



MEMORANDUM

August 15, 2013

TO: Board of Mayor and Aldermen

FROM: Eric S. Stuckey, City Administrator
Russ Truell, Assistant City Administrator/CFO

SUBJECT: Regional Transportation Authority Agreement (Contract 2013-0129)

Purpose

The purpose of this memorandum is to provide the Board of Mayor and Aldermen (BOMA) with information to consider a service agreement with the Regional Transit Authority regarding express bus service between Franklin and Nashville.

Background

The Regional Transit Authority (RTA) has provided express bus service between Franklin, Brentwood and Nashville for the past three years. Funding for this service is primarily provided by RTA, supplemented by a federal transportation grant and small supplements from the City of Franklin, the City of Brentwood, and Williamson County.

At the end of Fiscal Year 2013, the supplemental funding from the federal transportation grant expired and the local share increased from approximately \$6,000 per year to the current amount of \$29,537. Because this local share amounts to less than \$1 per trip based on the number of rides provided in the last measured period, local funding for this service was recommended by staff, included in the City's FY13-14 budget, and approved by BOMA on June 25, 2013.

RTA has requested that we approve a formal contract to satisfy their reporting requirements. The contract covers the period from July 1, 2013 through June 30, 2014.

Financial Impact

No financial impact is expected beyond the funding level included in the FY14 adopted budget.

Recommendation

Staff recommends approval of the agreement, subject to final review by the City Attorney and City Administrator.

2013-0129

**CONTRACT NO 2011274-C
BETWEEN
REGIONAL TRANSPORTATION AUTHORITY
AND
CITY OF FRANKLIN**

This Contract, entered into on the 1st Day of July, 2013, by and between the Regional Transportation Authority, located at 430 Myatt Drive, Nashville TN 37115, (hereinafter "RTA"), and the City of Franklin, located at 109 3rd Avenue South, Franklin, TN 37064, (hereinafter "City"). For the provision of Regional Bus Service ("Service") between Nashville/Davidson County and City by which City will receive Grant Funds to afford Service benefits.

The RTA was established pursuant to statutory law enacted by the Tennessee General Assembly, T.C.A. 64-8-101 et seq.

A. SCOPE OF SERVICES

The RTA shall provide Service, the Service being a bus routes, between Nashville/Davidson County, and City of Franklin, Tennessee. City shall have no obligation for Services rendered by the RTA, which are not performed within the specified period or between the specified route terminus.

B. TERM

The Contract term start date shall be July 1, 2013; the Contract end date shall be June 30, 2014.

C. PAYMENT

In consideration for RTA's provision of Services City shall provide RTA the amount of twenty nine thousand five hundred thirty seven dollars (\$29,537.00).

The RTA shall invoice City its route subsidy share as stated above and shown in Attachments 1. RTA will send City a lump sum invoice in the amount of \$29,537.00 to be paid directly to RTA. The amount represents the full amount owed to RTA by County.

City shall send payment to RTA, 430 Myatt Drive, Nashville, TN 37115, Attn: Accounting Department.

D. STANDARD TERMS AND CONDITIONS

1. The RTA nor City are bound by this Contract until it is executed by the parties.
2. This Contract may be modified only by a written amendment executed by all parties hereto.
3. The RTA may terminate this Contract and the Service obligations if adequate Grant Funds are not available to continue Service. In the event of termination City shall receive a share of any Grant Funds that remain. The remaining Grant Funds will be determined by dividing the City Contract Grant Funds by 12 and multiplying that amount by the number of months City did not receive Service.
4. The RTA warrants that no person shall be excluded from participation in, be denied benefits of, or be otherwise subjected to discrimination in the performance of this Grant or in the employment practices of the RTA on the grounds of handicap and/or disability, age, race, color, religion, sex, national origin, or any other classification protected by Federal, Tennessee State constitutional, or statutory law. The RTA shall, upon request, show proof of such nondiscrimination and shall post in conspicuous places, available to all employees and applicants, notices of nondiscrimination.
5. The RTA warrants that no part of the Contract amount shall be paid directly or indirectly to an employee or official of City as wages, compensation, or gifts in exchange for acting as an officer, agent, employee, or consultant to the RTA in connection with any work contemplated or performed relative to this Contract.
6. This Contract shall be governed by and construed in accordance with the laws of the State of Tennessee.
7. As part of the RTA yearly audit, a full audit of this project will be conducted by an outside auditing firm and made available to City. All financial records will be consistent with internal accounting procedures.

IN WITNESS WHEREOF, as of the date written above the parties have caused this Contract to be signed by their duly authorized representatives.

Regional Transportation Authority

City of Franklin

Paul J. Ballard, CEO

Date

Date



**Regional
Transportation
Authority**

430 Myatt Drive
Nashville, TN 37115
615-862-5969
615-880-3945 Fax
www.rtare laxandride.com

Board Officers

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Director of Planning & Grants

Eric Beyer
Program Manager &
Legislative Liaison

April 22, 2013

Mr. Russ Truell
Assistant City Administrator for Finance and Administration
City of Franklin
109 3rd Avenue South
Franklin, TN 37064

RE: FY 2013-2014 #91 Franklin/Brentwood Express Service Contract

Dear Mr. Truell:

Thank you to the City of Franklin for your dedicated support of the Franklin/Brentwood Express service for FY 2012-2013. This project is a true demonstration of regional support and cooperation.

Enclosed is a copy of the proposed contract between the City of Franklin and the Regional Transportation Authority for FY 2013-2014. The service contract runs from July 1, 2013 through June 30, 2014 and reflects the City of Franklin local partner share of \$29,537.00 for the #91 Franklin/Brentwood Express Bus Route.

Please do not hesitate to contact me at 615-862-8869, if you have any questions or comments.

Sincerely,

Sharon Simmons
Grants and Projects Administrator

Enclosures

Attachment 1



Relax & Ride

Franklin/Brentwood (91X) Relax & Ride Budget
July 1, 2013-June 30, 2016
 Estimate for Expanded service level
 FY2014

	2013-14 Budget	2014-15 Budget	2015-16 Budget
Number of Daily Trips (add'l service begins Oct 1, 2012)	<small>CMAQ funding expires Jun 2015</small> 6	<small>CMAQ funding expires Jun 2015</small> 6	<small>NO CMAQ funding</small> 6
Days of Service	254	254	254
Riders (based on 4 month history)	34,864	35,910	36,987
Operating Hours per Day (including deadhead)	15.00	15.00	15.00
Cost per hour of Service	\$97.34	\$100.26	\$103.27
Daily Cost of Service	\$1,460.10	\$1,503.90	\$1,549.05
Cost of Service			
Cost of Runs	370,865	381,991	393,459
Fuel Contingency (n/a)	0	0	0
Other Costs	0	0	0
Total Costs	370,865	381,991	393,459
Estimated Revenues			
Estimated Cash Fares - including State Easy Ride	84,449	86,982	89,591
ADD: Bus Seat Guarantee (covering 3rd year of original service)	38,189	39,335	
ADD: CMAQ Funding \$300K (TOTAL AMT) available per year <small>FED (80%)</small>	76,378	78,669	
<small>NO STATE MATCH</small>			
<small>LOCAL MATCH LOC (20%)</small>			
ARRA Funding			
Total Estimated Revenues	199,016	204,986	89,591
Estimated Net Cost	171,849	177,005	303,868
Route Subsidy			
TDOT 18.75%	53,701	55,313	56,976
Davidson County	29,537	30,423	61,723
Franklin	29,537	30,423	61,723
Brentwood	29,537	30,423	61,723
Williamson County	29,537	30,423	61,723
Total Subsidy (100%)	171,849	177,005	303,868
Balance	0	0	0

H:\2-123-EXCEL\RTA\BUDGET PLANNING\BODGT FY14\R&R FY2014 Budgets\Proposed Rt 91X-Franklin Subsidy Budget FY2014.xlsx - 91X Franklin (g/m Frdn&Bm)

4/19/2013
 Shelly McElhanev