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MEETING MINUTES  
***CAPITAL INVESTMENT COMMITTEE***  
 CITY OF FRANKLIN, TENNESSEE  
 CITY HALL BOARDROOM  
 THURSDAY, JUNE 13, 2013, 4:00 PM

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Committee Members

Alderman Pearl Bransford, Chair  
 Alderman Clyde Barnhill, Vice Chair  
 Alderman Margaret Martin  
 Alderman Dana McLendon

Other Attendees

P	Eric Stuckey, City Administrator	P
P	Russ Truell, ACA Finance & Administration	P
P	David Parker, City Engineer/CIP Executive	P
A	Paul Holzen, Engineering Director	P
	Mark Hilty, Water Management Director	P
	Mayor Ken Moore	P
	Alderman Ann Petersen	P
	Alderman Mike Skinner	P
	Alderman Bev Burger	P
	Lanaii Benne, Assistant City Recorder	P
	Linda Fulwider, Board Recording Secretary	P

**CALL TO ORDER**

Alderman Pearl Bransford, Chair, called the meeting to order at 4:00 p.m.

**1. Approval of Minutes**

*Alderman Barnhill moved to approve the May 9, 2013 minutes as presented. Seconded by Alderman Martin. Motion carried unanimously 3-0 (Alderman McLendon absent).*

**2. Consideration of Amendment No. 1 to the Professional Services Agreement (COF Contract No. 2012-0194) with Smith Seckman Reid, Inc. (SSR) for the Sanitary Sewer Basin Study Updates Project in an Amount Not to Exceed \$9,000.00 (Funded out of the Sanitary Sewer Funds)**

David Parker, City Engineer/CIP Executive

\* Alderman Martin recused.

The amendment is to include Mayes Creek Collector to provide sanitary sewer alignment to the Goose Creek Interceptor. There were some recalculations regarding flood plain, steep slopes, and right-of-way for density calculations as well.

*Alderman Bransford moved to approve Amendment No. 1 to the PSA with Smith Seckman Reid and forward recommendation to BOMA. Seconded by Alderman Barnhill. Motion carried unanimously 2-0 (Alderman Martin recused, Alderman McLendon absent)*

**3. Consideration of Amendment No. 1 to the Professional Services Agreement (COF Contract No. 2012-0183) with Smith Seckman Reid, Inc. (SSR) for the Water Treatment Plan Modifications Project in an Amount Not to Exceed ~~\$387,500.00~~ \$387,550.00 (Funded in the Water Capital Funds for the Treatment Plan Design)**

David Parker, City Engineer/CIP Executive

\* Alderman Martin recused.

Mr. Parker noted the caption was incorrect; the amount should be \$387,550.00.

The PSA for the plant did not include design for the raw water intake and pump station in service (over 50 years old). Also, the removal of the low head dam reduced the pool of water previously available for withdrawal at the Water Treatment Plant. A gauging station in the same general area is planned as well.

There are no issues with the reservoir; it is full with 114 million gallons per Mark Hilty.

*Alderman Barnhill moved to approve Amendment No. 1 and forward recommendation to BOMA. Seconded by Alderman Bransford. Motion carried unanimously 2-0 with Alderman Martin recused and Alderman McLendon absent.*

\* Alderman Martin rejoined the meeting

4. Consideration of a Professional Services Agreement (COF Contract No. 2013-0090) with Garver, LLC for Surveying and Design Services for the Rehabilitation of the Fieldstone Farms Pump Station No. 1

David Parker, City Engineer/CIP Executive

Mr. Parker asked that this item be deferred to the next BOMA Work Session. Still working on the contract.

- 4B Consideration of a Contract (COF Contract 2013-0080) Between the Tennessee Department of Transportation and the City of Franklin for the Sale of Stream Mitigation and Environmental Benefits

David Parker, City Engineer/CIP Executive

Staff recommends entering into this agreement and accepting the funds to reduce the overall cost of the Harpeth River Restoration project. TDOT will pay the City \$43,200.00 for the Stream Mitigation Credits.

*Alderman Barnhill moved to approve Contract 2013-0080 and forward recommendation to BOMA. Seconded by Alderman Martin. Motion carried unanimously 3-0.*

5. Consideration of Amendment No. 3 to the Professional Services Agreement (PSA) with CDM Smith (COF Contract No. 2011-0037) for the Jackson Lake Dredging Improvements Project in an Amount Not to Exceed ~~\$12,000.00~~ \$12,500.00

David Parker, City Engineer/CIP Executive

A proposal from CDM Smith for a Bathymetric Survey and construction closeout of the Jackson Lake Dredging Improvements Project. The survey is to verify the final levels of the bottom of the reservoir. This dredging has taken much longer than expected. Staff has given the contractor until July 30<sup>th</sup> to complete the construction. Century Construction should be responsible for the additional costs because of the delay. Eric Stuckey pointed out the amount is \$12,500.00.

*Alderman Martin moved to approve Amendment No. 3 to the PSA with CDM Smith in an amount not to exceed \$12,500.00 and forward recommendation to BOMA. Seconded by Alderman Barnhill. Motion carried unanimously 3-0.*

6. Consideration of Amendment Number 1 to the Professional Services Agreement with TRC Solutions for Archaeological Services for the Eastern Flank Battlefield Project (COF Contract No. 2013-0040)

David Parker, City Engineer/CIP Executive

Artifacts were found, excavated from the roadway, and taken to the Lab for analysis. A final report of the site will be submitted to the State Historical Preservation Office. The additional \$8,500.00 is for monitoring the remaining earth moving activity, completing the lab work, and reporting the historical site,

*Alderman Barnhill moved to approve Amendment Number 1 to the PSA with TRC Solutions and forward recommendation to BOMA. Seconded by Alderman Martin. Motion carried unanimously 3-0.*

7. **Consideration of COF Contract No. 2012-0196; Agreement for Temporary Access, Temporary Slope and Temporary Construction Easements on Property Owned by the Parkes Family L.P for the McEwen Drive Temporary Connector Project**

David Parker, City Engineer/CIP Executive

This is for right-of-way for future improvements and a cul-de-sac for the existing McEwen. The property owners asked for these conditions. The approval should stipulate it is contingent upon review and approval by the City Administrator, City Engineer, and City Attorney.

*Alderman Martin moved to approve COF Contract 2012-0196 contingent on review and approval by the City Administrator, City Engineer, and City Attorney; forward recommendation to BOMA. Seconded by Alderman Barnhill. Motion carried unanimously 3-0.*

8. **Consideration of ORDINANCE 2012-43; An Ordinance to Reduce the Speed Limit on Westhaven Boulevard and Townsend Boulevard to be Twenty-Five Miles Per Hour (25 MPH) in Both Directions**

David Parker, City Engineer/CIP Executive

The Westhaven HOA obtained permission from 52.2% of the residents to reduce the speed limit to 25 mph on Westhaven Boulevard and Townsend Boulevard.

*Alderman Martin moved to approve Ordinance 2012-43 and forward recommendation to BOMA. Seconded by Alderman Barnhill. Motion carried unanimously 3-0.*

9. **Consideration of Requested Water and Sanitary Sewer Availability for 1358 Ascot Lane (Map 106B, Parcel D01400)**

David Parker, City Engineer/CIP Executive

1358 Ascot Lane is in Red Wing Meadows near the City limits and within the UGB, but is not contiguous with the City. It is located in the Goose Creek Basin and is adjacent to City water and sewer. Staff recommends approval of availability per applicant's request (1 SFUE) and City policy. Since the lot is not contiguous, annexation is not required.

Bob Hemmerline, representing the applicant, distributed maps of the site. He noted the line runs directly behind the applicant's property. The property is just shy of two acres including flood plain that will be open space.

It is not unique to grant sewer when it is the UGB and in the City's water service area. The overall basin plan includes this area. Some properties are already on city sewer because the septic fields were destroyed during the sewer installation project. Anticipate additional individual lot owners will request sewer as time goes on.

*Alderman Barnhill moved to approve requested water and sanitary sewer availability for 1358 Ascot Lane, and forward recommendation to BOMA. Seconded by Alderman Bransford. Motion carried unanimously 3-0.*

10. **Consideration of Requested Sanitary Sewer Availability for 1350 Ascot Lane (Map 890, Parcel 01600)**

David Parker, City Engineer/CIP Executive

Steve Snipes, 1350 Ascot Lane, requests sewer because he wants to eliminate the septic field and build a pool on his property. One lot sits between his property and 1358 Ascot. He would like to be annexed. Mr. Snipes related the owners of lots 13 and 17 plan to make application for sewer availability at a later date. They all know they are responsible for the installation costs and fees associated with tying on the city sewer. At this point, only half of the subdivision residents want to tie on and be annexed to the City.

Alderman Petersen thought since the City built the sewer right next to them it seemed fair to grant the request, and his property is less than 550 feet from the sewer line.

Mr. Stuckey noted that until they are contiguous, they cannot be annexed. Mr. Parker added that the HOA would also have to agree because of the common property owned by HOA.

*Alderman Barnhill moved to approve Sanitary Sewer availability for 1350 Ascot Lane and forward recommendation to BOMA. Seconded by Alderman Martin. Motion carried unanimously 3-0.*

There was considerable discussion regarding how to handle other requests to tie on or annex, setting a precedent, and a stipulation that the properties be annexed when the area becomes contiguous with the city limits.

## II. Discussion Concerning the FY 2014-2018 CIP Process & Projects

David Parker, City Engineer/CIP Executive

An update on the status of the top 10 priority capital projects as ranked in the 2010-2014 CIP distributed and reviewed:

### BOMA Priority Ranking #1

- ▲ Hillsboro Road Improvements (SR96W to Independence Square)  
Construction underway. Weekly Progress Meetings taking place
- ▲ Hillsboro Road Improvements (Independence Square to Mack Hatcher Parkway)  
TDOT authorized the City to move into the ROW Acquisition Phase. Appraisals and property negotiations are taking place now. Construction Plans are being developed by our consultants.

### BOMA Priority Ranking #2

- ▲ Columbia Avenue – 5 Points to Fowlkes Street  
Construction completed October 23, 2010 and the project closed out.

### BOMA Priority Ranking #3

- ▲ McEwen Drive Improvements Phase (Carothers Parkway to Cool Springs Boulevard)  
Construction completed on April 13, 2012 and the project has been closed out.

### BOMA Priority Ranking #4

- ▲ Carlisle Lane/Boyd Mill @ SR 96 West Signalization  
Notice to Proceed issued 03/04/2013. Contractor has begun excavation along State Route 96W. Carlisle Lane, between SR 96W and Stone Mill Lane, currently closed to traffic. Closure will allow contractor to relocate utilities in an efficient and safe manner.

### BOMA Priority Ranking #5

- ▲ Carothers Parkway South Extension  
Bid results discussed at the May 28, 2013 BOMA Work Session and will appear on the June 11, 2013 BOMA Regular Meeting Agenda.

### BOMA Priority Ranking #6

- ▲ Third Avenue Extension  
Construction continuing. Trail system will follow the construction of the roadway project. Construction started in September. Construction about 40% complete. A 4-month time extension was requested, and will be taken to the Board soon. The project was slowed down because of MTEM power line relocations.

### BOMA Priority Ranking #7

- ▲ McEwen Drive, Cool Springs Boulevard to Wilson Pike  
Preliminary design and alignment completed in 2004. No additional funding has been allocated for the final design of the project.
- ▲ McEwen Drive at Wilson Pike Intersection Improvements Project  
Utility Providers continuing negotiations with CXST about relocations across the rail lines. Staff expects to issue Notice to Proceed in June/July 2013. Contractor can begin operations while working around remaining utility relocations.
- ▲ McEwen Drive, Temporary Connector  
Notice to Proceed issued 01/02/2013. Grading operations continue. Weather delays have

significantly slowed the progression of site grading

#### **BOMA Priority Ranking #8**

- ▲ Corridor & Connector Streets Economic Development-Franklin Road, First Avenue, Bridge Street & Main Street to Harpeth Bridge (Design)  
Preliminary and ROW designs completed. Additional funding will be necessary to finalize the design, acquire necessary ROW and complete the project.

#### **BOMA Priority Ranking #9**

- ▲ Carothers Parkway Right Turn Lane Improvement @ Cool Springs Boulevard  
Construction completed in January 2013 and project closed out.

#### **Eastern Flank Battlefield Park Access Roadway**

- ▲ Construction continues on the access roadway. Contractor appears to be ahead of schedule.

After initial prioritization by the aldermen, Mayor Moore and Eric Stuckey want staff to provide information on high end priorities.

FY 2014-2018:

- ▲ Fire Station design is underway for Westhaven and Goose Creek with \$1.4 million earmarked in the budget for construction. Facility taxes available for construction and equipment.
- ▲ Public Works Facility road construction and renovation awarded a month ago.
- ▲ A new City Hall must be put in the priority mix. It has a long timeframe implementation and options.
- ▲ MPO projects list; Columbia Avenue, potential to widen is moving up on the list. Widening southwest Lewisburg Pike Phase One to Donelson Creek; potential for funding in October. Funding match possibilities with projects on the MPO list. Southeast and northwest Mack Hatcher projects priority.
- ▲ McEwen Connector Phase 4, four-lane instead of two-lane because of all the traffic coming from Rutherford County to Nissan Headquarters and Vanderbilt Medical expanding in that area as well as other developments. Important to go all the way to Wilson Pike. Important to get the design started.
- ▲ Other projects mentioned: Harpeth River walkway; signal at intersection of London Lane and Royal Oaks; Jordan Road at Liberty Pike intersection improvements; South Carothers to Long Lane improvements; restrooms at Winsted Park and other parks.
- ▲ Some projects in the funding plan may not have been funded.

Mayor Moore set June 30, 2013 as the deadline for the aldermen to submit their priority lists.

## **12. Street Projects Status Reports**

- Mack Hatcher Parkway Northwest Quadrant Extension**
- Mack Hatcher Parkway Northeast Widening Project**
- Hillsboro Road Improvements (SR 96 West to Independence Square)**
- Hillsboro Road Improvements (Independence Square to Mack Hatcher Parkway)**
- McEwen Drive Temporary Connector**
- Third Avenue Extension**
- South Carothers Parkway Extension**
- Carlisle Lane/Boyd Mill @ SR 96 West Signalization**
- TOC Phase 3 Infrastructure and Upgrades Project**
- McEwen Drive and Wilson Pike Intersection Improvements**
- Access Road to the Public Works Facility (across Lasko)**
- Century Court/Beasley Drive Connector**
- Eastern Flank Battlefield Park Access Roadway**

Reports filed with minutes

13. Water Management Projects Status Reports
- a. Water, Wastewater and Reclaimed Water Specifications
  - b. Mack Hatcher Northwest Extension Water and Sewer Line Relocations
  - c. I-65 Goose Creek Utility Relocation
  - d. Seventh Avenue to Hillsboro Road Sewer Rehabilitation Project
  - e. Eleventh Avenue Water and Sewer Rehabilitation Project
  - f. North Petway Sewer Rehabilitation Project
  - g. Spencer Creek Basin – South Prong Interceptor Upgrade
- Reports filed with minutes

14. Stormwater Projects Status Reports
- a. Jackson Lake Dredging Improvements Project
  - b. Green Branch Stream Restoration Project
  - c. Ralston Creek (Victoria Court) Stream Restoration Project
  - d. Harpeth River Restoration Project
  - e. Battle Avenue Project
- Reports filed with minutes

ADJOURN

Meeting adjourned @ 5:38 p.m.

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Pearl Bransford, Chair

Minutes prepared by Linda Fulwider, Board Recording Secretary, City Administrator's Office - 7/12/2013 9:05 AM