


MEMORANDUM

May 2, 2013

TO: Board of Mayor and Aldermen

FROM: Eric S. Stuckey, City Administrator 
Russell Truell, Assistant City Administrator for Finance and Administration
Mark Hilty, Water Management Director
Russell Sullivan, Water Treatment Facility Superintendent
Brian Wilcox, Purchasing Manager

SUBJECT: Acknowledge report of emergency purchase from Southern Sales Co., Inc. of Nashville, TN in the total amount of \$25,663.44 for replacement of high service pump no. 2 at the City's Water Treatment Facility, 838 Lewisburg Pike

Purpose

The purpose of this memorandum is to report the emergency purchase of replacement of high service pump no. 2 at the City's Water Treatment Facility, 838 Lewisburg Pike.

Background

High service pump no. 2 at the City's Water Treatment Facility failed earlier this spring and must be replaced. Staff obtained the following two quotes for the project, including installation: Southern Sales Co., Inc. of Nashville, TN for \$25,663.44, and John Bouchard & Sons of Nashville for \$27,815.35. Due to the need to place the order expeditiously, staff elected not to prepare specifications and other formal bid solicitation documents normally expected for a purchase in excess of \$25,000.

Financial Impact

This purchase, in the total amount of \$25,663.44, will be allocated to the Water Treatment Division of the Water Fund.

Options

Staff considered the possibility of repairing the existing pump and rejected the idea due to the expense and likely service life that would result from the repair.

Recommendation

Staff recommends that the Board of Mayor and Aldermen acknowledge receipt of this report of the emergency purchase from Southern Sales Co., Inc. of Nashville, TN in the total amount of \$25,663.44 for replacement of high service pump no. 2 at the City's Water Treatment Facility, 838 Lewisburg Pike. Purchasing Manager Brian Wilcox is of the opinion that the staff recommendation appears to be made in a fair and impartial manner based upon the information available, and that the emergency purchase appears to be justified.