES THROUGHOUT MIDDLE TENNESSEE)*

14) Is your organization authorized to do business in Tennessee? Circle Yes or No

15) Is your organization a tax-exempt organization as described by the Internal Revenue Code Section 501(c)(3) or a not-for-profit organization? Circle Yes or No. If yes, please attach copy of IRS tax exemption letter providing proof of status.

16) Will you charge an admission/participation fee (including vendors)? If yes, please specify how much per person/vendor. ENTRANCE FEE \$10 / \$300-\$400 per vendor  
SINGLE SPACE

17) Will any charity, gratuity, or offers be solicited or accepted during the event? Circle Yes or No.

18) Is this event a fundraiser? Circle Yes or No. If yes, what organization will be benefactor of event? What percentage of funds will they receive? THE EVENT IS PRODUCED AND UNDERWRITTEN FOR AGAPE'S MISSION; ALL PROCEEDS AFTER EXPENSES WILL BE USED TOWARD THAT MISSION.

19) Will parking in the area of the event need to be restricted or prohibited? Circle Yes or No.



- 20) Will any sound amplification equipment be used during the event? Circle Yes or No. If no, please skip to Question #22.
- 21) For what purpose will sound amplification be used (i.e. announcements, entertainment, etc.)?  
ANNOUNCEMENTS & ENTERTAINMENT
- 
- 22) What type of sound amplification will be provided (DJ, Band, etc.)? Please list all that apply.  
ANNOUNCER AND BANDS
- 23) During what time period is sound amplification requested? 9 AM - 6 PM
- 24) If for entertainment, give details of entertainment being provided (i.e. number of musicians, type of music, amp wattage, etc.). COUNTRY/FOLK MUSIC WITH MAXIMUM OF 2-3 ACCOMPANYING MUSICIANS - MODERATE VOLUME WILL NOT EXCEED CITY'S DB LIMITS
- 25) Will any stages, amusement attractions, or amusement rides, including inflatables, be erected for the event? Circle Yes or No. If yes, Applicant must give specific details as to the location and type of games/activities, i.e. inflatables, Horseshoes, relay races, etc. along with the name of the company providing the stages and/or activities. Applicant must also include a copy of that company's insurance certificate indicating coverage and listing the City of Franklin as additional insured. \*\*\*For stages, tents, inflatables, etc. constructed on site prior to the event, that date must be included on Certificate of Insurance provided to the City of Franklin. Stages MUST be removed from site at end of event. \*\*\*Rented inflatables/interactives that are set-up and manned by applicant must be included specifically in applicant's Certificate of Insurance.
- 26) What, if any, vendors will be present at event? (i.e. medical related, shirts, arts, etc.) Please provide detailed list. Use additional sheets. ATTACHED
- 27) Will food, beverages, or merchandise be sold or given away? Circle Yes or No. If yes, clean-up is required. Please provide name of clean-up provider, contact, and phone number of person on-site during event. See Question #28. \_\_\_\_\_
- 
- 28) Events under 200 participants require a \$250 refundable security deposit at the time of approval. For events over 200, a \$1000 security deposit is required upon approval. If clean-up is not done properly, the organization requesting the permit will be fined (See Attachment A). Applicant's event coordinator or representative and a City of Franklin representative will conduct a Pre-Event meeting prior to event date for Pre-Event Check List Site Review. *At the end of the event, a Post-Event Check List shall be completed by the Applicant's event coordinator, or representative, and a City of Franklin representative to re-assess the site for trash and damage, and to secure with caution tape and signage (provided by event group) any tents left for removal.* Damage deposit will be refunded after a satisfactory Post Event Check List has been completed and signed off on by both the City of Franklin and organization requesting event.



HISTORIC  
FRANKLIN  
TENNESSEE

- 29) **\*NOTE:** Events that include deep frying cooking oil operations are required to have a grease pit on-site and contract with a grease waste hauler to handle the grease waste and removal of the grease pit. A copy of this agreement shall be filed along with this application. The primary event sponsor is required to remove all cooking grease from the site immediately after the event. Illegal dumping of cooking grease will be prosecuted. *Please read Additional Requirements section of this application for more information.*
- 30) Will you require a temporary water tap? Circle Yes or No. If yes, please list exact locations:  
\_\_\_\_\_  
\_\_\_\_\_
- 31) Will alcohol, beer, and/or wine be given away or sold? Circle Yes or No. If yes, a permit from the relevant board is required. *Please read Additional Requirements section of this application for more information.*
- 32) Will your event include tents or other temporary structures, propane use, or open flames? Circle yes or no. Events using tents of size 20 x 10 or larger require permitting from Franklin Fire Department. Safety measures must be provided on all tents, especially those set-up prior to the actual event. Tents should be taken down the date the event has ended. *Please read Additional Requirements section of this application for more information.*
- 33) Attach Good Neighbor Letter and Mailing List used. *Please read Additional Requirements section of this application for more information.*

**TITLE VI OF THE 1964 CIVIL RIGHTS ACT**

"No person in the United States shall, on the ground of race, color, or national origin be excluded from participation in, be denied the benefits of, or be subjected to discrimination under any program or activity receiving federal financial assistance."

The City of Franklin does not discriminate based on race, color or national origin in federal or state sponsored programs, pursuant to Title VI of the Civil Rights Acts of 1964 (42 U.S.C. 2000d). For more information or to file a complaint against the City of Franklin under Title VI of the 1964 Civil Rights Act, contact the Title VI Coordinator:

Rodney Escobar  
Risk Manager  
City of Franklin  
109 Third Avenue South  
Franklin, Tennessee 37064  
615.791.3277

The City of Franklin is committed to providing reasonable access and accommodations upon request for people with disabilities. Please call the Risk Management Department at (615)791-3277 for specific requests.



HISTORIC  
FRANKLIN  
TENNESSEE

**PLEASE READ ATTACHMENTS BEFORE SIGNING  
APPLICATION.**

- 1) I/We agree to abide by all ordinances and regulations of the City of Franklin and all conditions placed upon the event by the City Administrator and the Board of Mayor and Aldermen.
- 2) I/We do swear or affirm that all of the information given in this application is true and complete.
- 3) I/We do hereby agree to assume the defense of and indemnify and save harmless the City, its aldermen, boards, commissions, officers, employees and agents, from all suits, actions, damages or claims to which the City may be subjected of any kind or nature whatsoever resulting from, caused by, arising out of or as a consequence of such event and the activities permitted in connection there with, and to submit a certificate of insurance prior to the event in an amount acceptable to the City Administrator.
- 4) I/We agree to provide a copy of this signed Event Application to any vendors, planners, and related parties associated with the event to ensure they are familiar with the guidelines set forth herein.
- 5) I/We understand that I/we assume the responsibility of the actions of any vendors, planners, and related parties for this event.
- 6) I/We understand that granting of Special Event Permit does not imply granting of other permit that is separately required.
- 7) The application for an event permit shall be filed not less than 90 days nor more than 364 days prior to the scheduled date of such event. Suggested filing is at least 180 days prior to scheduled event. Events should not be advertised or promoted until an event permit has been obtained from the City. Failure to file in a timely manner may result in denial of a permit.
- 8) The City reserves the right to require one or more City of Franklin police officers or other emergency personnel be present at any and all events that occur within the city limits. Please budget for this request at a rate of \$30 per hour at a minimum of two (2) hours.

BY: \_\_\_\_\_ Date: \_\_\_\_\_  
(Signature and title – must be officer of organization)

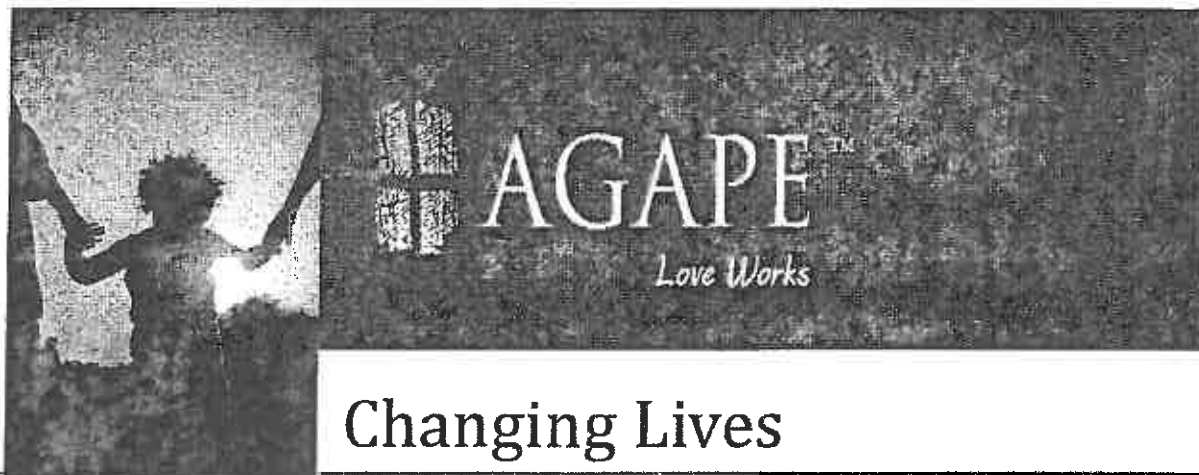
Approved by the Board of Mayor and Aldermen on \_\_\_\_\_, 20\_\_\_\_.

\_\_\_\_\_  
Dr. Ken Moore, Mayor

\_\_\_\_\_  
Eric S. Stuckey, City Administrator

*If you have questions concerning your request, please call 615-550-6606.*

\*\*\*\*\*  
 \*  
 \* **Return application to:** \*  
 \* City Administrator's Office \*  
 \* City Hall \*  
 \* 109 Third Ave South \*  
 \* Franklin, TN 37065 \*  
 \* 615-791-3217 \*  
 \* 615-790-0469 (FAX) \*  
 \*  
 \*  
 \*\*\*\*\*



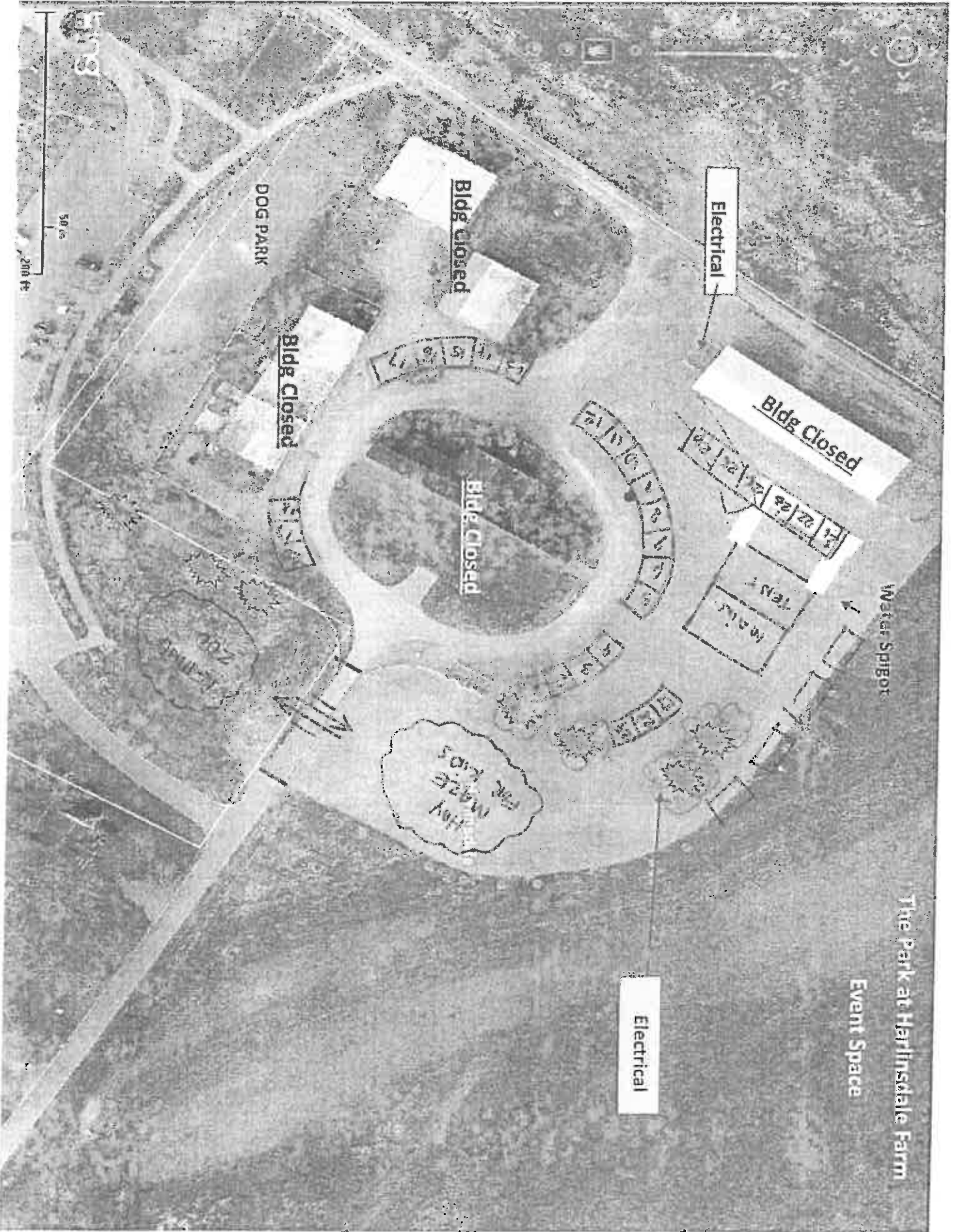
*Serving families and individuals in Middle Tennessee since 1967*

For decades, AGAPE has been a trusted source for building strong families. Adoption, foster care and family preservation have been the cornerstones of our existence since 1967. Today, AGAPE is held in high esteem as the largest Christian professional counseling and psychological services organization in Tennessee; serving children, adolescents and adults with guidance through depression, anxiety, divorce, grief and many other emotional, behavioral and relationship-related challenges.

Currently, Williamson County is home to five AGAPE Resource Families, and is home to many of our former foster parents. We also continue to work with a church in Thompson's Station to recruit potential foster and adoptive families, some of whom will be joining our PATH group (Parents as Tender Healers) in January, 2014. Eleven Williamson County households have been impacted through the joy of adoption; either by adding a child to an existing family or helping to begin a new family that may not have been. Children in these homes very likely attend Williamson County schools and churches, and are exposed to the rich culture and beauty of Middle Tennessee. These children now have promising futures with the hope of becoming positive role models themselves and active members of the community.

AGAPE's professional counseling service has evolved over the past 40 years to now include licensed Psychologists, Psychological Examiners, Clinical Social Workers, Marriage and Family Therapists and professional counselors. Services are available at numerous locations throughout Middle Tennessee. AGAPE regularly partners with churches, employers and other organizations to make services affordable.

Detailed information about AGAPE services and staff is accessible online at [www.agapenashville.org](http://www.agapenashville.org)



Electrical

Bldg Closed

Bldg closed

Bldg Closed

DOG PARK

Bldg Closed

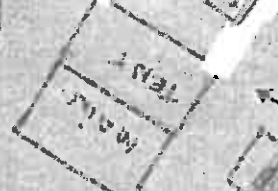
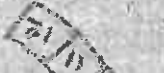
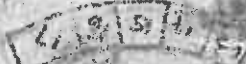
Water Spigot

Event Space

Electrical

The Park at Harlinsdale Farm

Handwritten note: 2007 2008 2009 2010 2011 2012 2013 2014 2015 2016 2017 2018 2019 2020 2021 2022 2023 2024



# CITY OF FRANKLIN

---

## *Event Permit Application*

**Request for:** Harlinsdale Farm



**Name of Event:** Bella Rustica Vintage Market; An annual fundraiser for AGAPE

**Dates:** October 10-11, 2014, Market hours 9am-6pm

Set up: Tuesday, Oct 7 through Thursday, Oct 9; strike Oct 12

**Organization:** AGAPE (Association for Guidance, Aid, Placement & Empathy)

Serving Middle Tennessee through Adoption, Crisis Foster Care,

Maternity Counseling, Family Counseling and Psychological

Services; a 501-C(3) not-for-profit

**Address:** 4555 Trousdale, Nashville, TN 37204 (Davidson Co)

**Phone:** 615 781-3000

**Persons in charge:** Kyle Frederick, Director of Development; cell: 615 415-2656

[kfrederick@agapenashville.org](mailto:kfrederick@agapenashville.org)

Linda Lindley, Production Designer; cell: 615 719-2484

[llindley@agapenashville.org](mailto:llindley@agapenashville.org)





### **HISTORY OF EVENT:**

Bella Rustica is a two-day Vintage Market event produced by AGAPE Nashville as an annual fundraiser. It began in 2011 at Tapp Root Farm in Williamson, Co., has grown significantly, and requires a larger venue.

Established in 1967, AGAPE's original mission focused primarily on family preservation and care for children in need of foster and adoptive homes. AGAPE's operating budget depends, for the most part, on private donations and grants from corporations and foundations. Bella Rustica is one of three major fundraising events the agency organizes every year.

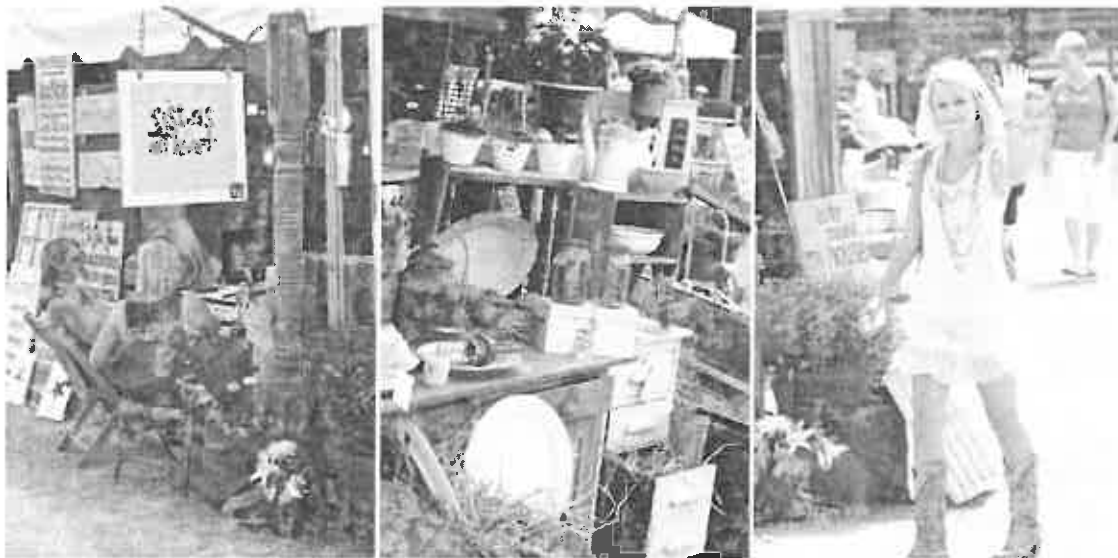
### **EVENT DESCRIPTION:**

Antique dealers with vintage furniture and wares set up shop in a French Marketplace setting under large tents. It is a Juried Event, in that applicants must fulfill rigorous requirements in order to participate. Last year, we hosted 80 professional show vendors from 10 states.



In addition to a great shopping, a main stage will host live music from 11am-4pm each day. Visitors can relax with plenty of table seating and enjoy gourmet food selections from several local food trucks. And, as in the past, Stonebrook Media ((888) 606-SHOW) will be contracted to handle all audio requirements. Stages, tents, tables and seating will be provided by Franklin's Grand Central Party Rentals. We would also love to invite local farmers and feature a mini farmer's market and perhaps showcase a small petting zoo and a hay maze for the children.

Approximately 180 event participants will be on-hand daily; 30 volunteers, 10 staff members, 15 musicians, 5 support staff and 120 vendors, including food and beverage personnel. We anticipate, because of the great location and accessibility, 2000-3000 Bella Rustica attendees daily. A gate fee of \$10 includes both parking and event entrance. Parking will be monitored by a local parking company.



## **BELLA RUSTICA VENDOR DESCRIPTIONS:**

Seventy-five percent of participating vendors will showcase antiques and vintage home décor, art, jewelry, ladies and children's apparel and handmade items. The remaining twenty-five percent will sell food and beverage. **(There will be NO alcohol sold at the event)** A detailed list of vendors with all information will be available 30 days prior to the event.

Trash pick-up will be managed by a local contracted vendor. Emergency Medical Services and Police support will be contracted through the City of Franklin, all at AGAPE's expense.

Thursday evening, Oct 9, would be a great opportunity to increase our awareness and fundraising by hosting an exclusive Preview Dinner Party with entertainment for approximately 100 of our biggest supporters. Guests would gather in the main tent for dinner, entertainment and a short program as well as get first dibs on shopping.

## **OUR REPUTATION:**

Bella Rustica was listed in *Romantic Homes* (a national home decor magazine) as one of the Top 25 Romantic Flea Markets in the United States. Additionally, *Flea Market Décor* magazine featured Bella Rustica in their Winter 2014 issue, touting its charitable fundraising successes and as one of America's top vintage markets.

More than 5300 enthusiastic supporters follow the progress of Bella Rustica on [www.bellarustica.org](http://www.bellarustica.org) as well as on Facebook, Pinterest and Twitter. Weekly social media reach can be as high as 25,000 during peak months. Event attendance record exceeded 5000 for the 3-day event in 2012.

## **What our vendors are saying:**

*"Your vision is excellent... You have the momentum building, you have a great line up, your efforts are paying off... You do such an amazing job. I honestly see this booming to the point you have a waiting list for vendors."*

*- Beth Lewis, Marshville, NC*

*We loved the show. We love the season, the location, and felt the shoppers were in a money spending mood. We support your reason for the show and we would definitely do it again.*

*-Eslie and Cyndi, The Garden Patch, Smith's Grove, KY*

*We sincerely hope that you decide to give Bella a few more years at the same venue, on a set date, so that everyone can plan way ahead...it is an EVENT, NOT TO BE MISSED!!!*

*-Junky Jo, Marion, IL*

## AGAPE Nashville Leadership Contacts

Chandler Means / Executive Director [cmeans@agapenashville.org](mailto:cmeans@agapenashville.org) 615.781.3000

Dr. Terry Casey / Clinical Director [tcasey@agapenashville.org](mailto:tcasey@agapenashville.org) 615.781.3000

Judy Rister / Director of Social Services [jrister@agapenashville.org](mailto:jrister@agapenashville.org) 615.781.3000

Traci Barton / Business Director [tbarton@agapenashville.org](mailto:tbarton@agapenashville.org) 615.781.3000

Kyle Frederick / Director of Development [kfrederick@agapenashville.org](mailto:kfrederick@agapenashville.org) 615.415.2656 (cell)

*AGAPE is a non-profit charity organization recognized as tax-exempt by the IRS under section 501 (c) (3)*

## AGAPE BOARD MEMBERS AND THEIR PROFESSIONAL AFFILIATIONS

2014

**Mr. Tim Bewley** VP/Commercial Relationship Manager SunTrust Bank  
401 Commerce Street, Suite 4400 Nashville, TN 37219 Phone: 748-5124

**Mrs. Nancy Cornwell, Secretary** Blood Bank Specialist Bio-Rad Laboratories  
5500 East Second St. Benicia CA 94510 Phone: 615-934-4381

**Mr. Kirk Davidson** Corporate Account Manager Hewlett Packard  
8311 Alamo Road Brentwood, TN 37027 Phone: 615-456-4664

**Mr. Carl Harris** Senior Project Manager HCA IT&S Clinical Product Development  
2425 Park Plaza, Bldg 3 Nashville, TN 37203 Phone: 615-344-5360

**Ms. Beverly James** Director of Financial Education & Counseling Christian Community Services, Inc.  
(CCSI); Vine Hill Community Center 601 Benton Avenue, Suite B Nashville, TN 37204  
Ph 615-297-4024 x3

**Mr. Rob Lyles** Assistant General Manager Manheim Nashville  
8400 Eastgate Blvd Mt. Juliet, TN 37122 Phone: 615-773-3947

**Mr. Ken Malone, Chairman** Electrical Engineering Supervisor Middle Tennessee Electric M.C.  
555 New Salem Hwy Murfreesboro, TN 37129 Phone: 494-1524

**Mrs. Holly McCloud** Stay at home mom  
Home Address: 2917 Dobbs Avenue Nashville, TN 37211 Cell Ph: 615-945-2288

**Mr. Garth Pinkston** Teacher/Coach Hampshire Unit School  
4235 Old State Rd Hampshire, TN 38461 Phone: 931-285-2300

**Mr. John Robinson** Owner Murfreesboro Kubota; Yearwood Equipment  
Home Address: 128 Vossland Drive Nashville, TN 37205 Phone: 615-890-1200

**Mr. H. C. Stinson** Healthcare Development - Retired  
Home Address: 1120 Tyle Blvd Nashville, TN 37220 Phone: 377-6882

**Mr. John Thweatt, Treasurer** Commercial Mortgage Banker - Retired  
Home Address: 4400 Belmont Park Terrace #180 Nashville, TN 37215 Ph: 385-3159

**Mrs. Amanda Vickers** Interim VP, Programming Strategy - (part time) Country Music Television  
330 Commerce St Nashville, TN 37201 Phone: 615-335-8488



# AGAPE

Love Works

---

January 7, 2014

Dear Neighbor:

Please allow me to introduce our organization and make you aware of an event we are coordinating and hosting at Harlansdale Farm, 239 Franklin Rd., Franklin, TN, from 9:00 a.m. until 6:00 p.m. on Friday and Saturday, October 10 and 11, 2014.

*Bella Rustica* is an annual vintage market event, created by and in support of the Nashville-based charity organization AGAPE. Juried vendors from across the United States join us each year to offer for sale their unique vintage wares and artistic crafts and apparel. This year we expect 50 to 60 vendors to participate and approximately 2,000 visitors to attend each day. *Bella Rustica* is a non-alcohol, family-oriented event.

For decades, AGAPE has been a trusted source for building strong families. Adoption, foster care and family preservation, have been the cornerstones of our existence since 1967. Today AGAPE is held in high esteem as the largest Christian professional counseling and psychological services organization in Tennessee.

Thank you for welcoming us into your community and please know that we will take every necessary step and precaution to ensure *Bella Rustica* is conducted in good faith and as a good neighbor.

*Event Organizer:*

*Linda Lindley / AGAPE 4555 Trousdale Dr. Nashville, TN 37204 – 615.719.2484*

*Franklin City Administrator:*

*Eric Stuckey 109 3<sup>rd</sup> Ave, S. Ste. 103 Franklin TN 37064 – 615.791.3217*

Sincerely,

Kyle Frederick  
Director of Development  
AGAPE Nashville  
615.781.3000 ext., 231

*AGAPE is a non-profit charity organization recognized as tax-exempt by the IRS under section 501 (c) (3)*



## **Bella Rustica Vendors for 2014**

The marketplace will include not more than 60 vintage, antique dealers and artisans. Food vendors will be on hand selling refreshments from food trucks and tented kiosks. Attached is a detailed list from the 2013 show. A detailed list for the 2014 show will be available 45 days prior to the event.



# VENDOR LIST BELLA RUSTICA 2013

<b>Ryan &amp; Brandy Surratt</b>	<a href="mailto:ausdeninc@hotmail.com">ausdeninc@hotmail.com</a>	529 4th Ave. S. Nashville, TN 37210
<b>Lucy McClure</b>	<a href="mailto:belmonillpgh@gmail.com">belmonillpgh@gmail.com</a>	2034 Swallow Hill Rd, #317, Pittsburg, PA 15220
<b>Blake Harris</b>		7305 Nolensville Rd, Nolensville, TN 37135
<b>Christy Solomon</b>	<a href="mailto:christysolomon@mindspring.com">christysolomon@mindspring.com</a>	219 Clark Rd, Dallas, GA 30157
<b>Cathy Goodrum</b>	<a href="mailto:catsway37@gmail.com">catsway37@gmail.com</a>	592 Kurtz Rd, Marietta, GA 30066
<b>Kim &amp; David Leggett</b>	<a href="mailto:tennracker@hotmail.com">tennracker@hotmail.com</a>	111 Bridge St. Franklin, TN 37067
<b>Donna Hood</b>	<a href="mailto:hooddondon68@yahoo.com">hooddondon68@yahoo.com</a>	225 Old Hwy 99, Eagleville, TN 37060
<b>Aspen Robinson</b>	<a href="mailto:thedovecoteshop@gmail.com">thedovecoteshop@gmail.com</a>	310 Osborne Rd, St Mary's GA 31558
<b>Nancy Baraw</b>	<a href="mailto:fancibags@gmail.com">fancibags@gmail.com</a>	475 Waltons Chapel Rd, Lafayette, TN 37083
<b>Peggy Vessels/Charlie Duncan</b>	<a href="mailto:peggy@vessels.us">peggy@vessels.us</a>	810 Bellvue Rd #134, Nashville, TN 37221
<b>Stacey Bulter</b>	<a href="mailto:stabutler@comcast.net">stabutler@comcast.net</a>	1014 Gadwall Circle , Hendersonville, 37075
<b>Shannon Shelby</b>	<a href="mailto:shannon_shelby@gatheredcomforts@gmail.com">shannon_shelby@gatheredcomforts@gmail.com</a>	2730 Massac creek Rd, Metropolis, IL 62960
<b>Daphne Reeves</b>	<a href="mailto:daphbrendan@yahoo.com">daphbrendan@yahoo.com</a>	3635 Stanley Rd, Padukah, KY 42001
<b>Wanda Garcia</b>	<a href="mailto:grapevinemarketplace@gmail.com">grapevinemarketplace@gmail.com</a>	1576 HWY 357, Lyman, SC 29365
<b>Mandy Millican</b>	<a href="mailto:heirloomsvintagerentals@gmail.com">heirloomsvintagerentals@gmail.com</a>	121 N. Chattanooga St., Lafayette, GA 30728
<b>Vickie Hubbell</b>	<a href="mailto:vickiehubbell@aol.com">vickiehubbell@aol.com</a>	1517 Beaufort Place, Thompson's Station, TN 37179
<b>Jeanne Cherry</b>	<a href="mailto:Jeanneslunx@aol.com">Jeanneslunx@aol.com</a>	408 Short Street, Pittsburg, PA 15239
<b>Kim Hanauer</b>	<a href="mailto:tnscrap@gmail.com">tnscrap@gmail.com</a>	4008 Brandywine Pt. Blvd, Old Hickory, TN 37138
<b>Diann Rigsby Holmes</b>	<a href="mailto:thelittlecowgirl@gmail.com">thelittlecowgirl@gmail.com</a>	2838 Hog Creek Rd, Sugar Tree, TN 38380
<b>Beth Swanson</b>	<a href="mailto:foreverjunkin@yahoo.com">foreverjunkin@yahoo.com</a>	121 N. White Street, Marshville, NC 28103

Ausden, Inc.

Bel Monili

Rainpaint Rust  
(Sports) Blue Rose  
Antiques

Cats Carpet Bags

City Farmhouse

D>H INTERIORS

Dove Coat Brocade

Fancibags

Lydia & Colemont

Lost Petal Linens

Gathered Comforts

Girafnes

Grapevine Market Place

Heirloomsvintage Rentals

Jolie Custom Wood Art

JunXtapiosition

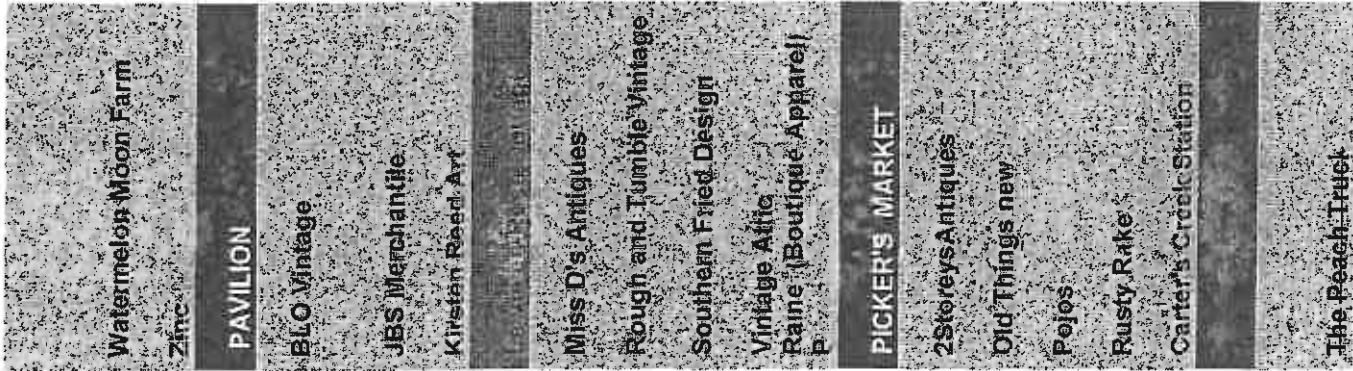
Kim's Collectables

Little Cowgirl

Olde Time Market Place



Once Upon a Time	Susie Cambron	<a href="mailto:sscambron@yahoo.com">sscambron@yahoo.com</a>	2041 Book Dr, Henderson, KY 42420
Peachy Mag	Lindsey Hollingsworth	<a href="mailto:lindsey@peachymag.com">lindsey@peachymag.com</a>	PO BOX 252 LAKE, MS 39092
Piedmont Gardens	Dave Wilson	<a href="mailto:piedmontgardens@aol.com">piedmontgardens@aol.com</a>	5075 Haven Ct. Atlanta, GA 30342
Jeorgie Milley	Jenna Jones	<a href="mailto:jeorgiemilley@gmail.com">jeorgiemilley@gmail.com</a>	219 South Main St, Harrisburg, IL 62946
Rew Elliott Style	Kristin Gholson	<a href="mailto:rewelliott@gmail.com">rewelliott@gmail.com</a>	1002 Audubon Dr, Kingston Springs, TN 37082
Rose Water Press	Christy Jones Ray	<a href="mailto:christieray07@yahoo.com">christieray07@yahoo.com</a>	308 Stewart St, Franklin, TN 37064
Shekinah Winsome	Heather & Macy Brown	<a href="mailto:macybrown@gmail.com">macybrown@gmail.com</a>	3286 Southall Rd. Franklin, TN 37067
Sistas at Heart	Holl Givens/Donna Boone	<a href="mailto:sistasatheart2012@gmail.com">sistasatheart2012@gmail.com</a>	3732 Robinson Rd, Thompson Station, TN 37179
Studio Bee Creations	Debbie Harris	<a href="mailto:studiobee creations@live.com">studiobee creations@live.com</a>	260 Holly Dr, Spartanburg, SC 29301
The Cottage Garden	Lisa Erickson	<a href="mailto:leerickson_100@gmail.com">leerickson_100@gmail.com</a>	4585 Hwy 31E, Westmoreland, TN 37186
The Feathered Nest	Tina Kauffman	<a href="mailto:tina.kauffman@yahoo.com">tina.kauffman@yahoo.com</a>	772 CR 1150 E, Sullivan, IL 61951
This & That Finds	Tricia Baker	<a href="mailto:tbaker2858@yahoo.com">tbaker2858@yahoo.com</a>	610 Oak Plains Rd, Clarksville, TN 37043
Three French Hens	Stacey Fish, Debbi Antes	<a href="mailto:staceyfish@comcast.net">staceyfish@comcast.net</a>	7305 Nolensville Rd, Nolensville, TN 37135
TiaChic	Tracy Collins	<a href="mailto:trachic2@gmail.com">trachic2@gmail.com</a>	601 north palmers chapel, White House, TN
Tres Chic Tresots	Janine Swinford	<a href="mailto:janineswinford@comcast.net">janineswinford@comcast.net</a>	3201 Earhart Rd, Hermitage, TN 37076
Tulip Grove Farm	Marianne Jordon	<a href="mailto:tulipgrovefarm@aol.com">tulipgrovefarm@aol.com</a>	1137 Palmer Rd, Lebanon, TN 37090
Vintage Vamp	Teresa Morbitzer	<a href="mailto:teresamorbitzer@gmail.com">teresamorbitzer@gmail.com</a>	603 Lathrop St., Columbus, OH 43206
Vintage Treasures	Mary Yerby/Ruth Ann Goss	<a href="mailto:maryyerby@aol.com">maryyerby@aol.com</a>	11.5 Maximillion Dr., Madison, AL 35758
Virginia Bean	Heidi Wilson	<a href="mailto:Heidimwilson@yahoo.com">Heidimwilson@yahoo.com</a>	2509 Winder Drive, Franklin, TN 37064



Emily  
Steinberg/Sharon  
Eden

[wrmoonfarm@yahoo.com](mailto:wrmoonfarm@yahoo.com)

10575 Trousdale Ferry Pike, Lebanon, TN 37090

Wendy Beeker

[wjbeeker@gmail.com](mailto:wjbeeker@gmail.com)

314 Depot Street, Salsbury, NC 28144

Allison Stackpole

[allison@blolvintage.com](mailto:allison@blolvintage.com)

11770 Haynes Bridge Rd #205-404

Jenni and Jared  
Bowlin

[jbowlin7@comcast.net](mailto:jbowlin7@comcast.net)

1814 Tate Lane, Mt Juliet, TN 37122

Kirsten Reed

[kirstenreed@yahoo.com](mailto:kirstenreed@yahoo.com)

5022 Paddy Trace, Spring Hill, TN 37174

Jenny Light

[jennynathan@bellsouth.net](mailto:jennynathan@bellsouth.net)

704 Bradford hills cv nashville tn 37211.

Donna Jacobs

[mstdsaniques@yahoo.com](mailto:mstdsaniques@yahoo.com)

151 Koster Rd. Walnut. Ms. 38683

Wendy Wehmayer

[rougtumble@yahoo.com](mailto:rougtumble@yahoo.com)

118 E. Main St., Schuykill Haven, PA 17972-1733

Amy Kinslow

[amykinslow@gmail.com](mailto:amykinslow@gmail.com)

5700 Tater Peeler Rd, Lebanon, TN 37090

Suzanne Davis

[suzantique@aol.com](mailto:suzantique@aol.com)

2942 McGavock Pike, Nashville, TN 37214

Mary Beth Stone

[rainellc@comcast.net](mailto:rainellc@comcast.net)

130 Wilson Pike Cir, Brentwood, TN 37027

Farris & Carol Storey

[2storeys@charter.net](mailto:2storeys@charter.net)

2983 Carter's Creek Station Road, Columbia, TN 38401

Cathi Lynn

[clynnrnrnort@icloud.com](mailto:clynnrnrnort@icloud.com)

2046 N. Amber Dr, Spring Hill, TN 37174

Patsy Jones

[pjici@bellsouth.net](mailto:pjici@bellsouth.net)

Martha Saino

[therustyrake@charter.net](mailto:therustyrake@charter.net)

3712 Jay Lane, Spring Hill, TN 37174

Linda Jones

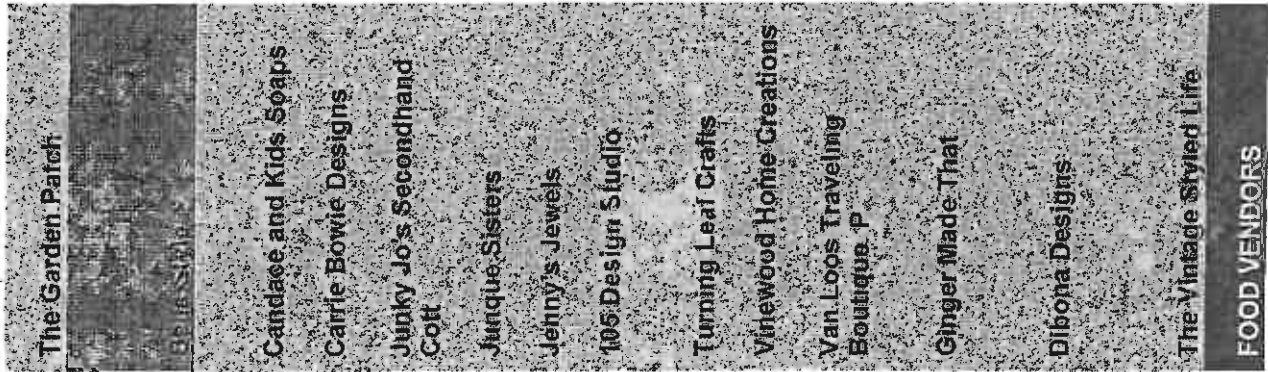
[lindajones3886@gmail.com](mailto:lindajones3886@gmail.com)

3107 Old Columbia Hwy, Lewisburg, TN 37091

Stephen & Jessica  
Rose

[stephen.rose@thepeachtruck.com](mailto:stephen.rose@thepeachtruck.com)

743 E Argyle Ave, Nashville-37203



<b>The Garden Patch</b>	<a href="mailto:thegardenpatch@yahoo.com">thegardenpatch@yahoo.com</a>	Pelly Farm, PO Box 367, Smith's Grove, KY 42171
<b>Lisa Chapman/Michelle Borquez</b>	<a href="mailto:chapman05@bellsouth.net">chapman05@bellsouth.net</a>	6336 Waterford drive Brentwood tn 37027
<b>Matt and Candi Daniel</b>	<a href="mailto:mattandcandidanie@gmail.com">mattandcandidanie@gmail.com</a>	606 Roland Rd, Thomaston, GA 30286
<b>Carrie Ann Bowie P</b>	<a href="mailto:carriebowiedesigns@gmail.com">carriebowiedesigns@gmail.com</a>	2760 Tradd Ct, Snellville, GA 30039
<b>Gordon &amp; Jo Ellen Atwood</b>	<a href="mailto:junkytoscottage@gmail.com">junkytoscottage@gmail.com</a>	6339 Roberts Rd, Marion, IL 62959
<b>Cynthia Bukovac</b>	<a href="mailto:bukovacc@yahoo.com">bukovacc@yahoo.com</a>	533 5th St, Fairport Harbor, OH 44077
<b>Jenny Patterson</b>	<a href="mailto:jennypatterson1980@yahoo.com">jennypatterson1980@yahoo.com</a>	104 Windsor Lane, Rainbow City, AL 35906
<b>Todd Caskey</b>	<a href="mailto:toddcaskey@gmail.com">toddcaskey@gmail.com</a>	105 East 5th. St., Columbia, TN 38401
<b>Michael &amp; Laura Locke</b>	<a href="mailto:turningleafracts@aol.com">turningleafracts@aol.com</a>	790 Burnett Lane, Covington, TN, 38019
<b>Josh &amp; Emily Beasley</b>	<a href="mailto:vinewoodhomecreations@gmail.com">vinewoodhomecreations@gmail.com</a>	5831 Givens Rd, Lascassas, TN 37085
<b>Lindsay Boze P</b>	<a href="mailto:linlangford21@gmail.com">linlangford21@gmail.com</a>	Angle Langford, Chelsea Gregory, Lindsay Boze
<b>(Ginger)Candice Raines Sparkman</b>	<a href="mailto:gingermadehat@gmail.com">gingermadehat@gmail.com</a>	6141 Steve Scarlett Pl, Lavergne, TN 37086
<b>Patricia Dibona</b>		
<b>Davina Cates/Pat Dibona P</b>	<a href="mailto:housedressing@rocketmail.com">housedressing@rocketmail.com</a>	1622 Indian Way, Cummings, GA 30040

**FOOD VENDORS**

**Dave Wong**



1216 Holt Hills Ct, Nashville, TN 37211

3050 Edgemont Dr, Nashville, TN 37214

**Spring Barricle**

7017 Lexington Point Dr. Nashville. TN 37221



January 31, 2014

**TO:** Board of Mayor and Aldermen

**FROM:** Eric Stuckey, City Administrator *Eric*  
Special Events Advisory Team

**SUBJECT:** Bella Rustica (Harlinsdale Farm) – October 10 - 11, 2014

**Purpose**

The purpose of this memorandum is to outline recommendations for the Bella Rustica event sponsored by AGAPE at Harlinsdale Farm.

**Background**

AGAPE provides professional counseling and psychological services for adoption, foster care, and family preservation. They serve children adolescents, and adults with guidance with depression, anxiety, divorce, grief, and emotional, behavioral, and relationship-related challenges. Bella Rustica is a two-day Vintage Market event produced as an annual fundraiser for the organization. Antique dealers with vintage furniture and wares set up shop in a French Marketplace setting under large tents. The event also includes live music. The applicant anticipates over 2,000 attendees each day.

**Recommendation**

Staff recommends approval with the following conditions:

- Applicant will provide Good Neighbor Letter which will be distributed to area residents.
- ***Risk Management:***
  - Applicant will provide certificate of insurance naming the City as additional insured. The Certificate of Insurance is due 30 days prior to event and needs to include the dates of set up through equipment pickups and cleanup. It must include all activities, equipment, vendors, booths, and food trucks that are part of the event. Any hired providers must have insurance covering their activity, equipment and service, naming the city as additional insured.
- ***Building and Neighborhood Services:***
  - Special Event Electrical Permit may be required if generators are used.
- ***Police Department:***
  - Applicant will hire recommended number of extra-duty Franklin Police Officer to provide traffic control and security, including overnight.
  - Pursuant to Franklin Municipal Code Section 11-403(3), amplified sound will only be permitted in the areas indicated on the application.
- ***Sanitation and Environmental Services:***
  - Services are available at a cost of \$150 per hour.
  - Dumpsters are available from the department at a cost of \$85 each



- **Fire/EMS Department:**
  - Tent permit and inspection will be required for any tents larger than 200 square feet.
  - Department will provide bike medic team for the event.
  
- **Parks Department:**
  - Applicant will work with Park staff for placement/location of signs, portable toilets, tent set up, and any other equipment or stages.
  - Park Facility Usage Fees are as follows:
    - Tuesday (10/7/14) thru Thursday (10/9/14)      **\$750** (\$250 per day)
    - Friday (10/10/14) and Sunday (10/12/14)      **\$1050** (\$350 per day)
    - Fees can be split with 50 percent paid upon approval by the Board of Mayor and Aldermen and the remaining fees due 30 days prior to the event.
  - Refundable Damage Deposit: **\$500**
  - Parks Staff fees: On Saturday, October 11<sup>th</sup>, one Parks staff will be required to supervise the facility for the duration of the event at a cost of **\$25 per hour** (minimum of four hours). This is due at the end of the event. Check should be made payable to City of Franklin.
  - The park will remain open to the public during the event.
  - Parking for the event participants in the cross country field and the back field behind the barn will be supervised and monitored by the event organizers with a paid parking service of their choosing for organized parking and traffic control in and out of the facility. Appropriate safety gear and identification required and radio communication.
  - Parks Dept. will supply six roll around trash receptacles. Excessive trash beyond these will need to be removed from the site or arrangements can be made with the Sanitation and Environmental Services Department for more receptacles or a dumpster.
  - The Event organizer is responsible to rent portable toilets to handle the load of their participants. The location can be either the power house wall or behind the 12 stall mare barn.
  - Electrical boxes in the event space are available for use. For use of generators, applicant will need to work with Building and Neighborhood Services.
  - Irrigation on the event pad will be marked prior to any tents being staked.
  - A banner, no longer than 8 feet, can be placed on the fence at the entrance one week prior to the event.
  - The layout of tents, stages, vendor booths is up to event organizer. Temporary directional signage will be the responsibility of the event organizer. Non-permanent field paint and temporary signs/arrows only.
  - EMS/first aid onsite would be optimal.
  - Gate fees will be charged at the entrance to the main parking area, not on the entry road, and any citizens not attending the event will not be charged.
  - There is no lighting at the park for after dark and it is the responsibility of the event organizers to provide a light tower for safety and breakdown of the event after hours.
  - The emergency road around the barn and the roads entering this space must be kept clear of booths, cars or any obstacles. The barn buildings have a 20 foot perimeter for putting any temporary structures.
  - One or two vintage cars for decoration and theme will be okay providing an agreed upon location is determined. They must be monitored by the event organizers.
  - Event organizers must have a plan to safely allow vendors to set up and exit without blocking the emergency road. And a safe method to pick up merchandise and exiting.
  - Security must be onsite once the setup is underway. The city park is not supervised and not responsible for the tents or booths that stay onsite for the event.
  - On the days of the event, the center road will be closed and used for emergency vehicles only. The public and vendors will be required to use the outside loop road for access to parking.