

**MINUTES OF THE WORK SESSION
BOARD OF MAYOR AND ALDERMEN
FRANKLIN, TENNESSEE
CITY HALL BOARDROOM
TUESDAY, DECEMBER 10, 2013 – 5:00 P.M.**

Board Members

Mayor Ken Moore	P		
Alderman Brandy Blanton	A	Alderman Dana McLendon	P
Alderman Clyde Barnhill	P	Alderman Margaret Martin	P
Alderman Pearl Bransford	P	Alderman Ann Petersen, Vice Mayor	P
Alderman Beverly Burger	P	Alderman Michael Skinner	P

Department Directors/Staff

Eric Stuckey, City Administrator	P	Lisa Clayton, Parks Director	
Vernon Gerth, ACA Community/Economic Dev.		Shirley Harmon, HR Director	P
Russell Truell, ACA Finance & Administration	P	Mark Hilty, Water Management Director	P
David Parker, CIP Executive/City Engineer	P	Paul Holzen, Engineering Director	P
Shauna Billingsley, City Attorney/Kristen Corn, Staff Atty.	P	Catherine Powers, Planning/Sustainability Dir.	P
Rocky Garzarek, Fire Chief	P	Joe York, Streets Director	P
David Rahinsky, Police Chief		Brad Wilson, Facilities Project Manager	
Fred Banner, IT Director	P	Lanaii Benne, Assistant City Recorder	P
Chris Bridgewater, BNS Director		Linda Fulwider, Board Recording Secretary	P
Becky Caldwell, SES Director	P		

1. Call to Order

Mayor Ken Moore called the Work Session to order at 5:00 p.m.

2. Citizen Comments

Eric Stuckey recognized Steve Sims, Business Process Improvement Manager & City Court Clerk, who is retiring this month. Mr. Sims has been with the City 8½ years working in the water/revenue area, and subsequently in his present position in Finance. Mr. Stuckey stated Mr. Sims has made significant contributions during his service with the City.

Mr. Sims said he was thankful for the opportunity of working for the City and serving the citizens of the Community.

Mayor Moore thanked Mr. Sims saying he appreciated all he has done for the City. BOMA and staff showed their appreciation with a standing ovation.

WORK SESSION DISCUSSION ITEMS

3. Consideration of Event Permit Application for Relay for Life by American Cancer Society at Harlinsdale on June 7, 2014

Lisa Clayton, Parks Director

No questions or comments

4. Consideration of Biosolids Handling Processes for the Water Reclamation Facility Modifications and Expansion Project (COF Contract No. 2013-0001)

David Parker, City Engineer/CIP Executive

David Parker, Mark Hilty and Zack Daniel of CDM Smith came forward for this discussion. Mayor Moore indicated the target to vote on this item is January 2014.

Mr. Daniel said the design for this portion of the project should be completed in late summer or early fall 2014. Construction could possibly be in progress by this time next year with completion in late 2016 or early 2017. The facility is close to exceeding capacity so it is important to expand the capacity to serve the fast-growth of the City.

Lengthy discussion ensued with Vice Mayor Petersen and other Aldermen asking several questions on various aspects of the project and the options. These were answered by Mr. Daniel, Mr. Hilty, Mr. Parker and Mr. Stuckey:

- Once construction is finished, the City will start paying the loan
- Lack of thermal hydrolysis process (THP) facilities in the U.S. Some cities are moving toward that, however.
- Partnership for THP
- Best option for Class A Biosolids and costs
- The market for disposal of Class A solids.
- Cost to ratepayers for each option
- Trading up-front capital for long-term operating cost for guaranteed Class A
- Become as energy neutral as possible – part of the savings – part of the process
- Designing the system to meet draft permit limits
- Solar drying is an automatic Class A
- Class A is the goal
- Option 4 guaranteed Class A with no testing of every batch.

5.* Consideration of Contract Award to Frost Brown Todd LLC of Nashville, TN, in an Amount Not to Exceed \$17,500 for Lobbyist and Legislative Consultant Services Through June 30, 2014, with Options to Extend Beyond such Date Subject to Negotiation, for the Law Department (Purchasing Office Procurement Solicitation No. 2014-007; \$15,000 Budgeted in 110-82560-41400 for Fiscal Year 2014; Contract No. 2013-0209)

Shauna Billingsley, City Attorney

Lobbyist and legislative consultant services would be valuable to the City as they would allow the City to have more timely information about the status of pending legislation of particular interest to the City, thus providing improved opportunities for the City to describe the potential impact of such legislation. In addition, these services could assist the City to be a more effective advocate for its own legislative agenda and for its viewpoint in regulatory matters before state agencies.

Because of the similarities of the two cities, Franklin has partnered with Brentwood for the acquisition of lobbyist legislative consultant services. The contract would run through June 30, 2014. If the contract were to continue beyond that date, it could be rolled into the next budget.

6.* Consideration of Bid Award to Stringfellow, Inc. of Nashville, TN, in the Total Amount of \$144,621 for One (1) Truck-Mounted Knuckle Boom Loader and Brush Body for the Collection Division of the Sanitation and Environmental Services Department (Purchasing Office Procurement Solicitation No. 2014-016; \$144,621 to be Budgeted in the Capital Improvements Fund for Fiscal Year 2014; Contract No. 2013-0020)

Becky Caldwell, Sanitation & Environmental Services Director

No questions or comments

7.* Consideration of RESOLUTION 2013-83, A Resolution To Approve the Purchase of the Interim Ultraviolet (UV) Disinfection Equipment Purchase for the Franklin Water Treatment Plant in Order to be in Compliance of the EPA Long Term 2 Surface Water Treatment Rule

David Parker, City Engineer/CIP Executive

Requests for Proposals (RFPs) were solicited from multiple vendors. The City and SSR received one response on October 31, 2013 from Trojan Technologies for \$119,700. Based on original estimates, this

is \$40,300 less than anticipated. The project is part of the Water Capital Investment Program, approved Projects in Phase I of the IWRP implementation.

8.* Consideration of Amendment No. 2 to COF Contract No. 2012-0183 with Smith Seckman Reid, Inc. (SSR) for Design Services Related to Interim Ultraviolet (UV) Disinfection Equipment for the Franklin Water Treatment Plant (WTP)

David Parker, City Engineer/CIP Executive

No questions or comments

9.* Consideration of Agreement (COF 2013-0228) With Mike Ford Custom Builders for a One-Time Sanitary Sewer Maintenance Contribution for the Blossom Park Development Pump Station
Paul Holzen, Engineering Director

The applicant asked that this item be deferred at the voting session. Mr. Stuckey talked to Bill Charles the lead developer. The concept behind going to a pump station incurs operating costs and the Board had indicated the City should be responsible for maintenance. The high cost for electricity to run the pump station is a concern. Staff recommends the builder make a one-time sanitary sewer maintenance contribution for the pump station.

Alderman Burger related that she changed her mind about the City being in charge of the pump station. The residents shouldn't be burdened with the cost. To her, the real issue was not having a policy to back up the contract, and this recommendation is inconsistent with what the City has done before. In addition, how did staff arrive at the \$25,000 amount?

Mr. Stuckey pointed out that just one piece of the project that is utility related is being pulled out to explore and pursue other ideas. Paul Holzen explained what is being done in another development is not the same as what is being done with Blossom Park.

Alderman Barnhill noted this project was changed from gravity sewer to pump station to accommodate the parties involved, and views it as a temporary solution. He agreed that the developer should pay a one-time \$25,000 assessment, disagreed there should be a policy.

Greg Gamble, representative for Mr. Charles, said he was told the purpose of the fee was to cover electricity over a 20-year period, which would be equal to \$5.00 per household per month.

Alderman Bransford said she was not opposed to charging new development if it keeps current ratepayers from paying.

Alderman McLendon was in favor of a one-time fee spread back to the buyers. He preferred dealing with the money up front.

10. Consideration of RESOLUTION 2013-80, A Resolution to Authorize Staff to Enter Into Contract Negotiations with Clough Harbour & Associates (CHA) for the Major Thoroughfare Plan – A Comprehensive Transportation Network Approach (Contract 2013-0135)

David Parker, City Engineer/CIP Executive

Franklin is one of the fastest growing communities in the state and has experienced continual growth and development over the past several decades. This growth pattern is expected to continue over the next several years placing increasing demands on the City's transportation network. The 2014 Major Thoroughfare Plan will serve as a guide for future multimodal transportation in the City. As part of this plan City staff proposes to develop recommendations through year 2034. Transportation goals and objectives include the following:

- Identify key transportation and multi-modal improvements through year 2034 and provide a plan to manage growth to maintain and enhance the City of Franklin's high quality of life
- Evaluate, prioritize and provide recommendations for future projects to include roadway networks, greenway networks, pedestrian networks, bicycle networks, transit routes and public parking
- Creating a safe, convenient and efficient multimodal transportation system for the City of Franklin
- Coordinate transportation and land use planning
- Enhance transportation's contribution to the economic vitality within the City of Franklin

There was some discussion on the length of time between these updates and the costs. It was pointed out that by the time this update is finished it will be very close to the five-year cycle date of 2015. This item was included in the approved FY 2013-2014 TOC Operations Budget @ \$200,000.

There have been changes in the land use plan and staff is tying it to the Major Thoroughfare Plan. Recent changes have a major impact on infrastructure.

Alderman Martin welcomed the project as there are things to be added and perhaps some things to be removed. She referred to the Gentry Farm and land use in the Del Rio Pike area.

11. Consideration of Memorandum of Understanding Between Williamson County, Tennessee, the City of Brentwood, the City of Franklin, and the Williamson County Emergency Communication District for Development of a County-Wide Radio System

Shauna Billingsley, City Attorney

In addition to this project providing radio service throughout the county, the 800 MHz radio system could also be linked to the Metro Nashville-Davidson County radio system. Connecting to the Metro system would have the mutual benefit of providing redundancy to each system and better overall radio system coverage across the region.

12. Consideration of an Interlocal Agreement Between Williamson County Tennessee, the City of Brentwood, the City of Franklin, and the Williamson County Emergency Communication District (COF Contract 2013-0202) for Everbridge High Speed Notification

Shauna Billingsley, City Attorney

From a pricing standpoint, it is better to have just one contract.

13. Discussion of 2014-2018 Capital Investment Program

Mr. Stuckey mentioned staff proposals and other issues identified by the Board when this was last discussed. Funding City Hall by Facilities Tax Revenues has been changed a bit by proposing to use Facility Tax Revenues for the Design (Professional Services) and a portion of the Construction. The fiscal year funding needs for this project have been shifted in the listing from that indicated in the FY 2014-2018 CIP Book to better match actual needs should funding for construction be available in FY2016.

To be Funded:

- Two fire stations, Berry Farms and Westhaven funded by Facility Tax
- Public Restrooms @ Harlinsdale Farm funded by Hotel/Motel Tax

Other Projects Discussed:

- The sidewalk connector to Pinkerton Park. Other areas in the City that also lack sidewalk connections.
- Carothers South and the last linkage
- McEwen Phase 4 and the need for a dedicated turn lane at the exiting roundabout
- Franklin Road sidewalks/Streetscape - \$10 million project
- Columbia Avenue from Downs Boulevard to Mack Hatcher –high rank in the MPO Funding Plan
- Harpeth River Walk
- Mack Hatcher – Waiting for this to get on the TDOT 3-year funding plan. A two-lane option has been developed by TDOT.

Discussions to continue

ADJOURN

Work Session adjourned @ 6:54 p.m.

Dr. Ken Moore, Mayor

Minutes prepared by: Linda Fulwider, Board Recording Secretary, City Administrator's Office - 1/15/2014 9:34 AM