



HISTORIC  
FRANKLIN  
TENNESSEE

ITEM #9  
WRKS 05/28/13

## MEMORANDUM

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May 15, 2013

**TO:** Board of Mayor and Aldermen

**FROM:** Eric S. Stuckey, City Administrator *ES*  
Russell Truell, Assistant City Administrator / CFO  
Lisa Clayton, Parks Director  
Brian Wilcox, Purchasing Manager

**SUBJECT:** Consideration of contract award to Daktronics, Inc. of Brookings, SD in the total amount of \$27,489.00 for supply and delivery to Fieldstone Park (but not installation) of four (4) new multi-sport scoreboards for the Parks Department (\$40,000 budgeted in FY2013 to line item 110-89310-44700 for purchase, including installation; CoF Contract No. 2013-0062)

### **Purpose**

The purpose of this procurement is to purchase the supply and delivery to Fieldstone Park of four (4) new multi-sport scoreboards. This procurement does not include installation. The new scoreboards would replace the existing ones which are scheduled this current fiscal year to be removed from service.

### **Background**

The City has obtained a quote from Daktronics, Inc. of Brookings, SD pricing for which is based on a cooperative purchasing arrangement through a group of multiple governments, The Cooperative Purchasing Network (TCPN).

### **Financial Impact**

The quote from Daktronics, Inc. is in the total amount of \$27,489.00 for supply and delivery to Fieldstone Park of four (4) new multi-sport scoreboards. The Parks Department budget for fiscal year 2013 allocates \$40,000 out of the Hotel/Motel Tax Fund for replacing the scoreboards at Fieldstone Park. Note that the budget is for supply, delivery and installation while the subject of this memorandum is only supply and delivery. Staff estimates installation of the four scoreboards may cost the City an amount approximately the same as for their supply and delivery.

### **Options**

Staff is of the opinion that the scoreboards that have been quoted by Daktronics, Inc. would meet the needs of the City. However, another option would be for the City to conduct its own competitive solicitation for bids instead of utilizing competitive pricing established by TCPN cooperative purchasing arrangement.

### **Recommendation**

Staff recommends that the City accept the quote, from Daktronics, Inc. of Brookings, SD in the total amount of \$27,489.00 for supply and delivery to Fieldstone Park of four (4) new multi-sport scoreboards. Purchasing Manager Brian Wilcox is of the opinion that the staff recommendation appears to be made in a fair and impartial manner based upon the information available.