




HISTORIC
FRANKLIN
TENNESSEE

ITEM #30
BOMA 05/14/13

MEMORANDUM

April 12, 2013

TO: Board of Mayor and Aldermen

FROM: Eric Stuckey, City Administrator 
Special Events Advisory Team

SUBJECT: Harpeth River Ride/Bicycle Ride Event Application

Purpose

The purpose of this memo is to outline recommendations for approval of the Harpeth River Ride Event application.

Background

The Harpeth River Ride is an annual event organized by the Harpeth Bicycle Club. The event is hosted by Nissan and will begin and end at their corporate headquarters on June 1st.

There are three changes from previous years:

1. A 12-mile route has been added.
2. All routes will come through Downtown Franklin. Cyclists should be through Downtown by 7:30 a.m. Estimated number of participants is 2,000.
3. A festival component has been added to the activities at Nissan. The festival begins at 10 a.m. and ends at 10 p.m. The estimated attendance for the festival is 2,000.

There will be a mass start at 7 a.m. with cyclists returning to Nissan intermittently throughout the day. All cyclists should return by 4:30 p.m.

Recommendations

Staff recommends approval of the event application with the following recommendations:

- Applicant will provide a \$1,000 refundable damage deposit to City prior to event.
- Applicant will provide a Good Neighbor letter which will be distributed to affected neighborhoods.
- **Risk Management:**
 - Applicant will provide certificate of insurance naming the City as additional insured.
- **Police Department:**
 - Applicant will hire twenty (20) Franklin Police Officers to provide traffic control.
 - Applicant will work with Williamson County Sheriff's Office for traffic control in areas outside of the City limits of Franklin.
- **Fire Department:**
 - Franklin Fire/WCEMS bike medic team will be present at event.
 - Contact Franklin Fire Department for Tent and event inspections.



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- ***Solid Waste Department:***
 - Department will coordinate with applicant for clean-up at the main event held at Nissan.

- **Streets Department**
 - Applicant must use biodegradable markings on street (nothing permanent).

- **Parks Department**
 - A rest stop, including two port-a-potties provided by the applicant, will be located at Pinkerton Park.



TO: City of Franklin Board of Mayor and Aldermen
FROM: Harpeth Bicycle Club
SUBJECT: 18th Annual Harpeth River Ride & Festival Event Application

Dear Members of the Board,

This letter is to provide information pertaining to Harpeth Bicycle Club's event application for its Harpeth River Ride to be held on Saturday, June 1, 2013. Now in its 18th year, the Harpeth River Ride is an annual bicycle ride event organized and conducted by the Harpeth Bicycle Club, a Franklin-based organization. The event is hosted by Nissan Americas and will begin and end at its corporate headquarters in Franklin. The Harpeth River Ride is a recreational ride/tour (versus race) and offers a variety of ride options for beginner through seasoned cyclists. The ride will have a mass start at 7:00am CDT with cyclists returning intermittently throughout the day, concluding at approximately 4:00pm. 1700-2000 cyclists are anticipated to participate in the bicycle ride, coming from locations throughout the United States. On-road support will again this year be provided by Franklin Police, Williamson County Sheriff's Office and Williamson County Medical Center EMS.

This year, the Harpeth River Ride will include a family festival event presented by I AM The Engine, and also sponsored and hosted by Nissan Americas at their corporate headquarters. The festival will offer recreation for the entire family, including a kid's zone with activities for all ages, pro BMX demonstrations, music by live artists and bands, and a community expo showcasing local businesses and non-profits. The festival will begin at 10:00am and conclude no later than 10:00pm. All festival activities will be held within a gated area on the Nissan property at One Nissan Way in Franklin. Festival site set-up and management will be provided by Sizemore Solutions, a provider of professional event management services and will include on-site security personnel.

Harpeth Bicycle Club is proud to again host its annual Harpeth River Ride and have the opportunity to provide a family-friendly bicycle ride that showcases Franklin and the beautiful countryside of Williamson County.

Your consideration of our event application is appreciated. We will be happy to provide any additional information upon request.

Sincerely,

A handwritten signature in black ink, appearing to read "Phil Scharre".

Phil Scharre

President-Harpeth Bicycle Club

Attachment: 2013 Harpeth River Ride Event Application

OFFICE USE ONLY:
Permit No:

Received
2/15/2013



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**CITY OF FRANKLIN
EVENT PERMIT APPLICATION**

*Application is Due 90 Days Prior to Scheduled Event.
Please read application carefully and fully complete each section.
A non-refundable application fee of \$100 is due at time of filing.*

Note: Filing this application does not guarantee that your request will be granted.

Please check all that apply:
 street closure parade
 other special event beer served (*separate permit required*)

Please supply the following information. For additional space, use separate sheets of paper and attach to the application.

1) Location requested (if Temporary Street Closure only, list major roads to be closed):

Aspen Grove Park Liberty Park Eastern Flank BattleField Park
 Fieldstone Farms Pinkerton Park
 Jim Warren Park Harlinsdale Farm Other: Nissan Corporate Headquarters

2) Name/purpose of event: 18th Annual Harpeth River Ride & Festival Event
(Bicycle Ride Benefitting Adaptive Athletes Cycling Programs)

3) Date or dates of event: May 31st-June 1st
Saturday-June 1st

4) Time of Event: Bicycle ride starts leaves Nissan at 7:00 am. Festival entertainment finishes 9:30pm

5) Time of Street Closure (if applicable): 6:50am-7:20 am (partial closure) Carrothers/Cool Springs

Set-Up Date/Time: Thursday May 30th, 7:00 pm **Tear-down Date/Time:** Saturday June 1/ 9:30 pm

**Note: Two (2) hours will be added before set-up time and two hours (2) will be added after tear-down to allow time for clean-up. Event is responsible for payment of Franklin Police Officers during this time. Read Additional Requirements section for more information.*

6) Name of Applicant and Organization Requesting Permit:

Harpeth River Ride-Mike Willman Harpeth River Ride Festival Event-Chris Sizemore
608 German Lane, Franklin, TN 37067 Company: Sizemore Solutions 615-578-9155
a) Address: _____ chris@sizemoresolutions.com

b) Phone: _____ **c) Cell:** 615-579-8587 **d) Fax:** _____

e) E-mail address: mikewillman@comcast.net

7) Person in charge on day of event: Harpeth River Ride Cycling Event-Mike Willman
Festival Event-Chris Sizemore

Cell: 615-579-8587 **E-mail address:** mikewillman@comcast.net



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8) Name and Cell Number of at least two others available on day of event:

Name: Phil Scharre/President Cell: 615-495-4289 E-mail address: pscharre@comcast.net

Name: Ed Attril/Treasurer Cell: 615-429-0411 E-mail address: edattr@aol.com

9) DETAILED description of event (use additional sheets):

See Attachment #1 Harpeth River Ride Event Brochure
Event Website: www.harpethriverride.com

10) **ENCLOSE A DETAILED MAP** of event site, detailing any temporary or permanent structures, street closures, parking, etc. If applicable, list the location, blocks, streets, and/or intersections in which such event will occur. *For large-scale events, map should be obtained from the City's GIS division. See Attachment#2*

11) An estimated number of participants and an estimated number of attendees expected to attend during the course of the event:
1,500-2,000 cyclists 225 volunteers 1-2,000 festival attendees

12) Please **attach a list** containing the names, addresses, and phone numbers of the Chairperson of the organization and all other persons involved in the management or control of organization and/or committee. *See Attachment#3*

13) Is your organization based in Williamson County? Circle Yes or No
(if no, please state where: _____)

14) Is your organization authorized to do business in Tennessee? Circle Yes or No

15) Is your organization a tax-exempt organization as described by the Internal Revenue Code Section 501(c)(3) or a not-for-profit organization? Circle Yes or No. If yes, please attach copy of IRS tax exemption letter providing proof of status. *See Attachment#4*

16) Will you charge an admission/participation fee (including vendors)? If yes, please specify how much per person/vendor. \$60 /early registration through May 15 \$75/after May 15
Festival Only Ticket: \$20

17) Will any charity, gratuity, or offers be solicited or accepted during the event? Circle Yes or No.

18) Is this event a fundraiser? Circle Yes or No. If yes, what organization will be benefactor of event? What percentage of funds will they receive? The ride supports adaptive athletes cycling programs including the United States Association of Blind Athletes/Tennessee Association of Blind Athletes
Distribution of funds and amounts are determined post-ride by Harpeth Bicycle Club Board Members.

19) Will parking in the area of the event need to be restricted or prohibited? Circle Yes or No.



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- 20) Will any sound amplification equipment be used during the event? Circle Yes or No. If no, please skip to Question #22.
- 21) For what purpose will sound amplification be used (i.e. announcements, entertainment, etc.)?
Live festival music/entertainment and ride announcements
- 22) What type of sound amplification will be provided (DJ, Band, etc.)? Please list all that apply.
Festival Event sound system for band(s)/announcements provided by Sizemore Solutions
- 23) During what time period is sound amplification requested? 6:00am-9:30pm
- 24) If for entertainment, give details of entertainment being provided (i.e. number of musicians, type of music, amp wattage, etc.).
Details still being finalized at time of application. Chris at Sizemore Solutions can provide if further information is required.
- 25) Will any stages, amusement attractions, or amusement rides, including inflatables, be erected for the event? Circle Yes or No. If yes, Applicant must give specific details as to the location and type of games/activities, i.e. inflatables, Horseshoes, relay races, etc. along with the name of the company providing the stages and/or activities. Applicant must also include a copy of that company's insurance certificate indicating coverage and listing the City of Franklin as additional insured. ***For stages, tents, inflatables, etc. constructed on site prior to the event, that date must be included on Certificate of Insurance provided to the City of Franklin. Stages MUST be removed from site at end of event. ***Rented inflatables/interactives that are set-up and manned by applicant must be included specifically in applicant's Certificate of Insurance.
See Attachment#5
- 26) What, if any, vendors will be present at event? (i.e medical related, shirts, arts, etc.) Please provide detailed list. Use additional sheets. See Attachment#6
- 27) Will food, beverages, or merchandise be sold or given away? Circle Yes or No. If yes, clean-up is required. Please provide name of clean-up provider, contact, and phone number of person on-site during event. See Question #28.
Joyce Grizzle/Courtyard Coordinator 515-477-8920
- 28) Events under 200 participants require a \$250 refundable security deposit at the time of approval. For events over 200, a \$1000 security deposit is required upon approval. If clean-up is not done properly, the organization requesting the permit will be fined (See Attachment A). Applicant's event coordinator or representative and a City of Franklin representative will conduct a Pre-Event meeting prior to event date for Pre-Event Check List Site Review. *At the end of the event, a Post-Event Check List shall be completed by the Applicant's event coordinator, or representative, and a City of Franklin representative to re-assess the site for trash and damage, and to secure with caution tape and signage (provided by event group) any tents left for removal. Damage deposit will be refunded after a satisfactory Post Event Check List has been completed and signed off on by both the City of Franklin and organization requesting event.*
Event will be held on Nissan Corporate Headquarters Campus in Cool Springs

Revised January 2011



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- 29) **NOTE:* Events that include deep frying cooking oil operations are required to have a grease pit on-site and contract with a grease waste hauler to handle the grease waste and removal of the grease pit. A copy of this agreement shall be filed along with this application. The primary event sponsor is required to remove all cooking grease from the site immediately after the event. Illegal dumping of cooking grease will be prosecuted. *Please read Additional Requirements section of this application for more information.*
- 30) Will you require a temporary water tap? Circle Yes or No. If yes, please list exact locations:

Water hydrant located to the south of main entrance meter obtained from Mallory Valley Utility District.

- 31) Will alcohol, beer, and/or wine be given away or sold? Circle Yes or No. If yes, a permit from the relevant board is required. *Please read Additional Requirements section of this application for more information.*
- 32) Will your event include tents or other temporary structures, propane use, or open flames? Circle yes or no. Events using tents of size 20 x 10 or larger require permitting from Franklin Fire Department. Safety measures must be provided on all tents, especially those set-up prior to the actual event. Tents should be taken down the date the event has ended. *Please read Additional Requirements section of this application for more information.*
- 33) Attach Good Neighbor Letter and Mailing List used. *Please read Additional Requirements section of this application for more information. See Attachment#8 (pg 12)*

TITLE VI OF THE 1964 CIVIL RIGHTS ACT

"No person in the United States shall, on the ground of race, color, or national origin be excluded from participation in, be denied the benefits of, or be subjected to discrimination under any program or activity receiving federal financial assistance."

The City of Franklin does not discriminate based on race, color or national origin in federal or state sponsored programs, pursuant to Title VI of the Civil Rights Acts of 1964 (42 U.S.C. 2000d). For more information or to file a complaint against the City of Franklin under Title VI of the 1964 Civil Rights Act, contact the Title VI Coordinator:

Rodney Escobar
Risk Manager
City of Franklin
109 Third Avenue South
Franklin, Tennessee 37064
615.791.3277

The City of Franklin is committed to providing reasonable access and accommodations upon request for people with disabilities. Please call the Risk Management Department at (615)791-3277 for specific requests.



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**PLEASE READ ATTACHMENTS BEFORE SIGNING
APPLICATION.**

- 1) I/We agree to abide by all ordinances and regulations of the City of Franklin and all conditions placed upon the event by the City Administrator and the Board of Mayor and Aldermen.
- 2) I/We do swear or affirm that all of the information given in this application is true and complete.
- 3) I/We do hereby agree to assume the defense of and indemnify and save harmless the City, its aldermen, boards, commissions, officers, employees and agents, from all suits, actions, damages or claims to which the City may be subjected of any kind or nature whatsoever resulting from, caused by, arising out of or as a consequence of such event and the activities permitted in connection there with, and to submit a certificate of insurance prior to the event in an amount acceptable to the City Administrator.
- 4) I/We agree to provide a copy of this signed Event Application to any vendors, planners, and related parties associated with the event to ensure they are familiar with the guidelines set forth herein.
- 5) I/We understand that I/we assume the responsibility of the actions of any vendors, planners, and related parties for this event.
- 5) I/We understand that granting of Special Event Permit does not imply granting of other permit that is separately required.
- 7) The application for an event permit shall be filed not less than 90 days nor more than 364 days prior to the scheduled date of such event. Suggested filing is at least 180 days prior to scheduled event. Events should not be advertised or promoted until an event permit has been obtained from the City. Failure to file in a timely manner may result in denial of a permit.
- 8) The City reserves the right to require one or more City of Franklin police officers or other emergency personnel be present at any and all events that occur within the city limits. Please budget for this request at a rate of \$30 per hour at a minimum of two (2) hours.

BY: Phyllis Selman, President, Herpeth Bike Club Date: 2-12-13
 (Signature and title – must be officer of organization)

Approved by the Board of Mayor and Aldermen on _____, 20__.

 Dr. Ken Moore, Mayor

 Eric S. Stuckey, City Administrator

If you have questions concerning your request, please call 615-550-6606.

 *
 * **Return application to:** *
 * City Administrator's Office *
 * City Hall *
 * 109 Third Ave South *
 * Franklin, TN 37065 *
 * 615-791-3217 *
 * 615-790-0469 (FAX) *
 *



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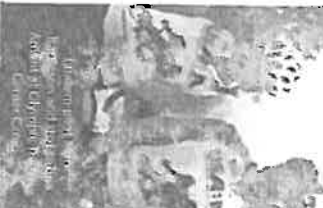
| FOR CITY USE ONLY | | | | |
|--------------------------|--|-------------|-----------------|------------------------------|
| Department | | Date | Initials | Attach Any Comments |
| Administration | | | | Comments: _____ Yes _____ No |
| Business Office | | | | Comments: _____ Yes _____ No |
| Codes | | | | Comments: _____ Yes _____ No |
| Engineering | | | | Comments: _____ Yes _____ No |
| Finance | | | | Comments: _____ Yes _____ No |
| Fire | | | | Comments: _____ Yes _____ No |
| Information Technology | | | | Comments: _____ Yes _____ No |
| Law | | | | Comments: _____ Yes _____ No |
| Parks | | | | Comments: _____ Yes _____ No |
| Planning | | | | Comments: _____ Yes _____ No |
| Police | | | | Comments: _____ Yes _____ No |
| Risk Manager | | | | Comments: _____ Yes _____ No |
| Solid Waste | | | | Comments: _____ Yes _____ No |
| Streets | | | | Comments: _____ Yes _____ No |
| Water/Wastewater | | | | Comments: _____ Yes _____ No |

Making A Difference

The Harpeth River Ride makes a difference in the lives of many. A portion of the registration fee goes to support adaptive athletic cyclists, including helping the Harpeth Bicycle Club provide a safe, lighter track for adaptive athletes to enjoy tandem cycling.



Adaptive athletes participate in tandem cycling at the Harpeth River Ride.



Every year, the United States Association of Blind Athletes (USABA) puts on introductory cycling camps for the visually impaired, physically disabled and hearing impaired. The Harpeth River Ride helps to assist in funding these camps. In addition, HRC also sends selected tandem pilots to help visually impaired riders during the week long camps.

2013 Honorary Ride Leaders

Tandem pilot Greg Miller and stoker Tim Jones have been chosen as the 2013 Honorary Ride Leaders. Tim, a student at Tennessee School for the Blind, is the youngest junior invited to attend a USABA "Learn to Ride" cycling camp held at the US Olympic Training Center.



REGISTER AT
harpethriverride.com



Ride Details

Where

Nissan Americas Building
One Nissan Way
Franklin, Tennessee

Saturday Start Schedule

5:30am Packet Pick-up Opens
6:45am Opening Ceremony
7:00am Ride Start

What's Included

- Festival Ticket
- Event T-Shirt
- Timing Chip
- Rest Stops
- Lunch
- Ride Medal
- 5 Great Routes & SAC Support

What Does it Cost

\$60

Early Registration

increases to \$75 after 5:00pm

How To Register

harpethriverride.com

Mary Catherine Strobel Volunteer Award
City of Nashville Mayor's Volunteer Award
Governor's Volunteer Status Award

Award Winning

Harpeth Bicycle Club

18th Annual

HARPETH

RIVER RIDE

Supports Adaptive Athlete Cycling

nissan headquarters
franklin, tn
7:00 am

june
1st
2013
saturday

powered by
NISSAN

REGISTER AT
harpethriverride.com

BIKE RIDE & FESTIVAL

NEW!

HARPETH

SPARKLING NEW ROUTES

NEW!

The Harpeth River Ride is for cyclists from beginner to advanced and bicycles of all styles. Offering rides of varying lengths from 12 to 100 miles, all routes begin with a parade pace ride through historic downtown Franklin. Each route is supported by fabulous rest stops, traffic control and top-notch GPS.

New! This year, the ride includes an all-day family-oriented FESTIVAL presented by 1st Am The Engine. This exciting new addition provides fun for the whole family, including kids' activities, live music, a variety of food and beverages, pro BIKX demonstrations and a community expo promoting healthy, active lifestyles. Plan to bring your family and friends and make this an entire day of family fun-filled entertainment!

Fabulous Rest-Stops!

The Harpeth River Ride Club is famous for its themed rest-stops that include gourmet, future foodies made by HBC members. Come see what they have cooked-up for this year's ride!



Men and Women's Jerseys Available

Limited size and quantities

ORDER YOURS NOW



Vanderbilt
Bane & Joint



RIVER RIDE

Event Schedule

Friday-May 31st

3:00-7:00 pm: Rider Packet Pick-up
4:30-5:30 pm: Live Music by RockStills
6:15 pm: Archdiocese Athletes Welcome

Saturday-June 1st

5:30 am: Packet Pick-up Opens
6-8:15 am: Opening Ceremony
7:00 am: Ride Start (All Routes)
10:30 am-1:00 pm: Lunch
1:00-9:30 pm: 1st AM CENTURY FESTIVAL

Festival Music Line-up
12:00-4:00 pm: Local Artists
4:00-7:00 pm: Opening Bands
7:00-9:30 pm: Headliner Concert



REGISTER AT
harpethriverride.com

Publix

Williamson



powered by
NISSAN

The Routes

This year's 100, 62 and 44 mile routes are different than anything we have done before. Early in the ride we set out with a few warm-up rollers then set them for the climbers with a friendly KOM competition coming early. The longer routes will have fuel stops and scenic downhills to help bring you back home.

NEW: It all starts with the first ride and we've added a 12 mile option to help introduce more people to the joy of cycling.

The Routes

- 100 MILES: Duke's Banders, Cracker, Mashed
- 62 MILES: Cracker, Mashed, Rock Stills
- 44 MILES: Rock Stills, Why So Slowly
- 24 MILES: Why So Slowly
- 12 MILES: GoNiss

To help you choose which route is for you, please visit our ROUTES page at harpethriverride.com.

AXIS 8000(08/10)

CERTIFICATE OF INSURANCE

02/01/2013

PRODUCER

American Specialty Insurance & Risk Services, Inc.
 142 North Main Street
 Roanoke, Indiana 45783

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFIRMS THE CONTENTS OF THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY STATE, EXTEND OR ALTER THE COVERAGE PROVIDED BY THE POLICIES LISTED BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE POLICYHOLDER AND THE AUTHORIZED REPRESENTATIVE OF THE PRODUCER AND THE CERTIFICATE HOLDER.

INSURED

League of American Wheelmen dba League of American Bicyclists
 1112 K Street NW, Suite 510
 Washington, DC 20006

INSURERS AFFORDING COVERAGE

INS. A: **AXIS Insurance Company**
 INS. B:
 INS. C:

HARPETH BICYCLE CLUB
 P.O. BOX 680502
 FRANKLIN, TN 37068

CERT NUMBER: 1001091639

COVERAGES

PLEASE VERIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE NAMED BENEFITARY FOR THE POLICY PERIOD INDICATED. NOTE THAT INDIVIDUALS ARE REQUIRED BY THE TERMS OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THIS POLICY DESCRIBED HEREIN, SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY ENDORSEMENTS.

| INS LTR | POLICY TYPE | POLICY NUMBER | POLICY EFFECTIVE | POLICY EXPIRATION | LIMITS | |
|---------|-------------|-----------------|--------------------------|--------------------------|---|----------|
| | | | | | | |
| A | CL | AXGL04102049-13 | 02/01/2013 12:01 a.m. | 02/01/2014 12:01 a.m. | General Aggregate - Per Club | 3,000.00 |
| | | | | | Products-Completed Operations Aggregate | 3,000.00 |
| | | | | | Personal and Advertising Injury | 1,000.00 |
| | | | | | Each Occurrence | 1,000.00 |
| | | | | | Damage to Premises Rented to You (Any One Premises) | 1,000.00 |
| | | | | | Medical Expense Limit (Any One Person) | Exclude |
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DESCRIPTION OF OPERATIONS/LOCATIONS/VEHICLES/EXCLUSIONS ADDED BY ENDORSEMENT/SPECIAL PROVISIONS

The Certificateholder is only an additional insured with respect to liability caused by the negligence of the Named Insured as per Form AXIS 1000-Additional Insured-Certificateholders but only with respect to HARPETH RIVER RIDE on June 01, 2013

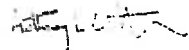
CERTIFICATE HOLDER

CITY OF FRANKLIN TENNESSEE
 109 3RD AVENUE SOUTH
 FRANKLIN, TN 37064

CANCELLATION

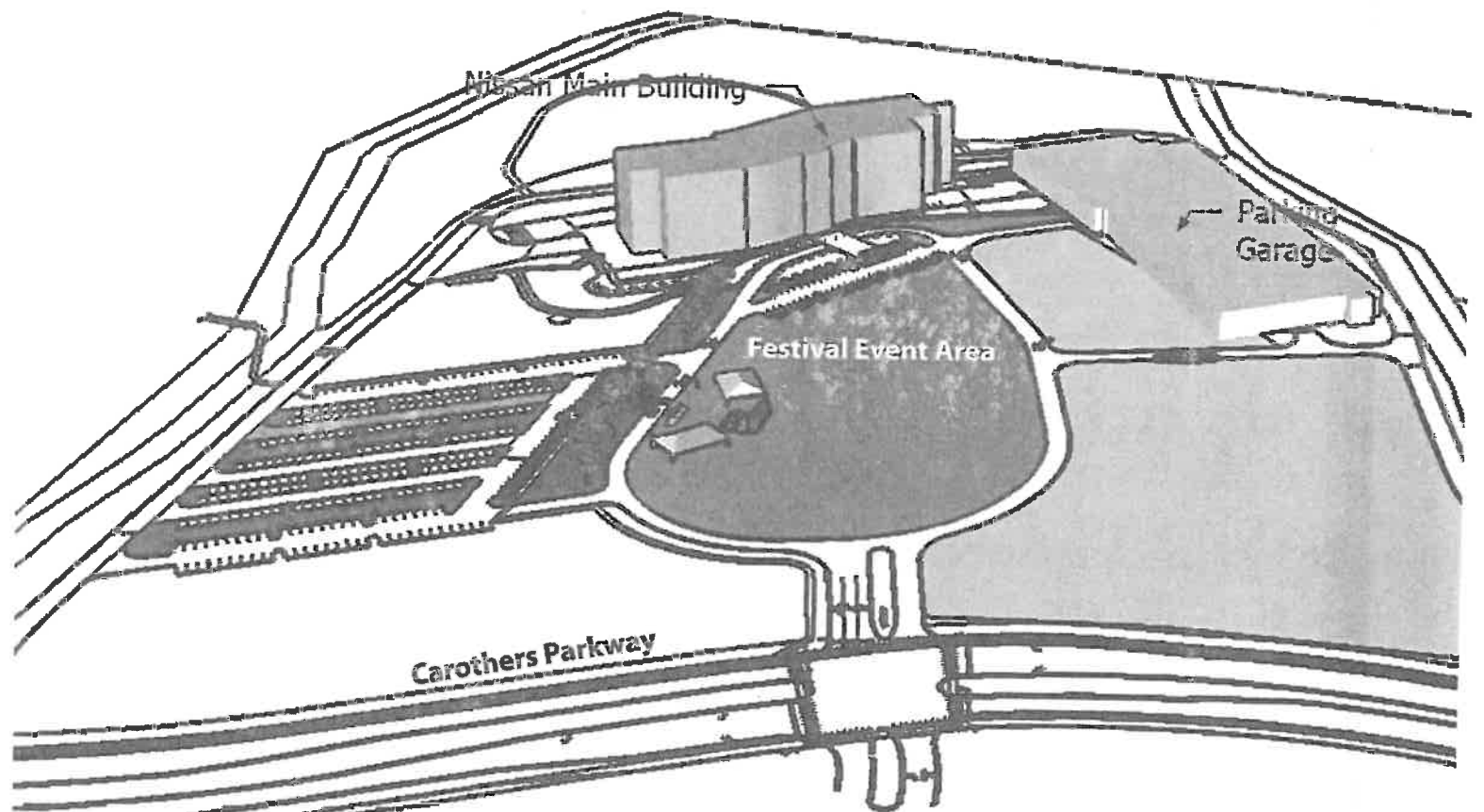
SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS

AUTHORIZED REPRESENTATIVE



Attachment #2

General Site Plan at Nissan Campus



Attachment #2-100 Mile Route

100.1 miles

| Leg | Dir | Type | Notes | Total |
|-----|-----|----------|---|-------|
| | ← | Left | Turn left onto Carothers Pkwy | 0.0 |
| 2.2 | → | Right | Turn right onto Liberty Pike | 2.2 |
| 2.8 | ← | Left | Turn left onto Franklin Rd | 4.9 |
| 0.4 | ↑ | Straight | Continue onto E Main St | 5.3 |
| 0.2 | ↑ | Straight | Continue onto Public Square | 5.5 |
| 0.0 | ↑ | Straight | At the traffic circle, take the 2nd exit onto Main St/Public Square | 5.6 |
| 0.2 | → | Right | Turn right onto 5th Ave N | 5.8 |
| 0.2 | → | Right | 5th Ave S turns slightly right and becomes Lewisburg Ave | 6.0 |
| 0.7 | ↑ | Straight | Continue onto Lewisburg Pike | 6.8 |
| 2.2 | ↑ | Straight | Continue onto TN-106 S/Lewisburg Ave | 9.0 |
| 1.5 | ← | Left | Turn left onto Old Peytonsville Rd | 10.4 |
| 1.4 | → | Right | Turn right onto Goose Creek Bypass | 11.8 |
| 0.2 | ↑ | Straight | Continue onto Peytonsville Rd | 12.0 |
| 4.9 | → | Right | Turn right onto Peytonsville-Trinity Rd | 17.0 |
| 0.2 | ↑ | Straight | Continue onto Cool Springs Rd | 17.2 |
| 0.1 | ← | Left | Turn left onto Arno-Peytonsville Rd | 17.3 |
| 1.4 | ↑ | Food | Jones Road Rest-Stop | 18.7 |
| 0.6 | → | Right | Turn right onto Arno Allisona Rd | 19.3 |
| 3.6 | → | Right | Turn right onto Pulltight Hill Road | 22.9 |
| 2.1 | ← | Left | Turn left onto Cross Keys Rd | 25.0 |
| 1.0 | ← | Left | Turn left onto Choctaw Rd | 26.0 |
| 2.1 | ← | Left | Turn left onto Giles Hill Rd | 28.2 |
| 0.9 | ↑ | Food | Flat Creek Rest-Stop | 29.0 |
| 0.1 | ← | Left | Turn left onto Flat Creek Rd | 29.1 |
| 0.7 | ← | Left | Turn left onto Edwards Grove Rd | 29.9 |
| 0.9 | ↑ | Straight | Continue onto Dowdy Rd | 30.8 |
| 1.6 | → | Right | Turn right onto Thick Rd | 32.4 |
| 1.0 | ← | Left | Turn left onto Egypt Rd | 33.4 |
| 1.0 | → | Right | Turn right to stay on Egypt Rd | 34.4 |
| 0.0 | → | Right | Turn right onto Smiley Rd | 34.5 |
| 1.8 | → | Right | Turn right onto Fagan Rd | 36.2 |
| 1.0 | ← | Left | Turn left onto Thick Rd | 37.2 |
| 1.2 | ← | Left | Turn left onto Old State Hwy 99 | 38.4 |
| 1.2 | → | Right | Turn right onto Ball Ln | 39.6 |
| 1.4 | → | Right | Turn right onto Caney Springs Rd | 41.1 |
| 0.3 | ↑ | Straight | Continue onto Harbor Rd | 41.4 |
| 0.7 | ← | Left | Turn left onto River Rd | 42.1 |
| 1.6 | ↑ | Food | Henry Horton Rest-Stop | 43.6 |
| 0.3 | → | Right | Turn right toward TN-11 S/US-31 Alt S/Nashville Hwy | 43.9 |
| 0.1 | → | Right | Turn right onto TN-11 S/US-31 Alt S/Nashville Hwy | 44.0 |
| 0.3 | ← | Left | Turn left onto N Park Rd | 44.3 |
| 0.0 | ↑ | Straight | Turn left | 44.3 |
| 0.7 | ↑ | Straight | Continue straight onto Park Rd | 44.9 |
| 0.4 | ← | Left | Turn left to stay on Park Rd | 45.3 |

| Leg | Dir | Type | Notes | Total |
|-----|-----|----------|---|-------|
| 0.3 | ← | Left | Turn left onto Warner Rd | 45.6 |
| 3.5 | ↑ | Straight | Continue onto Hopper Cemetery Rd | 49.1 |
| 0.1 | → | Right | Turn right onto Lowry Rd | 49.3 |
| 0.0 | ↑ | Straight | Continue straight onto Hopper Cemetery Rd | 49.3 |
| 0.5 | → | Right | Turn right onto Mt Lebanon Rd | 49.8 |
| 1.7 | → | Right | Turn right onto TN-11 N/US-31 Alt N/Nashville Hwy | 51.5 |
| 0.2 | ← | Left | Turn left onto Anes Station Rd | 51.7 |
| 2.9 | ← | Left | Turn left onto Anes Station Rd/Richardson Rd | 54.6 |
| 1.7 | → | Right | Turn right to stay on Anes Station Rd | 56.3 |
| 1.1 | ← | Left | Turn left onto TN-272 S/Verona Caney Rd | 57.4 |
| 0.1 | → | Right | Turn right onto John Lunn Rd | 57.5 |
| 0.0 | ↑ | Food | Verona Methodist Church Rest-Stop | 57.5 |
| 1.0 | → | Right | Turn right to stay on John Lunn Rd | 58.6 |
| 0.4 | ↑ | Straight | Continue onto Ownby Rd | 59.0 |
| 2.7 | → | Right | Ownby Rd turns slightly right and becomes Albert Sharp Rd | 61.7 |
| 0.5 | → | Right | Turn right onto Milltown Rd | 62.2 |
| 0.3 | ← | Left | Turn left onto TN-272 N/Verona Caney Rd | 62.5 |
| 2.5 | ← | Left | Turn left onto TN-99 W/TN-99 Scenic W/Sylvester Chunn Hwy | 65.0 |
| 0.0 | → | Right | Turn right onto Old Hwy 99 | 65.0 |
| 0.5 | ↑ | Straight | Continue onto Lunns Store Rd | 65.5 |
| 2.9 | ← | Left | Turn left onto Wilson School Rd | 68.4 |
| 1.9 | ↑ | Straight | Continue onto Reynolds Rd | 70.2 |
| 3.1 | ↑ | Straight | Continue onto Flat Creek Rd | 73.3 |
| 0.5 | ← | Left | Turn left onto Comstock Rd | 73.8 |
| 0.9 | ← | Left | Turn left onto Ash Hill Rd | 74.7 |
| 1.3 | → | Right | Turn right onto Smithson Rd | 76.0 |
| 1.7 | → | Right | Slight right at Smithson Ln | 77.7 |
| 0.1 | ← | Left | Turn left onto Old Bethesda-Duplex Rd | 77.9 |
| 0.4 | → | Right | Turn right onto Byrd Rd | 78.2 |
| 3.2 | ↑ | Food | Bethesda Rest-Stop | 81.5 |
| 0.4 | ↑ | Straight | Continue onto Comstock Rd | 81.9 |
| 2.5 | ← | Left | Turn left onto Cool Springs Rd | 84.4 |
| 4.1 | ↑ | Straight | Continue onto Peytonsville-Trinity Rd | 88.5 |
| 0.2 | ← | Left | Turn left onto Peytonsville Rd | 88.8 |
| 0.3 | → | Right | Turn right onto Gosey Hill Rd | 89.1 |
| 3.7 | → | Right | Turn right onto Arno Rd | 92.8 |
| 0.9 | ↑ | Food | Epworth Church Rest-Stop | 93.7 |
| 0.3 | ← | Left | Turn left onto S Carothers Rd | 94.0 |
| 2.8 | ↑ | Straight | Continue onto Carothers Pkwy | 96.9 |
| 0.9 | → | Right | Keep right at the fork | 97.7 |
| 2.3 | ↑ | Straight | Turn left | 100.1 |

Attachment #2-62 Mile Route

| Leg | Dir | Type | Notes | Total |
|-----|-----|----------|---|-------|
| | ← | Left | Turn left onto Carothers Pkwy | 0.0 |
| 2.2 | → | Right | Turn right onto Liberty Pike | 2.2 |
| 2.8 | ← | Left | Turn left onto Franklin Rd | 4.9 |
| 0.4 | ↑ | Straight | Continue onto E Main St | 5.3 |
| 0.2 | ↑ | Straight | Continue onto Public Square | 5.5 |
| 0.0 | ↑ | Straight | At the traffic circle, take the 2nd exit onto Main St/Public Square | 5.6 |
| 0.2 | ← | Left | Turn left onto 5th Ave S | 5.8 |
| 0.2 | → | Right | 5th Ave S turns slightly right and becomes Lewisburg Ave | 6.0 |
| 0.7 | ↑ | Straight | Continue onto Lewisburg Pike | 6.8 |
| 2.2 | ↑ | Straight | Continue onto TN-106 S/Lewisburg Ave | 9.0 |
| 1.5 | ← | Left | Turn left onto Old Peytonsville Rd | 10.4 |
| 1.4 | → | Right | Turn right onto Goose Creek Bypass | 11.8 |
| 0.2 | ↑ | Straight | Continue onto Peytonsville Rd | 12.0 |
| 4.9 | → | Right | Turn right onto Peytonsville-Trinity Rd | 17.0 |
| 0.2 | ↑ | Straight | Continue onto Cool Springs Rd | 17.2 |
| 0.1 | ← | Left | Turn left onto Arno-Peytonsville Rd | 17.3 |
| 1.4 | ← | Left | Jones Road Rest Stop | 18.7 |
| 0.6 | → | Right | Turn right onto Arno Allisona Rd | 19.3 |
| 3.6 | → | Right | Turn right onto Pulltight Hill Road | 22.9 |
| 2.1 | ← | Left | Turn left onto Cross Keys Rd | 25.0 |
| 1.0 | ← | Left | Turn left onto Choctaw Rd | 26.0 |
| 2.1 | ← | Left | Turn left onto Giles Hill Rd | 28.2 |
| 0.9 | ← | Left | Flat Creek Rest Stop | 29.0 |
| 0.1 | ← | Left | Turn left onto Flat Creek Rd | 29.1 |
| 0.7 | ← | Left | Turn left onto Edwards Grove Rd | 29.9 |
| 0.8 | → | Right | Turn right onto Harris Cemetery Rd/Perryman Rd | 30.6 |
| 1.5 | → | Right | Turn right onto Lunns Store Rd | 32.2 |
| 1.8 | → | Right | Turn right onto Anderson Ln | 34.0 |
| 1.6 | → | Right | Turn right onto Reynolds Rd | 35.6 |
| 3.1 | ↑ | Straight | Continue onto Flat Creek Rd | 38.7 |
| 0.5 | → | Right | Turn right onto Comstock Rd | 39.2 |
| 0.9 | ← | Left | Turn left onto Ash Hill Rd | 40.0 |
| 1.3 | → | Right | Turn right onto Smithson Rd | 41.4 |
| 1.7 | → | Right | Slight right at Smithson Ln | 43.1 |
| 0.1 | ← | Left | Turn left onto Old Bethesda-Duplex Rd | 43.2 |
| 0.1 | ← | Left | Slight left onto Bethesda-Duplex Rd | 43.3 |
| 0.3 | → | Right | Turn right onto Byrd Rd | 43.6 |
| 1.9 | → | Right | Turn right onto Bethesda Rd | 45.5 |
| 1.3 | ← | Left | Bethesda Rest-Stop | 46.9 |
| 0.4 | ← | Left | Turn left onto Bethesda Arno Rd | 47.3 |
| 2.5 | → | Right | Turn right onto Cool Springs Rd | 49.8 |
| 1.9 | ↑ | Straight | Continue onto Peytonsville-Trinity Rd | 51.7 |
| 0.2 | ← | Left | Turn left onto Peytonsville Rd | 52.0 |
| 0.3 | → | Right | Turn right onto Gosey Hill Rd | 52.3 |

| Leg | Dir | Type | Notes | Total |
|-----|-----|----------|-------------------------------|-------|
| 3.7 | ← | Left | Turn left onto Arno Rd | 56.0 |
| 0.9 | ← | Left | Epworth Church-Rest Stop | 56.9 |
| 0.3 | ← | Left | Turn left onto S Carothers Rd | 57.2 |
| 2.8 | ↑ | Straight | Continue onto Carothers Pkwy | 60.1 |
| 3.2 | ↑ | Straight | Turn left | 63.3 |

 Ride With GPS · <http://ridewithgps.com>

Attachment #2-44 Mile Route

| Leg | Dir | Type | Notes | Total |
|------|-----|----------|---|-------|
| | ← | Left | Turn left onto Carothers Pkwy | 0.0 |
| 2.2 | → | Right | Turn right onto Liberty Pike | 2.2 |
| 2.8 | ← | Left | Turn left onto Franklin Rd | 4.9 |
| 0.4 | ↑ | Straight | Continue onto E Main St | 5.3 |
| 0.2 | ↑ | Straight | Continue onto Public Square | 5.5 |
| 0.0 | ↑ | Straight | At the traffic circle, take the 2nd exit onto Main St/Public Square | 5.6 |
| 0.2 | ← | Left | Turn left onto 5th Ave S | 5.8 |
| 0.2 | → | Right | 5th Ave S turns slightly right and becomes Lewisburg Ave | 6.0 |
| 0.7 | ↑ | Straight | Continue onto Lewisburg Pike | 6.8 |
| 2.2 | ↑ | Straight | Continue onto TN-106 S/Lewisburg Ave | 9.0 |
| 1.5 | ← | Left | Turn left onto Old Peytonsville Rd | 10.4 |
| 1.4 | → | Right | Turn right onto Goose Creek Bypass | 11.8 |
| 0.2 | ↑ | Straight | Continue onto Peytonsville Rd | 12.0 |
| 4.9 | → | Right | Turn right onto Peytonsville-Trinity Rd | 17.0 |
| 0.2 | ↑ | Straight | Continue onto Cool Springs Rd | 17.2 |
| 0.1 | ← | Left | Turn left onto Arno-Peytonsville Rd | 17.3 |
| -0.1 | ↑ | Straight | Continue onto Peytonsville-Trinity Rd | 17.2 |
| 1.5 | ← | Left | Jones Road Rest Stop | 18.7 |
| 0.6 | → | Right | Turn right onto Arno Allisona Rd | 19.3 |
| 3.6 | → | Right | Turn right onto Pulltight Hill Road | 22.9 |
| 2.1 | ← | Left | Turn left onto Cross Keys Rd | 25.0 |
| 1.5 | ↑ | Straight | Continue straight onto Comstock Rd | 26.5 |
| 0.3 | → | Right | Turn right onto Bethesda Arno Rd | 26.8 |
| 0.0 | → | Right | Turn right onto Bethesda Rd | 26.8 |
| 0.4 | ↑ | Straight | Turn left | 27.2 |
| -0.4 | ← | Left | Turn left onto Bethesda Arno Rd | 26.8 |
| 0.4 | ← | Left | Bethesda Park Rest-Stop | 27.2 |
| 0.0 | → | Right | Turn right onto Bethesda Rd | 27.3 |
| 3.0 | → | Right | Turn right onto Cool Springs Rd | 30.2 |
| 2.2 | ← | Left | Turn left onto Peytonsville Rd | 32.4 |
| 0.3 | → | Right | Turn right onto Gosey Hill Rd | 32.7 |
| 3.7 | ← | Left | Turn left onto Arno Rd | 36.4 |
| 0.9 | ↑ | Food | Epworth Church Rest Stop | 37.3 |
| 0.3 | ← | Left | Turn left onto S Carothers Rd | 37.6 |
| 2.8 | ↑ | Straight | Continue onto Carothers Pkwy | 40.5 |
| 3.2 | ↑ | Straight | Turn left Nissan Campus | 43.7 |

Attachment #2-24 Mile Route

| Leg | Dir | Type | Notes | Total |
|-----|-----|----------|---|-------|
| | → | Right | Turn right toward Carothers Pkwy | 0.3 |
| 0.1 | ← | Left | Turn left onto Carothers Pkwy | 0.3 |
| 0.4 | ↑ | Straight | Make a U-turn at Cool Springs Blvd | 0.8 |
| 1.7 | → | Right | Turn right onto Liberty Pike | 2.5 |
| 0.5 | → | Right | Keep right at the fork | 3.0 |
| 2.3 | ← | Left | Turn left onto Franklin Rd | 5.3 |
| 0.4 | ↑ | Straight | Continue onto E Main St | 5.7 |
| 0.2 | ↑ | Straight | Continue onto Public Square | 5.9 |
| 0.0 | ↑ | Straight | At the traffic circle, take the 2nd exit onto Main St/Public Square | 5.9 |
| 0.2 | ← | Left | Turn left onto 5th Ave S | 6.1 |
| 0.2 | ← | Left | Turn left onto S Margin St | 6.3 |
| 0.2 | → | Right | Turn right onto 3rd Ave S | 6.5 |
| 0.1 | ↑ | Straight | Continue onto Murfreesboro Rd | 6.6 |
| 0.5 | ← | Left | Turn left onto Eddy Ln | 7.1 |
| 0.8 | ↑ | Straight | Continue straight onto Old Liberty Pike | 7.8 |
| 0.0 | → | Right | Turn right onto Liberty Pike | 7.9 |
| 3.2 | ↑ | Straight | At the traffic circle, continue straight to stay on Liberty Pike | 11.1 |
| 0.5 | ↑ | Straight | At the traffic circle, take the 1st exit onto Oxford Glen Dr | 11.5 |
| 0.5 | ← | Left | Turn left onto Clovercroft Rd | 12.1 |
| 1.5 | → | Right | Turn right onto TN-252 S/Wilson Pike | 13.5 |
| 0.6 | → | Right | Turn right onto N Chapel Rd | 14.2 |
| 2.3 | → | Right | Turn right onto Pate Rd | 16.5 |
| 0.6 | → | Right | Turn right to stay on Pate Rd | 17.1 |
| 0.3 | ← | Left | Turn left onto Arno Rd | 17.3 |
| 0.6 | → | Right | Turn right onto S Carothers Rd | 17.9 |
| 2.6 | → | Right | Turn right onto Falcon Creek Dr | 20.5 |
| 0.0 | ← | Left | Turn left onto Meandering Way | 20.6 |
| 0.2 | ← | Left | Turn left onto Upland Dr | 20.8 |
| 0.0 | → | Right | Turn right onto Carothers Pkwy | 20.8 |
| 0.7 | → | Right | Keep right at the fork | 21.6 |
| 0.5 | ↑ | Straight | Make a U-turn | 22.1 |
| 0.1 | ↑ | Straight | Make a U-turn at Quail Hollow Cir | 22.1 |
| 1.9 | ← | Left | Turn left | 24.0 |
| 0.1 | → | Right | Turn right | 24.1 |
| 0.4 | → | Right | Turn right | 24.4 |

Attachment #2-12 Mile Route

| Leg | Dir | Type | Notes | Total |
|-----|-----|----------|---|-------|
| | → | Right | Turn right | 0.3 |
| 0.1 | → | Right | Turn right onto Carothers Pkwy | 0.3 |
| 0.4 | → | Right | Turn right onto Cool Springs Blvd | 0.8 |
| 0.1 | → | Right | Turn right toward Carothers Pkwy | 0.9 |
| 0.2 | ← | Left | Turn left onto Carothers Pkwy | 1.0 |
| 1.6 | → | Right | Turn right onto Liberty Pike | 2.7 |
| 0.5 | → | Right | Keep right at the fork | 3.2 |
| 2.3 | ← | Left | Turn left onto Franklin Rd | 5.4 |
| 0.4 | ↑ | Straight | Continue onto E Main St | 5.8 |
| 0.2 | ↑ | Straight | Continue onto Public Square | 6.0 |
| 0.0 | ↑ | Straight | At the traffic circle, take the 2nd exit onto Main St/Public Square | 6.0 |
| 0.2 | ← | Left | Turn left onto 5th Ave S | 6.3 |
| 0.2 | ← | Left | Turn left onto S Margin St | 6.5 |
| 0.2 | → | Right | Turn right onto 3rd Ave S | 6.7 |
| 0.1 | ↑ | Straight | Continue onto Murfreesboro Rd | 6.7 |
| 0.5 | ← | Left | Turn left onto Eddy Ln | 7.2 |
| 0.8 | ↑ | Straight | Continue straight onto Old Liberty Pike | 8.0 |
| 0.0 | → | Right | Turn right onto Liberty Pike | 8.0 |
| 2.4 | ← | Left | Turn left onto Carothers Pkwy | 10.4 |
| 1.3 | ← | Left | Turn left toward Carothers Pkwy | 11.7 |
| 0.0 | → | Right | Turn right onto Carothers Pkwy | 11.7 |



Attachment #3

Organization Committee

| | Name | Leadership Role | Phone | Email |
|----|------------------|------------------------------|--------------|----------------------------|
| 1 | Mike Willman | Event Coordinator | 615-579-8587 | mikewillman@comcast.net |
| 2 | Frieda Barry | Marketing Coordinator | 615-969-2081 | fkobarry@att.net |
| 3 | Gregg Hodges | Website/Tech Coordinator | 615-807-0077 | gregg@studiovip.com |
| 4 | Tony Saunders | Legal Coordinator | 615-251-6670 | Tsaunders@wyattfirm.com |
| 5 | Dr. Tom Bartlett | Medical Advisor | 615-269-4545 | tgbartlett@gmail.com |
| 6 | Andy Goodson | Registration Coordinator | 615-974-5050 | agoodson@gmail.com |
| 7 | Patty Willman | Rest Stop Coordinator | 615-579-8272 | pattywillman@comcast.net |
| 8 | Greg Turner | SAG Coordinator | 615-604-1474 | gturner45@att.net |
| 9 | Alice Forester | Volunteer Coordinator | 615-294-5014 | forresteralice@hotmail.com |
| 10 | Karla McVey | Home Base Coordinator | 615-423-0229 | k.mcvvey@comcast.net |
| 11 | Kevin Bullock | Adaptive Athlete Coordinator | 615-618-6437 | bullocks@comcast.net |
| 12 | Phil Scharre | Event Sales | 615-495-4289 | pscharre@comcast.net |
| 13 | Ed Attril | Financial Coordinator | 615-429-0411 | edattr@aol.com |
| | | | | |

I AM Engine Festival Committee

| | Name | Leadership Role | Phone | Email |
|----|----------------|------------------------|--------------|-----------------------------|
| 1 | Chris Sizemore | Event Coordinator | 615-578-9155 | chris@sizemoresolutions.com |
| 2 | Frieda Barry | | 615-969-2081 | fkobarry@att.net |
| 3 | | | | |
| 4 | | | | |
| 5 | | | | |
| 6 | | | | |
| 7 | | | | |
| 8 | | | | |
| 9 | | | | |
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| 11 | | | | |
| 12 | | | | |
| 13 | | | | |
| | | | | |

INTERNAL REVENUE SERVICE
DISTRICT DIRECTOR
P. O. BOX 2508
CINCINNATI, OH 45201

DEPARTMENT OF THE TREASURY

Date: JUN 11 1998

HARPETH BICYCLE CLUB
PO BOX 680802
FRANKLIN, TN 37068

Employer Identification Number:
62-1666444
DLN:
17053076030028
Contact Person:
D. A. DOWNING
Contact Telephone Number:
(513) 241-5199
Internal Revenue Code
Section 501(c)(7)
Accounting Period Ending:
December 31
Form 990 Required:
Yes
Addendum Applies:
Yes

Dear Applicants:

Based on information supplied, and assuming your operations will be as stated in your application for recognition of exemption, we have determined you are exempt from Federal income tax under section 501(a) of the Internal Revenue Code as an organization described in the section indicated above.

Unless specifically excepted, you are liable for taxes under the Federal Insurance Contributions Act (social security taxes) for each employee to whom you pay \$100 or more during a calendar year. And, unless excepted, you are also liable for tax under the Federal Unemployment Tax Act for each employee to whom you pay \$50 or more during a calendar quarter if, during the current or preceding calendar year, you had one or more employees at any time in each of 20 calendar weeks or you paid wages of \$1,500 or more in any calendar quarter. If you have any questions about excise, employment, or other Federal taxes, please address them to this office.

If your sources of support, or your purposes, character, or method of operation change, please let us know so we can consider the effect of the change on your exempt status. In the case of an amendment to your organizational document or bylaws, please send us a copy of the amended document or bylaws. Also, you should inform us of all changes in your name or address.

In the heading of this letter we have indicated whether you must file Form 990, Return of Organization Exempt From Income Tax. If Yes is indicated, you are required to file Form 990 only if your gross receipts each year are normally more than \$25,000. However, if you receive a Form 990 package in the mail, please file the return even if you do not exceed the gross receipts test. If you are not required to file, simply attach the label provided, check the box in the heading to indicate that your annual gross receipts are normally \$25,000 or less, and sign the return.

If a return is required, it must be filed by the 15th day of the fifth month after the end of your annual accounting period. A penalty of \$20 a day is charged when a return is filed late, unless there is reasonable cause for the delay. However, the maximum penalty charged cannot exceed \$10,000 or 5

Letter 948 (DO/CG)

HARPETH BICYCLE CLUB

percent of your gross receipts for the year, whichever is less. For organizations with gross receipts exceeding \$1,000,000 in any year, the penalty is \$100 per day per return, unless there is reasonable cause for the delay. The maximum penalty for an organization with gross receipts exceeding \$1,000,000 shall not exceed \$50,000. This penalty may also be charged if a return is not complete, so please be sure your return is complete before you file it.

You are not required to file Federal income tax returns unless you are subject to the tax on unrelated business income under section 511 of the Code. If you are subject to this tax, you must file an income tax return on Form 990-T, Exempt Organization Business Income Tax Return. In this letter we are not determining whether any of your present or proposed activities are unrelated trade or business as defined in section 513 of the Code.

You are required to make your annual return available for public inspection for three years after the return is due. You are also required to make available a copy of your exemption application, any supporting documents, and this exemption letter. Failure to make these documents available for public inspection may subject you to a penalty of \$20 per day each day there is a failure to comply (up to a maximum of \$10,000 in the case of an annual return).

You need an employer identification number even if you have no employees. If an employer identification number was not entered on your application, a number will be assigned to you and you will be advised of it. Please use that number on all returns you file and in all correspondence with the Internal Revenue Service.

A section 501(c)(7) organization is permitted to receive up to 35 percent of its gross receipts, including investment income, from sources outside of its membership without losing its tax-exempt status. Of the 35 percent, not more than 15 percent of the gross receipts may be derived from the use of the club's facilities or services by the general public. Income in excess of these limits may jeopardize your continued tax-exempt status.

Donors may not deduct contributions to you because you are not an organization described in section 170(c) of the Code. Under section 6113, any fundraising solicitation you make must include an express statement (in a conspicuous and easily recognizable format) that contributions or gifts to you are not deductible as charitable contributions for Federal income tax purposes. This provision does not apply, however, if your annual gross receipts are normally \$100,000 or less, or if your solicitations are made to no more than ten persons during a calendar year. The law provides penalties for failure to comply with this requirement, unless failure is due to reasonable cause.

If we have indicated in the heading of this letter that an addendum applies, the enclosed addendum is an integral part of this letter.

Because this letter could help resolve any questions about your exempt

HARPETH BICYCLE CLUB

status, you should keep it in your permanent records.

If you have any questions, please contact the person whose name and telephone number are shown in the heading of this letter.

Sincerely yours,

A handwritten signature in cursive script, appearing to read "Paul M. Herington".

District Director

Enclosures
Addendum

HARPETH BICYCLE CLUB

You are not required to file Federal income tax returns unless you are subject to the tax on unrelated business income under section 511 of the Code. Based on our review of your application for exemption, it appears that certain of your activities constitute unrelated trade or business activities as defined in section 513. Therefore, you may be liable for filing Form 990-T for each year for which such return is due. These returns should be filed with the Internal Revenue Service Center servicing your state.

Income derived from advertising in your newsletter and the income received from non-member are considered Unrelated Business income.

Attachment #5
Insurance Certificate

Attachment #6

Cycling Event Vendor List

Presenting Sponsor-Nissan
Official Rest Stop Sponsor-Publix

Associate Level Sponsors

Vanderbilt Bone and Joint Clinic
Southern Joint Replacement Institute
Williamson County Medical Center
Bruester Ice Cream
Gran Fondo Cycles
Clif Bar
New Belgium Brewing

Exhibiting Level Sponsors

MOAB Bicycles
REI
Sun N' Ski Sports
RB's Cyclery
Cumberland Transit
Harpeth Bicycles
Swiftwick Socks
Premier Family Chiropractic

Exhibitors and Comp Vendor Tables

Ride for Reading
Bike Ride Across Tennessee
Jeff Roth Cycling Foundation
Cystic Fibrosis Foundation
American Diabetes-Tour de Cure
Multiple Sclerosis Society-Jack and Back
Big Brother/Big Sisters of Middle Tennessee
Walk/Bike Nashville
Tennessee Association of Blind Athletes

Festival Event Vendor List

Currently in the process of being put together.

Attachment #7

Good Neighbor Letter

DOWNTOWN FRANKLIN EVENT NOTICE

Annual Harpeth River Ride
Saturday, June 1

To: The Franklin Business Owners and Franklin Community

The **18th Annual Harpeth River Ride** sponsored by the Harpeth Bicycle Club and Nissan North America will take place on Saturday, June 1, 2013 with over 1,700 cyclist planning to participate in this year's cycling event.

The event route for this year includes cyclist riding through downtown Franklin. We believe this will give all cyclist who live here as well as cyclist from out of town and out of state a wonderful welcome to our community and they will want to come back to visit.

The time period that the cyclist are expected to be in the downtown area is from approximately 7:25 am to 8:00 am on Saturday, June 1. There will be traffic police who will be ensuring that traffic is routed efficiently during this time with as little impact as possible to business in the downtown area.

The areas directly affected are:

1. Businesses Downtown Franklin, Main Street
2. Residents within 2 blocks of downtown Main Street

The event organizers are Members of the Harpeth Bicycle Club
Thank you for your support and assistance in this event.

To read more about the Harpeth Bicycle Club and the Harpeth River Ride, please go to www.harpethriverride.com or www.harpethbikeclub.com.

Harpeth Bicycle Club