



#12 12-10-13
Worksession

MEMORANDUM

December 3, 2013

TO: Board of Mayor and Aldermen

FROM: Eric Stuckey, City Administrator
Fred Banner, Information Technology Director
Shauna Billingsley, City Attorney

SUBJECT: **Consideration of Interlocal Agreement (COF 2013-0202) between Williamson County, Tennessee, the City of Brentwood, the City of Franklin and the Williamson County Emergency Communications District for Everbridge high speed notification system**

Purpose

The purpose of this memorandum is to provide the Board of Mayor and Aldermen (BOMA) with information to consider an Interlocal Agreement (“Agreement”) between the City of Franklin, City of Brentwood, Williamson County and the Williamson County Emergency Communication District for the joint cooperative undertaking to acquire services from Everbridge for a high speed notification system.

Background

In June of 2012, the City of Franklin entered into an agreement with Everbridge, Inc. to provide software and a high speed notification system. The system allows the City notify a large number of citizens and/or employees through telephone message notification. This is particularly effective for emergency response enabling the City to communicate with a large number of citizens and to call out employee teams to respond to an incident(s). The City of Franklin has been pleased with the system and plans to continue its use. Williamson County and the City of Brentwood are both in need of new notification systems and desire to use the Everbridge system as well. The County has determined that they will be able to obtain the best pricing from Everbridge by entering into a contract that covers service provision to the County, the City of Brentwood, and the City of Franklin. The City of Franklin will not have to pay any more for the services than is current required within its existing contract with Everbridge. An interlocal agreement will be needed to describe the arrangements and responsibilities of the entities.

This Agreement (COF 2013-0202) is proposed) between the City of Franklin, City of Brentwood, Williamson County and the Williamson County Emergency Communication District that will provide a framework by which the parties will cooperate. The purpose of this Agreement is to define certain financial and operational responsibilities of the parties concerning the provision of a county wide high-speed notification system to improve communications within the different emergency response entities and within the public.

Financial Impact

Williamson County, pursuant to a separate contract not involving the City of Franklin, will pay Everbridge a fee of Seventy Thousand Ninety-Seven And 96/100 Dollars (\$70,097.96). This Agreement (COF Contract No. 2013-0202) will require the City of Franklin to reimburse Williamson County in the amount of Fifteen Thousand Four Hundred And 00/100 Dollars (\$15,400.00) either prior to January 1, 2014 or within thirty (30) days of the date of this Agreement if executed after December 1, 2013. Subsequent reimbursements shall be made beginning on September 30, 2014 and prior to September 30 each year thereafter in the amount of Fifteen Thousand Four Hundred And 00/100 Dollars (\$15,400.00). The City of Franklin previously had a contract directly with Everbridge for these services. This amount is included in the City’s existing operating budget for Fiscal Year 2014.



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Recommendation

Approval of this Interlocal Agreement (COF Contract No. 2013-0202) between the City of Franklin, City of Brentwood, Williamson County and the Williamson County Emergency Communication District for the joint cooperative undertaking to acquire services from Everbridge for a high speed notification system is recommended.