




HISTORIC
FRANKLIN
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ITEM #14
BOMA 01/26/10

MEMORANDUM

January 8, 2010

TO: Board of Mayor and Aldermen

FROM: Eric Stuckey, City Administrator 
David Parker, City Engineer/CIP Executive
Mark Hilty, Water Management Director

SUBJECT: **Professional Services Agreement (COF Contract No 2009-0021) with Smith Seckman Reid, Inc. (SSR) to Add Resident Project Inspection Services for the Fieldstone Farms Pump Station No. 2 Upgrades (COF Construction Contract No 2009-0089) in an Amount Not to Exceed \$72,000**

Purpose

The purpose of this memo is to provide information to the Franklin Board of Mayor and Aldermen (BOMA) for the consideration of a PSA with SSR for resident project inspection services for the Fieldstone Farms Pump Station No. 2 Upgrades Project.

Background

On November 24, 2009, the City of Franklin received, opened, and publically read the submitted bids for the construction services to upgrades the Fieldstone Farms Pump Station No. 2. The low bid of \$514,088 was submitted by L&C Contractors, Inc. The City has an existing contract with SSR for the design services of the Fieldstone Farms Pump Station No. 2 (COF Contract No 2009-0021). The proposed action will amend this PSA to provide for resident inspection services to ensure the upgrades are completed according to approved plans and specifications.

The City has approved an Interlocal Agreement with Williamson County for the Meadowgreen Subdivision Area Sanitary Sewer Project. The Fieldstone Farms Pump Station No.2 along with the discharging Force Main requires some rehabilitation and upsizing in order to handle the anticipated sewage flow expected from this system. Pursuant to this agreement, the City shall seek reimbursement for the proposed PSA from Williamson County.

Financial Impact

The not-to-exceed cost for resident inspection services as negotiated with SSR is \$72,000. Per agreement, this cost will be reimbursed by Williamson County.

Options

1. Approve the amendment to the existing PSA as described above with SSR.
2. Seek Request for Qualifications (RFQ) from consulting firms for the Professional Services Agreement required for the design of the work.
3. Perform the work with City Staff

Recommendation

It is recommended that BOMA approve the proposed amendment to the PSA with SSR (COF Contract No. 2009-0021) to provide for resident inspection services for the Fieldstone Farms Pump Station No. 2 upgrades in the amount of \$72,000, to be reimbursed by Williamson County.



2995 Sidco Drive
Nashville, TN 37204
Tel: (615) 383-1113
Fax: (615) 386-8469
www.ssr-inc.com

January 7, 2010

Mr. Mark Hilty - Director
Franklin Water Management Department
City Hall Mall
109 3rd Avenue South
P. O. Box 305
Franklin, TN 37065

SENT VIA EMAIL AND U.S. MAIL

**RE: FIELDSTONE FARMS PUMP STATION NO. 2 UPGRADES
Resident Project Representative Fees
SSR No. 09-41-005.1**

Dear Mr. Hilty:

The Fieldstone Farms Pump Station No. 2 Upgrades project is set to be underway in the coming weeks. As you are aware, bids were opened last month, and a favorable price for the work was received from L&C Contractors of Fairview, TN. The pre-construction conference is scheduled for January 14, and work should commence shortly thereafter.

During the construction of the new wet well, pumps, generator, and other proposed site appurtenances, a resident project representative should be provided to ensure that the equipment, structures, and utility line work are installed per the plans and specifications. It is also important that someone is on site to keep an eye on the by-pass pumping operation. Due to the intricacy of the project, along with the proximity of the construction to existing Fieldstone Farm homes and greenway, we believe that a full-time resident project representative should be allotted for the project during all phases of the work. This person, whether a City of Franklin employee or someone from SSR, will need to be brought up to speed on the logistics of this project prior to the commencement of work.

We will make available technical field representatives suitable to fill this need if the City wishes. We are able to provide this employee at an hourly rate of \$60.00 per hour. We would anticipate the field representative to be on site full time for the duration of the 210 day (30 week) construction period. At 40 hours per 5 day week for 30 weeks, we estimate the cost to be approximately \$72,000.00.

Again, as an alternative, if the City has personnel that they wish to see on the project, Smith Seckman Reid, Inc. would certainly work with these personnel throughout the construction period. I would like to reiterate though that, whether the City provides their own resident

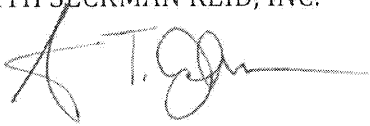
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project representative or contracts with SSR to do so, a full-time person should be designated for this project to ensure that the project is built according to plans and specifications and that day-to-day communication with the all project parties and the area residents is ongoing.

We are willing to work with the City in any way to ensure that this project proceeds as scheduled and will be happy to speak with you regarding other options for resident project representative services as you may wish.

Sincerely,

SMITH SECKMAN REID, INC.

A handwritten signature in black ink, appearing to read "A. T. Johnson", with a long horizontal flourish extending to the right.

Andrew T. Johnson, P.E.

cc: File (1)
David Parker, Eric Gardner – City of Franklin – Via Email
JHB - SSR