



HISTORIC  
FRANKLIN  
TENNESSEE

ITEM #13  
FINANCE  
02-13-14

## MEMORANDUM

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February 6, 2014

TO: Members of Budget and Finance Committee  
FROM: Eric Stuckey, City Administrator  
Russ Truell, ACA/CFO  
Mike Lowe, Comptroller  
RE: Budget Amendments based on Fiscal Year 2014 Second Quarter Activity

### Purpose

The purpose of this item is to amend the Fiscal Year 2014 Budget to account for activities or conditions arising since passage of the original budget.

### Background

Rather than flooding the Board agendas with numerous budget amendments, staff has recommended that we bring potential budget amendments to the Budget & Finance Committee on a quarterly basis. Amendments for July through September were presented in December 2013. Amendments for October through December will be presented here at the February 2014 meeting.

The amendments are as follows:

1. As recommended by the Budget and Finance Committee in January 2014, increase road impact fee revenue by \$513,048 (from \$3,000,000 to \$3,513,048) in the Road Impact Fee Fund to balance budgeted revenue with budgeted expenditures of \$3,513,048. (With collections in the first 6 months of \$2.2 million, \$3.5 million for the year appears to be a reasonable estimate as the remaining 6 months include the spring construction season (typically strong months of collection).
2. As included in Resolution 2013-81 (Amend the Table of Organization for the Planning & Sustainability Department and the Engineering Department), increase budgeted personnel expenditures in the General Fund by \$80,000 (\$20,000 in Planning and Sustainability and \$60,000 in Engineering). In Planning & Sustainability, this amount is for one (1) Planning Assistant from part-time to full-time. In Engineering, this amount is for one (1) full-time Staff Engineer II. This \$80,000 increase would be funded by anticipated additional local sales tax collections.

### Financial Impact

The amendments would have the following impact:

1. In the Road Impact Fee Fund, budgeted fund revenues and expenditures would be balanced at \$3,513,048.
2. In the General Fund, a net zero effect, with both revenue and expenditures increasing by \$80,000.

### Options

1. Approve amendments as proposed and forward to BOMA.
2. Make changes to the amendments where desired and forward to BOMA.

### Recommendation

Staff recommends approval of the amendments.

**ORDINANCE NO. 2014 – 03**

**WHEREAS**, the City Charter, Article VIII, provides for adoption of an annual budget for departments of the City of Franklin, and

**WHEREAS**, an annual budget process appropriating funds to the various departments and divisions of the City government for the fiscal year beginning July 1, 2013 has been completed in accordance with state law and local ordinances,

**NOW, THEREFORE BE IT ORDAINED**, by the Board of Mayor and Aldermen of the City of Franklin, Tennessee:

**SECTION I:** That the annual budget for the City of Franklin for the Fiscal Year 2013-2014 shall be amended and does allocate and appropriate additional funding as follows:

**ROAD IMPACT FEE FUND**

**REVENUE**

Road Impact Fee Revenue	Increase	\$513,048
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**EXPENDITURES**

<b>Net Increase (Decrease) to Total Road Impact Fee Fund Balance</b>		<b>\$513,048</b>
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**GENERAL FUND**

**REVENUE**

Sales Tax Revenue	Increase	\$80,000
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**EXPENDITURES**

Planning & Sustainability (Personnel)	Increase	\$20,000
Engineering (Personnel)	Increase	\$60,000

<b>Net Increase (Decrease) to Total General Fund Balance</b>		<b>-\$0-</b>
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**SECTION II:** That each department of the City shall limit its expenditures to the amount appropriated; that any changes or amendments to the appropriations set forth in the budget shall be made in accordance with the City Code, Article VIII.

**SECTION III:** That this Ordinance shall take effect on December 31, 2013, from and after the passage on Second and Final Reading; the health, safety and welfare of the citizens of the City of Franklin requiring it.

**ATTEST:**

**CITY OF FRANKLIN, TENNESSEE**

By: \_\_\_\_\_  
**ERIC S. STUCKEY**  
City Administrator

By: \_\_\_\_\_  
**DR. KEN MOORE**  
Mayor

**PASSED FIRST READING:** \_\_\_\_\_

**PUBLIC HEARING:** \_\_\_\_\_

**PASSED SECOND READING:** \_\_\_\_\_